

Minutes of Perrysburg Service Committee

Meeting Held August 27, 2025

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Committee Chair Kerry Wellstein.

ROLL CALL

Committee Members present were Kerry Wellstein, Kevin Fuller and Mark Weber. Also present were Brian Thomas, City Engineer, Joe Fawcett, City Administrator, Pat Jones, Deputy City Administrator, Rob Ross, Director of Public Service, and Chris Sargent, Interim Police Chief.

CITIZEN'S CONCERNS

Walt Edinger, 222 Hickory St., spoke about the grass along the railroad tracks. He asked if the City could plant wildflowers along the tracks, as an alternative to the overgrown weeds and grass that currently grows there. Mr. Weber asked if this would be something we could do, and Mr. Ross responded that it would be a realistic project that the Service department could do.

APPROVAL OF JULY 23, 2025 MEETING MINUTES

There being no objections, the minutes of the July 23, 2025 meeting were approved 3-0.

AGREEMENT WITH PERRYSBURG TOWNSHIP TO RESURFACE ECKEL JUNCTION RD

Mr. Thomas spoke to the committee about the repaving of Eckel Junction Rd., this was previously discussed and voted in favor of. The City will partner with the Township and repave the portion of the road located in the City. The Committee agreed 3-0 to move this on to City Council.

DORA FIVE-YEAR REVIEW

Interim Chief Sargent and Mr. Ross gave their reviews of the past five years of DORA. They both said that it has been extremely positive. There has not been an increase in trash or police calls to the DORA boundaries. Mr. Jones stated that he will be recommending that DORA be extended for another five years.

PERMISSION TO SUBMIT A GRANT TO OHIO PUBLIC WORKS COMMISSION TO RESURFACE W. S. BOUNDARY ST.

Mr. Thomas requested permission to apply for an Ohio Public Works Commission grant for the repaving of West South Boundary Street (from Westbrook Drive to Louisiana Avenue). Mr. Thomas said these grants are very competitive, and points are maximized if you ask for \$150,000 or less. He said we should find out in December if we are awarded the grant, and the earliest we could do it is July 2026, but we have two years to do it, so construction would probably be in 2027. The Committee agreed 3-0 to move

this along to City Council.

PERMISSION TO ENTER INTO A CONTRACT WITH THE COLLABORATIVE FOR ARCHITECTURAL SERVICES

Mr. Thomas requested approval to enter into a contract with 'The Collaborative' for architectural and design services for the renovation of the municipal facilities. He said that they did an RFQ and 6 firms responded. Mr. Thomas spoke more about the timeline of this project and work should begin in 2026. Mr. Fawcett stated that they reviewed the previous numbers again and this amount is in line with the amount that was presented in June. Mr. Thomas said that this item will also be going to Finance Committee on September 9 for approval of the funds. He stated that they are asking this committee to approve the contract with 'The Collaborative', and it will go to City Council on September 16 after Finance Committee. The Committee agreed 3-0 to forward this to City Council on September 16, 2025.

PURCHASE OF A 2025 GMC SIERRA

Mr. Ross explained that they are requesting a 2025 GMC Sierra as a Service vehicle. The 2025 GMC Sierra is from Cronin Auto Group and is apart of the Capital Purchase request that was approved with Resolution 3-2025.

UPDATING THE PROCESSES FOR COMPLAINTS REGARDING UNKEMPT LAWNS

Mr. Ross spoke about the Service Dept. updating their process for dealing with unkempt lawns. He said they get about 50 complaints a year about grass being too high, and about 20% of them receive a posted warning. Mr. Ross said they are in the process of updating the code for unkempt grass and weeds to reflect the City's current standards and also to clearly define what roll the Service Department has and what roll the Planning and Zoning department has.

OTHER BUSINESS

Ms. Wellstein thanked the Service Department for their help with "Boots in the Burg."

ADJOURNMENT

There being no further business, the meeting adjourned at 6:08 p.m.

Respectfully submitted,

Kerry Wellstein, Chairperson
Service Committee

The next meeting is scheduled for Wednesday, September 24, 2025 at 5:30pm.