

Minutes of Perrysburg Public Utilities Committee

Meeting Held October 22, 2025

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:32 p.m. by Chairman Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Also present were Matt Choma, Director of Public Utilities, Brian Thomas, City Engineer, Amber Rathburn, Finance Director and Joe Fawcett, City Administrator.

CITIZEN'S CONCERNS

None.

APPROVAL OF AUGUST 27, 2025 MEETING MINUTES

There being no objections, the minutes of the August 27, 2025 meeting were approved 3-0.

2026 BUDGET REVIEW

Mr. Choma reviewed the proposed 2026 budget for the WWTP, water, sanitary sewer, and storm water management divisions. Mr. Choma said that their capital items include two pick-up trucks, and the re-purposing of an old model dump truck. He also spoke about the storm water management services budget which totals \$231,500. This includes the clearing of the ditches, the hiring of contractors, new CityWorks software, and anything related to pure storm water function. New personnel included in the budget are a Storm Water Technician, a light equipment operator, two laborers and an office manager.

RATE STUDY CONSULTANT - ERC

Mr. Choma stated that this is a Resolution authorizing an agreement with Environmental Rate Consultants, Inc. for the completion of a water and sewer utility rate study for an amount of \$121,150.00. The Department of Public Utilities is in need of a Water and Sewer Utility Rate Study for rate prices for the next 5 years starting in 2027. Two SOQ submittals were ranked and Environmental Rate Consultants, Inc. was the best firm for the work. There being no objections, this is being forwarded 3-0 to City Council.

BUCKET TRUCK UPGRADE

Mr. Choma spoke to the committee about the bucket truck that was used at the WWTP. He said that it didn't work out the way they hoped, so they are planning on removing the bucket and turning it into a flat bed truck for hauling heavy equipment. He stated that this is just an FYI and does not have legislation.

SANITARY SEWER CREDITS

Mr. Choma distributed a list of sewer credits approved for September and October. The credits totaled \$327.78 for both months. The year-to-date total for sewer credits was \$10,277.53.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:57 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, November 19, 2025 at 4:30 p.m.