

## **Minutes of Perrysburg Service Committee**

**Meeting Held May 28, 2025**

### **CALL TO ORDER - 5:30 PM**

The meeting was called to order at 5:30 p.m. by Committee Chair Kerry Wellstein.

### **ROLL CALL**

Committee Members present were Kerry Wellstein, Kevin Fuller and Mark Weber. Also present were Joe Fawcett, City Administrator, Brian Thomas, City Engineer, Dan Ledyard, Urban Forester and Pat Jones, Director of Public Safety.

### **CITIZEN'S CONCERNS**

None.

### **APPROVAL OF APRIL 23, 2025 MEETING MINUTES**

There being no objections, the minutes of the April 23, 2025 meeting were approved 3-0.

### **BID OPENING FOR THE MUNICIPAL COURT OFFICE REMODEL**

Mr. Thomas spoke about the bids they received for the municipal court remodel. They chose a contractor that had the lowest and best bid price and they will add more office space to the court. The Committee agreed 3-0 to forward this on to City Council.

### **PERMISSION FOR ODOT TO PAVE IR 75/475**

Mr. Thomas said that ODOT had reached out to him to ask permission to pave a portion of the road located in the City. This will be at no cost to the City and the paving will take place in 2026. Mr. Thomas said that this is informational right now as they are still waiting for paperwork from ODOT.

### **PERMISSION FOR ODOT TO PAVE SR 795**

Mr. Thomas explained that this item is the same as the previous, ODOT has asked permission to pave a road located in the City and work will beginning in 2026.

### **ALLEYWAY DISCUSSION**

Chief Jones spoke about the closing alleyways in the 200 block of downtown. They plan to close the alleyway next to "Swig" and the one across the street next to "Body & Sole Massage Therapy" temporarily to see how it is received. If it goes well, during the downtown revitalization project, they will close off these alleyways permanently and re-purpose them to make them a public seating area for pedestrians. This will also allow for possibly 2-3 more parking spots on both sides of the street. Ms. Wellstein asked if they could add a "15-minute loading/unloading" designated parking spot since there will be extra spots out front. This could help with the closing of the alleyway for deliveries.

### **PURCHASE OF KUBOTA UTILITY VEHICLE**

Mr. Ledyard spoke about a new utility vehicle purchased. It will be used for plant watering and mulch hauling. It could also be used for snow plowing in winter as well as putting down salt on the roads.

### **2013 GARBAGE TRUCK SALE**

Mr. Ledyard stated that they wish to sell a garbage truck that has over 100,000 miles on it and is 12 years old. The Committee agreed 3-0 to forward this on to City Council.

### **OTHER BUSINESS**

Ms. Wellstein asked Mr. Ledyard, about a phone call she received from a resident about a mulberry tree on her property that the City had asked her to remove. Mr. Ledyard said that the tree is very compromised as it has been hit a number of times by large vehicles. The tree is also leaning up against an electrical power line and if it gets hit again it could come down onto the line.

Mr. Weber asked Mr. Ledyard, about a sign across from Churchhills that is covered by a street tree, Mr. Weber asked if the sign could be moved so it is not completely covered by this tree. Mr. Ledyard said that would be something they could do. They will just have to get in contact with OUPS so they don't dig up any utility lines.

Mr. Weber also asked about the railroad gates along the bike path on Ft. Meigs road. Mr. Thomas said that they are working with the railroad schedule as they will need there as they will be working close to the railroad tracks.

Mr. Thomas informed the committee that he will be applying for TMACOG grants shortly and that he should have some ready by June's Service meeting.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 5:59pm

Respectfully submitted,

Kerry Wellstein, Chairperson  
Service Committee

The next meeting is scheduled for June 25, 2025 at 5:30pm.