

Minutes of Perrysburg City Council

Meeting Held December 18, 2025

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:30 p.m. by Mayor Mackin.

ROLL CALL

Present were Council members Kevin Fuller, Tim McCarthy, Rick Rettig, Barry VanHoozen, Mark Weber, and Kerry Wellstein (6). Cory Kuhlman was absent. Also present were Joe Fawcett, City Administrator, Pat Jones, Deputy City Administrator, and Samantha Jacobson, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF DECEMBER 2, 2025

There being no objections, the minutes from the December 2, 2025 City Council meeting were unanimously approved.

SPECIAL REPORTS

Barry VanHoozen Proclamation

Mayor Mackin presented Mr. VanHoozen with a Proclamation. He highlighted his many years of leadership and service to the community and thanked him for his service to the City of Perrysburg.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Antonio Mantia, 26388 Carrington Boulevard. He stated he has decorated his home to celebrate Christmas for over 30 years. Included in this decor is a Red 1955 GMC truck that he has parked in the yard for the month of December. Mr. Mantia said that this year, the truck was put out on December 6th. On December 10th, he received a letter stating that the truck had to be moved from the yard. He said that he had a meeting to request an appeal or arbitration. At this meeting, Mr. Mantia was told that there would be no exceptions and the next progression would be a fine of \$100 per day. Mr. Mantia stated that he had decided that he would rather pay retribution than put the truck away in storage. He said that he is not disputing what the zoning ordinance says, but he will be returning the truck to the yard today.

ADMINISTRATIVE REPORTS

Mayor

Mayor Re-appointments:

The Mayor would like to request a motion to have the following volunteers reappointed since all of their terms expire on 12/31/2025:

<u>Board</u>	<u>Name</u>	<u>Term Length</u>	<u>New Term Expiration Date</u>
<u>Board of Income Tax Review</u>	<u>Douglas Sosko</u>	<u>Two Years</u>	<u>12/31/2027</u>
<u>Board of Income Tax Review</u>	<u>Scott Anderson</u>	<u>Two Years</u>	<u>12/31/2027</u>
<u>Litter Prevention & Recycling Board</u>	<u>Ellie Marchman</u>	<u>Two Years</u>	<u>12/31/2027</u>
<u>Historic Landmarks Commission</u>	<u>Robert BredenbeckCorp</u>	<u>Three Years</u>	<u>12/31/2028</u>
<u>Historic Landmarks Commission</u>	<u>Daniel Judson</u>	<u>Three Years</u>	<u>12/31/2028</u>
<u>Historic Landmarks Commission</u>	<u>John Meier</u>	<u>Three Years</u>	<u>12/31/2028</u>
<u>Citizen's Park & Recreation Advisory Committee (PRAC)</u>	<u>Todd France</u>	<u>Three Years</u>	<u>12/31/2028</u>
<u>Way Public Library Board</u>	<u>Jason Daniels</u>	<u>Four Years</u>	<u>12/31/2029</u>
<u>Way Public Library Board</u>	<u>David Munger</u>	<u>Four Years</u>	<u>12/31/2029</u>
<u>Street Tree Commission</u>	<u>Christine Ardley</u>	<u>Three Years</u>	<u>12/31/2028</u>

Mayor New Appointments:

A motion to appoint Christine Castellano to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2028.

A motion to appoint Aaron Harder to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2027.

A motion to appoint Chris Kaspar to serve on the Planning Commission. This is for a vacancy that expires on 12/31/2029.

A motion to appoint Jeff Corwin to serve on the Litter Prevention & Recycling Board. This is for a vacancy that expires on 12/31/2027.

A motion to appoint Andrew Lorenz to serve on the Way Public Library Board. This is for a vacancy that expires on 12/31/2029.

A motion to appoint Amy Luck to serve on the Way Public Library Board. This is for a vacancy that expires on 12/31/2029.

Mayor Mackin began the reappointment process of Douglas Sosko and Scott Anderson to the Board of Income Tax Review. Ellie Marchman for the Litter Prevention and Recycling Board. Mayor Mackin recommended Christine Ardley for the Street Tree Commission. He recommended Robert BredenbeckCorp, Daniel Judson and John Meier for the Historic Landmarks Commission. Todd France for Citizen's Park and Recreation Advisory Committee (PRAC). Lastly, Jason Daniels and David Munger for the Way Public Library Board. Mr. Fuller made a motion to reappoint these individuals to their respective boards. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Mayor Mackin then moved on to new appointments on the Board of Zoning Appeals, the first being Christine Castellano, who will be filling a vacancy and will expire on 12/31/2028. Next was Aaron Harder, who will be filling an unexpired term that will expire on 12/31/2027. The next new appointments are Chris Kaspar to serve on the Planning Commission to fill a vacancy that will expire on 12/31/2029. Jeff Corwin to

serve on the Litter Prevention & Recycling Board to fill a vacancy that will expire on 12/31/2027. Lastly Andrew Lorenz and Amy Luck to serve on the Way Public Library Board to fill two vacancies that will expire on 12/31/2029. Mr. Fuller made a motion to appoint these individuals to their respective boards. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

City Administrator

Mr. Fawcett thanked Councilman VanHoozen and Mayor Mackin for their service to the City of Perrysburg.

Finance Director

Ms. Rathburn thanked Councilman VanHoozen and Mayor Mackin for their service to the City of Perrysburg.

Law Director

Mr. Effler also thanked Councilman VanHoozen and Mayor Mackin for their service to the City of Perrysburg.

PRESIDENT OF COUNCIL REPORT

Mayor Mackin Proclamation

Mr. Fuller thanked Councilman VanHoozen for his service to the City of Perrysburg.

Mr. Fuller presented Mayor Mackin with a Proclamation. He spoke about the Mayor's many years of service to Perrysburg on several types of boards and committees. He thanked him for his service to the City especially over the past eight years as Mayor.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the December 9, 2025 and December 18, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting date is TBD.

Ordinance# 123-2025

Mr. Weber introduced **ORDINANCE 123-2025 AN ORDINANCE AMENDING ORDINANCE 68-2024 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 123-2025 by number and title only. Mr. Weber moved that Ordinance 123-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 124-2025

Mr. Weber introduced **ORDINANCE 124-2025 AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 124-2025 by number and title only. Mr. Weber moved that Ordinance 124-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 125-2025

Mr. Weber introduced **ORDINANCE 125-2025 AN ORDINANCE AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 125-2025 by number and title only. Mr. Weber moved that Ordinance 125-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 126-2025

Mr. Weber introduced **ORDINANCE 126-2025 AN ORDINANCE AUTHORIZING FUND ADVANCES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 126-2025 by number and title only. Mr. Weber moved that Ordinance 126-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Resolution# 103-2025

Mr. Weber introduced **RESOLUTION 103-2025 A RESOLUTION AUTHORIZING THE ADMINISTRATION TO REVIEW CONVENTION AND VISITORS BUREAU OPTIONS AND FURTHER AUTHORIZING THE CITY ADMINISTRATOR AND DIRECTOR OF FINANCE TO NEGOTIATE AGREEMENTS REGARDING THE ALLOCATION OF HOTEL TAX REVENUE; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 103-2025 by number and title only. Mr. Weber moved that Resolution 103-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Resolution# 107-2025

Mr. Weber introduced **RESOLUTION 107-2025 A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH NATIONAL PURCHASING PARTNERS (NPPGov); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third

readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 107-2025 by number and title only. Mr. Weber moved that Resolution 107-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Resolution# 108-2025

Mr. Weber introduced **RESOLUTION 108-2025 A RESOLUTION TO ADOPT AND IMPLEMENT A CYBERSECURITY POLICY FOR THE CITY OF PERRYSBURG, OHIO PURSUANT TO OHIO REVISED CODE SECTION 9.64; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 108-2025 by number and title only. Mr. Weber moved that Resolution 108-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Safety

Mr. VanHoozen gave his report of the December 15, 2025 meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting date is TBD.

Recreation

Mr. Rettig gave his report of the December 9, 2025 meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting date is TBD.

Planning & Zoning

Mr. McCarthy briefly summarized the Planning and Zoning Committee meeting held on December 18, 2025 at 6:00pm.

The next meeting date is TBD.

Ordinance# 127-2025

Mr. McCarthy introduced **ORDINANCE 127-2025 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY ON E. BOUNDARY STREET FROM R-3 (SINGLE FAMILY RESIDENTIAL) AND INS (INSTITUTIONAL) TO INS (INSTITUTIONAL)**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0). The Clerk read Ordinance 127-2025 by number and title only. Mr. McCarthy moved that Ordinance 127-2025 be approved. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

Personnel

No Report.

The next meeting date is TBD.

Public Utilities

Mr. Fuller gave his report of the December 17, 2025 meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting date is TBD.

Resolution# 109-2025

Mr. Fuller introduced **RESOLUTION 109-2025 A RESOLUTION AMENDING RESOLUTION 59-2025 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH DENALI WATER SOLUTIONS, LLC FOR THE WASTEWATER TREATMENT PLANT AERATION TANK CLEANING PROJECT AT A COST NOT TO EXCEED ONE HUNDRED FORTY-SIX THOUSAND SIXTY DOLLARS AND THIRTY-FOUR CENTS (\$146,060.34); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 109-2025 by number and title only. Mr. Fuller moved that Resolution 109-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Resolution# 111-2025

Mr. Fuller introduced **RESOLUTION 111-2025 A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PERRYSBURG AND NORTHWESTERN WATER AND SEWER DISTRICT (NWWSD) FOR THE WATER AND SANITARY SEWER SYSTEMS ASSET VALUATION STUDY IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$50,000.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 111-2025 by number and title only. Mr. Fuller moved that Resolution 111-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Service

Ms. Wellstein gave her report of the December 17, 2025 meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting date is TBD.

Resolution# 110-2025

Ms. Wellstein introduced **RESOLUTION 110-2025 A RESOLUTION AWARDED A BID AND AGREEMENT TO B&J CONCRETE AND CONSTRUCTION COMPANY IN AN AMOUNT NOT TO EXCEED FOUR MILLION TWO HUNDRED THIRTY-EIGHT THOUSAND THREE HUNDRED EIGHTY-SEVEN DOLLARS AND FIFTEEN CENTS**

(\$4,238,387.15), FOR PHASE 2 OF THE DOWNTOWN STREETScape PROJECT; AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 110-2025 by number and title only. Ms. Wellstein moved that Resolution 110-2025 be approved as an emergency. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

OTHER BUSINESS

Mr. Fuller moved to approve the meeting minutes from December 2, 2025, rezoning R3 & INS to INS Public Hearing, with no objections, the minutes were unanimously approved.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:36 p.m.

Respectfully submitted,

Samantha Jacobson
Clerk of Council

Thomas G. Mackin
Mayor