

Minutes of Perrysburg City Council

Meeting Held December 2, 2025

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:30 p.m. by Mayor Mackin.

ROLL CALL

Present were Council members Kevin Fuller, Tim McCarthy, Rick Rettig, Barry VanHoozen, Mark Weber, and Kerry Wellstein (6). Cory Kuhlman was absent. Also present were Joe Fawcett, City Administrator, Pat Jones, Deputy City Administrator, and Samantha Jacobson, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF NOVEMBER 18, 2025

There being no objections, the minutes from the November 18, 2025 City Council meeting were unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Becky Williams, 421 E. Sixth Street. Ms. Williams spoke about the passing of Mr. Doug Pratt and thanked the Perrysburg Fire division for assisting him.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin recommended that Mr. Fuller be re-appointed to the TMACOG Board. Mr. Kuhlman moved. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Mr. Jones, Mayor Mackin and Mr. Fawcett presented the 2025 Mayor's Accommodation Award to Khayla Trego, AJ Coleman and Jennifer Hamilton.

Mayor Mackin congratulated the award winners and said that he will miss the hard-working staff of the City.

City Administrator

Mr. Fawcett echoed Ms. Williams sentiments about Mr. Pratt. He recognized the public service department for responding quickly to the snow the City received this past weekend. He also recognized the employees who just received the Mayor's Accommodation Award: Khayla Trego, AJ Coleman and Jennifer Hamilton.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

No report.

The next meeting is scheduled for Tuesday, December 9, 2025 at 4:00 p.m.

Ordinance# 115-2025

Mr. Weber introduced **ORDINANCE 115-2025 AN ORDINANCE MAKING APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, FOR THE FISCAL YEAR ENDING DECEMBER 31, 2026; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 115-2025 by number and title only. Mr. Weber moved that Ordinance 115-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Resolution# 95-2025

Mr. Weber introduced **RESOLUTION 95-2025 A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS AND/OR PARTICIPATE IN STATE OF OHIO OR APPROVED PURCHASING PROGRAMS FOR THE PURCHASE OF VEHICLES AND EQUIPMENT, AS APPROVED WITH THE 2026 BUDGET AS WELL AS THE TRADE-IN OR OUTRIGHT SALE OF VEHICLES AND EQUIPMENT NO LONGER NEEDED FOR MUNICIPAL PURPOSES**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 95-2025 by number and title only. Mr. Weber moved that Resolution 95-2025 be approved. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Resolution# 103-2025

Mr. Weber introduced **RESOLUTION 103-2025 A RESOLUTION AUTHORIZING THE ADMINISTRATION TO REVIEW CONVENTION AND VISITORS BUREAU OPTIONS AND FURTHER AUTHORIZING THE CITY ADMINISTRATOR AND DIRECTOR OF FINANCE TO NEGOTIATE AND ENTER INTO AGREEMENTS REGARDING THE ALLOCATION OF HOTEL TAX REVENUE; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by

number and title only. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Resolution 103-2025 by number and title only.

Mr. Fuller asked what the City envisioned this bureau looking like. Mayor Mackin said there are several options, including expanding the visitors' bureau and also adding responsibility for the events that have come to be expected from the City, such as the Farmers Market, parades, Winter Fest and Hearts the Arts. He said that this will ensure festivities that are put on are consistent and up to the standard the City expects in order to bring tourism into the City. Mr. Fawcett stated that this could include frequent and formal reviews of funds by committees and City Council.

Mr. McCarthy and Mr. Fuller asked if Section 3 of the Resolution could include more language to include City Council oversight, to ensure that there is oversight of how the funding should be spent.

Safety

Mr. VanHoozen gave his report of the November 24, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Monday, December 15, 2025 at 4:30 p.m.

Mr. VanHoozen moved to allow the Administration to place Lieutenant Brenton Duran at Pay Grade 16 Step G, upon his promotion to Deputy Chief on December 8, 2025. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Recreation

No report.

The next meeting is scheduled for Tuesday, December 9, 2025 at 5:00 p.m.

Planning & Zoning

Mr. McCarthy gave his report of the November 24, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Thursday, December 18, 2025 at 6:00 p.m.

Ordinance# 121-2025

Mr. McCarthy introduced **ORDINANCE 121-2025 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY ON WEST RIVER ROAD FROM S-1 (SCENIC AND OPEN SPACE) TO R-1 (SINGLE FAMILY RESIDENTIAL)**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0). The Clerk read Ordinance 121-2025 by number and title only. Mr. McCarthy moved that Ordinance 121-2025 be approved. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

Ordinance# 122-2025

Mr. McCarthy introduced **ORDINANCE 122-2025 AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY ON PINE STREET FROM R-3 (SINGLE FAMILY RESIDENTIAL) TO R-5 (TWO FAMILY RESIDENTIAL)**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0). The Clerk read Ordinance 122-2025 by number and title only. Mr. McCarthy moved that Ordinance 122-2025 be approved. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

Personnel

No report.

The December meeting has been canceled. The next meeting is **TBD**.

Public Utilities

Mr. Fuller gave his report of the November 19, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Wednesday, December 17, 2025 at 4:30 p.m.

Resolution# 104-2025

Mr. Fuller introduced **RESOLUTION 104-2025 A RESOLUTION AWARDED A BID AND AGREEMENT TO POLYDYNE INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED SIXTY-EIGHT THOUSAND ONE HUNDRED THIRTY DOLLARS AND ZERO CENTS (\$168,130.00) FOR POLYMER WASTEWATER TREATMENT SOLUTIONS; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 104-2025 by number and title only. Mr. Fuller moved that Resolution 104-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Resolution# 105-2025

Mr. Fuller introduced **RESOLUTION 105-2025 A RESOLUTION AUTHORIZING A THREE (3) YEAR AGREEMENT WITH KEMIRA WATER SOLUTIONS FOR THE PURCHASE OF FERROUS CHLORIDE FOR THE WASTEWATER TREATMENT PLANT (WWTP); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 105-2025 by number and title only. Mr. Fuller moved that Resolution 105-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Service

Ms. Wellstein gave her report of the November 19, 2025, meeting, a copy of which is

attached hereto and made a part of these minutes.

The next meeting is scheduled for Wednesday, December 17, 2025 at 5:30 p.m.

Resolution# 106-2025

Ms. Wellstein introduced **RESOLUTION 106-2025 A RESOLUTION AMENDING RESOLUTION 51-2025 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH COMTE CONSTRUCTION CO. FOR THE MUNICIPAL COURT OFFICE REMODEL AT A COST NOT TO EXCEED ONE HUNDRED SIX THOUSAND TWO HUNDRED SIXTY-FIVE DOLLARS AND ZERO CENTS (\$106,265.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 106-2025 by number and title only. Ms. Wellstein moved that Resolution 106-2025 be approved as an emergency. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:18 p.m.

Respectfully submitted,

Samantha Jacobson
Clerk of Council

Thomas G. Mackin
Mayor