

Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held May 13, 2025

CALL TO ORDER - 4:00 PM

The meeting was called to order at 4:04 p.m. by Chairperson Mark Weber.

ROLL CALL

Committee members present were Mark Weber and Tim McCarthy. Cory Kuhlman arrived at 4:06pm. Also, present were Joe Fawcett, City Administrator, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

APPROVAL OF APRIL 8, 2025 MEETING MINUTES

There being no objections, the minutes of the April 8, 2025 meeting were approved 2-0. Mr. Kuhlman was not present for this vote.

STREET TREE LEGISLATION

Ms. Rathburn spoke about Street Tree Legislation. She stated that the City is determining whether to proceed and also levying the special assessment. The dollar amount has not changed from what it was in previous years. The cost is \$70,000 divided between all parcels in the City. There being no objections, this is being forwarded 3-0 to City Council.

STREET LIGHT LEGISLATION

Ms. Rathburn spoke about Street Light Legislation. She stated similar to the Tree's that the City is determining whether to proceed and is also levying the special assessment. There is also no change in the dollar amount from previous years. The cost is \$210,000 divided between all parcels in the City. There being no objections, this is being forwarded 3-0 to City Council.

REFUSE LEVY LEGISLATION

Ms. Rathburn spoke about the Refuse Levy. She stated that this legislation allows us to put the Refuse Levy on the ballot in November, for the residents to vote on. She said that this is a 1 mill replacement levy, and when broken down, the annual increase would be about \$7.06 per \$100,000 value of the residents' house. Mr. Weber spoke about the City's budget for refuse collection, which is 1.9 million, 1 million of which comes out of the general fund. He said that this levy covers premium services like unlimited curbside bulk garbage pick-up, brush and leaf collection, and carry-in and carry-out service for senior citizens and anyone with mobility issues. Mr. Weber stated that if the general fund were to take on this extra cost, other services would need to be cut to make up for the extra expenses. There being no objections, this is being forwarded 3-0 to City Council.

REQUEST OF 2025 BUDGET AMENDMENTS

Ms. Rathburn went over the budget adjustments. She explained that one of the

adjustments is for additional design costs for three multi-use paths contracted through DGL. The other adjustments are due to the courthouse remodel. There being no objections, this is being forwarded 3-0 to City Council.

UPDATE ON SHORT TERM RENTALS

Ms. Rathburn spoke about how there are currently three bills at the state level regarding changes to short-term rentals that could affect the City. Ms. Rathburn explained that this is just informative for now, and will have to wait until the state votes on the bills, before we change anything at the local level.

UPDATE ON FACILITIES PROJECT

Mr. Fawcett informed the committee that administration is going to request a Committee of the Whole meeting on June 3rd before Council at 5:30pm to have a formal presentation.

FINANCE DIRECTOR'S REPORT

Expenditures > \$5,000

Ms. Rathburn presented her report on expenses over \$5,000. Mr. Kuhlman asked about the pool feature replacements purchased by recreation. Mr. McCarthy asked about the purchase for Civic Clerk. Ms. Rathburn informed him that this purchase is for the software we use to stream and record the meetings as well as make agendas and type meeting minutes.

OTHER BUSINESS

Ms. Rathburn asked about the legislation timing for the Trees, Lights and Refuse and what the committee would prefer for readings at City Council. The Committee agreed to do three readings of all three to keep them all on the same timeline and to then pass as an emergency. Ms. Rathburn also discussed that the City's Income Tax Commissioner will be retiring and that the job posting has been posted and will close on May 19th.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:38 p.m.

Respectfully submitted,

Mark Weber, Chairman
Finance and Economic Development Committee

The next meeting is scheduled for Tuesday, June 10, 2025 at 4:00 p.m.