

Minutes of Perrysburg Public Utilities Committee

Meeting Held December 17, 2025

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairman Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Also present were Matt Choma, Director of Public Utilities, Brian Thomas, City Engineer, Joe Fawcett, City Administrator and Tim Effler, Law Director.

CITIZEN'S CONCERNS

None.

APPROVAL OF NOVEMBER 19, 2025 MEETING MINUTES

There being no objections, the minutes of the November 19, 2025 meeting were approved 3-0.

AERATION TANK #1 CLEANING - CHANGE ORDER

Mr. Choma spoke to the committee about the need for additional funds for the Denali Water Solutions contract to clean and remove sludge from Aeration Tank #1 at the Wastewater Treatment Plant (WWTP). Mr. Choma said they are requesting a change order for \$7,548.34. Mr. Rettig asked how the budget discrepancy happened. Mr. Choma said that the department used an estimate of the amount of sludge removed in previous years. The Committee agreed 3-0 to move this on to City Council.

NWWSD AND CITY OF PERRYSBURG - ASSET VALUATION

Mr. Choma spoke to the committee about the City conducting a Water and Sanitary Sewer Systems Asset Valuation Study to evaluate the potential transfer of customers and utility assets. He said that the City will be working with the Northwestern Water and Sewer District (NWWSD) to split the cost of the study evenly. The City's 50% share of the cost of the study is not to exceed \$50,000. Mr. Fuller asked if the City has ever done an Asset Valuation before. Mr. Choma said that this is new for the City. The Committee agreed 3-0 to move this on to City Council.

SANITARY SEWER CREDITS

Mr. Choma distributed a list of sewer credits approved since the last meeting. The credits totaled \$169.52 for the month of December. The total for sewer credits for 2025 is \$10,574.73. Ms. Wellstein asked if this is a typical amount for the yearly Sewer Credits returned. Mr. Choma said yes, it's usually in the \$10,000 range.

OTHER BUSINESS

Ms. Wellstein mentioned how wonderful the Public Utilities' parade float was. Mr. Fuller thanked the utility workers who have repaired recent line breaks in the

extreme cold weather. He said that there is always great communication between the department and the committee.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:44 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next date is **TBD**.