

## **Minutes of Perrysburg Finance and Economic Development Committee**

**Meeting Held June 10, 2025**

### **CALL TO ORDER - 4:00 PM**

The meeting was called to order at 4:01 p.m. by Chairperson Mark Weber.

### **ROLL CALL**

Committee members present were Mark Weber, Tim McCarthy and Cory Kuhlman. Also, present were Joe Fawcett, City Administrator, Tim Effler, Law Director, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

### **APPROVAL OF MAY 13, 2025 MEETING MINUTES**

There being no objections, the minutes of the May 13, 2025 meeting were approved 3-0.

### **MUP FROM DIVERGING DIAMOND TO INDIANA AVE.**

Mr. Effler spoke to the committee about purchasing three parcels in the right-of-way on West Boundary (SR-25), between the I-475 Interchange and Indiana Ave to prepare for the construction of the West Boundary Multi-Use Path Project. Mr. Weber asked if there was any push back from the owners of the properties. Mr. Effler said that there were two administrative adjustments of the property prices, but no significant price increase or owners not willing to sell. Ms. Rathburn informed the members that the funds for these property purchases will come from budgeted amount for the MUP from the interchange south, since the construction is behind on that project. There being no objections, the committee agreed to forward all three purchases 3-0 to City Council.

### **GOV. CONNECTIONS - ANNUAL REFRESH SURFACE TABLETS/COMPUTERS PURCHASE**

Ms. Rathburn spoke about purchasing new computers and tablets for the employees. She explained that these will replace the ones that are older and not performing as efficiently. Mr. Kuhlman asked what happens to the old computers? Ms. Rathburn said that they keep them as back-ups or use them for training. There being no objections, this is being forwarded 3-0 to City Council.

### **FIREWALL AND SWITCHES PURCHASE**

Ms. Rathburn explained that IT has requested to purchase Firewall and Switches for the City's computer systems. It is currently waiting for a second quote to comply with the purchasing policy. There being no objections, this is being forwarded 3-0 to City Council.

### **PROPERTY/LIABILITY INSURANCE RENEWAL**

Ms. Rathburn reported that the renewal for the City's property and liability insurance is up about 11%. She said that the increase is due to inflation, the addition of new vehicles, equipment and buildings, and also based on the City's payroll, which is also

up. She said that we have been with the same company since 2004, and our payback ratio over the last 21 years is nearly 100%. Mr. Weber asked if the company is easy to work with, and Ms. Rathburn said that they are. The Committee agreed 3-0 to move the renewal of the City's property and liability insurance on to City Council.

### **ESTIMATE OF REVENUES - 2026**

Ms. Rathburn said that each year we have to submit estimated revenues for the next year to Wood County. She said that there were no significant changes. The Committee agreed 3-0 to move this along to City Council.

### **REQUEST OF 2025 BUDGET AMENDMENTS**

Ms. Rathburn went over the budget adjustments. She explained that the first two lines are for IT to purchase Firewall and Switches for the City's computer systems. The next two are for environmental services. Another one is for Toledo Edison to remove light poles in the 300 Block. There being no objections, this is being forwarded 3-0 to City Council.

### **THEN AND NOW**

Ms. Rathburn stated that there is one then and now purchase totaling \$11,070.88. It is for Toledo Edison to install Fountain Point streetlights. There being no objections, this is being forwarded 3-0 to City Council.

### **FINANCE DIRECTOR'S REPORT**

#### **Expenditures >\$5,000**

Ms. Rathburn presented her report on expenses over \$5,000. Mr. McCarthy asked about the Flock maintenance line item. Ms. Rathburn said that is for the Flock Cameras that the police use. Mr. Kuhlman asked about a water bill refund check. Ms. Trego said that a resident over paid their water bill by a significant amount. Mr. Weber asked about the "JD Wheel Loader Rental", and asked if it would be cost-saving to purchase the equipment instead of renting one every year. Mr. Fawcett said that this was discussed, and it is cheaper to just rent the equipment.

### **OTHER BUSINESS**

None.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 4:37 p.m.

Respectfully submitted,

Mark Weber, Chairman  
Finance and Economic Development Committee

The next meeting is scheduled for Tuesday, July 8, 2025 at 4:00 p.m.