

## **Minutes of Perrysburg Finance and Economic Development Committee**

**Meeting Held November 13, 2025**

### **CALL TO ORDER - 4:00 PM**

The meeting was called to order at 4:06 p.m. by Chairman Mark Weber.

### **ROLL CALL**

Committee members present were Tim McCarthy, Mark Weber and Cory Kuhlman. Also present were Amber Rathburn, Finance Director, Khayla Trego, Deputy Finance Director, Joe Fawcett, City Administrator, Tim Effler, Law Director, Bill McCoullough, Fire Chief and Justin Lynch, Fire Lieutenant.

### **CITIZEN'S CONCERNS**

Sara Weisenburger, 605 West Front St. asked if the refuse levy funds collected from her commercial property taxes could be refunded.

### **APPROVAL OF OCTOBER 14, 2025 MEETING MINUTES**

There being no objections, the minutes of the October 14, 2025 meeting were approved 3-0.

### **DISCUSSION OF 2026 BUDGET**

Mr. Effler reviewed the budget for the Law Department, which shows little to no change. Legal services have increased because there will be union negotiations in 2026. Travel has increased for a CLE (Continuing Legal Education) next year, as well as a budget request for new office furniture for the Law Director's office. In discussion of the Finance budget, Ms. Trego noted a decrease as the fourth position, Staff Accountant, will not be filled in 2026. Mr. Fawcett fielded questions regarding the Administration, Council, Clerk and Mayor budgets. Ms. Trego stated that there is a reduction in the Council legal services budget line as these services will come out of the law budget. Mr. Fawcett answered questions regarding the City Wide budget.

### **REQUEST OF 2025 BUDGET ADJUSTMENTS**

Ms. Rathburn presented a list of 2025 budget adjustment requests. They include the purchase of tablets for the Mayor and City Council members, a payment for cybersecurity services, repairing a guardrail, and construction services with Rudolph-Libbe for the River Road and Municipal Building renovations. Adjustments also include a price increase for a new firetruck that we will receive in 4 years, new streetlights for the downtown revitalization project, and a roof replacement project at the Department of Public Utilities. The Committee agreed 3-0 to move this on to City Council.

### **DEBT POLICY**

Ms. Rathburn spoke to the committee about the City's debt policy, which establishes a framework for issuing and managing municipal debt to fund capital projects and ensure fiscal responsibility. Mr. McCarthy asked if we have a 5-year Capital Improvement plan

set in place. Ms. Rathburn said that we do. The Committee agreed 3-0 to move this on to City Council.

### **DECLARATION OF OFFICIAL INTENT FOR REIMBURSEMENT FROM TAX EXEMPT NOTES**

Ms. Rathburn spoke about this legislation for a declaration of official intent. She said that it will allow the City to be able to reimburse the cost of construction that is starting next year at the municipal buildings, before the revenue from Bonds is received. The Committee agreed 3-0 to move this on to City Council.

### **THEN AND NOW PURCHASES**

Ms. Rathburn presented one (1) Then and Now purchase for \$3,332.68 for Best Equipment. The Committee agreed 3-0 to move this on to City Council.

### **HEALTH INSURANCE - 2026**

Ms. Rathburn requested legislation for the City to change insurance providers for 2026, as staying with UHC would be a 22% increase. Ms. Rathburn said that the City worked with Savage & Associates to discuss the best plan of action for the employees' health insurance. They recommend switching to Mutual Health Services for 2026. The Committee agreed 3-0 to move this on to City Council.

### **FINANCE DIRECTOR'S REPORT**

#### **Expenditures >\$5000**

There were no questions from the Committee regarding the October report of payments over \$5,000.

#### **OTHER BUSINESS**

None.

#### **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:52 p.m.

Respectfully submitted,

Mark Weber, Chairman  
Finance and Economic Development Committee

The next meeting is scheduled for Tuesday, December 9, 2025 at 4:00 p.m.