

Planning & Zoning Committee - 6:00 PM
Special Finance Committee Meeting - 6:25 PM



CITY OF PERRYSBURG
CITY COUNCIL
AGENDA

December 18, 2025

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of December 2, 2025
5. Special Reports
 - a. Barry VanHoozen Proclamation
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor

Mayor Re-appointments:

The Mayor would like to request a motion to have the following volunteers reappointed since all of their terms expire on 12/31/2025:

Board	Name	Term Length	New Term Expiration Date
Board of Income Tax Review	Douglas Sosko	Two Years	12/31/2027
Board of Income Tax Review	Scott Anderson	Two Years	12/31/2027
Litter Prevention & Recycling Board	Ellie Marchman	Two Years	12/31/2027
Historic Landmarks Commission	Robert BredenbeckCorp	Three Years	12/31/2028
Historic Landmarks Commission	Daniel Judson	Three Years	12/31/2028
Historic Landmarks Commission	John Meier	Three Years	12/31/2028
Citizen's Park & Recreation Advisory Committee (PRAC)	Todd France	Three Years	12/31/2028
Way Public Library Board	Jason Daniels	Four Years	12/31/2029
Way Public Library Board	David Munger	Four Years	12/31/2029
Street Tree Commission	Christine Ardley	Three Years	12/31/2028

Mayor New Appointments:

A motion to appoint Christine Castellano to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2028.

A motion to appoint Aaron Harder to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2027.

A motion to appoint Chris Kaspar to serve on the Planning Commission. This is for a vacancy that expires on 12/31/2029.

A motion to appoint Jeff Corwin to serve on the Litter Prevention & Recycling Board. This is for a vacancy that expires on 12/31/2027.

A motion to appoint Andrew Lorenz to serve on the Way Public Library Board. This is for a vacancy that expires on 12/31/2029.

A motion to appoint Amy Luck to serve on the Way Public Library Board. This is for a vacancy that expires on 12/31/2029.

- b. City Administrator
- c. Finance Director
- d. Law Director
- 8. President of Council Report
 - a. Mayor Mackin Proclamation
- 9. Committee Reports
 - a. **Finance & Economic Development**

Ordinance# 123-2025

AN ORDINANCE AMENDING ORDINANCE 68-2024 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 124-2025

AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 125-2025

AN ORDINANCE AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 126-2025

AN ORDINANCE AUTHORIZING FUND ADVANCES; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

Pass as an Emergency Measure

Resolution# 103-2025

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO REVIEW CONVENTION AND VISITORS BUREAU OPTIONS AND FURTHER AUTHORIZING THE CITY ADMINISTRATOR AND DIRECTOR OF FINANCE TO NEGOTIATE AGREEMENTS REGARDING THE ALLOCATION OF HOTEL TAX REVENUE; AND DECLARING AN EMERGENCY

***Second Reading.
Recommendation to Suspend the Rules
Waive the Third Reading and
Pass as an Emergency Measure***

Resolution# 107-2025

A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH NATIONAL PURCHASING PARTNERS (NPPGOV); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 108-2025

A RESOLUTION TO ADOPT AND IMPLEMENT A CYBERSECURITY POLICY FOR THE CITY OF PERRYSBURG, OHIO PURSUANT TO OHIO REVISED CODE SECTION 9.64; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

b. Safety

c. Recreation

d. Planning & Zoning

Ordinance# 127-2025

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY ON E. BOUNDARY STREET FROM R-3 (SINGLE FAMILY RESIDENTIAL) AND INS (INSTITUTIONAL) TO INS (INSTITUTIONAL)

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

e. Personnel

f. Public Utilities

Resolution# 109-2025

A RESOLUTION AMENDING RESOLUTION 59-2025 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH DENALI WATER SOLUTIONS, LLC FOR THE WASTEWATER TREATMENT PLANT

AERATION TANK CLEANING PROJECT AT A COST NOT TO EXCEED ONE HUNDRED FORTY-SIX THOUSAND SIXTY DOLLARS AND THIRTY-FOUR CENTS (\$146,060.34); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 111-2025

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PERRYSBURG AND NORTHWESTERN WATER AND SEWER DISTRICT (NWWSD) FOR THE WATER AND SANITARY SEWER SYSTEMS ASSET VALUATION STUDY IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$50,000.00); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

g. Service

Resolution# 110-2025

A RESOLUTION AWARDED A BID AND AGREEMENT TO B&J CONCRETE AND CONSTRUCTION COMPANY IN AN AMOUNT NOT TO EXCEED FOUR MILLION TWO HUNDRED THIRTY-EIGHT THOUSAND THREE HUNDRED EIGHTY-SEVEN DOLLARS AND FIFTEEN CENTS (\$4,238,387.15), FOR PHASE 2 OF THE DOWNTOWN STREETScape PROJECT; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

10. Other Business

11. Adjournment

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 123-2025

DATE: December 18, 2025



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the beginning of December 2025 it was found that modifications need to be made.

These modifications can be found in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 123-2025

AN ORDINANCE AMENDING ORDINANCE 68-2024 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2025, the City of Perrysburg, Ohio, approved the 2025 city budget pursuant to Ordinance 68-2024 and subsequently amended by Ordinance 1-2025, Ordinance 68-2025, Ordinance 88-2025, Ordinance 93-2025, Ordinance 98-2025, Ordinance 104-2025, Ordinance 105-2025, Ordinance 108-2025, Ordinance 111-2025 and Ordinance 118-2025; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2025 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 68-2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2025, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 68-2024, that Ordinance is amended.

SECTION 3. The Director of Finance is authorized to draw their warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Budget Amendments - December 2025

Department	Account	Description	Amount
Clerk of Council	1110-11002-54101	Office Supplies	\$ (40.00)
Clerk of Council	1110-11002-53500	Property and Liability Insurance	\$ 40.00
Municipal Court	1110-11020-52400	Travel and Meals	\$ (4,000.00)
Municipal Court	1110-11020-53825	Building Repairs and Maintenance	\$ 4,000.00
Engineer	1110-11156-53999	Other - Services	\$ (1,500.00)
Engineer	1110-11156-51100	Insurance Benefits Employee	\$ 1,500.00
Prosecutor	1110-21010-53215	Communication/Technical Services	\$ (3,200.00)
Prosecutor	1110-21010-51100	Insurance Benefits Employee	\$ 3,200.00
Fire	1110-21233-54201	Medical Supplies	\$ (2,000.00)
Fire	1110-21233-51100	Insurance Benefits Employee	\$ 2,000.00
Human Resources	1110-11005-53999	Other - Services	\$ (2,000.00)
Human Resources	1110-11005-51100	Insurance Benefits Employee	\$ 2,000.00
Mayor	1110-11003-52400	Travel and Meals	\$ (350.00)
Mayor	1110-11003-51100	Insurance Benefits Employee	\$ 350.00
Special Disbursements	1110-11761-53999	Other - Services	\$ (27,000.00)
General Buildings and Lands	1110-11047-56200	Special Assessments - Property Tax River Road	\$ 24,296.28
Fire	1110-21233-56600	Tuition Reimbursement	\$ 1,738.00
Environmental Services	1110-31360-52200	Registration	\$ 445.13
Environmental Services	1110-31360-54999	Other - Supplies and Materials	\$ 437.96
			\$ (82.63)

Department	Account	Description	Amount
Capital Improvements	4403-11755-55999	Other - Capital Outlay	\$ (1,378,567.50)
Capital Improvements	4403-41648-55999	Other - Capital Outlay	\$ (100,000.00)
Capital Improvements	4403-21233-55299	Other - Capital Outlay	\$ (30,000.00)
Muni Ct - Special Projects	2241-11720-55999	Other - Capital Outlay (Muni Court Remodel Additional Funding)	\$ 1,432.50
Federal Grants	2200-21232-54999	Other - Supplies and Materials (Bulletproof Vest Grant Expense)	\$ (313.11)
State Grants	2201-11755-55999	Other - Capital Outlay (One Time State Funding - to be used in 2026)	\$ (200,000.00)
Fire	2202-21233-54111	Operational Materials	\$ 1,617.80
Income Tax	2222-11011-50501	Employee Full Time Wages (FTW)	\$ (29,108.72)
Income Tax	2222-11011-51100	Insurance Benefits Employee	\$ (12,000.00)
Income Tax	2222-11011-52200	Registration	\$ (700.00)
Income Tax	2222-11011-52400	Travel and Meals	\$ (618.23)

Department	Account	Description	Amount
Income Tax	2222-11011-52600	Memberships and Dues	\$ (300.00)
Income Tax	2222-11011-54101	Office Supplies	\$ (5,660.83)
Income Tax	2222-11011-53215	Communication/Technical Services	\$ (21,916.30)
Income Tax	2222-11011-53500	Property and Liability Insurance	\$ (10,000.00)
Income Tax	2222-11011-56400	Refund and Reimbursement	\$ 62,269.87
Income Tax	2222-11011-59910	Transfers - Out	\$ 172,366.92
Garbage and Refuse	2231-31338-54302	Vehicle and Machinery Supplies	\$ (10,000.00)
Garbage and Refuse	2231-31338-53850	Vehicle and Equipment Repairs/Maintenance	\$ 10,000.00
Muni Ct - Computer Fund	2238-11820-53215	Communication/Technical Services	\$ 1,500.00
Bond Retirement	3601-93021-57102	Note - Interest	\$ (200,000.00)
Water	5331-61814-56400	Refund & Reimbursement	\$ 70,000.00
Water	5331-61814-56600	Tuition Reimbursement	\$ 5,000.00
Sewer	5402-61826-53412	Auditor and Treasurer Fees (Property Tax Fees)	\$ 2,293.67
WWTP	5402-61815-55999	Other Capital Outlay (Aeration Tank Cleaning Change Order)	\$ 7,548.34
Storm Water Management	5402-62955-55999	Other - Capital Outlay	\$ (2,300,000.00)
Postage Meter	6802-11102-53220	Postage	\$ (51,031.25)
Postage Meter	6802-11102-53301	Rentals and Leases	\$ (6,000.00)
Postage Meter	6802-11102-54999	Other - Supplies and Materials	\$ (1,000.00)
Hotel Tax	7220-11015-56900	Remittance	\$ 40,830.99
Hotel Tax	7220-11015-59900	Transfers - Out	\$ 616,690.28
State Highway Fund	7504-11032-56900	Remittance	\$ 3,349.95
State Highway Fund	7504-11032-59900	Transfers - Out	\$ 3,349.94
Utility Collections	7506-61816-56505	Wood County - Sewer Payment	\$ 126,204.07
Utility Collections	7506-61816-56510	Wood County - Water Payment	\$ 50,203.02
Mun.Pub.Improv. Tax.Incr.	7507-51120-56900	Remittance	\$ (104,251.99)
Cemetery	7508-11085-53412	Auditor and Treasurer Fees (Property Tax Fees)	\$ 130.06
Cemetery	7508-11085-56900	Remittance	\$ 30,650.56
Inndigent Driver Alcohol Monitor	7510-11025-53999	Other - Services	\$ 1,500.00
ESID Special Assessments	7512-51095-53412	Auditor and Treasurer Fees	\$ (226.18)
ESID Special Assessments	7512-51095-56900	Remittance	\$ (618.22)
Unclaimed Funds - Spec. Disb.	7810-11761-56700	Re-Issued Checks	\$ 58,624.95
Unclaimed Funds - Spec. Disb.	7810-11761-59900	Transfers - Out	\$ 1,870.66
			\$ (3,194,878.75)

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 124-2025

DATE: December 18, 2025



Subject Matter/Background

The City of Perrysburg needs to complete cash transfers between its funds in order to balance accounts during the current year 2025.

This Ordinance authorizes the Director of Finance to make transfers between funds in the City's 2025 budget to balance those accounts.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 124-2025

**AN ORDINANCE AUTHORIZING CERTAIN CASH
TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN
EMERGENCY**

WHEREAS, the City of Perrysburg needs to complete cash transfers between its budgeted accounts in order to balance accounts during the current year 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Director of Finance is authorized to make transfers between funds in the City's 2025 budget to balance those accounts and comply with Perrysburg Codified Ordinances § 890.13 as further described in the transfer summary attached hereto as Exhibit A and made a part hereof.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that funds are balanced at the close of the year 2025, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TRANSFERS 2025

FROM ACCOUNT	FROM FUND	AMOUNT	TO ACCOUNT	TO FUND
2222-11011-59910	INCOME TAX FUND	\$ 25,699,974.92	1110-92140-49901	GENERAL FUND
2222-11011-59900	INCOME TAX FUND	\$ 45,000.00	2230-92140-49900	SECONDARY SEWER PLANT FUND
2222-11011-59900	INCOME TAX FUND	\$ 35,000.00	2231-92140-49900	GARBAGE & REFUSE
2222-11011-59900	INCOME TAX FUND	\$ 15,000.00	4404-92140-49900	PARK, LAND ACQUISITION & DEV.
2222-11011-59900	INCOME TAX FUND	\$ 30,000.00	5402-92140-49900	SEWER CAPITAL
2222-11011-59900	INCOME TAX FUND	\$ 40,000.00	4403-92140-49900	CAPITAL IMPROVEMENTS
1110-11761-59900	GENERAL FUND	\$ 750,000.00	2231-92140-49900	GARBAGE & REFUSE
1110-11761-59900	GENERAL FUND	\$ 270,000.00	1112-92140-49900	PAYOUT AND PAYOUT RESERVE
1110-11761-59900	GENERAL FUND	\$ 35,000.00	2236-92140-49900	STREET TREES
1110-11761-59900	GENERAL FUND	\$ 10,000.00	2235-92140-49900	ASR RADIO
1110-11761-59900	GENERAL FUND	\$ 4,350,000.00	4403-92140-49900	CAPITAL IMPROVEMENTS
1110-11761-59900	GENERAL FUND	\$ 4,166,000.00	3601-92140-49900	BOND RETIREMENT FUND
4403-81919-59900	CAPITAL IMPROVEMENTS	\$ 33,648.65	3601-92140-49900	BOND RETIREMENT FUND
7810-11761-59900	UNCASHED CHECKS	\$ 5,470.66	1110-92140-49900	GENERAL FUND
7220-11015-59900	HOTEL/MOTEL TAX FUND	\$ 996,690.28	1110-92140-49903	GENERAL FUND
5332-61815-59900	WATER POLLUTION CONTROL	\$ 861,800.00	2230-92140-49900	SECONDARY SEWER PLANT FUND
7504-11032-59900	STATE HIGHWAY PATROL	\$ 33,349.94	1110-92140-49902	GENERAL FUND
1110-21232-53999	GENERAL FUND	\$ 60.00	1110-91600-42855	GENERAL FUND
1110-11004-53999	GENERAL FUND	\$ 30.00	1110-91600-42855	GENERAL FUND
5331-61814-53999	WATER DIVISION	\$ 15.00	1110-91600-42855	GENERAL FUND
5332-61826-53999	SEWER DIVISION	\$ 15.00	1110-91600-42855	GENERAL FUND
1110-11002-51100	GENERAL FUND	\$ 5,316.84	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11003-51100	GENERAL FUND	\$ 11,815.20	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11004-51100	GENERAL FUND	\$ 61,885.80	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11005-51100	GENERAL FUND	\$ 79,749.36	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11006-51100	GENERAL FUND	\$ 15,950.52	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21010-51100	GENERAL FUND	\$ 90,383.04	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11020-51100	GENERAL FUND	\$ 239,109.12	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11145-51100	GENERAL FUND	\$ 35,445.60	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11156-51100	GENERAL FUND	\$ 90,383.04	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11230-51100	GENERAL FUND	\$ 76,737.00	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21232-51100	GENERAL FUND	\$ 1,208,552.25	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21233-51100	GENERAL FUND	\$ 870,998.01	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-31360-51100	GENERAL FUND	\$ 2,711.61	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-51234-51100	GENERAL FUND	\$ 56,570.04	6505-92111-48015	EMPLOYEE HEALTH & WELFARE

TRANSFERS 2025

FROM ACCOUNT	FROM FUND	AMOUNT	TO ACCOUNT	TO FUND
1110-71541-51100	GENERAL FUND	\$ 415,805.53	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-41646-51100	GENERAL FUND	\$ 233,800.09	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
2222-11011-51100	INCOME TAX FUND	\$ 90,826.56	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
2231-31338-51100	GARBAGE & REFUSE	\$ 123,169.20	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5331-61814-51100	WATER DIVISION	\$ 234,349.26	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5332-61815-51100	WATER POLLUTION CONTROL	\$ 210,007.62	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5332-61826-51100	SEWER DIVISION	\$ 236,387.49	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11004-53220	GENERAL FUND	\$ 2,633.59	6802-92140-49900	POSTAGE METER FUND
1110-11005-53220	GENERAL FUND	\$ 81.88	6802-92140-49900	POSTAGE METER FUND
1110-11006-53220	GENERAL FUND	\$ 130.10	6802-92140-49900	POSTAGE METER FUND
1110-11156-53220	GENERAL FUND	\$ 13.88	6802-92140-49901	POSTAGE METER FUND
1110-11230-53220	GENERAL FUND	\$ 219.28	6802-92140-49900	POSTAGE METER FUND
1110-21232-53220	GENERAL FUND	\$ 1,426.59	6802-92140-49900	POSTAGE METER FUND
1110-21233-53220	GENERAL FUND	\$ 5.08	6802-92140-49900	POSTAGE METER FUND
1110-51234-53220	GENERAL FUND	\$ 1,710.80	6802-92140-49900	POSTAGE METER FUND
1110-71541-53220	GENERAL FUND	\$ 1,533.70	6802-92140-49900	POSTAGE METER FUND
2222-11011-53220	INCOME TAX FUND	\$ 11,181.87	6802-92140-49900	POSTAGE METER FUND
5331-61814-53220	WATER DIVISION	\$ 3,769.55	6802-92140-49900	POSTAGE METER FUND
5332-61826-53220	SEWER DIVISION	\$ 3,769.57	6802-92140-49900	POSTAGE METER FUND

\$ 41,793,483.52

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 125-2025

DATE: December 18, 2025



Subject Matter/Background

It is necessary and proper to amend City of Perrysburg Resolution 68-2024 to more accurately reflect the revenue for calendar year 2025.

This Ordinance amends the estimated revenues reflected in Resolution 68-2024 to reflect the revenue stated in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 125-2025

**AN ORDINANCE AMENDING THE CITY BUDGET
ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE
YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN
EMERGENCY**

WHEREAS, it is necessary and proper to amend City of Perrysburg Ordinance 68-2024 to more accurately reflect the revenue for calendar year 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The estimated revenues reflected in Resolution 68-2024 are hereby amended to reflect the revenue stated in Exhibit A, attached hereto and made a part hereof.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to permit these revisions to take effect during calendar year 2025 and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Exhibit A

FUND	FUND DESCRIPTION	REVENUE CATEGORY	FINAL REVENUE BUDGET
1110	GENERAL FUND	Licenses, Permits and Fees	\$ 187,800.00
1110	GENERAL FUND	Fines and Forfeitures	\$ 622,800.00
1110	GENERAL FUND	Miscellaneous	\$ 418,500.00
1110	GENERAL FUND	Charges for Services	\$ 1,234,365.00
1110	GENERAL FUND	Property and Other Local Taxes	\$ 1,949,807.14
1110	GENERAL FUND	Other Financing Sources	\$ 26,336,785.00
1110	GENERAL FUND	Intergovernmental	\$ 985,600.00
1110	GENERAL FUND	Earning on Investment	\$ 2,505,000.00
1112	PAYROLL AND PAYOUT RESERVE	Other Financing Sources	\$ 270,000.00
2200	FEDERAL GRANTS	Intergovernmental	\$ 172,056.89
2201	STATE GRANTS	Intergovernmental	\$ 40,000.00
2202	ONE OHIO (OPIOID SETTLEMENT) FUND	Miscellaneous	\$ 7,000.00
2222	INCOME TAX FUND	Property and Other Local Taxes	\$ 27,861,300.00
2223	STREET CONSTRUCTION & RE	Miscellaneous	\$ 5,000.00
2223	STREET CONSTRUCTION & RE	Intergovernmental	\$ 1,430,000.00
2223	STREET CONSTRUCTION & RE	Earning on Investment	\$ 20,000.00
2224	STATE HIGHWAY FUND	Intergovernmental	\$ 116,000.00
2224	STATE HIGHWAY FUND	Earning on Investment	\$ 25,000.00
2225	LIGHTING FUND	Special Assessment	\$ 230,000.00
2225	LIGHTING FUND	Miscellaneous	\$ 15,000.00
2228	POLICE & FIRE PENSION	Property and Other Local Taxes	\$ 1,711,266.91
2228	POLICE & FIRE PENSION	Intergovernmental	\$ 116,000.00
2230	SECONDARY SEWER PLANT FU	Other Financing Sources	\$ 906,760.00
2231	GARBAGE & REFUSE	Charges for Services	\$ 720.00
2231	GARBAGE & REFUSE	Other Financing Sources	\$ 1,101,200.00
2231	GARBAGE & REFUSE	Licenses, Permits and Fees	\$ 3,000.00
2231	GARBAGE & REFUSE	Property and Other Local Taxes	\$ 853,347.77
2231	GARBAGE & REFUSE	Miscellaneous	\$ 20,000.00
2231	GARBAGE & REFUSE	Intergovernmental	\$ 8,000.00
2233	MOTOR VEHICLE LICENSE	Property and Other Local Taxes	\$ 320,000.00
2233	MOTOR VEHICLE LICENSE	Earning on Investment	\$ 20,000.00
2235	ASR RADIO FUND	Licenses, Permits and Fees	\$ 40,000.00
2235	ASR RADIO FUND	Other Financing Sources	\$ 10,000.00
2236	STREET TREES	Special Assessment	\$ 78,000.00
2236	STREET TREES	Miscellaneous	\$ 70,000.00
2236	STREET TREES	Other Financing Sources	\$ 35,000.00
2237	PUBLIC TRANSPORTATION	Property and Other Local Taxes	\$ 556,832.31
2237	PUBLIC TRANSPORTATION	Intergovernmental	\$ 54,000.00
2238	MUNI COURT COMPUTER/L.R. FUND	Fines and Forfeitures	\$ 98,000.00
2239	MUNI CT PROBATION SERV	Fines and Forfeitures	\$ 24,125.00
2239	MUNI CT PROBATION SERV	Miscellaneous	\$ 12,000.00
2241	MUNI CT SPEC PROJECTS	Fines and Forfeitures	\$ 60,000.00
2501	RIGHT OF WAY REPAIRS	Miscellaneous	\$ 20,800.00
2820	DRUG LAW ENFORCEMENT FUN	Fines and Forfeitures	\$ 2,500.00
2821	POLICE DIV. DUI ARREST F	Fines and Forfeitures	\$ 1,000.00

Exhibit A

FUND	FUND DESCRIPTION	REVENUE CATEGORY	FINAL REVENUE BUDGET
2822	FURTHERANCE OF JUSTICE	Miscellaneous	\$ 2,000.00
2822	FURTHERANCE OF JUSTICE	Fines and Forfeitures	\$ 1,000.00
2823	FEDERAL LAW ENFORC TRUST	Earning on Investment	\$ 3,000.00
3601	BOND RETIREMENT FUND	Other Financing Sources	\$ 4,400,000.00
4403	CAPITAL IMPROVEMENTS	Miscellaneous	\$ 150,000.00
4403	CAPITAL IMPROVEMENTS	Other Financing Sources	\$ 9,814,900.00
4404	PARK, LAND ACQUISITION &	Charges for Services	\$ 3,000.00
4404	PARK, LAND ACQUISITION &	Licenses, Permits and Fees	\$ 100,000.00
4404	PARK, LAND ACQUISITION &	Other Financing Sources	\$ 15,000.00
5331	WATER DIVISION	Charges for Services	\$ 9,985,000.00
5331	WATER DIVISION	Miscellaneous	\$ 15,000.00
5332	WATER POLLUTION CONTROL	Charges for Services	\$ 8,977,000.00
5332	WATER POLLUTION CONTROL	Licenses, Permits and Fees	\$ 3,000.00
5332	WATER POLLUTION CONTROL	Miscellaneous	\$ 20,000.00
5335	I & I CLEAN WATER FUND	Charges for Services	\$ 250,000.00
5401	WATER R & E	Charges for Services	\$ 600,000.00
5401	WATER R & E	Miscellaneous	\$ 30,000.00
5401	WATER R & E	Other Financing Sources	\$ 200,000.00
5402	SEWER R & E	Charges for Services	\$ 480,000.00
5402	SEWER R & E	Special Assessment	\$ 259,000.00
5402	SEWER R & E	Miscellaneous	\$ 3,000.00
5402	SEWER R & E	Other Financing Sources	\$ 2,000,000.00
6505	EMPLOYEES HEALTH & WELFA	Miscellaneous	\$ 5,910,000.00
6505	EMPLOYEES HEALTH & WELFA	Earning on Investment	\$ 26,000.00
6802	POSTAGE METER FUND	Other Financing Sources	\$ 85,000.00
7220	HOTEL/MOTEL TAX FUND	Property and Other Local Taxes	\$ 1,385,201.00
7503	DUI INDIGENT FUND	Fines and Forfeitures	\$ 20,000.00
7504	STATE HIGHWAY PATROL TRA	Intergovernmental	\$ 66,699.89
7506	UTILITY COLL. FUND	Charges for Services	\$ 1,707,000.00
7507	MUN.PUB.IMPROV.TAX.INCR.EQUIV.	Intergovernmental	\$ 2,100,000.00
7508	JT. CEMETERY R.E. TAX FUND	Property and Other Local Taxes	\$ 331,882.07
7508	JT. CEMETERY R.E. TAX FUND	Intergovernmental	\$ 28,000.00
7510	IND DR INTERLOCK & ALC MONITOR	Fines and Forfeitures	\$ 40,000.00
7510	IND DR INTERLOCK & ALC MONITOR	Licenses, Permits and Fees	\$ 500.00
7512	ESID FUND	Special Assessment	\$ 79,000.00
7810	UNCASHED CHECKS	Miscellaneous	\$ 15,000.00
			\$ 119,659,748.98

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 126-2025

DATE: December 18, 2025



Subject Matter/Background

Pursuant to Bulletin 97-03 issued by the Ohio Auditor of State and Section 5705.14 of the Ohio Revised Code, the Council of the City of Perrysburg, Ohio, deems it appropriate advance funds with appropriate approval where necessary for the fiscal year ending December 31, 2025.

The City was awarded a grant from the Bureau of Justice Assistance through the U.S. Department of Justice for the 2024 Bulletproof Vest Partnership (BVP) Program for the funding period of April 1, 2024 through August 31, 2026, in the amount not to exceed \$4,666.57.

This Ordinance authorizes an advance from the from the General Fund to the Federal Grant Fund in the amount of \$8,482 which shall be reimbursed by the grantor after final grant reporting is completed. Once reimbursement is received, the funds shall be returned to the General Fund.

Financial Review

General Fund (1110)	Federal Grant Fund (2200)	\$8,482
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Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 126-2025

**AN ORDINANCE AUTHORIZING FUND ADVANCES; AND
DECLARING AN EMERGENCY**

WHEREAS, pursuant to Bulletin 97-03 issued by the Ohio Auditor of State and Section 5705.14 of the Ohio Revised Code, the Council of the City of Perrysburg, Ohio, deems it appropriate to advance funds with appropriate approval where necessary for the fiscal year ending December 31, 2025; and

WHEREAS, the City was awarded a grant from the Bureau of Justice Assistance through the U.S. Department of Justice for the 2023 Bulletproof Vest Partnership (BVP) Program for the funding period of April 1, 2023 through August 31, 2025, in the amount not to exceed \$4,250; and,

WHEREAS, the City was awarded a grant from the Bureau of Justice Assistance through the U.S. Department of Justice for the 2024 Bulletproof Vest Partnership (BVP) Program for the funding period of April 1, 2024 through August 31, 2026, in the amount not to exceed \$4,666.57; and,

WHEREAS, City Council authorizes an advance from the General Fund to the Federal Grant Fund in the amount of \$8,482.00 which shall be reimbursed by the grantor after final grant reporting is completed. Once reimbursement is received, the funds shall be returned to the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Director of Finance is authorized to advance funds not to exceed the following amounts:

<u>ADVANCE OUT</u>	<u>ADVANCE IN</u>	<u>AMOUNT</u>
General Fund (1110)	Federal Grant Fund (2200)	\$8,482.00

SECTION 2. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting

of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and to provide the Department of Finance with the resources needed to meet its obligations; this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Res 103-2024

DATE: December 2, 2025



Subject Matter/Background

It has been brought to the City’s attention that additional organizations meeting the statutory requirements of a convention and visitors bureau (“CVB”) are being formed or have expressed an intent to seek such designation.

City Council recognizes its responsibility as steward of public funds to ensure that hotel tax revenue is used in a manner that provides the greatest benefit to the community. It is in the best interest of the City to undertake a comprehensive review of qualifying entities, their proposed organizational structures, their capacity to promote tourism, and their alignment with the City's priorities to determine the most effective and efficient use of hotel tax revenues.

Through this legislation, City Council declares its intent to review and evaluate all entities; directs the Administration to investigate and assess each such entity’s organizational qualifications, financial and operational capacity, proposed tourism promotion activities, and overall ability to effectively utilize hotel tax revenues for the benefit of the City; and authorizes the City Administrator and the Director of Finance to negotiate and enter into Agreements with any entity or entities determined to qualify as a CVB to allow for the most effective and efficient use of hotel tax revenues.

Financial Review

There is no financial impact to the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

1st Reading December 2, 2025

2nd Reading and Vote December 18, 2025

If City Council is in agreement, On December 18, 2025, a motion to suspend the rules, waive the third reading and pass this legislation as an emergency is appropriate, to ensure timely review of all qualified or qualifying entities.

RESOLUTION 103-2025

A RESOLUTION AUTHORIZING THE ADMINISTRATION TO REVIEW CONVENTION AND VISITORS BUREAU OPTIONS AND FURTHER AUTHORIZING THE CITY ADMINISTRATOR AND DIRECTOR OF FINANCE TO NEGOTIATE AGREEMENTS REGARDING THE ALLOCATION OF HOTEL TAX REVENUE; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg, Ohio, enacted Codified Ordinance §896 entitled “Hotel Tax” pertaining to the taxation of the Hotel/Transient Accommodations, pursuant to Section 5739 of the Ohio Revised Code; and,

WHEREAS, for the portion of the Hotel Tax collected pursuant to Ohio R.C. 5739.08(B), the legislative authority of the municipal corporation authorized the deposit of fifty percent (50%) of the revenue from the tax levied pursuant to this division into a separate fund, which shall be spent solely to make contributions to convention and visitors' bureaus operating within Wood County, and the balance of that revenue shall be deposited in the general fund; and,

WHEREAS, the City understands that additional organizations meeting the statutory requirements of a convention and visitors bureau (“CVB”) are being formed or have expressed an intent to seek such designation; and,

WHEREAS, City Council recognizes its responsibility as steward of public funds to ensure that hotel tax revenue is used in a manner that provides the greatest benefit to the community, including, but not limited to, advancement of the cultural development of the community, promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, encouraging the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and providing community event (farmers’ market, parades, etc.) planning and management of community events within the City of Perrysburg; and,

WHEREAS, the current and future potential formation of additional qualifying CVB entities presents an opportunity for the City to evaluate all available options to determine the most effective and efficient use of hotel tax revenues; and,

WHEREAS, it is in the best interest of the City to undertake a comprehensive review of qualifying entities, their proposed organizational

structures, their capacity to promote tourism, and their alignment with the City's priorities.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council hereby declares its intent to review and evaluate all entities that meet, or may meet, the statutory requirements of a CVB, including any emerging or newly formed organizations.

SECTION 2. City Council directs the Administration to investigate and assess each such entity's organizational qualifications, financial and operational capacity, proposed tourism promotion activities, and overall ability to effectively utilize hotel tax revenues for the benefit of the City.

SECTION 3. City Council hereby authorizes the City Administrator and the Director of Finance to negotiate Agreements with any entity or entities determined to qualify as a CVB to allow for the most effective and efficient use of hotel tax revenues, provided that all terms and conditions of such Agreements are reviewed and approved as to form and legality by the Law Director.

SECTION 4. Upon completion of the review process, the Administration shall report back to the Finance Committee regarding recommended allocations of lodging tax revenues and the status of any Agreement(s) negotiated pursuant to this Resolution. All Agreements shall be subject to approval by City Council.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure the timely review of all qualified or qualifying entities, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
DIRECTOR OF LAW

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 107-2025

DATE: December 18, 2025



Subject Matter/Background

Section 9.48 of the Ohio Rev. Code allows for municipalities to enter into Cooperative Purchasing programs approved by the State of Ohio. Pursuant to ORC § 9.48, purchases made through such cooperative relationships are exempt from otherwise applicable competitive selection criteria, if the purchasing contract on which the City is relying was awarded by some other jurisdiction pursuant to a publicly solicited request for a proposal or a competitive selection procedure of that other political subdivision. Allowing the City to be a member of the NPPGov program will ensure that we can receive the best possible prices for various items.

Financial Review

This Resolution will have no financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

RESOLUTION 107-2025

A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH NATIONAL PURCHASING PARTNERS (NPPGov); AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ohio law, the City of Perrysburg, Ohio, is authorized to participate in a joint purchasing program operated by or through a national or state association of political subdivisions in which the City is eligible for membership, and;

WHEREAS, pursuant to Ohio Rev. Code § 9.48, purchases made through such cooperative relationships are exempt from otherwise applicable competitive selection criteria, if the purchasing contract on which the City is relying was awarded by some other jurisdiction pursuant to a publicly solicited request for a proposal or a competitive selection procedure of that other political subdivision, and;

WHEREAS, NPPGov is a national cooperative procurement organization, located in Seattle, Washington, offering publicly solicited contracts to government entities nationwide; and,

WHEREAS, NPPGov offers a cooperative purchasing relationship consistent with Ohio law, including O.R.C. § 9.48, and;

WHEREAS, purchasing through NPPGov would allow the City to compare pricing based on larger volume discounts from suppliers, and there is no fee for membership and no obligation to make purchases through NPPGov as opposed to any other vendor selection process.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into a sourcing agreement with NPPGov, upon such terms as are deemed reasonable and appropriate by the Mayor and Director of Finance.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to allow the City to

efficiently manage purchasing within the City, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 108-2025

DATE: December 18, 2025



Subject Matter/Background

This Resolution authorizes the City of Perrysburg to adopt and implement a comprehensive Cybersecurity Policy in accordance with the requirements of Ohio Revised Code (ORC) Section 9.64, enacted through House Bill 96. To comply with these requirements, the City's Information Technology Manager recommends adopting a formally developed Cybersecurity Policy crafted by the Information Technology Department. The proposed Policy is consistent with the 2025 CyberOhio Local Government Cyber Standards and is consistent with the requirements of ORC Section 9.64 and national best practices and provides for periodic review and updates as needed.

The Resolution also affirms that the City is in compliance with the new state mandates that require all political subdivisions to establish a cybersecurity program appropriate to their operational needs and aligned with National Institute of Standards and Technology (NIST) Cybersecurity Framework and the Center for Internet Security (CIS) Controls. Additionally, the legislation specifies that no sensitive technical details or vendor information will be included in the public record to protect the City from a cyber risk.

Financial Review

This Resolution will have no financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate, in order to ensure that the City is in compliance with state law.

RESOLUTION 108-2025

A RESOLUTION TO ADOPT AND IMPLEMENT A CYBERSECURITY POLICY FOR THE CITY OF PERRYSBURG, OHIO PURSUANT TO OHIO REVISED CODE SECTION 9.64; AND DECLARING AN EMERGENCY

WHEREAS, through passage of House Bill 96, the 136th General Assembly of the State of Ohio has enacted Ohio Revised Code ("ORC") Section 9.64 Political Subdivision Cybersecurity, which requires every local government to adopt a cybersecurity program appropriate for its needs and aligned with best practices; and,

WHEREAS, compliance with ORC Section 9.64 promotes ongoing risk management, effective incident response, and responsible stewardship of public resources through alignment to nationally recognized cybersecurity frameworks such as the National Institute of Standards and Technology ("NIST") Cybersecurity Framework and the Center for Internet Security ("CIS") Controls; and,

WHEREAS, the City of Perrysburg is committed to protecting its data, information technology, and information resources from cyber threats and ensuring the availability, confidentiality, and integrity of municipal operations; and,

WHEREAS, it is the recommendation of the Information Technology Manager that the City implement a Cybersecurity Policy ("Policy") that the Information Technology Department has prepared and which is consistent with the 2025 CyberOhio Local Government Cyber Standards; and,

WHEREAS, the City of Perrysburg desires to implement said Cybersecurity Policy in order to comply with the requirements of ORC Section 9.64.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. That in order to comply with the provisions of Ohio Revised Code Section 9.64 Political Subdivision Cybersecurity, and based upon recommendations of the Information Technology Manager, this Council hereby adopts and implements the Cybersecurity Policy prepared by the Information Technology Department, consistent with the requirements of ORC Section 9.64 and national best practices and provides for periodic review and updates as needed.

SECTION 2. That this Policy shall include, at minimum, regular risk assessment and mitigation, employee training appropriate to job duties, incident response and recovery planning, and compliance with all reporting and internal

control requirements set forth under ORC Section 9.64 and any guidance issued by the Ohio Auditor of State.

SECTION 3. That this Council further affirms its commitment to ongoing improvement in managing cyber risk and meeting all regulatory reporting obligations.

SECTION 4. That a copy of the Policy will be on file in the office of the Information Technology Manager, and that pursuant to ORC Section 9.64, the Policy, all documentation, incident records, and reports maintained under the Cybersecurity Policy are to be handled as confidential security records and therefore, are exempt from the requirements to produce those records in response to a public records request.

SECTION 5. That no specific technical details, program documentation, vendor information, or other information that could create undue risk for the City shall be included in the public record of this Resolution.

SECTION 6. That it is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Council, and that all deliberations of this Council, and any of its committees, that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements.

SECTION 7. That this Resolution is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of the City, and for the further reason that this measure is necessary in order to approve the adoption of a Cybersecurity Policy to comply with recently enacted legislation, in accordance with law and shall take effect and be in force immediately upon its passage and approved by the Mayor; otherwise from and after the earliest period approved by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 127-2025

DATE: December 18, 2025



Subject Matter/Background

An Ordinance amending the zoning of a parcel located on the east side of East Boundary Street, south of White Road and north of Bexford Drive. The site consists of approximately 5 acres of land of which 3.9 acres are zoned INS (Institutional), and 1.1 acres are zoned R-3 (Single Family Residential). These parcels were recently combined so the singular parcel now features “split zoning.” The property owner has requested that the two different zoning designations be rezoned to all be INS (Institutional). The surrounding parcels are zoned as:

North: R-2 (Single Family Residential)
East: R-3 (Single Family Residential)
West: R-3 (Single Family Residential)
South: R-3 (Single Family Residential)

The applicant has requested rezoning from R-3 (Single Family Residential) to INS (Institutional) to eliminate the split zoning of the property.

On October 30, 2025 the Planning Commission made a motion to recommend approval. A Public Hearing was held on December 2, 2025 and the Planning and Zoning Committee voted in favor of this recommendation on December 18, 2025.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion waive the three readings rule, and pass this legislation is appropriate.

ORDINANCE 127-2025

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY ON E. BOUNDARY STREET FROM R-3 (SINGLE FAMILY RESIDENTIAL) AND INS (INSTITUTIONAL) TO INS (INSTITUTIONAL)

WHEREAS, the proposed lot for rezoning is located on the east side of East Boundary Street, south of White Road and north of Bexford Drive; and,

WHEREAS, the area proposed for rezoning consists of parcel: Q61-400-050402025500; and,

WHEREAS, the site consists of approximately 5 acres of land of which 3.9 acres are zoned INS (Institutional) and 1.1 acres are zoned R-3 (Single Family Residential). Two parcels were recently combined, resulting in the singular parcel featuring “split zoning”; and,

WHEREAS, this property is bordered to the west by R-3 (Single Family Residential); to the east by R-3 (Single Family Residential); to the south by R-3 (Single Family Residential); and, to the north by R-2 (Single Family Residential); and,

WHEREAS, the applicant has requested rezoning of the combined parcel from “split zoning” of INS (Institutional) and R-3 (Single Family Residential) to INS (Institutional); and,

WHEREAS, the Planning Commission voted 4-0 in favor of approving the rezoning the property to INS (Institutional); and,

WHEREAS, a Public Hearing was held on December 2, 2025, and the Planning and Zoning Committee heard this matter at their December 18, 2025 meeting and recommended that the matter be presented to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Zoning District Map attached to and made a part of Ordinance No. 156-2007, passed on October 2, 2007, now known as Title 12 of the Codified Ordinances of the City of Perrysburg, Ohio, and as subsequently amended, is hereby revised and amended by changing the zoning of the parcel depicted in Exhibit A from “split zoning” of INS (Institutional) and R-3 (Single Family Residential) to INS

(Institutional).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR



TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 109-2025

DATE: December 18, 2025



Subject Matter/Background

On July 1, 2025, the City of Perrysburg, Ohio passed Resolution 59-2025 authorizing the Mayor and Director of Finance to enter into an agreement with Denali Water Solutions, LLC to clean and remove sludge from Aeration Tank #1 at the Wastewater Treatment Plant (WWTP), which had a not to exceed limit of One Hundred Thirty-Eight Thousand Five Hundred Twelve Dollars and Zero Cents (\$138,512.00).

It was determined that additional sludge removal above the budgeted amount is necessary to complete the project. The Public Utilities Committee would like to amend Resolution 59-2025 to add an additional Seven Thousand Five Hundred Forty-Eight Dollars and Thirty-Four Cents (\$7,548.34) to the not to exceed limit.

This Resolution authorizes this amendment to the original resolution authorizing the Mayor and Director of Finance to execute an Amended Agreement with Denali Water Solutions, LLC in an amount not to exceed One Hundred Forty-Six Thousand Sixty Dollars and Thirty-Four Cents (\$146,060.34) to clean and remove sludge from Aeration Tank #1 at the Wastewater Treatment Plant (WWTP).

Financial Review

Account: 5402-61815-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, in order to ensure timely payment for the completed project.

RESOLUTION 109-2025

A RESOLUTION AMENDING RESOLUTION 59-2025 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH DENALI WATER SOLUTIONS, LLC FOR THE WASTEWATER TREATMENT PLANT AERATION TANK CLEANING PROJECT AT A COST NOT TO EXCEED ONE HUNDRED FORTY-SIX THOUSAND SIXTY DOLLARS AND THIRTY-FOUR CENTS (\$146,060.34); AND DECLARING AN EMERGENCY

WHEREAS, on July 1, 2025, the City of Perrysburg, Ohio passed Resolution 59-2025 authorizing the Mayor and Director of Finance to enter into an Agreement with Denali Water Solutions, LLC to clean and remove sludge from Aeration Tank #1 at the Wastewater Treatment Plant (WWTP); and,

WHEREAS, that Agreement had a not to exceed limit of One Hundred Thirty-Eight Thousand Five Hundred Twelve Dollars and Zero Cents (\$138,512.00); and,

WHEREAS, after reviewing the original plans, it was determined that additional sludge removal above the budgeted amount is necessary to complete the project; and,

WHEREAS, the Public Utilities Committee would like to amend Resolution 59-2025 to add an additional Seven Thousand Five Hundred Forty-Eight Dollars and Thirty-Four Cents (\$7,548.34) to the not to exceed limit.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council authorizes this Amendment to the original resolution authorizing the Mayor and Director of Finance to execute an Amended Agreement with Denali Water Solutions, LLC to clean and remove sludge from Aeration Tank #1 at the WWTP, in an amount not to exceed One Hundred Forty-Six Thousand Sixty Dollars and Thirty-Four Cents (\$146,060.34), as outlined in the change order attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to ensure timely completion of the additional work, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

CHANGE ORDER

No. 1

Dated 11/26/2025

PROJECT: WWTP Aeration Tank No. 01 Cleaning Project

CONTRACT DATE: 7/1/2025

TO: Denali Water Solutions, Contractor

You are directed to make the changes noted below in the Subject Contract.

CITY OF PERRYSBURG, OHIO

BY: AJ Coleman

TITLE: Deputy Director of Public Utilities

DATE: 11/26/2025

NATURE OF THE CHANGE: Increased sludge removal above the budgeted amount for the project.
Budgeted 80,000 lbs - Actual 104,265 lbs

ATTACHMENTS: _____

The changes result in the following adjustment of Contract Price and Time:

Contract Price Prior to this Change Order:	\$ <u>125,920.00</u>
Net <u>Increase</u> Resulting from this Change Order:	\$ <u>20,140.34</u>
Current Contract Price including this Change Order:	\$ <u>146,060.34</u>

Contract Time prior to this Change Order:	<u>N/A</u> Calendar Days
Net <u>N/A</u> Resulting from this Change Order:	<u>N/A</u> Calendar Days
Current Contract Time including this Change Order:	<u>N/A</u> Calendar Days

The above changes are accepted: Denali Water Solutions Contractor

By: Joseph Way
 Title: Assistant General Manager
 Date: 11/26/2025

Joseph Way

CHANGE ORDER NO. 1
FINAL QUANTITY CHANGES

PROJECT:

<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>TOTAL UNIT PRICE</u>	<u>PREVIOUS QUANTITY</u>	<u>CHANGE</u>	<u>NEW QUANTITY</u>	<u>TOTAL CHANGE-\$</u>
2	Sludge Removal	\$0.83	80,000	+24,265.47	104,265.47	\$20,140.34

TOTAL CHANGE IN CONTRACT PRICE

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 111-2025

DATE: December 18, 2025



Subject Matter/Background

The City of Perrysburg and Northwestern Water and Sewer District (NWWSD) have determined it necessary to complete a Water and Sanitary Sewer Systems Asset Valuation Study.

NWWSD issued a Request for Qualifications (RFQ) for a firm for the project. Submittals were received, evaluated, and ranked, and the team of Jones & Henry Engineers, LTD. and Raftelis, were selected as the most qualified based upon the firm's experience and professional expertise. The total cost of the Water and Sanitary Sewer Systems Asset Valuation Study is expected to be One Hundred Thousand Dollars and Zero Cents (\$100,000.00). NWWSD and the City have agreed that it is more efficient to split the cost of the Water and Sanitary Sewer Systems Asset Valuation Study evenly (50%/50%), rather than complete separate projects through two (2) separate political entities

This Resolution authorizes the City Administrator and Director of Finance are authorized to enter into an Agreement with Northwestern Water and Sewer District in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00), for the City's share of the Water and Sanitary Sewer Systems Asset Valuation Study to be completed by Jones and Henry Engineers, LTD. and Raftelis.

Financial Review

Account Number: 5331-61814-53999 and 5332-61826-53999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to waive the rules, waive the three readings, and pass the legislation as an emergency measure is appropriate. For the immediate preservation of the public peace, health, and safety of the citizens of the City of Perrysburg.

RESOLUTION 111-2025

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PERRYSBURG AND NORTHWESTERN WATER AND SEWER DISTRICT (NWWSD) FOR THE WATER AND SANITARY SEWER SYSTEMS ASSET VALUATION STUDY IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND DOLLARS AND ZERO CENTS (\$50,000.00); AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg and NWWSD have determined it necessary to complete a Water and Sanitary Sewer Systems Asset Valuation Study to evaluate the potential transfer of customers and utility assets between the NWWSD and the City of Perrysburg; and,

WHEREAS, NWWSD issued a Request for Qualifications (RFQ) for a firm for the project. Submittals were received, evaluated, and ranked, and the team of Jones & Henry Engineers, LTD. and Raftelis, were the top ranked firm, selected as the most qualified based upon the firm's experience and professional expertise; and,

WHEREAS, the total cost of the Water and Sanitary Sewer Systems Asset Valuation Study is expected to be One Hundred Thousand Dollars and Zero Cents (\$100,000.00), as set forth in the Proposal attached hereto and incorporated herein as Exhibit A; and,

WHEREAS, NWWSD and the City agree and understand that it is more efficient, reasonable, and appropriate to split the cost of the Water and Sanitary Sewer Systems Asset Valuation Study evenly (50%/50%), rather than complete separate projects through two (2) separate political entities; and,

WHEREAS, NWWSD will be the contracting entity for the Water and Sanitary Sewer Systems Asset Valuation Study. The City's fifty percent (50%) share of the cost of the Water and Sanitary Sewer Systems Asset Valuation Study shall not exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00).

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The City Administrator and Director of Finance are authorized to enter into an Agreement with Northwestern Water and Sewer District in an amount not to exceed Fifty Thousand Dollars and Zero Cents (\$50,000.00), for the City's share of the Water and Sanitary Sewer Systems Asset Valuation Study to be completed by Jones and Henry Engineers, LTD. and Raftelis.

SECTION 2. That the City Administrator, Finance Director, and the Law Director are hereby authorized to take all actions, including the negotiation and execution of all documents or amendments, necessary to enter into, implement, and administer the Agreement and that are not substantially inconsistent with this Resolution.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Perrysburg, Wood County, Ohio, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR



November 14, 2025

Mr. Garret Chamberlain, P.E.
Assistant District Engineer
Northwestern Water & Sewer District
12560 Middleton Pike
Bowling Green, Ohio 43402

A.J. Coleman, P.E.
Deputy-Director of Public Utilities
City of Perrysburg
211 East Boundary Street
Perrysburg, Ohio 43551

Subject: Water and Sanitary Sewer Systems Asset Valuation Study
Proposal of Services Letter

Gentlemen:

Jones & Henry Engineers, Ltd. (J&H) is pleased to provide this proposal outlining our recommended approach to conduct an initial high-level evaluation of the potential transfer of customers and utility assets between the Northwestern Water & Sewer District and the City of Perrysburg. We have teamed with Raftelis to provide the services outlined below.

Goal

The purpose of this work is to determine whether sufficient basis exists to proceed with a comprehensive valuation or detailed feasibility study. The resulting findings will allow both parties to make informed decisions regarding future planning and resource allocation.

Scope of Work

Our proposed scope is divided into three phases:

Phase 1 - Initial and High-Level Data Gathering

Our Team will compile and review available information for both the District and City systems. Key tasks will include:

1. Conducting a coordination meeting to confirm objectives, responsibilities, and establish clear communication channels between both entities. *This step has largely been completed with our virtual kick-off meeting on October 21, 2025.*
2. Preparing a data request to both agencies identifying financial, operational, and customer data necessary to support a preliminary analysis.

3. Collecting relevant public documents, infrastructure asset inventories, service area maps, rate schedules, customer location and consumption data.

Phase 2 - High-Level Cost Implications Analysis

This phase will assess potential financial impacts associated with two key components of the transition:

1. Customer Transfer Impacts: Estimate the number of customers that may move from one system to another and calculate the associated revenue impact for each agency in revenue based on current rates and billing structures.
2. Utility Asset Transfer Impacts: Estimate the order-of-magnitude value of assets that would transfer ownership, considering available asset records and typical unit costs for similar infrastructure. Where feasible, we will provide an indicative range of values to reflect uncertainty in available data.

Deliverable:

Phase 3 – Recommendations and Next Steps

Based on the preliminary findings, Our Team will develop a memorandum report summarizing:

1. A high-level financial summary outlining estimated revenue shifts and asset transfer value ranges for each agency.
2. Key financial and operational implications of the potential transfer.
3. Areas of uncertainty that would benefit from additional analysis.
4. Recommended next steps, including the scope and estimated effort for a more detailed evaluation if justified.

Budget

The proposed budget for the scope of work outlined is \$100,000. Given the level of effort necessary for this study, invoices for completed work will be based on actual labor hours and expenses consumed to complete the work. Detailed invoices outlining hours and expenses consumed will be provided monthly for review and approval by the District.

Schedule

We anticipate completing the preliminary analysis within approximately 4 to 6 months of notice to proceed, depending on data availability and responsiveness.

Agreement

We have provided herein a copy of our standard Engineering Services Agreement for review and approval by The District and the City of Perrysburg. This letter is included as an Exhibit to the Engineering Services Agreement. If you find this proposal acceptable, please return one signed copy to my attention.

We appreciate the opportunity to present this proposal for your consideration. Please contact us if you need clarifications or additional information.

Sincerely,
JONES & HENRY ENGINEERS, LTD.



Theodore A. Bennett, P.E.
Chief Engineer

TAB/krd

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 110-2025

DATE: December 18, 2025



Subject Matter/Background

The City of Perrysburg solicited general contractor bids for Phase 2 of the Downtown Streetscape Project and B&J Concrete and Construction Company of Toledo, Ohio provided the lowest and best bid for the proposed work, and they have the equipment, expertise, personnel, and knowledge to perform the required work.

The cost for the project is \$3,853,079.23, with the City Engineer requesting a ten percent (10%) contingency of \$385,307.92, leaving the total cost of the project at an amount not to exceed \$4,238,387.15.

Financial Review

Account: Budgeted in 2026 – 1111-11755-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate, as the bid award is only valid for sixty (60) days.

RESOLUTION 110-2025

A RESOLUTION AWARDING A BID AND AGREEMENT TO B&J CONCRETE AND CONSTRUCTION COMPANY IN AN AMOUNT NOT TO EXCEED FOUR MILLION TWO HUNDRED THIRTY-EIGHT THOUSAND THREE HUNDRED EIGHTY-SEVEN DOLLARS AND FIFTEEN CENTS (\$4,238,387.15), FOR PHASE 2 OF THE DOWNTOWN STREETScape PROJECT; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg, Ohio solicited general contractor bids for Phase 2 of the Downtown Streetscape Project; and

WHEREAS, the City issued a bid package which contained all relevant specifications and requirements for the project, which acknowledged that the City was authorized to waive minor irregularities in bidding which did not affect the fairness of the process, and pursuant to which the City would accept the lowest and best bid for the required work; and

WHEREAS, the City of Perrysburg received three (3) bids and the bid received from B&J Concrete and Construction Company of Toledo, Ohio, provided the lowest and best bid for the proposed work, and they have the equipment, expertise, personnel, and knowledge to perform the required work; and

WHEREAS, the cost for the project is Three Million Eight Hundred Fifty-Three Thousand Seventy-Nine Dollars and Twenty-Three Cents (\$3,853,079.23), with the City Engineer requesting a ten percent (10%) contingency of Three Hundred Eighty-Five Thousand Three Hundred Seven Dollars and Ninety-Two Cents (\$385,307.92), leaving the total cost of the project at an amount not to exceed Four Million Two Hundred Thirty-Eight Thousand Three Hundred Eighty-Seven Dollars and Fifteen Cents (\$4,238,387.15); and,

WHEREAS, the Service Committee, at its meeting held December 17, 2025, unanimously approved advancement of this bid award to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into an Agreement with B&J Concrete and Construction Company in the amount of Three Million Eight Hundred Fifty-Three Thousand Seventy-Nine Dollars and Twenty-Three Cents (\$3,853,079.23), as represented in Exhibit A attached hereto, and the Mayor and Director of Finance are further authorized to approve all change orders considered necessary to this project in an amount not to exceed Three Hundred

Eighty-Five Thousand Three Hundred Seven Dollars and Ninety-Two Cents (\$385,307.92), for a total project amount not to exceed Four Million Two Hundred Thirty-Eight Thousand Three Hundred Eighty-Seven Dollars and Fifteen Cents (\$4,238,387.15).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as the bid award is only valid for sixty (60) days, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

General Info

Total:

\$3,853,079.23

Number	Description
Downtown Streetscape Phase 2	This project consists of milling and resurfacing, road widening, curb replacement, sidewalk replacement, paver installation, planter installation, and other appurtenances for the 100 and 200 blocks of Louisiana Avenue.
Deadline 12/11/2025 02:00 PM EST	This contract is subject to the provision of State of Ohio, Prevailing Wage Rates. The subsequent contract will require certificates of insurance and may require performance and payment bonds.
Vendor B&J Concrete and Construction Co.	In order to be considered responsive, the contractor and all subcontractors will need to comply with City Ordinance 08-2023 which was passed in April of 2023. A copy of the Ordinance 08-2023 is included in the attachment list.
Submitted 12/11/2025 12:59 PM EST	The project will be awarded to the lowest and most responsive bidder based on the Grand Total Price of the Base Bid and any Alternatives that are accepted. Final Completion for the project: November 1, 2026
Signed by Kevin J. McCulley Account Holder Kevin McCulley	Engineering Estimate for the project: \$4,250,000
Opened 12/11/2025 02:00 PM EST By thaar@perrysburgoh.gov	Allows zero unit prices and labor Yes Allows negative unit prices and labor Yes

Bid Bond

Bond Percentage

10.00%

Guarantee Method *

Bid Bond

Bid Bond

Bond ID *

2663636

Surety Agency *

Surety 2000

Verify Bid Bond *

Bid bond verification has not been completed.

Surety State *

WI

Principal *

B&J Concrete and Construction

Legal Terms

KNOW ALL PERSONS BY THESE PRESENTS, that [PRINCIPAL] as Principal, and [SURETY AGENCY], a corporation organized under the laws of the State of [SURETY STATE], and duly authorized to do business in the State of [OWNER AGENCY STATE], are held and firmly bound unto the [OWNER AGENCY], as obligee, in the sum of [Ten Percent (10%)] of the amount of the total bid for the work described below, for the payment of which well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

The condition of this bond is such that, whereas said Principal is herewith submitting its bid including all related alternates and combined bids for the following work:

Type of Work [WORK] for the [PROJECT]

NOW THEREFORE, if the said bid is accepted by the [OWNER AGENCY], and the Principal shall execute and deliver a Contract in the form specified by the [OWNER AGENCY] (properly completed in accordance with said bid) and shall furnish a bond for the Principal's faithful performance of said Contract, and for the payment of all persons performing labor or furnishing materials in connection therewith, and shall in all other respects perform the agreement created by the acceptance of said bid, then this obligation shall be null and void; otherwise it shall remain in full force and effect.

Ordinance 08-2023 Confirmation Statement

I confirm, in accordance with the wage and fringe benefit requirements set from in O.R.C. 4115.03(E), that my company, bidding on this City of Perrysburg project, meets the following standards (select either Yes or No):

Statement #1: The bidder provides healthcare benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.

Statement #2: The bidder provides retirement benefits to its employees as a standard part of its compensation package and not only on projects subject to a state or federal prevailing wage requirement.

Statement #3: The bidder hires employees who have done one of the following:

1) Graduated from or are participating in a construction apprenticeship program certified and regulated by the State of Ohio or the U.S. Department of Labor.

2) Have at least five (5) years of documented experience in the specified field.

Statement #1 Answer *

Yes

Statement #2 Answer *

Yes

Statement #3 Answer *

Yes

In addition to the above, the bidder certifies they will comply with all provisions of the City of Perrysburg Code 252.052. Please refer to the copy of Ordinance 08-2023 in the attached document list for additional details.

Failure of a bidder to comply with 252.052 due to the lack of submission of the above confirmations or bidder's failure to affirmatively meet the above standards, shall result in the bidder being considered non-responsive.

Signature *

Kevin J. McCulley

Title *

Project Manager

Bidder Company Name *

B&J Concrete and Construction

Date *

12/8/2025

The above signature hereby certifies, by signing and submitting this form, they have the ability to contract on behalf of the company and understand the implications of the failure to comply with the City of Perrysburg code 252.052.

Attachment List

PDS Phase 2_Bid Set Compiled Drawings Set_251114.pdf (77.5 MB)
Plan Set

Ordinance 8-2023 Signed.pdf (759 KB)
Ordinance 08-2023

2_LegalNotice_Downtown Phase 2.pdf (97.8 KB)
Legal Advertisement

3_ProjDesc Downtown Phase 2 (1).pdf (148 KB)
Project Description

4_InstructionstoBid Downtown Phase 2.pdf (113 KB)
Instruction to Bidders

5_General Conditions Downtown Phase 2.pdf (226 KB)
General Conditions

Specification Book.pdf (1.18 MB)
Specifications

6_Specs Downtown Streetscape Phase 2.pdf (226 KB)
Supplemental Specifications

7_Insurance Requirements Downtown Phase 2.pdf (109 KB)
Other Requirements

8_ContractForm Downtown Streetscape Phase 2.pdf (693 KB)
Sample Contract Forms (For Reference Only)

Proposal

BID

Proposal of: *

B&J Concrete and Construction

(hereinafter called "Bidder"), organized and existing under the laws of the State of *

Ohio

doing business as *

"a corporation"

submitted to The City of Perrysburg (hereinafter called "Owner").

In compliance with the Advertisement for Bids, the Bidder hereby proposes to perform all Work for the construction of: *

Perrysburg Downtown Streetscape Phase 2

in strict accordance with the Contract Documents, within the time set forth therein, and accept as compensation therefore the sum of (in words): *

Three Million Eight Hundred Fifty-Three Thousand Seventy-nine Dollars and Twenty-Three Cents

\$ (in currency): *

\$3,853,079.23

;however, the final amount will be controlled by the following unit prices and no payments shall exceed the total unit prices for said work. The Bidder agrees to accept the following unit prices for any addition or deductions caused by any change or alterations in the plans or specifications of the work.

By submission of this Bid, each Bidder certifies, and in the case of a joint Bid each party thereto certifies as to his own organization, that: 1) this Bid has been arrived at independently, without consultation, communication, or agreement as to any matter relating to this Bid with any other Bidder or with any competitor; 2) they do not have an unresolved finding for recovery issued by the Auditor of State, in accordance with Section 9.24 of the Ohio Revised Code; and 3) they do not have an active exclusion shown in the Federal System of Award Management (SAM).

The Bidder hereby agrees to commence work under this contract on or before a date to be specified in the Notice to Proceed and to complete the project on/before the date specified. The Bidder further agrees to pay as liquidated damages, the sum of \$1,300 for each consecutive calendar day thereafter as provided in the General Conditions.

The Bidder acknowledges receipt of the following Addendum (Type N/A if not applicable):

Addenda #: *

N/A

Addenda Date: *

N/A

The Bidder acknowledges that 1) they have not received nor relied upon any representations or warranties of any nature whatsoever from the Owner, its officers, employees, or agents; 2) they are responsible for verifying the current prevailing wage rates and requirements according to Chapter 4114 of the Ohio Revised Code; 3) upon contract award, they will be required to sign an affidavit indicating whether or not they have delinquent personal property taxes on the General Tax List of Personal Property of Wood County, Ohio, in accordance with Section 5719.042 of the Ohio Revised Code.

In submitting this Bid, it is understood it may be withdrawn prior to the scheduled closing time for the receipt of bids, but that the Bidder may not withdraw its Bid after the actual opening thereof.

On acceptance of this Bid, the Bidder does hereby bind itself to enter into a written contract with the Owner within ten (10) days of the Notice of Award and give a Surety Bond amounting to 100% of the Contract.

Signature: *

Kevin J. McCulley

Address: *

5840 Secor Road

Title: *

Project Manager

City, State, Zip: *

Toledo, Ohio 43623

Legal Name of Bidder: *

B&J Concrete and Construction

Phone Number: *

(419) 474-8096

Fax Number: *

419-474-8712

E-mail Address *

kevin.bjconcrete@sbcglobal.net

Demolition

\$103,548.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
201	CLEARING AND GRUBBING	1.00	LS	\$6,000.00	\$6,000.00
201	TREES REMOVED	25.00	EA	\$300.00	\$7,500.00
202	WALK REMOVED	39,505.00	SF	\$2.00	\$79,010.00
SPEC	REMOVAL OF IRRIGATION SYSTEM	1.00	LS	\$4,000.00	\$4,000.00
SPEC	UNIT PAVER REMOVAL	2,519.00	SF	\$2.00	\$5,038.00
SPEC	UNIT PAVER REMOVAL & SALVAGE	200.00	SF	\$10.00	\$2,000.00
					Total: \$103,548.00

Roadway

\$139,801.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
202	PAVEMENT REMOVED	2,479.00	SY	\$30.00	\$74,370.00
202	CURB REMOVED	2,210.00	LF	\$7.00	\$15,470.00
202	PIPE REMOVED, 24" AND UNDER	411.00	LF	\$19.00	\$7,809.00
202	MANHOLE REMOVED	1.00	EA	\$500.00	\$500.00
202	CATCH BASIN REMOVED	19.00	EA	\$500.00	\$9,500.00
203	EXCAVATION	50.00	CY	\$60.00	\$3,000.00
203	EMBANKMENT	448.00	CY	\$60.00	\$26,880.00
204	SUBGRADE COMPACTION	1,136.00	SY	\$2.00	\$2,272.00
					Total: \$139,801.00

Erosion Control

\$9,275.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
832	STORM WATER POLLUTION PREVENTION PLAN	1.00	LS	\$775.00	\$775.00
832	EROSION CONTROL	1.00	LS	\$3,500.00	\$3,500.00
832	STORM WATER POLLUTION PREVENTION INSPECTIONS	1.00	LS	\$5,000.00	\$5,000.00
					Total: \$9,275.00

Drainage

\$225,592.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
605	6" SHALLOW PIPE UNDERDRAINS WITH GEOTEXTILE FABRIC	1,924.00	LF	\$28.00	\$53,872.00
611	6" CONDUIT, TYPE F FOR UNDERDRAIN CONDUIT	290.00	LF	\$28.00	\$8,120.00
611	12" CONDUIT, TYPE B, 706.02 W/ 706.11 JOINTS	338.00	LF	\$150.00	\$50,700.00
611	CATCH BASIN, NO. 3A	11.00	EA	\$4,500.00	\$49,500.00
611	CATCH BASIN, NO. 7	6.00	EA	\$3,000.00	\$18,000.00
611	CATCH BASIN, NO. 3A, AS PER PLAN	3.00	EA	\$3,500.00	\$10,500.00
611	CATCH BASIN RECONSTRUCTED TO GRADE	3.00	EA	\$1,800.00	\$5,400.00
611	MANHOLE ADJUSTED TO GRADE	20.00	EA	\$1,200.00	\$24,000.00
SPEC	PVC DOWNSPOUT ADAPTOR	2.00	EA	\$500.00	\$1,000.00
SPEC	AREA DRAIN, AS PER PLAN	3.00	EA	\$1,500.00	\$4,500.00
					Total: \$225,592.00

Pavement

\$1,553,131.40

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
254	PAVEMENT PLANING, ASPHALT CONCRETE	6,746.00	SY	\$3.90	\$26,309.40
301	ASPHALT CONCRETE BASE, PG64-22, (449)	93.00	CY	\$266.00	\$24,738.00
304	AGGREGATE BASE	275.00	CY	\$75.00	\$20,625.00
407	TACK COAT	803.00	GAL	\$1.00	\$803.00
441	ASPHALT CONCRETE SURFACE COURSE, Type 1, (449) PG64-22	304.00	CY	\$260.00	\$79,040.00
441	ASPHALT CONCRETE INTERMEDIATE COURSE, Type 2, (449)	355.00	CY	\$228.00	\$80,940.00
452	8" NON-REINFORCED CONCRETE PAVEMENT, CLASS QC MS	143.00	SY	\$100.00	\$14,300.00
608	6" NON-REINFORCED CONCRETE PAVEMENT, CLASS QC 1P	30,023.00	SF	\$12.00	\$360,276.00
608	CURB RAMP, TYPE A1, AS PER PLAN	1,625.00	SF	\$25.00	\$40,625.00
608	CURB RAMP, TYPE A2, AS PER PLAN	392.00	SF	\$30.00	\$11,760.00
					Total: \$1,553,131.40

Item Code	Description	Quantity	Units	Unit Price	Extension
608	CURB RAMP, TYPE B1, AS PER PLAN	64.00	SF	\$30.00	\$1,920.00
608	CURB RAMP, TYPE B2, AS PER PLAN	116.00	SF	\$30.00	\$3,480.00
608	CURB RAMP, TYPE B3, AS PER PLAN	43.00	SF	\$30.00	\$1,290.00
609	COMBINATION CURB AND GUTTER, TYPE 2	1,249.00	LF	\$45.00	\$56,205.00
609	COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN, MS CONCRETE	237.00	LF	\$50.00	\$11,850.00
609	COMBINATION CURB AND GUTTER, TYPE 2, AS PER PLAN, VARIABLE CURB HEIGHT	625.00	LF	\$47.00	\$29,375.00
608	CURB, TYPE 6	111.00	FT	\$40.00	\$4,440.00
SPEC	CIP CONCRETE PLANTER CURB	182.00	LF	\$70.00	\$12,740.00
SPEC	CONCRETE PAVER TYPE 1 - TOWN HALL (PEDESTRIAN USE)	8,594.00	SF	\$36.00	\$309,384.00
SPEC	CONCRETE PAVER TYPE 1 - TOWN HALL (VEHICULAR USE)	752.00	SF	\$50.00	\$37,600.00
SPEC	PRECAST MODULAR BLOCK RAISED PLANTER	1,419.00	FT	\$175.00	\$248,325.00
					Total: \$1,553,131.40

Item Code	Description	Quantity	Units	Unit Price	Extension
SPEC	LIMESTONE CAP	1,419.00	FT	\$80.00	\$113,520.00
SPEC	CIP CONCRETE STAIR, AS PER PLAN	134.00	FT	\$225.00	\$30,150.00
SPEC	RAILING, AS PER PLAN	80.00	FT	\$250.00	\$20,000.00
SPEC	UTILITY STEEL ACCESS COVER, AS PER PLAN	9.00	EA	\$450.00	\$4,050.00
SPEC	CAST UNDERLAYMEN T	247.00	SF	\$38.00	\$9,386.00
Total:					\$1,553,131.40

Water Work

\$2,200.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
638	VALVE BOX ADJUSTED TO GRADE	4.00	EA	\$550.00	\$2,200.00
					Total: \$2,200.00

Lighting / Electrical

\$869,496.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
SPEC	ELECTRICAL CONDUIT - 1 1/4"	1,450.00	LF	\$4.30	\$6,235.00
SPEC	ELECTRICAL CONDUIT - 3" PVC	10,900.00	LF	\$7.30	\$79,570.00
SPEC	ELECTRICAL CONDUIT - 3" RGC	100.00	LF	\$47.00	\$4,700.00
SPEC	TRENCHING	3,000.00	LF	\$9.00	\$27,000.00
SPEC	JACKED OR DRILLED	1,200.00	LF	\$28.00	\$33,600.00
SPEC	UG WARNING TAPE	4,200.00	LF	\$2.30	\$9,660.00
SPEC	ELECTRICAL WIRE - #12AWG CU	100.00	LF	\$3.00	\$300.00
SPEC	ELECTRICAL WIRE - #10AWG CU	11,330.00	LF	\$1.80	\$20,394.00
SPEC	ELECTRICAL WIRE - #8AWG CU	3,240.00	LF	\$2.40	\$7,776.00
SPEC	ELECTRICAL WIRE - #6AWG CU	67,820.00	LF	\$2.70	\$183,114.00
SPEC	HANDHOLE - 13"X24"X24" TIER 8	42.00	EA	\$1,047.00	\$43,974.00
SPEC	HANDHOLE - 24"X24"X24" TIER 8	9.00	EA	\$1,167.00	\$10,503.00
SPEC	HANDHOLE - 36"X36"X36" TIER 8	5.00	EA	\$1,565.00	\$7,825.00
					Total: \$869,496.00

Item Code	Description	Quantity	Units	Unit Price	Extension
SPEC	LIGHTING CONTROLS - RELAY PANEL	1.00	EA	\$23,986.00	\$23,986.00
SPEC	PANELBOARD BREAKERS	52.00	EA	\$108.00	\$5,616.00
SPEC	SURGE PROTECTION	1.00	EA	\$668.00	\$668.00
SPEC	ARC FLASH LABEL	1.00	EA	\$1,279.00	\$1,279.00
SPEC	WIREWAYS	4.00	EA	\$801.00	\$3,204.00
SPEC	ENCLOSURES	2.00	EA	\$4,000.00	\$8,000.00
SPEC	STERNBERG LIGHT FIXTURES AND POLES - PEDESTRIAN	21.00	EA	\$8,321.00	\$174,741.00
SPEC	STERNBERG LIGHT FIXTURES AND POLES - BANNER	2.00	EA	\$27,644.00	\$55,288.00
SPEC	LIGHT FIXTURE ANCHOR BOLTS	92.00	EA	\$46.00	\$4,232.00
SPEC	LIGHT FIXTURE CONCRETE FOUNDATION	23.00	EA	\$2,602.00	\$59,846.00
SPEC	POWER PEDESTAL	25.00	EA	\$1,093.00	\$27,325.00
SPEC	POWER PEDESTAL FOUNDATION	25.00	EA	\$1,113.00	\$27,825.00
SPEC	DEMOLITION	1.00	LS	\$42,835.00	\$42,835.00
					Total: \$869,496.00

Traffic Control

\$26,267.50

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
630	GROUND MOUNTED SUPPORT, NO.2 POST	224.00	FT	\$18.00	\$4,032.00
630	SIGN, FLAT SHEET	13.00	EA	\$35.00	\$455.00
630	REMOVAL OF GROUND MOUNTED SIGN AND REERECTION	25.00	EA	\$75.00	\$1,875.00
630	REMOVAL OF POLE MOUNTED SIGN AND REERECTION	40.00	EA	\$50.00	\$2,000.00
644	CENTER LINE	0.17	MILE	\$7,000.00	\$1,190.00
644	CHANNELIZING LINE, 8"	410.00	FT	\$2.00	\$820.00
644	STOP LINE	168.00	FT	\$6.50	\$1,092.00
644	CROSSWALK LINE, 24"	608.00	FT	\$6.50	\$3,952.00
644	TRANSVERSE/ DIAGONAL LINE, WHITE	1,240.00	FT	\$2.00	\$2,480.00
644	TRANSVERSE/ DIAGONAL LINE, AS PER PLAN, 18" YELLOW	237.00	FT	\$4.00	\$948.00
644	RAILROAD SYMBOL MARKING	1.00	EA	\$700.00	\$700.00
644	PARKING LOT STALL MARKING	2,342.00	FT	\$1.75	\$4,098.50
644	LANE ARROW	15.00	EA	\$95.00	\$1,425.00
					Total: \$26,267.50

Item Code	Description	Quantity	Units	Unit Price	Extension
644	HANDICAP SYMBOL MARKING	6.00	EA	\$200.00	\$1,200.00
					Total: \$26,267.50

Maintaining Traffic

\$2,929.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
642	CENTERLINE, TYPE 1, DOUBLE YELLOW	0.16	MILE	\$6,000.00	\$960.00
642	REMOVAL OF PAVEMENT MARKING	446.00	FT	\$1.50	\$669.00
642	REMOVAL OF PAVEMENT MARKING	7.00	EA	\$100.00	\$700.00
642	REMOVAL OF PAVEMENT MARKING	0.20	MILE	\$3,000.00	\$600.00
					Total: \$2,929.00

Traffic Signals

\$536,858.20

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
625	CONNECTION, FUSED PULL APART	6.00	EA	\$193.00	\$1,158.00
625	CONNECTION, UNFUSED PULL APART	6.00	EA	\$193.00	\$1,158.00
625	CONNECTION, UNFUSED PERMANENT	6.00	EA	\$193.00	\$1,158.00
625	BRACKET ARM, AS PER PLAN	6.00	EA	\$1,860.00	\$11,160.00
625	NO. 10 AWG 600 VOLT DISTRIBUTION CABLE	2,500.00	FT	\$1.80	\$4,500.00
625	NO. 10 AWG POLE AND BRACKET CABLE	450.00	FT	\$1.80	\$810.00
625	CONDUIT, 2", 725.05	85.00	FT	\$6.50	\$552.50
625	CONDUIT, 3", 725.05	246.00	FT	\$7.30	\$1,795.80
625	CONDUIT, 4", 725.05	589.00	FT	\$9.80	\$5,772.20
625	CONDUIT, JACKED OR DRILLED, 725.04, 4"	390.00	FT	\$31.00	\$12,090.00
625	LUMINAIRE, DECORATIVE, AS PER PLAN, 100 WATT LED, 120 VOLTS	6.00	EA	\$4,095.00	\$24,570.00
625	TRENCH	530.00	FT	\$15.00	\$7,950.00
					Total: \$536,858.20

Item Code	Description	Quantity	Units	Unit Price	Extension
625	PULL BOX, 725.08, 24"	11.00	EA	\$1,508.00	\$16,588.00
625	PULL BOX REMOVED	10.00	EA	\$865.00	\$8,650.00
625	GROUND ROD	18.00	EA	\$494.00	\$8,892.00
625	UNDERGROUND WARNING/ MARKING TAPE	920.00	FT	\$2.30	\$2,116.00
625	ARC FLASH CALCULATIONS AND LABEL	4.00	EA	\$1,279.00	\$5,116.00
632	VEHICULAR SIGNAL HEAD, (LED), 3-SECTION, 12" LENS, 1-WAY, POLYCARBONA TE, AS PER PLAN	10.00	EA	\$1,066.00	\$10,660.00
632	VEHICULAR SIGNAL HEAD, (LED), 5-SECTION, 12" LENS, 1-WAY, POLYCARBONA TE, AS PER PLAN	4.00	EA	\$1,744.00	\$6,976.00
632	PEDESTRIAN SIGNAL HEAD (LED), TYPE D2, AS PER PLAN	14.00	EA	\$703.00	\$9,842.00
632	COVERING OF VEHICULAR SIGNAL HEAD	14.00	EA	\$92.00	\$1,288.00
632	COVERING OF PEDESTRIAN SIGNAL HEAD	14.00	EA	\$92.00	\$1,288.00
632	PEDESTRIAN PUSHBUTTON, AS PER PLAN	14.00	EA	\$1,373.00	\$19,222.00
632	SIGNAL CABLE, 2 CONDUCTOR,	2,217.00	FT	\$3.90	\$8,646.30
Total:					\$536,858.20

Item Code	Description	Quantity	Units	Unit Price	Extension
	NO. 14 AWG				
632	SIGNAL CABLE, 5 CONDUCTOR, NO. 14 AWG	2,366.00	FT	\$4.70	\$11,120.20
632	SIGNAL CABLE, 7 CONDUCTOR, NO. 14 AWG	1,718.00	FT	\$5.40	\$9,277.20
632	SIGNAL SUPPORT FOUNDATION, AS PER PLAN	7.00	EA	\$5,468.00	\$38,276.00
632	PEDESTAL FOUNDATION	9.00	EA	\$1,273.00	\$11,457.00
632	POWER SERVICE, AS PER PLAN	2.00	EA	\$3,883.00	\$7,766.00
632	SIGNAL SUPPORT, TYPE TC-81.22, DESIGN 2, AS PER PLAN	1.00	EA	\$18,644.00	\$18,644.00
632	COMBINATION SIGNAL SUPPORT, TYPE TC-81.22, DESIGN 2, AS PER PLAN	3.00	EA	\$19,041.00	\$57,123.00
632	COMBINATION SIGNAL SUPPORT, TYPE TC-81.22, DESIGN 4, AS PER PLAN	3.00	EA	\$19,041.00	\$57,123.00
632	PEDESTAL, 8'	9.00	EA	\$1,446.00	\$13,014.00
632	REMOVAL OF TRAFFIC SIGNAL INSTALLATION, AS PER PLAN	19.00	EA	\$877.00	\$16,663.00
633	CABINET FOUNDATION	2.00	EA	\$1,827.00	\$3,654.00
					Total: \$536,858.20

Item Code	Description	Quantity	Units	Unit Price	Extension
633	CONTROLLER WORK PAD, AS PER PLAN	2.00	EA	\$294.00	\$588.00
633	UNINTERRUPTIBLE POWER SUPPLY (UPS), 1000 WATT, AS PER PLAN	2.00	EA	\$8,111.00	\$16,222.00
809	CONTROLLER UNIT, TYPE TS2/A2, WITH CABINET, TYPE TS-2, AS PER PLAN	2.00	EA	\$25,736.00	\$51,472.00
816	VIDEO DETECTION SYSTEM	2.00	EA	\$26,250.00	\$52,500.00
					Total: \$536,858.20

Landscape

\$167,481.13

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
653	PLANTING SOIL MEDIA	410.00	CY	\$100.00	\$41,000.00
661	MULCH, AS PER PLAN	37.00	CY	\$75.00	\$2,775.00
SPEC	RELOCATE EXISTING CLOCK TOWER	1.00	EA	\$4,095.80	\$4,095.80
SPEC	RELOCATE EXISTING HISTORIC SIGNAGE	8.00	EA	\$450.00	\$3,600.00
SPEC	SEEDING AND MULCHING	2,931.00	SF	\$0.18	\$527.58
SPEC	WASHED STONE	83.00	SF	\$5.25	\$435.75
SPEC	TRASH RECEPTACLE	15.00	EA	\$3,000.00	\$45,000.00
SPEC	PLANTER	12.00	EA	\$2,000.00	\$24,000.00
SPEC	AMELANCHIER X GRANDIFLORA 'AUTUMN BRILLIANCE', AS PER PLAN	4.00	EA	\$525.00	\$2,100.00
SPEC	ACER SACCHARUM 'BARRET COLE', AS PER PLAN	12.00	EA	\$525.00	\$6,300.00
SPEC	PARROTIA PERSICA 'RUBY VASE', AS PER PLAN	14.00	EA	\$525.00	\$7,350.00
SPEC	ULMUS PARVIFOLIA 'DYNASTY', AS PER PLAN	8.00	EA	\$525.00	\$4,200.00
					Total: \$167,481.13

Item Code	Description	Quantity	Units	Unit Price	Extension
SPEC	ARONIA MELANOCARPA 'UCONNAM165', AS PER PLAN	74.00	EA	\$19.00	\$1,406.00
SPEC	CEANOTHUS AMERICANUS, AS PER PLAN	10.00	EA	\$81.50	\$815.00
SPEC	DIERVILLA RIVULARIS, AS PER PLAN	23.00	EA	\$19.00	\$437.00
SPEC	HYDRANGEA PANICULATA 'LITTLE QUICK FIRE', AS PER PLAN	46.00	EA	\$81.50	\$3,749.00
SPEC	JUNIPERUS COMMUNIS 'TORTUGA', AS PER PLAN	60.00	EA	\$81.50	\$4,890.00
SPEC	MICROBIOTA DECUSSATA, AS PER PLAN	28.00	EA	\$81.50	\$2,282.00
SPEC	SPIRAEA JAPONICA 'SMSJMFR', AS PER PLAN	34.00	EA	\$81.50	\$2,771.00
SPEC	ALLIUM HYBRID 'SERENDIPITY', AS PER PLAN	216.00	EA	\$19.00	\$4,104.00
SPEC	GERANIUM BOHEMICUM, AS PER PLAN	118.00	EA	\$19.00	\$2,242.00
SPEC	BOUTELOUA GRACILIS 'BLONDE AMBITION', AS PER PLAN	96.00	EA	\$19.00	\$1,824.00
SPEC	CALAMAGROSTI S X ACUTIFLORA 'KARL FOERSTER', AS PER PLAN	61.00	EA	\$19.00	\$1,159.00
					Total: \$167,481.13

Item Code	Description	Quantity	Units	Unit Price	Extension
SPEC	CAREX OSHIMENSIS 'CARFIT01' PP#20955, AS PER PLAN	10.00	EA	\$19.00	\$190.00
SPEC	COREOPSIS VERTICILLATA 'ZAGREB', AS PER PLAN	6.00	EA	\$19.00	\$114.00
SPEC	STACHY'S MONIERI 'HUMMELO', AS PER PLAN	6.00	EA	\$19.00	\$114.00
					Total: \$167,481.13

Building Entry Modifications

\$16,500.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
SPEC	103 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	107 - 109 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	111 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	112 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	116 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	117 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	118 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	120 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	122 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	124 LOUISIANA AVENUE -	1.00	LS	\$750.00	\$750.00
					Total: \$16,500.00

Item Code	Description	Quantity	Units	Unit Price	Extension
	ENTRY MODIFICATION				
SPEC	126-1/2 & 128-1/2 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	128 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	130-A LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	130 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	200 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	203 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	208 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	209 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	210 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	214 LOUISIANA AVENUE -	1.00	LS	\$750.00	\$750.00
					Total: \$16,500.00

Item Code	Description	Quantity	Units	Unit Price	Extension
	ENTRY MODIFICATION				
SPEC	219 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
SPEC	220 LOUISIANA AVENUE - ENTRY MODIFICATION	1.00	LS	\$750.00	\$750.00
					Total: \$16,500.00

Incidentals

\$200,000.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Alternates are not included in bid total.					
614	MAINTAINING TRAFFIC	1.00	LS	\$100,000.00	\$100,000.00
623	CONSTRUCTION LAYOUT STAKES AND SURVEYING	1.00	LS	\$25,000.00	\$25,000.00
624	MOBILIZATION	1.00	LS	\$75,000.00	\$75,000.00
					Total: \$200,000.00

Alternates

\$113,440.00

Item Code	Description	Quantity	Units	Unit Price	Extension
Component is not included in bid total. Alternates are not included in bid total.					
SPEC	ALTERNATE #1 - PRECAST CONCRETE CAP	1,418.00	LF	\$80.00	\$113,440.00
					Total: \$113,440.00

BID GUARANTEE AND PERFORMANCE BOND

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned *

B&J Concrete and Construction

as Principal and *

West Bend Insurance Company of West Bend WI

as Surety, are hereby held and firmly bound unto the City of Perrysburg as Obligee in the penal sum of the dollar amount of the bid submitted by the Principal to the Obligee on *

December 11, 2025

to undertake the project known as: *

Downtown Streetscape Phase 2

The penal sum referred to herein shall be the dollar amount of the Principal's bid to the Obligee, incorporating any additive or deductive alternate proposals made by the Principal on the date referred to above to the Obligee, which are accepted by the Obligee. In no case shall the penal sum exceed the amount of (in words):

\$ (in currency):

(If the above line is left blank, the penal sum shall be the full amount of Principal's bid, including alternates. Alternatively, if completed, the amount stated must not be less than the full amount of the Principal's bid including alternates, in dollars and cents. A percentage is not acceptable)

Bond Percentage

10.00%

Guarantee Method *

Certified Check or Paper Bid
Bond

Certified Check or Paper Bid Bond

Confirmation *

I have provided a paper bid bond and uploaded the Consent of Surety to the Required Documents List at the bottom of the solicitation forms. I further agree to submit the original Bid Bond to The City of Perrysburg Engineering Department within three (3) business days, if found to be the Apparent Low Bidder.

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successor, and assigns.

THE CONDITION OF THE ABOVE OBLIGATION IS SUCH, that whereas the above named Principal has submitted a bid on the above-referred project;

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, specifications, and bills of material; and in the event the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid and such larger amount for which the Obligee may in good faith contract with the next lowest bidder to perform the work covered by the bid; or in the event that the Obligee does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal pays to the Obligee the difference not to exceed ten percent (10%) of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising, and printing and mailing notices to prospective bidders, whichever is less, that this obligation shall be null and void, otherwise to remain in full force and effect. If the Obligee accepts the bid of the Principal, and the Principal within ten days after the awarding of the contract, enters into a proper contract in accordance with the bid, plans, details, specifications, and bills of material, then said contract is made part of this bond the same as through set forth herein.

NOW ALSO, if the said Principal shall well and faithfully do and perform each and every condition of such contract; and shall pay all lawful claims of subcontractors, materialmen and laborers, for labor performed and materials furnished in the carrying forward, performing, or completing of said contract; we agreeing and assenting that this undertaking shall be for the benefit of any materialman or laborer having a just claim, as well as for the Obligee herein; then this obligation shall be void; otherwise the same shall in no event exceed the penal amount of this obligation as herein stated.

The said surety hereby stipulates and agrees that no modifications, omissions, or additions, in or to the terms of said contract or in or to the plans or specifications therefore shall in any wise affect the obligations of said Surety on this bond.

Principal: *

B&J Concrete and Construction

By: *

Todd Larson

Title: *

Owner

Surety: *

West Bend Insurance Company

By (Attorney-in-Fact): *

Travis Spitnale

Address: *

1900 S 18th Ave. West Bend, WI 53095

Agent: *

Knight Insurance Group

Address: *

22 North Erie Street Toledo, OH 43604

EXPERIENCE STATEMENT

Bidder shall provide information regarding similar work performed including, but not limited to, project name, description, location, and contact information, and any other details that will enable the City to assess the Contractor's capabilities, experience, skills, and financial standing with regard to this proposal. This statement shall also include information showing that the Bidder:

- maintains a permanent place of business.
- has adequate facilities and equipment available for the work under the proposed contract.
- has suitable financial means to meet obligations incidental to the proposed contract.
- has appropriate technical experience and possesses sufficient skills and experience.
- has the ability or resources available to make all repairs and adjustments that may be required on the equipment to be used under the proposed contract.

Response to the above: *

1. 5840 Secor Rd. Toledo, OH 43623 has been the permanent place of business since 2004.
2. We own 2 Komatsu excavators, 1 CAT dozer, 1 Komatsu dozer, 1 Bomag Roller, 1 John Deere Wheel loader, 1 Takeuchi wheel loader, 2 Kubota Skid Steers, and 1 Power Curber.
3. We have up to \$8,000,000.00 in bonding.
4. We employ Local 18 Union operators, Local 886 Union Cement Masons, and Local 500 Union Laborers with over 75 years' experience among the union members and have 4 years' experience with B&J.
5. B&J Concrete and Construction will make minor repairs to our equipment or have the ability to bring in a certified mechanic to perform the repairs.

If Bidder is Corporation, list Officers, type N/A if not applicable:

Name: *

N/A

Title: *

N/A

If Bidder is Partnership, list Members, type N/A if not applicable:

Name: *

N/A

Title: *

N/A

LIST OF SUBCONTRACTORS

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract.

Name: *

Malczewski's Lawn and
landscape

Address: *

8901 Neowash rd. Waterville, OH 43566

Type of Work: *

Landscape

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 1

Name: *

Griffin Pavement Striping

Address: *

2710 Hayes Ave. Fremont, OH 43420

Type of Work: *

Pavement Markings

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 2

Name: *

FET Construction Services

Address: *

2955 Gradwohl Toledo, OH 43617

Type of Work: *

Electrical

Bidder shall provide the names, addresses, and type of work (Item No. or Description, if applicable) which the Bidder proposes to subcontract under this Contract. 3

Name: *

Ebony Construction Co. Inc.

Address: *

3510 Centennial Rd. Sylvania, OH 43560

Type of Work: *

Asphalt Paving and Milling

By signing below, the bidder certifies that, they will require the proposed subcontractors listed above and any subcontractors to those subcontractors to meet the requirements of the City of Perrysburg code 252.052. Failure to ensure a proposed subcontractor listed above or any subcontractor to those subcontractors will result in debarment from City contracts for a period of three (3) years.

Signed By: *

Kevin J. McCulley

Title *

Project Manager

Company *

B&J Concrete and Construction

Date *

12/10/2025

NONCOLLUSION AFFIDAVIT

STATE OF: *

Ohio

COUNTY OF: *

Lucas

Bid Identification *

City of Perrysburg Downtown Streetscape Phase 2

Bidder's Name *

Kevin J. McCulley

, being first dually sworn, deposes and says that he is:

*

other

Enter response if "other" was selected

Project Manager

of (company name): *

B&J Concrete and Construction Co.

the party making the foregoing bid; that such bid is not made in the interest of or on behalf of any undisclosed person, partnership, company, association, organization, or corporation; that such bid is genuine and not collusive or sham; that said bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that said bidder has not in any manner, directly or indirectly, sought by agreement, communication or conference with anyone to fix the bid price of said bidder or of any other bidder, or to fix any overhead, profit, or cost element of such bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract or anyone interested in the proposed contract; that all statements contained in such bid are true; and further that said bidder has not, directly or indirectly submitted his bid price on any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid and will not pay any fee in connection therewith, to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof, or to any other individual except to such person or persons as have a partnership or other financial interest with said bidder in his general business.

Signed: *

Kevin J. McCulley

Title: *

Project Manger

SUBSTITUTIONS/OPTIONS FORM

Optional: Vendor is not required to complete.

Any substitutions, deletions, additions, or deviations to the minimum specifications must be shown on this form and attached to the proposal forms in order to be considered as part of the bid. The City reserves the right to accept or reject any and all substitutions or optional bids. *

No bid

PREVAILING WAGE RESPONSIBILITIES

Keep full and accurate payroll records available for inspection for up to one (1) year following the completion of the project. Owners/partners must be shown on payrolls for any physical work they perform on the job.

- A. time records
- B. payroll records including canceled checks
- C. fringe benefit records including canceled check

Prevailing Wage Determination must be posted on the project site.

Supply Perrysburg Prevailing Wage Coordinator with dates of the life of the contract and a listing of all subcontractors to include the name, address, and telephone number of each.

Supply each employee with written notification of his assigned job classification, hourly prevailing wage rate and fringe payments, and identity of the Prevailing Wage Coordinator for the project.

Supply all subcontractors with any changes in the Prevailing Wage rates issued during the life of the project.

Out-of-State contractors must submit to the Ohio Secretary of State, the full name and address of their Statutory Agent in Ohio.

Submit certified payrolls starting no later two (2) weeks after the initial pay period. Insure all payrolls include the following:

- A. Employees full name, address, and social security number
- B. Work classification
 - (1) Be specific when listing laborers and operators
 - (2) Show level/year for all apprentices
- C. Hours worked on the project
 - (1) As of May 1, 1984, overtime is to be paid at not less than time and one-half for all hours worked in excess of forty (40) hours per week.
- D. Hourly rate of pay

Actual hourly rate paid employee for the time worked. Overtime hourly rate of not less than time and one-half the basic or regular rate paid is required under Chapter 4115. In addition to paying not less than the predetermined rate for the classification in which the employee works, the amounts predetermined as fringe benefits in the wage determination issued for the project, shall also be paid.

(Sample calculation: $\$12.82$ (base rate) $\times 1 \frac{1}{2} = \$19.25 + \1.70 (fringe payments) = $\$20.93$). Fringe payments must be entered in appropriate blocks on payroll forms when such fringes are paid to approved plans, funds, etc.

- E. List all fringe benefits (if any) and amount per hour for each
 - (1) Hourly amount is to be based on 2080 hours per year.
- F. Total deductions
- G. Net pay for the pay period

Send a copy of Apprenticeship Agreement for each apprentice and a Final Affidavit to:

Perrysburg Prevailing Wage Coordinator

201 West Indiana Avenue

Perrysburg, OH 43551

(419) 872-7880

dbombrys@ci.perrysburg.oh.us

STATE OF OHIO PREVAILING WAGE RATES ARE AVAILABLE ON-LINE AT THE FOLLOWING WEBSITE:

Ohio Department of Commerce (<http://www.com.ohio.gov/laws/>)

Perrysburg Code 252.02(G) Disclosures

1) Has there been any safety violations or settlement agreements between the bidder and the Occupational Safety & Health Administration or a state based agency of similar jurisdiction during the ten (10) year prior to the submission of the bid? *

No

2) Has there been any violation of, or settlement agreement related to, any wage and hour laws at the local, state or federal level during the ten (10) years prior to the submission of the bid? *

No

3) Does the bidder have an active and compliant Ohio Bureau of Workers Compensation insurance policy? *

Yes

4) Please list any license(s) issued by the Ohio Construction Industry Licensing Board that has been assigned to the bidder *

N/A

5) Have there been any legal judgments against the bidder during the last ten (10) years prior to the submission of the bid? *

No

6) List the relevant experience of the bidder, including the number of years in the business under its present, alias, fictitious, doing business as, and/or former business name. *

B&J Concrete and Construction has been in business since 1966. Todd Larson(owner) has worked for the company for over 40 years.

7) Attach a complete list of all the bidder's ongoing and completed public and private construction projects within the last three (3) years, including the nature and value of each contract and the name, address, and phone number or email address for a representative of the owner of each project. *

See attached.

8) Have there been any state or federal Environmental Protection Agency complaints issued against the bidder during the ten (10) years prior to the submission of the bid? *

No

9) Describe the management experience of the bidder's project manager(s) and superintendent(s) who will be assigned to the project *

Todd Larson will be the superintendent with over 40 years experience and Kevin McCulley will be the project manager and has 40 years of experience.

10) Is the bidder a foreign corporation not incorporated under the laws of Ohio? If yes, a Certificate of Good Standing from the Ohio Secretary of State demonstrating its right to conduct business in the State of Ohio must

be attached. *

No

11) Has the bidder been debarred by any public authority in the United States during the ten (10) years prior to the submission of the bid? *

No

12) Provide a description of the bidder's Occupational Safety and Health Administration compliant safety program. *

Our safety program follows all guidelines of OSHA and the Bureau of Workers Compensation.

13) Does the bidder have an active and compliant Ohio Drug Free Workplace policy issued by the State of Ohio? *

We are approved by the BWC as a Drug Free workplace. policy # 381591-0

14) Provide the percentage of the bidder's workforce that has five (5) or more years of experience in their trade. *

100% of our workforce consists of union operating engineers, cement masons, and laborers all with 5+ years of experience and 4+ years with the company.

I hereby certify that, to the best of my knowledge, the provided information is true and accurate and by signing and submitting this form, I have the ability to contract on behalf of the company and understand the implications of the failure to comply with the City of Perrysburg code 252.052

Company Name *

B&J Concrete and Construction

Signature *

Kevin J. McCulley

Title *

Project Manager

Date *

12/10/2025

Attachments for Perrysburg Code 252.02(G) Disclosures Listed Above

Name	Omission Terms	Submitted File
Optional: Vendor is not required to complete.		
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	No bid
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Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	No bid
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	No bid
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	No bid
14 Required Documents		

Required Document List

Name	Omission Terms	Submitted File
Consent of Surety If providing a certified check or paper bid bond in lieu of Electronic Bid Bond	Electronically verifying Bid Bond	Bid Bond.pdf
Miscellaneous Attachment as Needed Miscellaneous Attachment	Omit if Not Needed	Experience pages.pdf
2 Required Documents		