

Minutes of Perrysburg Public Utilities Committee

Meeting Held April 23, 2025

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairman Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Staff members present were Matt Choma, Public Utilities Director, Joe Fawcett, City Administrator, and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

None.

APPROVAL OF MARCH 26, 2025 MEETING MINUTES

There being no objections, the minutes of the March 26, 2025 meeting were approved.

SEWER CREDITS TABULATION

Mr. Choma distributed a list of sewer credits approved in April 2025. The credits totaled \$1,536.95 for the month. The total for 2025 so far is \$3,650.73.

SEWER CREDIT UPDATE FOR 107 FOXHILL

Mr. Choma updated the committee about the sewer credit at 107 Foxhill. A dye test was done, and the water from the burst pipe flowed into the sump pump and then exited into the storm sewer.

NATURAL RESOURCES MANAGER HIRE - LAUREN RUSH

Mr. Choma spoke about the department's new hire for Natural Resource Manger, Lauren Rush, she started on April 14th.

DISTRICT UPDATE - ASSET VALUATION

Mr. Choma informed the committee that the City is working with Northwestern Water & Sewer District ("The District"). This organization strives to lower costs for customers by combining systems to share operation and maintenance costs. Mr. Choma informed the committee that the District is currently evaluating the City's assets in order to get an agreement worked out.

HISTORICAL SOCIETY NOTIFICATIONS

Mr. Choma informed the committee that he was asked by the planning and zoning division to keep track of utility ownership changes for properties in the historical district. This will allow P&Z to notify new owners of the guidelines that are involved with owning and maintaining a historic home. Mr. Fuller asked if there are any requirements for a relator to notify the buyer that they purchased a historic home? Mr. Fawcett said that he

doesn't believe that there is any requirement for a relator to disclose this information. He also said that the goal of these notifications is to be as proactive as possible, and when purchasing a new home, every homeowner has to sign up for utility services, so this is a good opportunity to inform them they have a historic home.

CREW TRUCK BUILD OUT NOTIFICATION

Mr. Choma spoke about the purchase of a new Crew Truck. The department has decided to buy the parts they need for the truck separately, as they will save money while still receiving all the extra features the department will need included on the truck.

EASEMENT LEGISLATION

Mr. Effler spoke to the committee about two easements that the City has. One is located on South Wilkinson Way, where a new hotel is being built. The driveway to the hotel is located in the public right-of-way. A discussion was held with the developers about adding a new entrance in order for safety vehicles to better maneuver through the property in case of an emergency, and if completed, then the City would allow for an encroachment easement for the portion of driveway located in the public right-of-way.

The second easement Mr. Effler spoke about was for a property located on Levis Commons Blvd. This would be to release and terminate the City's easement for an abandoned water line located under the property. The Committee agreed 3-0 to move both pieces of easement legislation on to City Council.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:57 pm.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, May 28, 2025, at 4:30pm.