

Minutes of Perrysburg Public Utilities Committee

Meeting Held January 22, 2025

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairman Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Staff members present were Matt Choma, and Joe Fawcett.

CITIZEN'S CONCERNS

Brian Snow, a Perrysburg citizen, located at 13678 Otusso Dr., Perrysburg, Ohio 43551, addressed the committee members and spoke about an ongoing issue with previous water usage.

APPROVAL OF 12/18/2024 MEETING MINUTES

There being no objections, the minutes of the December 18, 2024 meeting were approved.

SEWER CREDITS TABULATION

Mr. Choma distributed a list of sewer credits approved since the last meeting. There was one credit totaling \$618.25, and was due to a sump pump. The 2024 year end total for sewer credits was \$8,605.39.

NOTICES FOR ABNORMAL USAGE IN UTILITY SERVICES

Mr. Choma talked about the new protocol in place to help notify citizens for high usage utility bills. A few years ago the City switched from quarterly billing to monthly billing, so we are able to see high usage sooner than with a quarterly reading. The City also recently added an emergency contact option to the customers profile. Mr. Choma also highlighted the importance of updating your personal information with the utility department to be reachable in situations of high usage.

NOMINATE THE FRONT, SECOND AND THIRD STREET WATERMAIN REPLACEMENT PROJECT FOR A WSRLA LOAN

Mr. Choma read the Resolution to the Committee Members that is in regards to the watermain on Front, Second and Third Street and how the City intends on applying to the Water Supply Revolving Loan Account (WSRLA) for the planning, design, and the construction of the watermain replacements. This organization will provide subsidized loans in order to replace the watermain on the public streets and alleyways. Mr. Choma requested that this resolution be an emergency. The Committee agreed 3-0 to move this on to City Council.

BUDGET ADJUSTMENT: E. RIVER ROAD WATERMAIN CONNECTION DESIGN FEE

Mr. Choma read the Resolution to the Committee Members that is in regards to the provision of engineering services to prepare plans, specifications, cost estimates the bid package and approximately twenty easements for the East River Road Water Connection Project. Mr. Choma spoke about the need for a change order for \$39,120. The Committee agreed 3-0 to move this on to City Council.

NEW DPU FEES

Mr. Choma shared that he currently does not have the Department of Public Utilities' fee schedule for 2025, but should have it shortly and will provide it to the Committee members as soon as possible.

STORMWATER UTILITY PHASE 2 - IMPLEMENTATION PHASE

Mr. Choma read the Resolution to the Committee Members that is in regards to the completed stormwater utility feasibility study and now the City is ready to move forward with the implementation of the stormwater utility project. Mr. Choma asked that this legislation be an emergency in order to allow for timely completion of and payment for services, and be on time for the planned roll out date of March 2026. The Committee agreed 3-0 to move this on to City Council.

EOY 2024 METRICS

Mr. Choma talked about how the EPA makes sure that standards are met in order to cut down on water contaminates, therefore in 2024 the City has cleaned 41,000 sanitary sewers and over 73,000 were looked at for signs of damage. Mr. Choma talked about the roughly 5 million gallons of water that is cleaned every day through the City's waste water treatment plant, he mentioned that the Perrysburg wastewater plant treated 1.857 billion gallons of water in 2024 of which 1.8 billion gallons was returned to the Maumee River.

SUBDIVISION ACCEPTANCE

Mr. Choma explained that part of the subdivision process includes the City making sure that we're happy with how the infrastructure work has been done. Mr. Choma said they are ready to accept, The Villages at Canterbury Plat 4, Coventry Pointe Plat 4, and Summer Field Plat 5. The Committee agreed 3-0 to move these ordinances on to City Council.

OTHER BUSINESS

Mr. Choma informed the committee about 2 equipment purchases that were not in the 2025 budget. The light tower will allow workers to better see the utility lines and pipes they are working on while it is dark outside. The light tower provides a better and more stable source of light to the workers, instead of using handheld flashlights or the headlights of the utility vehicles. There is currently no legislation to be voted on but since it is a utility related equipment request Mr. Choma wanted to inform the members

of the committee.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:24 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, February 26, 2025 at 4:30 p.m.