

Minutes of Perrysburg Personnel Committee

Meeting Held May 27, 2025

CALL TO ORDER - 4:00 PM

The meeting was called to order at 4:00 p.m. by Chairman Cory Kuhlman.

ROLL CALL

Committee members present were Cory Kuhlman, and Mark Weber. Tim McCarthy was absent. Also present were Kelly Chalfant, Human Resources Manager, Joe Fawcett, City Administrator, Pat Jones, Assistant City Administrator and David L Moore, Safety and Health Coordinator.

CITIZEN'S CONCERNS

None.

APPROVAL OF APRIL 22, 2025 MEETING MINUTES

There being no objections, the minutes of the April 22, 2025 meeting were approved 2-0.

AMENDING CODE SECTION 270.03: FIREFIGHTERS/PARAMEDICS

Ms. Chalfant spoke about the request she had from Chief McCullough to change Code Section 270.03 in order to lower the hiring age from 21 years old to 18 years for Firefighters and Paramedics. Ms. Chalfant said that it would allow individuals who went through EMS training right after high school to be considered for a position in Perrysburg. Mr. Weber asked if any other cities have a lower hiring age. Ms. Chalfant said that the surrounding cities looked at mainly had 18 as the minimum age. The Committee agreed 2-0 to forward this to City Council.

CITY SAFETY PROGRAM DISCUSSION

Ms. Chalfant spoke about the City's plan to implement a Safety Program in order to cut down on workplace injuries and create a safe place to work. Mr. Moore spoke about the programs that have started already, including yoga and stretching for the fire division to cut down on sprains and strains. Mr. Moore also spoke about more successful safety inspections as well as a better environment for employees to report workplace safety concerns after launching a way to report anonymously. Mr. Weber asked when the last workplace injury occurred. Mr. Moore said it has been a while and the number of injuries is lower than last year at this time.

NEW INTERIM POLICE CHIEF WAGE INCREASE

Ms. Chalfant informed the committee that Chris Sargent would be stepping up to fill the Police Chief role starting June 23 as Chief Jones will be starting his new role as Assistant City Administrator on June 22. Ms. Chalfant requested a 5% wage increase for Mr. Sargent until the position is filled. Mr. Kuhlman asked if this resolution is in line with the Archer Plan. Mr. Fawcett answered that this legislation is in line with what the

new plan is going to be but also meets the standards of what our current code states. Mr. Kuhlman asked if the legislation mentions a time frame to fill the role, as the Archer plan states 6 months. Mr. Fawcett said that was left out but can be added. Ms. Chalfant asked if this could be approved as an emergency. The Committee agreed to approve it as an emergency and forwarded this 2-0 to City Council with the additional language regarding the 6-month hiring time frame.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:15 p.m.

Respectfully submitted,

Cory Kuhlman, Chairperson
Personnel Committee

The next meeting is scheduled for Tuesday, June 24, 2025 at 4:00 p.m.