

Minutes of Perrysburg Street Tree Commission

Meeting Held October 6, 2025

CALL TO ORDER - 9:00 AM

Chair Scott Kirby called the meeting to order at 9:08 a.m.

ROLL CALL

Commission members present were Christine Ardley, Mark Easterling, Scott Kirby, Dan Ledyard, Rob Ross, and Kali Sawaya (6). Michael Deal and James Hagen were absent (2). Also present were Casey Kenworthy, Public Information Officer, and Lauren Rush, Natural Resources Manager.

APPROVAL OF THE SEPTEMBER 4, 2025 MEETING MINUTES

Kali Sawaya moved to approve the September 4, 2025, meeting minutes as written. Seconded by Scott Kirby, and the minutes were unanimously approved (6-0).

NEW BUSINESS

Tree City Recertification and Growth Award Application due the First Week of December

Dan Ledyard briefly discussed the Tree City Recertification and said that he talked with Khayla Trego in Finance to confirm that the information needs to be submitted before the November deadline.

Kali Sawaya said that she and Dan Ledyard could collaborate and meet in person this month to discuss and finalize the plans for the Growth Award Application.

Stakes and any Wrapping (pipe) from Previous Years' Plantings should be Scheduled for Removal

Dan Ledyard said that tree stakes are still up in some of the breezy neighborhoods and that most of the tree bags have been removed. He added that some residents have asked for bags and that those have been installed as there have not been many rainy days lately.

Fall Planting/Winter Pruning Plans

Dan Ledyard said that the fall planting will include close to 100 new trees and will provide a good mix of developer trees in the neighborhoods. He added that 70 replacement trees will also be planted.

There was a brief discussion about whether the installation of the trees would go out to bid. Dan Ledyard confirmed that North Branch Nursery is not digging for trees now and that he has tried to request a weekly report. Kali Sawaya asked if they had considered using Woody Warehouse Nursery (Lizton, Indiana), as they provide trees with roots that are already bagged. There was a brief discussion about two (2) inch trees. Dan

Ledyard added that the ash trees have been removed from Riverside Park and that they will be replaced.

OLD BUSINESS

ODNR Northwest Ohio Urban Forestry Conference

Kali Sawaya noted that the ODNR NW Ohio Urban Forestry Conference is on October 23, 2025 at 9:00 a.m. at Bluffton University. There was a brief discussion about meeting at DPS at 7:30 a.m. for those who would like to carpool to the conference. Kali Sawaya told Lauren Rush that there is still time to register by October 14th if she would like to attend this year, and Dan Ledyard said that he would reach out to Stephanie to get Lauren registered.

Coventry Pointe Plat 5 Street Tree Plans

Mark Easterling briefly introduced the plat map for Coventry Pointe Plat 5, and Kali Sawaya asked if Birch was on the approved planting list. The Commission further discussed tree spacing, trees in the cul-de-sacs, and street tree counts. Mark Easterling asked Dan Ledyard for copies of the finalized street tree plantings; he added that he needs a new list for Coventry Pointe Plats 3-5 and Fountain Point. He stated that the plantings will be considered once the neighborhood is accepted by the city. Mark Easterling added that Fountain Point Plat 2 can be discussed at the November meeting with calculations and adjustments.

Fall Planting Update

Dan Ledyard and Casey Kenworthy discussed the possibility of a Facebook Live interview at Three Meadows, where questions could be submitted by email ahead of time to ask questions of the Urban Forester.

Prunings/Removal Report

Dan Ledyard reported 68 removals, 24 trims, and 32 pickups and hangers. He added that Carronade Drive needs to be trimmed and that the boulevard along Three Meadows Drive will require new equipment to attach to the grinder to remove the dead trees. Dan Ledyard added that they will hydroseed the spots and that he would like to plant new native trees in the spring. There was a brief discussion about wetting down the trees to try for regrowth from the inside of the tree; Scott Kirby said that there is a 50/50 chance that the trees will come back. Rob Ross noted that Bowling Green does root pruning.

Downtown Revitalization Project Update

Dan Ledyard noted that the tree boxes have been installed downtown, and those will allow for 4–6 inches of drainage within the boxes, which is a little more than originally thought. He added that the light poles are a challenge, that plantings will be scheduled around October 31st, and will depend upon what the contractor has available. Casey Kenworthy noted that the tree assessment has been proactive on social media. Dan Ledyard noted that the gas line project with Columbia Gas has been an issue. Kali

Sawaya referenced the EDGE website and said that Tim Bockbrader would be a good resource for Casey Kenworthy to reach out to.

OTHER BUSINESS

Dan Ledyard mentioned that more people are looking at the city website. Kali Sawaya informed Casey Kenworthy that updates are needed for the website, and that she would provide a list to work on. Scott Kirbry added that a few tree species need to be removed from the tree list on the city website.

Kali Sawaya stated that there is an opportunity to add an Allied Professional to the Growth Award, which is time-sensitive, and added that this would be an opportunity for Lauren Rush. Lauren Rush added that, from a natural resources perspective that she would like more tree engagement. Kali Sawaya recommended that Lauren Rush join the Street Tree Commission.

Dan Ledyard referenced the GIS program for street trees.

Rob Ross added that leaf pickup starts on October 20th.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:19 a.m.

Respectfully submitted,

Heather Alfaro
Recording Secretary

The next meeting is scheduled for November 3, 2025 at 9:00 a.m.