

Minutes of Perrysburg City Council

Meeting Held December 19, 2024

CALL TO ORDER - 6:30 PM

The meeting was called to order at 6:31 p.m. by Mayor Thomas Mackin.

ROLL CALL

Present were Councilmembers Kevin Fuller, Cory Kuhlman, Tim McCarthy, Rick Rettig, Mark Weber, and Kerry Wellstein (6). Barry VanHoozen was absent. Also, present were Joe Fawcett, City Administrator, Amber Rathburn, Finance Director, Samantha Jacobson, Clerk of Council, and Tim Effler, Law Director.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF DECEMBER 3, 2024

There being no objections, the minutes from the December 3, 2024 City Council meeting were unanimously approved.

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Judy Hagen, a Perrysburg citizen, came up to the podium to wish the members of Council Happy Holidays and Merry Christmas.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin requested a moment of silence to honor former Fire Chief Merlin Artz.

Mayor Mackin started his report by wishing the members of Council Happy Holidays and Merry Christmas. Then began the reappointment process of Julie Bredenbeck Corp and Scott Anderson to the Board of Income Tax Review. He recommended Megan Wolfinger for the Planning Commission. Sundeep Gopagoni, Scott Steele, and Jesse Stock for the Litter Prevention and Recycling Board. Mayor Mackin recommended for the Street Tree Commission Kali Sawaya and James Hagen. He recommended Susan Rowland Miller and D. Scot MacPherson for the Historic Landmarks Commission. Shannon Solt for Citizen's Park and Recreation Advisory Committee (PRAC). Lastly, Brody Walters for the Community Reinvestment Area Housing Council. Mr. Fuller made a motion to reappoint these twelve individuals to their respective boards. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Mayor Mackin then moved on to new appointments for the Citizen's Park and Recreation Advisory Committee (PRAC), first being Justin LeCompte who would be filling a vacancy and will expire on 12/31/2027. Next was Courtney Blust who will be filling a vacancy that will expire on 12/31/2027.

Next Mayor Mackin recommended Iris Weisstein and Max Pardi as student representatives for the Citizen's Park and Recreation Advisory Committee, both are high school students at Perrysburg High School. Mr. Rettig made a motion to appoint these four individuals. Seconded by Ms. Wellstein. Ayes: (6). Nays: (0).

The last new appointment was Erin O'Rear and she was recommended to serve on the Board of Zoning Appeals to fill a vacancy that will expire on 12/31/2027. Mr. McCarthy made a motion to appoint Ms. O'Rear to the Board of Zoning Appeals. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Mayor Reappointments

The Mayor would like to request a motion to have the following volunteers reappointed since all of their terms expire on 12/31/24:

<u>Board</u>	<u>Name</u>	<u>Term Length</u>	<u>New Term Expiration Date</u>
<u>Board of Income Tax Review</u>	<u>Julie BredenbeckCorp</u>	<u>Two Years</u>	<u>12/31/2026</u>
<u>Board of Income Tax Review</u>	<u>Scott Anderson</u>	<u>Two Years</u>	<u>12/31/2025</u>
<u>Planning Commission</u>	<u>Megan Wolfinger</u>	<u>Four Years</u>	<u>12/31/2028</u>
<u>Litter Prevention & Recycling Board</u>	<u>Sundeep Gopagoni</u>	<u>Two Years</u>	<u>12/31/2026</u>
<u>Litter Prevention & Recycling Board</u>	<u>Scott Steele</u>	<u>Two Years</u>	<u>12/31/2026</u>
<u>Litter Prevention & Recycling Board</u>	<u>Jesse Stock</u>	<u>Two Years</u>	<u>12/31/2026</u>
<u>Street Tree Commission</u>	<u>Kali Sawaya</u>	<u>Three Years</u>	<u>12/31/2027</u>
<u>Street Tree Commission</u>	<u>James Hagen</u>	<u>Three Years</u>	<u>12/31/2027</u>
<u>Historic Landmarks Commission</u>	<u>Susan Rowland Miller</u>	<u>Three Years</u>	<u>12/31/2027</u>
<u>Historic Landmarks Commission</u>	<u>D. Scot MacPherson</u>	<u>Three Years</u>	<u>12/31/2027</u>
<u>Citizen's Park and Recreation Advisory Committee (PRAC)</u>	<u>Shannon Solt</u>	<u>Three Years</u>	<u>12/31/2027</u>
<u>Community Reinvestment Area Housing Council</u>	<u>Brody Walters</u>	<u>Three Years</u>	<u>12/31/2026</u>

Mayor New Appointments

A motion to appoint Justin LeCompte to serve on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 12/31/2027. Justin met with the Recreation Committee on November 12, 2024, and they unanimously voted to send his appointment forward to City Council for confirmation.

A motion to appoint Courtney Blust to serve on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 12/31/2027. Courtney met with the Recreation Committee on November 12, 2024, and they unanimously voted to send his appointment forward to City Council for confirmation.

A motion to appoint Iris Weisstein to serve as a Student Representative on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 6/1/2025.

A motion to appoint Max Pardi to serve as a Student Representative on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 6/1/2025.

A motion to appoint Erin O'Rear to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2027. Erin met with the Planning & Zoning Committee on December 11, 2024, and they unanimously voted to send her appointment forward to City Council for confirmation.

City Administrator

Mr. Fawcett stated that the Municipal building will be closed December 24 and 25 for Christmas and also on January 1 for New Years Day. Recycling and trash pick-up will be delayed by one day because of the holidays. Christmas tree pick-up will start the week of January 6.

Finance Director

Ms. Rathburn welcomed Samantha Jacobson as the new Clerk of Council.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber read the meeting minutes from the Finance Committee meeting held on December 10, 2024, a copy of which is attached here to and made a part of these minutes. Mr. Weber also made a motion to accept the November 26, 2024 proposal from the Wood County Budget Commission for allocation of the local government fund beginning January 2026. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 76-2024

Mr. Weber introduced **ORDINANCE 76-2024 AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 76-2024 by number and title only. Mr. Weber moved that Ordinance 76-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 77-2024

Mr. Weber introduced **ORDINANCE 77-2024 AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 77-2024 by number and

title only. Mr. Weber moved that Ordinance 77-2024 be passed as an emergency measure. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

Ordinance# 78-2024

Mr. Weber introduced **ORDINANCE 78-2024 AN ORDINANCE AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2024 AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 78-2024 by number and title only. Mr. Weber moved that Ordinance 78-2024 be passed as an emergency measure. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

Ordinance# 79-2024

Mr. Weber introduced **ORDINANCE 79-2024 AN ORDINANCE AUTHORIZING FUND ADVANCES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 79-2024 by number and title only. Mr. Weber moved that Ordinance 79-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0).

Ordinance# 80-2024

Mr. Weber introduced **ORDINANCE 80-2024 AN ORDINANCE RESCINDING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH OI LEVIS PARK STS INC.; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 80-2024 by number and title only. Mr. Weber moved that Ordinance 80-2024 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Resolution# 125-2024

Mr. Weber introduced **RESOLUTION 125-2024 A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH THE INTERLOCAL PURCHASING SYSTEM (TIPS); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Resolution 125-2024 by number and title only. Mr. Weber moved that Resolution 125-2024 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Resolution# 126-2024

Mr. Weber introduced **RESOLUTION 126-2024 A RESOLUTION DECLARING THE PUBLIC PURPOSE OF CERTAIN CITY ACTIVITIES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by

Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Resolution 126-2024 by number and title only. Mr. Weber moved that Resolution 126-2024 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Safety

No report. The next meeting is January 27, 2025 at 4:30pm.

Recreation

No report. No meeting was held this month. Next meeting is January 14, 2025 at 5:30pm.

Planning & Zoning

Mr. McCarthy read the meeting minutes from the Planning and Zoning Committee meeting held on December 11, 2024, a copy of which is attached here to and made a part of these minutes.

Ordinance# 81-2024

Mr. McCarthy introduced **ORDINANCE 81-2024 AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO MONARCH GRIEF CENTER FOR A LANDMARK FEATURE/SIGNAGE PURSUANT TO CODIFIED ORDINANCE 1235.04**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 81-2024 by number and title only. Mr. McCarthy moved that Ordinance 81-2024 be approved. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Ordinance# 82-2024

Mr. McCarthy introduced **ORDINANCE 82-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE § 1250.06(B) "PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE"**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 82-2024 by number and title only. Mr. McCarthy moved that Ordinance 82-2024 be approved. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Ordinance# 83-2024

Mr. McCarthy introduced **ORDINANCE 83-2024 AN ORDINANCE DECLARING A MORATORIUM UNTIL DECEMBER 31, 2025 ON PLAN REVIEW OR APPROVAL AND THE ISSUANCE OF ANY ZONING PERMIT FOR PLANS FOR NEW CAR WASH FACILITIES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 83-2024 by number and title only. Mr. McCarthy moved that Ordinance 83-2024 be passed as an emergency measure. Seconded by Ms. Wellstein. Ayes: (1) Mr. McCarthy voted aye. Nays: (5). Council members who voted nay: Mr. Fuller, Mr.

Kuhlman, Mr. Rettig, Mr. Weber and Ms. Wellstein.

Personnel

No report, no meeting was held this month. Next meeting is January 28, 2025 at 4:00pm

Public Utilities

Mr. Fuller read the meeting minutes from the Public Utilities Committee meeting held on December 18, 2024, a copy of which is attached here to and made a part of these minutes.

Resolution# 127-2024

Mr. Fuller introduced **RESOLUTION 127-2024 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH FISHBECK FOR PRELIMINARY DESIGN SERVICES FOR THE WASTEWATER TREATMENT PLANT PRIMARY CLARIFICATION EXPANSION PROJECT AT A COST NOT TO EXCEED THREE HUNDRED NINETY THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$390,500.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 127-2024 by number and title only. Mr. Fuller moved that Resolution 127-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Resolution #128-2024

Mr. Fuller introduced **RESOLUTION 128-2024 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH ARCADIS U.S., INC. FOR FINAL DESIGN PHASE ENGINEERING SERVICES FOR THE 2025 WATER MAIN REPLACEMENT PROJECT AT A COST NOT TO EXCEED TWO HUNDRED TWENTY-ONE THOUSAND DOLLARS AND ZERO CENTS (\$221,000.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Resolution 128-2024 by number and title only. Mr. Fuller moved that Resolution 128-2024 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Service

No report, no meeting was held this month. Next meeting is January 22, 2025 at 5:30pm.

OTHER BUSINESS

Mr. Fuller moved to go into Executive Session to consider imminent court action. Mr. Rettig seconded. Ayes: (6). Nays: (0). City Council went into Executive Session at 7:10 p.m.

Mr. Fuller moved to return from Executive Session. Mr. Rettig seconded. Ayes: (6). Nays: (0). City Council returned from Executive Session at 7:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Samantha Jacobson
Clerk of Council

Thomas G. Mackin
Mayor