

Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held February 11, 2025

CALL TO ORDER - 4:00 PM

The meeting was called to order at 4:04 p.m. by Chairperson Mark Weber.

ROLL CALL

Committee members present were Mark Weber, Cory Kuhlman and Tim McCarthy. Also present were Joe Fawcett, City Administrator, Brian Thomas, City Engineer, Tim Effler, Law Director, Amber Rathburn, Finance Director, and Khayla Trego, Deputy Finance Director.

APPROVAL OF 01/14/2025 MEETING MINUTES

There being no objections, the minutes of the January 14, 2025 meeting were approved 3-0.

UPDATE FROM VISIT PERRYSBURG

Mr. Johnson presented his report on the recent updates Visit Perrysburg has had, he spoke about the festivals and parades that took place in 2024 and he spoke about the 2025 plans to improve even more.

ACCEPTING DONATION FROM SYD LIFSHIN

The Committee accepted a \$100.00 donation from Syd Lifshin and thanked them for making a donation on behalf of Joe Lawless, this donation will be used in the Parks and Recreation Department. There being no objections, this is being forwarded 3-0 to City Council.

AMENDMENT OF CODIFIED ORDINANCE 896: HOTEL TAX

Mr. Fawcett presented information on the proposed Hotel Tax increase, from 3% to 6%. He spoke about the City's current Fire and Police budgets and how they are at capacity and at the rate the City is growing they will need more support. Mr. Fawcett stated that the funds from this increased tax would go to help fund the City's Police Division, Fire Division and Economic Development. He presented the Committee members the hotel tax rates of the neighboring cities, most of the surroundings cities have rates higher than 3%. There being no objections, this is being forwarded 3-0 to City Council.

ESRI ARCGIS CONTRACT RENEWAL

Ms. Rathburn presented this software renewal. She stated that the City's IT department is currently utilizing this software and that our current contract is almost up and the City would like to re-sign for a new three year contract with ESRI. There being no objections, this is being forwarded 3-0 to City Council.

NOTES FOR RIVER ROAD BUILDING

Ms. Rathburn explained that the River Road project is not ready to have construction bids yet. Administration is still deciding on either a 9 month note or a 12 month note.

STREET TREE ASSESSMENT- DECLARATION OF NECESSITY

Mr. Weber asked if this is every year and Ms. Rathburn confirmed that it is. Ms. Rathburn explained that there are no changes, and it is for calendar year 2025 and collection in 2026. This is simply to declare it necessary to continue. There being no objections, this is being forwarded 3-0 to City Council.

STREET LIGHT ASSESSMENT- DECLARATION OF NECESSITY

Mr. Weber asked if this is every year and Ms. Rathburn confirmed that it is for 2 years. Ms. Rathburn explained that there are no changes, and it is for calendar year 2025 and 2026 and collection in 2026 and 2027. This is simply to declare it necessary to continue. There being no objections, this is being forwarded 3-0 to City Council.

REFUSE LEVY- DECLARATION OF NECESSITY

Mr. Weber asked if this is every year and Ms. Rathburn confirmed that it is for 2 years. Ms. Rathburn explained that there are no changes, and it is for calendar year 2025 and 2026 and collection in 2026 and 2027. This is simply to declare it necessary to continue. There being no objections, this is being forwarded 3-0 to City Council.

THEN AND NOW PURCHASES

Ms. Rathburn presented the Then and Now purchases with a total of \$17,434.58. The Committee members had questions for Mr. Thomas regarding the charges from the Engineering Department. He explained that they are in regards to the Ft. Meigs ditch project. He is also in the process of requesting a grant from the state to cover some of these costs. The Committee agreed 3-0 to move this on to City Council.

FINANCE DIRECTOR'S REPORT

Expenditures > \$5,000

Mr. McCarthy had a question about the relocation of the chicanes at Ft. Meigs road, Mr. Thomas explained that the gates before the railroad tracks are too narrow for a bicycle to get through so we are expanding them from 4 feet to 8 feet. There were no other questions from the Committee regarding the January report of payments over \$5,000.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:57 p.m.

Respectfully submitted,

Mark Weber, Chairman
Finance and Economic Development Committee

The next meeting is scheduled for Tuesday, March 11, 2025 at 4:00 p.m.