

Minutes of Perrysburg City Council

Meeting Held September 2, 2025

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:31 p.m. by Mayor Mackin.

ROLL CALL

Present were Council members Kevin Fuller, Cory Kuhlman, Tim McCarthy, Barry VanHoozen, Rick Rettig, Mark Weber, and Kerry Wellstein (7). Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, Pat Jones, Deputy City Administrator and Samantha Jacobson, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF PUBLIC HEARING REZONING PBP TO C4

There being no objections, the minutes from the August 5, 2025 PBP to C4 Rezoning Public Hearing were unanimously approved.

MINUTES OF COUNCIL MEETING OF AUGUST 5, 2025

There being no objections, the minutes from the August 5, 2025 City Council meeting were unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

None.

ADMINISTRATIVE REPORTS

Mayor

Appointment of Police Chief for Council consideration and confirmation vote.

Mayor Mackin asked Mr. Jones to introduce the chosen candidate for Police Chief, Chris Sargent. Mr. Sargent discussed his background in law enforcement, in which he has worked for 17 years, including 4 years at the City of Perrysburg.

Mr. Fuller made a motion to suspend the rules and waive the Committee of the Whole interview of Christopher Sargent. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

Mr. Fuller made a motion to confirm the appointment of Christopher Sargent as the Chief of the Perrysburg Police Division. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0).

Mayor Mackin recognized Marcus Blaze, a former student of Perrysburg High School who recently won his second Wrestling World Championship Title. He also stated that on Friday, September 5, he will have a proclamation presented. He thanked everyone involved in the Sculpture Walk event that was put on by "Visit Perrysburg".

City Administrator

Mr. Fawcett congratulated Chris Sargent on his new role. He also said that there would be a swearing-in ceremony for the Chief of Police on September 16, 2025. Mr. Fawcett also thanked everyone for their work on the sculpture walk event as it was a success.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the August 12, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Tuesday, September 9, 2025 at 4:00 p.m.

Ordinance# 104-2025

Mr. Weber introduced **ORDINANCE 104-2025 AN ORDINANCE AMENDING ORDINANCE 68-2024 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 104-2025 by number and title only. Mr. Weber moved that Ordinance 104-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 105-2025

Mr. Weber introduced **ORDINANCE 105-2025 AN ORDINANCE AMENDING ORDINANCE 68-2024 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2025; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow

for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 105-2025 by number and title only. Mr. Weber moved that Ordinance 105-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 106-2025

Mr. Weber introduced **ORDINANCE 106-2025 AN ORDINANCE UPDATING THE JOB CREATION GRANT PROGRAM; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 106-2025 by number and title only. Mr. Weber moved that Ordinance 106-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Safety

Mr. VanHoozen gave his report of the August 25, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Monday, September 22, 2025 at 4:30 p.m.

Ordinance# 99-2025

Mr. VanHoozen introduced **ORDINANCE 99-2025 AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE CHAPTER 813**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Fuller. Ayes: (7). Nays: (0). The Clerk read Ordinance 99-2025 by number and title only.

Recreation

Mr. Rettig gave his report of the August 12, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The September meeting has been canceled. The next meeting is scheduled for Tuesday, October 14, 2025 at 5:00 p.m.

Planning & Zoning

No report.

The next meeting is scheduled for Tuesday, September 23, 2025 at 5:00 p.m.

Ordinance# 102-2025

Mr. McCarthy introduced **ORDINANCE 102-2025 AN ORDINANCE EXTENDING THE MORATORIUM ON THE GRANTING OF ANY PERMIT ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR ANY PROCESSORS OF CANNABIS WITHIN THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. VanHoozen. Ayes: (7). Nays: (0). The Clerk

read Ordinance 102-2025 by number and title only. Mr. McCarthy moved that Ordinance 102-2025 be approved as an emergency. Seconded by Mr. VanHoozen. Ayes: (6) Kuhlman, McCarthy, VanHoozen, Rettig, Weber, and Wellstein. Nays: (1) Fuller.

Personnel

Mr. McCarthy gave the report of the August 26, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Tuesday, September 23, 2025 at 4:00 p.m.

Mr. Kuhlman thanked the administration for their transparency in the hiring process for some of the recent department head hires.

Resolution# 73-2025

Mr. Kuhlman introduced **RESOLUTION 73-2025 A RESOLUTION AUTHORIZING AN AGREEMENT WITH NEOGOV FOR THE PURCHASE OF BENEFITS ADMINISTRATION SOFTWARE IN AN AMOUNT NOT TO EXCEED FORTY-NINE THOUSAND NINE HUNDRED SIXTEEN DOLLARS AND FIVE CENTS (\$49,916.05); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 73-2025 by number and title only. Mr. Kuhlman moved that Resolution 73-2025 be approved as an emergency. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Public Utilities

Mr. Fuller gave his report of the August 27, 2025, meeting, a copy of which is attached hereto and made a part of these minutes. He made corrections to agenda item number five, changes made will be reflected in published PUC minutes.

The next meeting is scheduled for Wednesday, September 24, 2025 at 4:30 p.m.

Ordinance# 107-2025

Mr. Fuller introduced **ORDINANCE 107-2025 AN ORDINANCE AUTHORIZING AN ENCROACHMENT AGREEMENT WITH SUSAN E. HUGHES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Ordinance 107-2025 by number and title only. Mr. Fuller moved that Ordinance 107-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Resolution# 74-2025

Mr. Fuller introduced **RESOLUTION 74-2025 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH ARCADIS U.S., INC. FOR FINAL DESIGN PHASE SERVICES FOR THE MASTER METER PIT REPLACEMENT AT A COST NOT TO EXCEED**

ONE HUNDRED TWELVE THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$112,400.00); AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Resolution 74-2025 by number and title only. Mr. Fuller moved that Resolution 74-2025 be approved as an emergency. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Service

Ms. Wellstein gave her report of the August 27, 2025, meeting, a copy of which is attached hereto and made a part of these minutes.

The next meeting is scheduled for Wednesday, September 24, 2025 at 5:30 p.m.

Resolution# 75-2025

Ms. Wellstein introduced **RESOLUTION 75-2025 A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PERRYSBURG AND PERRYSBURG TOWNSHIP FOR THE RESURFACING OF ECKEL JUNCTION ROAD IN AN AMOUNT NOT TO EXCEED ONE HUNDRED FIFTEEN THOUSAND ONE HUNDRED SEVENTY DOLLARS AND SIXTY-NINE CENTS (\$115,170.69) AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 75-2025 by number and title only. Ms. Wellstein moved that Resolution 75-2025 be approved as an emergency. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 76-2025

Ms. Wellstein introduced **RESOLUTION 76-2025 A RESOLUTION AUTHORIZING THE CITY ENGINEER TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT PROGRAM AND TO EXECUTE CONTRACTS AS REQUIRED; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 76-2025 by number and title only. Ms. Wellstein moved that Resolution 76-2025 be approved as an emergency. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:14 p.m.

Respectfully submitted,

Thomas G. Mackin Mayor

Samantha Jacobson
Clerk of Council