

Minutes of Perrysburg Service Committee

Meeting Held December 17, 2025

CALL TO ORDER - 5:30 PM

The meeting was called to order by Chairperson Kerry Wellstein at 5:30 p.m.

ROLL CALL

Committee members present were Kevin Fuller, Mark Weber, and Kerry Wellstein. Staff members present were Brian Thomas, City Engineer, Joe Fawcett, City Administrator, Rob Ross, Director of Public Service and Ron Isaacson, Deputy Director of Public Service.

CITIZEN'S CONCERNS

None.

APPROVAL OF NOVEMBER 19, 2025 MEETING MINUTES

There being no objections, the minutes of the November 19, 2025 meeting were approved 3-0.

BID RESULTS FOR THE 2ND PHASE OF THE DOWNTOWN PROJECT

Mr. Thomas spoke about bids for Phase 2 of the Downtown Project. He said that the City solicited bids and B&J Concrete and Construction Company provided the lowest and best bid. Mr. Thomas mentioned that the bid for the project is projected to be under budget. Mr. Thomas said that the work is expected to begin as soon as the weather warms up. Mr. Fuller asked if they planned to have temporary walk-ways during construction. Mr. Thomas said that there would be a five-foot path kept open in front of the business' doors during construction. The Committee agreed 3-0 to move this on to City Council.

PEDESTRIAN CROSSING AT WEST BOUNDARY AND FRONT STREET

Mr. Fawcett spoke about the traffic pole at Maumme Western Reserve Rd. He said that there was an internal meeting with the Traffic Committee, and they discussed the placement of this pole. The committee concluded that the pole should remain in the same place and if it is struck again, then they will look to relocating it. He said that they would like the relocation to be a last resort as the new placement of the pole will likely lengthen the pedestrian crossing.

PURCHASES OF CAPITAL ITEMS

Mr. Ross spoke to the committee about the purchase of capital items, including a new trailer and two new brine tanks. Mr. Isaacson spoke to the committee about the purchase of a Hook Truck. He said that this would add more versatility to the plow trucks the City already has as they are able to convert the trucks from a plow truck to a salt/brine truck a lot faster. Mr. Weber asked if existing equipment could be retrofitted to fit the framework for this truck. Mr. Isaacson said yes, they will be able to use

equipment the City already has.

OTHER BUSINESS

Mr. Weber thanked the leaf crew for their hard work getting the leaves picked up after the early snowfall. He also mentioned that the Service Department's parade float looked great.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:54 p.m.

Respectfully submitted,

Kerry Wellstein, Chairperson
Service Committee

The next meeting date is **TBD**.