

Minutes of Perrysburg Public Utilities Committee

Meeting Held August 27, 2025

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairman Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller and Kerry Wellstein. Rick Rettig was absent. Staff members present were Matt Choma, Public Utilities Director, Pat Jones, Deputy City Administrator, Joe Fawcett, City Administrator, Khayla Trego, Deputy Finance Director, Tim Effler, Law Director and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

None.

APPROVAL OF JULY 23, 2025 MEETING MINUTES

There being no objections, the minutes of the July 23, 2025 meeting were approved 2-0.

ANTHONY WAYNE TRAIL METER PIT PROJECT DESIGN - ARCADIS

Mr. Choma requested approval of an agreement with Arcadis in the amount of \$112,400 for the final design phase engineering services for the Anthony Wayne Trail master meter pit relocation project for the potable water main pipe crossing beneath the Maumee River. This water main is over 75 years old. Mr. Choma said they would relocate the meter currently located alongside AWT to a site within Perrysburg City limits. Mr. Fuller asked if there could be a possibility of the water in the City being temporarily shut off during insulation, and Mr. Choma said that it isn't likely that we will lose water service. The Committee agreed 2-0 to forward to City Council.

SANITARY SEWER CREDITS

Mr. Coleman distributed a list of sewer credits approved since the last meeting. The credits totaled 1,562.01 for the month of August. The year-to-date total for sewer credits was \$9,949.75.

OTHER BUSINESS

Mr. Effler spoke about a driveway located at 360 Coventry Ct., which encroaches onto a utilities easement controlled by the City. He said that the owner of the property is asking to repave the driveway, some of which is located in this easement. Mr. Effler presented legislation that would allow the property owner to repave the driveway, but the City would keep possession of the utility easement. The Committee agreed 2-0 to forward to City Council.

Mr. Choma spoke about a property in the City that was notified by the EPA that they are discharging sewage into the storm sewers and that this issue needs to be addressed.

Mr. Choma said that this will be an ongoing topic that we will continue to talk about when the City has more information.

Doug Williams, 421 E. Sixth St., also spoke on this issue. He said that the property is Zoar Lutheran Church, and he said that due to this issue, some of the toilets at the church are down, and he would like to know when to expect this issue to be repaired. Mr. Fuller stated that he would like to get more information on the matter before a decision is made and, with the knowledge he has currently, he is not prepared to do so. Mr. Choma also stated that he and his department need more information on the matter before he can make a recommendation for a solution.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:57 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, September 24, 2025 at 4:30 p.m.