

6:00pm- Special Finance
6:10pm- Public Hearing Landmark Feature
6:15pm- Public Hearing Code Amendment
6:25pm- Public Hearing Code Amendment



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

December 19, 2024

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of December 3, 2024
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports
 - a. Mayor

Mayor Reappointments

The Mayor would like to request a motion to have the following volunteers reappointed since all of their terms expire on 12/31/24:

Board	Name	Term Length	New Term Expiration Date
Board of Income Tax Review	Julie BredenbeckCorp	Two Years	12/31/2026
Board of Income Tax Review	Scott Anderson	Two Years	12/31/2025
Planning Commission	Megan Wolfinger	Four Years	12/31/2028
Litter Prevention & Recycling Board	Sundeeep Gopagoni	Two Years	12/31/2026
Litter Prevention & Recycling Board	Scott Steele	Two Years	12/31/2026
Litter Prevention & Recycling Board	Jesse Stock	Two Years	12/31/2026
Street Tree Commission	Kali Sawaya	Three Years	12/31/2027
Street Tree Commission	James Hagen	Three Years	12/31/2027
Historic Landmarks Commission	Susan Rowland Miller	Three Years	12/31/2027
Historic Landmarks Commission	D. Scot MacPherson	Three Years	12/31/2027
Citizen's Park and Recreation Advisory Committee (PRAC)	Shannon Solt	Three Years	12/31/2027
Community Reinvestment Area Housing Council	Brody Walters	Three Years	12/31/2026

Mayor New Appointments

A motion to appoint Justin LeCompte to serve on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 12/31/2027. Justin met with the Recreation Committee on November 12, 2024, and they unanimously voted to send his appointment forward to City Council for confirmation.

A motion to appoint Courtney Blust to serve on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 12/31/2027. Courtney met with the Recreation Committee on November 12, 2024, and they unanimously voted to send his appointment forward to City Council for confirmation.

A motion to appoint Iris Weisstein to serve as a Student Representative on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 6/1/2025.

A motion to appoint Max Pardi to serve as a Student Representative on the Citizen's Park and Recreation Advisory Committee. This is for a vacancy that expires on 6/1/2025.

A motion to appoint Erin O'Rear to serve on the Board of Zoning Appeals. This is for a vacancy that expires on 12/31/2027. Erin met with the Planning & Zoning Committee on December 11, 2024, and they unanimously voted to send her appointment forward to City Council for confirmation.

- b. City Administrator
- c. Finance Director
- d. Law Director
- 8. President of Council Report
- 9. Committee Reports
- a. **Finance & Economic Development**

Ordinance# 76-2024

AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 77-2024

AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 78-2024

AN ORDINANCE AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2024 AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 79-2024

AN ORDINANCE AUTHORIZING FUND ADVANCES; AND DECLARING AN EMERGENCY.

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 80-2024

AN ORDINANCE RESCINDING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH OI LEVIS PARK STS INC.; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 125-2024

A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH THE INTERLOCAL PURCHASING SYSTEM (TIPS); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 126-2024

A RESOLUTION DECLARING THE PUBLIC PURPOSE OF CERTAIN CITY ACTIVITIES; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

b. Safety

c. Recreation

d. Planning & Zoning

Ordinance# 81-2024

AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO MONARCH GRIEF CENTER FOR A LANDMARK FEATURE/SIGNAGE PURSUANT TO CODIFIED ORDINANCE 1235.04

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

Ordinance# 82-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1250.06(B) "PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE"

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

A Vote is requested

Ordinance# 83-2024

AN ORDINANCE DECLARING A MORATORIUM UNTIL DECEMBER 31, 2025 ON PLAN REVIEW OR APPROVAL AND THE ISSUANCE OF ANY ZONING PERMIT FOR PLANS FOR NEW CAR WASH FACILITIES; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

e. Personnel

f. Public Utilities

Resolution# 127-2024

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH FISHBECK FOR PRELIMINARY DESIGN SERVICES FOR THE WASTEWATER TREATMENT PLANT PRIMARY CLARIFICATION EXPANSION PROJECT AT A COST NOT TO EXCEED THREE HUNDRED NINETY THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$390,500.00); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution #128-2024

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH ARCADIS U.S., INC. FOR FINAL DESIGN PHASE ENGINEERING SERVICES FOR THE 2025 WATER MAIN REPLACEMENT PROJECT AT A COST NOT TO EXCEED TWO HUNDRED TWENTY-ONE THOUSAND DOLLARS AND ZERO CENTS (\$221,000.00); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

g. Service

10. Other Business

11. Adjournment

RECEIVED

NOV 07 2023

CITY OF PERRYSBURG
Office of the MayorCITY OF
PERRYSBURGCITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD,
OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: Justin P LeCompte
First Middle Initial LastAddress: 1060 Little Creek Dr City AddressCity, State, Zip: Perrysburg OH 43551Phone: 419-297-4358
Cell Home WorkEmail Address: LeCompte616@gmail.comAppointment Applying For: Parks + Rec Citizen CommitteeAre you a resident of the City of Perrysburg? ☒ Yes ☐ NoAre you registered to vote in the City of Perrysburg? ☒ Yes ☐ NoAre you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?

☐ Yes ☒ NoDo you serve on any other public or not-for-profit boards? ☐ Yes ☒ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

No

EDUCATION

High School: Perrysburg High School Year of Graduation: 2008

Post High School Education

N/A

EMPLOYMENT HISTORYPresent or last employer: Promedica Toledo HospitalYour title/duties: Neuro Sensory Supervisor (EEG Dept)Dates of employment: JAN. 2022 to Current

Previous employment (list employers, position, dates of employment)

- Mount Carmel Health EEG Tech 2016-2022
- St. Lukes Hospital 2010-2014 Patient Transport
- Walch Churchills Market Bagger/Cashier/Deli Clerk 2006-2011

REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone
Jim Sebold	27149 W. River Rd Perrysburg, OH	(419)-356-2293
Scott Tuttle	184 E South Boundary St. Perrysburg, OH	(419)-320-2013
John Smith	—	Jsmith@ci.perrysburg.oh.us

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

I grew up in Perrysburg. I have children that I'd like to better their future thru the parks & rec Dept.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

Advocacy for skatepark as well as youth of Perrysburg having the tools to succeed in Non-Conventional Sports

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: _____

Date: _____

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

RECEIVED

NOV 02 2022

CITY OF PERRYSBURG
Office of the Mayor

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: Courtney J Blust
 First Middle Initial Last
 Address: 25604 Willowbend Rd ✓ City Address
 City, State, Zip: Perrysburg, OH, 43551
 Phone: 512-799-5151
 Cell Home Work

Email Address: courtneyjmercer@gmail.com

Appointment Applying For: Citizen's Park and Recreation Advisory Committee

Are you a resident of the City of Perrysburg? ☒ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☐ Yes ☒ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?

☐ Yes ☒ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☒ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

No

EDUCATION
 High School: McNeil High School in Austin, TX Year of Graduation: 2005

Post High School Education

Bachelors of Science in Recreation, Park, and Tourism Sciences from Texas A&M University
 MBA focusing on Human Resources from Texas State University

EMPLOYMENT HISTORYPresent or last employer: **Electric Power Engineers**Your title/duties: **Human Resources Manager**Dates of employment: **Oct 2020** to **Present**

Previous employment (list employers, position, dates of employment)

Omni Hotels and Resorts, Human Resources, 2014-2020
Hyatt Hotels/The Driskill, Guest Services, 2012-2014
Nowegian Cruise Lines, shipboard Youth Counselor, 2010-2012
Mohonk Mountain House, Recreation and Guest Services, 2008-2010

REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone
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Camille Hall, San Antonio, TX, 210-849-9535		
Abby Bryant, Houston, TX, 832-808-2633		
Annie Pilek, Mohonk Mountain House Dir of Recreation, 845-255-1000		

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

I have a passion for recreation and initially began my career in youth recreation. I had the opportunity to take classes in my undergrad studies including Parks Planning and Design; Recreation, Parks, Tourism and Diverse Populations; and Financing and Marketing Recreation, Park and Tourism Resources. While my career has taken me in a different direction professionally, I would greatly appreciate the opportunity to continue utilizing my passion for recreation and green space for the City of Perrysburg.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

My husband is from Toledo and graduated from Toledo Christian School. We met in Austin, TX and just recently moved to Perrysburg in August, 2022. I'm thrilled to be a new resident here and have my young boys, ages 5 and 3 grow up here with thier cousins and attend school together at Ft. Meigs. I'm looking forward to opportunities to get involved in the community and meet more Perrysburg families!

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: Courtney Bitt
Date: 11/2/2022

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: _____
First Middle Initial Last

Address: _____

City, State, Zip: _____

Phone: _____
Cell Home Work

Email
Address: _____

Appointment Applying For: _____

Are you a resident of the City of Perrysburg? ☐ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☐ Yes ☐ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☐ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?
☐ Yes ☐ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☐ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

EDUCATION

High School: _____ Year of Graduation: _____

Post High School Education

EMPLOYMENT HISTORY

Present or last employer:_____

Your title/duties:_____

Dates of employment:_____ to _____

Previous employment (list employers, position, dates of employment)

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REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

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Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☐ No

If yes, please explain:

--

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

--

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: _____

Date:_____

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: Max G Pardi
First Middle Initial Last

Address: 885 Mill Rd.

City, State, Zip: Perrysburg OH, 43551

Phone: 567-395-2657
Cell Home Work

Email Address: 26mpardi@perrysburgstudents.net

Appointment Applying For: BRAC

Are you a resident of the City of Perrysburg? ☒ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☐ Yes ☒ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?

☐ Yes ☒ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☒ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

NA

EDUCATION
High School: Perrysburg High School Year of Graduation: 2026

Post High School Education

EMPLOYMENT HISTORYPresent or last employer: Wendy'sYour title/duties: Crew MemberDates of employment: 7/24 to Present

Previous employment (list employers, position, dates of employment)

NA**REFERENCES**

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone
Rick Rettig	13385 Rouchton Rd.	419-575-1045
Bryan Willes		419-308-1629
Matt Olszewski		

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

I have lived in Perrysburg most of my life and I love going to the parks in our city. I understand how important they are to our community. So I am excited to help make them better.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

I participate as a youth leader for my youth group, so I have experience making decisions and giving input on how to improve things. Mr. Rettig has recommended for me to apply for this position because he thinks I am a good fit.

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: Max Rardi

Date: 11/24/24

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: **Erin K O'Rear**
First Middle Initial Last

Address: **4947 Prestonwood Rd.**

City, State, Zip: **Perrysburg, OH 43551**

Phone: **(734) 755-7138**
Cell Home Work

Email Address: **erinrk1874@gmail.com**

Appointment Applying For: **Zoning Appeals Committee**

Are you a resident of the City of Perrysburg? ☒ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☒ Yes ☐ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?
☐ Yes ☒ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☐ No If yes, please identify:

Frank Parents' Club

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

No

EDUCATION High School: **Saint Mary Catholic Central** Year of Graduation: **2007**

Post High School Education

Western Michigan University, Bachelor of Arts

EMPLOYMENT HISTORY WTOL 11 News

Present or last employer: _____

Your title/duties: **Producer** _____Dates of employment: **2011** _____ to **2017** _____

Previous employment (list employers, position, dates of employment)

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REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name	Address	Phone
Ryan Wichman	10566 Neiderhouse Road	(419) 351-0166
Nicolette Hayes	851 Walnut Street	(424) 241-4310
Tracey Heisler	3282 Sterlingwood Lane	(440) 668-0528

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

I have a meticulous discernment for regulations required of various new developments, applicable to zoning enforcement. I am highly invested in a balanced and prosperous community.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

--

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

--

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant:  _____

Date: 12/5/24 _____

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 76-2024

DATE: December 17, 2024



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the beginning of December 2024 it was found that modifications need to be made.

These modifications can be found in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 76-2024

AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2024, the City of Perrysburg, Ohio, approved the 2024 city budget pursuant to Ordinance 33-2023 and subsequently amended by Ordinance 4-2024, Ordinance 10-2024, Ordinance 29-2024, Ordinance 36-2024, Ordinance 48-2024, Ordinance 55-2024, Ordinance 62-2024, Ordinance 67-2024, and Ordinance 71-2024; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2024 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 33-2023.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2024, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 33-2023, that Ordinance is amended.

SECTION 3. The Director of Finance is authorized to draw their warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Budget Amendments - December 2024

Department	Account	Description	Amount
Administration	1110-11230-54199	Equipment and Furniture <\$10k	\$ (7,030.00)
Human Resources	1110-11005-54199	Equipment and Furniture <\$10k	\$ 7,030.00
Council	1110-11001-50001	Elected Wages	\$ 500.00
Municipal Court	1110-11020-54999	Other - Supplies and Materials	\$ (5,000.00)
Municipal Court	1110-11020-53220	Postage	\$ 5,000.00
City Wide	1110-11755-53100	Utilities	\$ (2,500.00)
City Wide	1110-11755-53215	Communication/Technical Services	\$ (17,700.00)
City Wide	1110-11755-53230	Advertising, Printing, and Reproduction	\$ (2,500.00)
City Wide	1110-11755-53405	Training/Consultant	\$ (43,500.00)
City Wide	1110-11755-53999	Other - Services	\$ (133,800.00)
Police	1110-21232-54401	Uniforms, Clothing, and Boots	\$ (35,000.00)
Police	1110-21232-54999	Other - Supplies and Materials	\$ (70,000.00)
City Wide	1110-71541-54101	Office Supplies	\$ (4,000.00)
City Wide	1110-71541-54111	Operational Materials	\$ (79,000.00)
City Wide	1110-71541-54302	Vehicle and Machinery Supplies	\$ (17,000.00)
Fire	1110-21233-50265	Employees FTW - Frefighter Regular	\$ 120,000.00
Fire	1110-21233-50501	Overtime	\$ 280,000.00
City Wide	1110-11755-52600	Memberships and Dues	\$ 3,000.00
			\$ (1,500.00)

Federal Grants	2200-11761-59800	Advances - Out	\$ 343,000.00
State Grants	2201-11755-55700	Streets, Highways, Curbs, and Sidewalks	\$ (1,646.89)
State Grants	2201-21232-50250	Employees FTW - Sworn Officers	\$ (18,973.00)
State Grants	2201-21232-54999	Other - Supplies and Materials	\$ (5,000.00)
Income Tax	2222-11011-50201	Employees Full Time Wages (FTW)	\$ (30,000.00)
Income Tax	2222-11011-50301	Employees Part Time Wages (PTW)	\$ (10,000.00)
Income Tax	2222-11011-51100	Insurance Benefits Employee	\$ (13,000.00)
Income Tax	2222-11011-51150	Workers Compensation	\$ (3,000.00)
Income Tax	2222-11011-52200	Registration	\$ (577.24)
Income Tax	2222-11011-53411	Legal Fees	\$ (24,000.00)
Income Tax	2222-11011-53215	Communication/Technical Services	\$ (9,992.35)
Income Tax	2222-11011-54101	Office Supplies	\$ (5,358.90)
Income Tax	2222-11011-54199	Equipment and Furniture <\$10k	\$ (2,755.89)
Income Tax	2222-11011-54999	Other - Supplies and Materials	\$ (1,500.00)
Income Tax	2222-11011-56400	Refund & Reimbursement	\$ (57,008.86)
Income Tax	2222-11011-56900	Remittance	\$ (35,112.06)
Income Tax	2222-11011-59910	Transfers - Out - Tax Rev. to G.F.	\$ 1,987,305.30
Street Construction & Repairs	2223-71545-55299	Equipment and Furniture >\$10k	\$ (102,526.82)
Street Construction & Repairs	2223-71545-53999	Other - Services	\$ (2,456.92)
State Highway Fund	2224-71548-53999	Other - Services	\$ 74.62
Secondary Sewer Plant	2230-93930-57201	Bond - Principal	\$ (80,068.00)
Municipal Court - Probation	2239-11920-54401	Uniforms, Clothing, and Boots	\$ 350.00
Municipal Court - Probation	2239-11920-53999	Other - Services	\$ (350.00)
Police	2823-21232-55600	Mother Vehicles	\$ (90,000.00)
Police	2823-21232-55299	Equipment and Furniture >\$10k	\$ (70,000.00)
Police	2823-21232-52200	Registration	\$ (15,000.00)
Police	2823-21232-54999	Other - Supplies and Materials	\$ (27,212.00)
Police	2823-21232-53999	Other - Services	\$ (6,394.00)
Water	5331-61814-56400	Refund & Reimbursement	\$ 21,000.00
Storm Water Management	5332-62955-52600	Memberships and Dues	\$ 250.00
Water	5401-61814-55999	Other - Capital Outlay - Front, Second, & Third Waterline Replacement Design	\$ 96,000.00
Sewer	5402-61826-55999	Other - Capital Outlay - Cherry Street Regulator Stairs	\$ 33,500.00
Employee Health and Welfare	6505-11075-56800	Medical Claims	\$ 500,000.00
Postage Meter	6802-11102-53220	Postage	\$ (54,993.75)
Postage Meter	6802-11102-53301	Rentals and Leases	\$ (6,000.00)
Postage Meter	6802-11102-54999	Other - Supplies and Materials	\$ (1,000.00)
Hotel/Motel Tax	7220-11015-56900	Remittance	\$ 57,696.59
Hotel/Motel Tax	7220-11015-59900	Transfers - Out	\$ 117,000.00
State Highway Patrol	7504-11032-56900	Remittance	\$ 7,367.86
State Highway Patrol	7504-11032-59900	Transfers - Out	\$ 7,367.86

Utility Collections	7506-61816-56505	Wood County - Sewer Payment	\$ 157,000.00
Utility Collections	7506-61816-56510	Wood County - Water Payment	\$ 10,000.00
TIF	7507-51120-53412	Auditor and Treasurer Fees	\$ (3,230.72)
TIF	7507-51120-56900	Remittance	\$ 164,447.13
Cemetery	7508-11085-53412	Auditor and Treasurer Fees	\$ (33.44)
Cemetery	7508-11085-56900	Remittance	\$ 68,782.50
ESID Special Assessments	7512-51095-53412	Auditor and Treasurer Fees	\$ (226.18)
ESID Special Assessments	7512-51095-56900	Remittance	\$ (618.22)
Unclaimed Funds	7810-11761-56700	Re-Issued Checks	\$ 1,994.89
Unclaimed Funds	7810-11761-59900	Transfers - Out	\$ 139.20
			\$ 2,895,240.71

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 77-2024

DATE: December 17, 2024



Subject Matter/Background

The City of Perrysburg needs to complete cash transfers between its funds in order to balance accounts during the current year 2024.

This Ordinance authorizes the Director of Finance to make transfers between funds in the City's 2024 budget to balance those accounts.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 77-2024

AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S FUNDS; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg needs to complete cash transfers between its budgeted accounts in order to balance accounts during the current year 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Director of Finance is authorized to make transfers between funds in the City's 2024 budget to balance those accounts and comply with Perrysburg Codified Ordinances § 890.13 as further described in the transfer summary attached hereto as Exhibit A and made a part hereof.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that funds are balanced at the close of the year 2024, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TRANSFERS 2024

FROM ACCOUNT	FROM FUND	AMOUNT	TO ACCOUNT	TO FUND
2222-11011-59910	INCOME TAX FUND	\$ 25,636,693.30	1110-92140-49901	GENERAL FUND
2222-11011-59910	INCOME TAX FUND	\$ 45,000.00	2230-92140-49900	SECONDARY SEWER PLANT FUND
2222-11011-59900	INCOME TAX FUND	\$ 35,000.00	2231-92140-49900	GARBAGE & REFUSE
2222-11011-59900	INCOME TAX FUND	\$ 15,000.00	4404-92140-49900	PARK, LAND ACQUISITION & DEV.
2222-11011-59900	INCOME TAX FUND	\$ 30,000.00	5402-92140-49900	SEWER CAPITAL
2222-11011-59900	INCOME TAX FUND	\$ 40,000.00	4403-92140-49900	CAPITAL IMPROVEMENTS
1110-11761-59900	GENERAL FUND	\$ 850,000.00	2231-92140-49900	GARBAGE & REFUSE
1110-11761-59900	GENERAL FUND	\$ 250,000.00	1111-92140-49900	RESERVE FUND
1110-11761-59900	GENERAL FUND	\$ 270,000.00	1112-92140-49900	PAYOUT AND PAYOUT RESERVE
1110-11761-59900	GENERAL FUND	\$ 35,000.00	2236-92140-49900	STREET TREES
1110-11761-59900	GENERAL FUND	\$ 10,000.00	2235-92140-49900	ASR RADIO
1110-11761-59900	GENERAL FUND	\$ 4,400,000.00	4403-92140-49900	CAPITAL IMPROVEMENTS
7810-11761-59900	UNCASHED CHECKS	\$ 3,739.20	1110-92140-49900	GENERAL FUND
7220-11015-59900	HOTEL/MOTEL TAX FUND	\$ 396,283.92	1110-92140-49903	GENERAL FUND
1110-11761-59900	GENERAL FUND	\$ 40,003.25	7220-92140-49900	HOTEL/MOTEL TAX FUND
5332-61815-59900	WATER POLLUTION CONTROL	\$ 858,430.00	2230-92140-49900	SECONDARY SEWER PLANT FUND
5332-61815-59900	WATER POLLUTION CONTROL	\$ 8,500,000.00	5402-92140-49900	SEWER CAPITAL
7504-11032-59900	STATE HIGHWAY PATROL	\$ 37,367.86	1110-92140-49902	GENERAL FUND
1110-21232-53999	GENERAL FUND	\$ 30.00	1110-91600-42855	GENERAL FUND
1110-21010-53999	GENERAL FUND	\$ 30.00	1110-91600-42855	GENERAL FUND
1110-11003-51100	GENERAL FUND	\$ 11,333.46	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11004-51100	GENERAL FUND	\$ 48,398.51	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11005-51100	GENERAL FUND	\$ 76,501.01	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11006-51100	GENERAL FUND	\$ 10,200.09	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21010-51100	GENERAL FUND	\$ 77,125.47	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11020-51100	GENERAL FUND	\$ 237,100.71	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11145-51100	GENERAL FUND	\$ 30,183.94	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11156-51100	GENERAL FUND	\$ 86,701.09	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11230-51100	GENERAL FUND	\$ 56,684.72	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21232-51100	GENERAL FUND	\$ 1,138,369.16	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-21233-51100	GENERAL FUND	\$ 707,803.51	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-51234-51100	GENERAL FUND	\$ 52,769.95	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-71541-51100	GENERAL FUND	\$ 401,641.65	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-41646-51100	GENERAL FUND	\$ 212,927.66	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
2222-11011-51100	INCOME TAX FUND	\$ 91,905.22	6505-92111-48015	EMPLOYEE HEALTH & WELFARE

TRANSFERS 2024

FROM ACCOUNT	FROM FUND	AMOUNT	TO ACCOUNT	TO FUND
2231-31338-51100	GARBAGE & REFUSE	\$ 120,340.11	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5331-61814-51100	WATER DIVISION	\$ 216,147.29	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5332-61815-51100	WATER POLLUTION CONTROL	\$ 194,907.52	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
5332-61826-51100	SEWER DIVISION	\$ 213,852.14	6505-92111-48015	EMPLOYEE HEALTH & WELFARE
1110-11004-53220	GENERAL FUND	\$ 2,402.11	6802-92140-49900	POSTAGE METER FUND
1110-11005-53220	GENERAL FUND	\$ 144.72	6802-92140-49900	POSTAGE METER FUND
1110-11156-53220	GENERAL FUND	\$ 72.82	6802-92140-49901	POSTAGE METER FUND
1110-11020-53220	GENERAL FUND	\$ 506.94	6802-92140-49901	POSTAGE METER FUND
1110-11230-53220	GENERAL FUND	\$ 189.90	6802-92140-49900	POSTAGE METER FUND
1110-21010-53220	GENERAL FUND	\$ 3.78	6802-92140-49900	POSTAGE METER FUND
1110-21232-53220	GENERAL FUND	\$ 1,708.76	6802-92140-49900	POSTAGE METER FUND
1110-21233-53220	GENERAL FUND	\$ 66.43	6802-92140-49900	POSTAGE METER FUND
1110-51234-53220	GENERAL FUND	\$ 1,493.73	6802-92140-49900	POSTAGE METER FUND
1110-71541-53220	GENERAL FUND	\$ 841.11	6802-92140-49900	POSTAGE METER FUND
2222-11011-53220	INCOME TAX FUND	\$ 9,906.00	6802-92140-49900	POSTAGE METER FUND
5331-61814-53220	WATER DIVISION	\$ 3,097.63	6802-92140-49900	POSTAGE METER FUND
5332-61826-53220	SEWER DIVISION	\$ 3,097.60	6802-92140-49900	POSTAGE METER FUND

\$ 45,461,002.27

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 78-2024

DATE: December 17, 2024



Subject Matter/Background

It is necessary and proper to amend City of Perrysburg Resolution 64-2023 to more accurately reflect the revenue for calendar year 2024.

This Ordinance amends the estimated revenues reflected in Resolution 64-2023 to reflect the revenue stated in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 78-2024

**AN ORDINANCE AMENDING THE CITY BUDGET
ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE
YEAR ENDING DECEMBER 31, 2024 AND DECLARING AN
EMERGENCY**

WHEREAS, it is necessary and proper to amend City of Perrysburg Ordinance 33-2023 to more accurately reflect the revenue for calendar year 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The estimated revenues reflected in Resolution 64-2023 are hereby amended to reflect the revenue stated in Exhibit A, attached hereto and made a part hereof.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to permit these revisions to take effect during calendar year 2024 and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Exhibit A

FUND	FUND DESCRIPTION	REVENUE CATEGORY	FINAL REVENUE BUDGET
1110	GENERAL FUND	Licenses, Permits and Fees	\$ 152,800.00
1110	GENERAL FUND	Fines and Forfeitures	\$ 552,800.00
1110	GENERAL FUND	Miscellaneous	\$ 374,549.00
1110	GENERAL FUND	Charges for Services	\$ 1,164,365.00
1110	GENERAL FUND	Property and Other Local Taxes	\$ 1,920,879.10
1110	GENERAL FUND	Other Financing Sources	\$ 23,962,988.00
1110	GENERAL FUND	Intergovernmental	\$ 904,600.00
1110	GENERAL FUND	Earning on Investment	\$ 1,000,000.00
1111	RESERVE BALANCE FUND	Other Financing Sources	\$ 250,000.00
1112	PAYROLL AND PAYOUT RESERVE	Other Financing Sources	\$ 270,000.00
2200	FEDERAL GRANTS	Intergovernmental	\$ 514,915.11
2201	STATE GRANTS	Intergovernmental	\$ 173,353.11
2202	ONE OHIO (OPIOID SETTLEMENT) FUND	Miscellaneous	\$ 7,000.00
2222	INCOME TAX FUND	Property and Other Local Taxes	\$ 27,100,000.00
2223	STREET CONSTRUCTION & RE	Miscellaneous	\$ 5,000.00
2223	STREET CONSTRUCTION & RE	Intergovernmental	\$ 1,390,000.00
2223	STREET CONSTRUCTION & RE	Earning on Investment	\$ 30,000.00
2224	STATE HIGHWAY FUND	Charges for Services	\$ 13,200.00
2224	STATE HIGHWAY FUND	Intergovernmental	\$ 116,000.00
2224	STATE HIGHWAY FUND	Earning on Investment	\$ 20,000.00
2225	LIGHTING FUND	Special Assessment	\$ 230,000.00
2225	LIGHTING FUND	Miscellaneous	\$ 15,000.00
2228	POLICE & FIRE PENSION	Property and Other Local Taxes	\$ 1,685,877.93
2228	POLICE & FIRE PENSION	Intergovernmental	\$ 116,000.00
2230	SECONDARY SEWER PLANT FU	Other Financing Sources	\$ 985,000.00
2231	GARBAGE & REFUSE	Charges for Services	\$ 3,520.00
2231	GARBAGE & REFUSE	Other Financing Sources	\$ 1,018,000.00
2231	GARBAGE & REFUSE	Licenses, Permits and Fees	\$ 3,000.00
2231	GARBAGE & REFUSE	Property and Other Local Taxes	\$ 840,998.31
2231	GARBAGE & REFUSE	Miscellaneous	\$ 20,000.00
2231	GARBAGE & REFUSE	Intergovernmental	\$ 8,000.00
2233	MOTOR VEHICLE LICENSE	Property and Other Local Taxes	\$ 325,000.00
2233	MOTOR VEHICLE LICENSE	Earning on Investment	\$ 20,000.00
2235	ASR RADIO FUND	Licenses, Permits and Fees	\$ 40,000.00
2235	ASR RADIO FUND	Other Financing Sources	\$ 10,000.00
2236	STREET TREES	Special Assessment	\$ 78,000.00
2236	STREET TREES	Miscellaneous	\$ 70,000.00
2236	STREET TREES	Other Financing Sources	\$ 35,000.00
2237	PUBLIC TRANSPORTATION	Property and Other Local Taxes	\$ 548,549.25
2237	PUBLIC TRANSPORTATION	Intergovernmental	\$ 54,000.00
2238	MUNI COURT COMPUTER/L.R. FUND	Fines and Forfeitures	\$ 98,000.00
2239	MUNI CT PROBATION SERV	Fines and Forfeitures	\$ 24,125.00
2239	MUNI CT PROBATION SERV	Miscellaneous	\$ 12,000.00
2241	MUNI CT SPEC PROJECTS	Fines and Forfeitures	\$ 60,000.00
2501	RIGHT OF WAY REPAIRS	Miscellaneous	\$ 20,800.00

Exhibit A

FUND	FUND DESCRIPTION	REVENUE CATEGORY	FINAL REVENUE BUDGET
2820	DRUG LAW ENFORCEMENT FUN	Fines and Forfeitures	\$ 2,500.00
2821	POLICE DIV. DUI ARREST F	Fines and Forfeitures	\$ 1,000.00
2822	FURTHERANCE OF JUSTICE	Miscellaneous	\$ 2,000.00
2822	FURTHERANCE OF JUSTICE	Fines and Forfeitures	\$ 1,000.00
2823	FEDERAL LAW ENFORC TRUST	Earning on Investment	\$ 10,600.00
4403	CAPITAL IMPROVEMENTS	Miscellaneous	\$ 30,000.00
4403	CAPITAL IMPROVEMENTS	Other Financing Sources	\$ 8,283,615.00
4404	PARK, LAND ACQUISITION &	Charges for Services	\$ 3,000.00
4404	PARK, LAND ACQUISITION &	Licenses, Permits and Fees	\$ 100,000.00
4404	PARK, LAND ACQUISITION &	Other Financing Sources	\$ 15,000.00
5331	WATER DIVISION	Charges for Services	\$ 8,256,000.00
5331	WATER DIVISION	Miscellaneous	\$ 15,000.00
5332	WATER POLLUTION CONTROL	Charges for Services	\$ 8,320,000.00
5332	WATER POLLUTION CONTROL	Licenses, Permits and Fees	\$ 3,000.00
5332	WATER POLLUTION CONTROL	Miscellaneous	\$ 20,000.00
5335	I & I CLEAN WATER FUND	Charges for Services	\$ 100,000.00
5401	WATER R & E	Charges for Services	\$ 400,000.00
5401	WATER R & E	Miscellaneous	\$ 30,000.00
5401	WATER R & E	Other Financing Sources	\$ 200,000.00
5402	SEWER R & E	Charges for Services	\$ 367,000.00
5402	SEWER R & E	Special Assessment	\$ 293,000.00
5402	SEWER R & E	Miscellaneous	\$ 3,000.00
5402	SEWER R & E	Other Financing Sources	\$ 8,904,500.00
6505	EMPLOYEES HEALTH & WELFA	Miscellaneous	\$ 5,162,211.00
6505	EMPLOYEES HEALTH & WELFA	Earning on Investment	\$ 20,000.00
6802	POSTAGE METER FUND	Other Financing Sources	\$ 85,000.00
7220	HOTEL/MOTEL TAX FUND	Property and Other Local Taxes	\$ 850,000.00
7503	DUI INDIGENT FUND	Fines and Forfeitures	\$ 20,000.00
7504	STATE HIGHWAY PATROL TRA	Intergovernmental	\$ 74,735.72
7506	UTILITY COLL. FUND	Charges for Services	\$ 1,595,000.00
7507	MUN.PUB.IMPROV.TAX.INCR.EQUIV.	Intergovernmental	\$ 2,172,000.00
7508	JT. CEMETERY R.E. TAX FUND	Property and Other Local Taxes	\$ 326,958.14
7508	JT. CEMETERY R.E. TAX FUND	Intergovernmental	\$ 28,000.00
7510	IND DR INTERLOCK & ALC MONITOR	Fines and Forfeitures	\$ 40,000.00
7510	IND DR INTERLOCK & ALC MONITOR	Licenses, Permits and Fees	\$ 500.00
7512	ESID FUND	Special Assessment	\$ 79,000.00
7810	UNCASHED CHECKS	Miscellaneous	\$ 10,000.00

\$ 112,066,939.67

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 79-2024

DATE: December 17, 2024



Subject Matter/Background

Pursuant to Bulletin 97-03 issued by the Ohio Auditor of State and Section 5705.14 of the Ohio Revised Code, the Council of the City of Perrysburg, Ohio, deems it appropriate to transfer and advance funds with appropriate approval where necessary for the fiscal year ending December 31, 2024.

The City was awarded a grant from the Bureau of Justice Assistance through the U.S. Department of Justice for the 2023 Bulletproof Vest Partnership (BVP) Program for the funding period of April 1, 2023 through August 31, 2025, in the amount not to exceed \$4,250.

This Ordinance authorizes an advance from the General Fund to the Federal Grant Fund in the amount of \$3,074.25 which shall be reimbursed by the grantor after final grant reporting is completed. Once reimbursement is received, the funds shall be returned to the General Fund.

Financial Review

General Fund (1110)	Federal Grant Fund (2200)	\$3,074.25
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Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 79-2024

AN ORDINANCE AUTHORIZING FUND ADVANCES; AND DECLARING AN EMERGENCY.

WHEREAS, pursuant to Bulletin 97-03 issued by the Ohio Auditor of State and Section 5705.14 of the Ohio Revised Code, the Council of the City of Perrysburg, Ohio, deems it appropriate to transfer and advance funds with appropriate approval where necessary for the fiscal year ending December 31, 2024; and

WHEREAS, the City was awarded a grant from the Bureau of Justice Assistance through the U.S. Department of Justice for the 2023 Bulletproof Vest Partnership (BVP) Program for the funding period of April 1, 2023 through August 31, 2025, in the amount not to exceed \$4,250; and,

WHEREAS, City Council authorizes an advance from the General Fund to the Federal Grant Fund in the amount of \$3,074.25 which shall be reimbursed by the grantor after final grant reporting is completed. Once reimbursement is received, the funds shall be returned to the General Fund.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Director of Finance is authorized to advance funds not to exceed the following amounts:

<u>ADVANCE OUT</u>	<u>ADVANCE IN</u>	<u>AMOUNT</u>
General Fund (1110)	Federal Grant Fund (2200)	\$3,074.25

SECTION 2. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Ordinance is hereby declared to be an emergency measure

necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and to provide the Department of Finance with the resources needed to meet its obligations; this Ordinance shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 80-2024

DATE: December 17, 2024



Subject Matter/Background

Ohio Revised Code Section 3735.65 has authorized affected counties, municipalities and townships therein to designate areas as a Community Reinvestment Area.

In 2012 the City established Community Reinvestment Area #4 (The CRA). The City granted OI Levis STS Park Inc., a 75% Community Reinvestment Area tax abatement for 10 years, beginning in 2015, in support of a project at 1899 N. Wilkinson Way in CRA #4 that requires mandatory school compensation agreements pursuant to Ohio Revised Code.

OI Levis STS Park Inc., was granted a five-year extension of this Community Reinvestment Area tax abatement in support of OI's research and development project through Ordinance 35-2024.

OI Levis Park STS Inc., has informed the City of Perrysburg that they are no longer moving forward with the project as originally envisioned, and requests that the abatement be rescinded. This Ordinance allows for the termination of the extension of the CRA.

Financial Review

This Ordinance will have no financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate.

ORDINANCE 80-2024

AN ORDINANCE RESCINDING THE COMMUNITY REINVESTMENT AREA AGREEMENT WITH OI LEVIS PARK STS INC.; AND DECLARING AN EMERGENCY

WHEREAS, Ohio Revised Code Section 3735.65 has authorized affected counties, municipalities and townships therein to designate areas as a Community Reinvestment Area; and,

WHEREAS, through Ordinance No. 90-2012, adopted May 1, 2012, City Council (the "Council") designated a Community Reinvestment Area within the boundaries of the City of Perrysburg, Ohio, to promote the City's economic welfare; and,

WHEREAS, pursuant to Section 3735 of the Ohio Revised Code, OI Levis Park STS Inc., requested and the City of Perrysburg via Ordinances 163-2012 and 21-2015 provided a 75% Community Reinvestment Area tax abatement for 10 years, beginning in 2015, in support of a project at 1899 N. Wilkinson Way in CRA #4 that requires mandatory school compensation agreements pursuant to Ohio Revised Code; and,

WHEREAS, the OI Levis Park STS Inc., requested a five-year extension of this Community Reinvestment Area tax abatement in support of OI's research and development project, and Council approved via Ordinance 35-2024 on June 18, 2024; and,

WHEREAS, the OI Levis Park STS Inc., has informed the City of Perrysburg that they are no longer moving forward with the project as originally envisioned, and requests that the abatement be rescinded.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are hereby authorized to take all actions necessary to terminate the City's Community Reinvestment Area Agreement authorized by Ordinance 35-2024 with OI Levis Park STS Inc.

SECTION 2. The Mayor and the Director of Finance shall notify the Ohio Department of Development Services, County Auditor, and the affected school boards of this termination.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open

meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to permit the City and the property owner to address the termination in a timely manner, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Res 125-2024

DATE: December 17, 2024



Subject Matter/Background

Pursuant to Ohio law, the City of Perrysburg, Ohio, is authorized to enter into agreement with other governmental organizations for the purpose of promoting cooperative relationships between government agencies, including those related to purchasing. Pursuant to Ohio Rev. Code § 9.48, purchases made through such cooperative relationships are exempt from otherwise applicable competitive selection criteria, if the purchasing contract on which the City is relying was awarded by some other jurisdiction pursuant to a publicly solicited request for a proposal or a competitive selection procedure of that other political subdivision.

TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County) and TIPS offers a cooperative purchasing relationship consistent with Ohio law, including O.R.C. § 9.48.

Through this Resolution, the Mayor and Director of Finance are authorized to enter into a sourcing agreement with TIPS, upon such terms as are deemed reasonable and appropriate by the Mayor and Director of Finance.

Financial Review

There is no financial impact to the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, in order to allow the City to efficiently manage purchasing within the City.

RESOLUTION 125-2024

A RESOLUTION AUTHORIZING A SOURCING AGREEMENT WITH THE INTERLOCAL PURCHASING SYSTEM (TIPS); AND DECLARING AN EMERGENCY

WHEREAS, pursuant to Ohio law, the City of Perrysburg, Ohio, is authorized to enter into agreement with other governmental organizations for the purpose of promoting cooperative relationships between government agencies, including those related to purchasing, and;

WHEREAS, pursuant to Ohio Rev. Code § 9.48, purchases made through such cooperative relationships are exempt from otherwise applicable competitive selection criteria, if the purchasing contract on which the City is relying was awarded by some other jurisdiction pursuant to a publicly solicited request for a proposal or a competitive selection procedure of that other political subdivision, and;

WHEREAS, TIPS is a National Cooperative Purchasing Program offered by Region VIII Education Service Center, located in Pittsburg, Texas, (Camp County); and,

WHEREAS, TIPS offers a cooperative purchasing relationship consistent with Ohio law, including O.R.C. § 9.48, and;

WHEREAS, purchasing through TIPS would allow the City to compare pricing based on larger volume discounts from suppliers, and there is no fee for membership and no obligation to make purchases through TIPS as opposed to any other vendor selection process.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into a sourcing agreement with TIPS, upon such terms as are deemed reasonable and appropriate by the Mayor and Director of Finance.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to allow

the City to efficiently manage purchasing within the City, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

INTERLOCAL AGREEMENT
Region 8 Education Service Center

PUBLIC ENTITY (TIPS MEMBER)

Control Number (TIPS will Assign)

and

Region 8 Education Service Center
Pittsburg, Texas

225 - 950
Region 8 Texas County-District Number

The Texas Education Code §8.002 permits Regional Education Service Centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university financial operations. Region 8 Education Service Center is an Education Service Center which is defined as a “political subdivision” in Texas Education Code 8.009 and falls under the definition of “Unit of State Government” in Chapter 2260 of the Texas Government Code.¹ Pursuant to Section 791 of the Texas Government Code (The Interlocal Cooperation Act) to increase the efficiency and effectiveness of local governments, Region 8 Education Service Center may enter into an interlocal agreement with any political subdivision or local government of this state or any other state to provide purchasing functions and services.²

Vision:

TIPS will continue to become the premier purchasing cooperative in North America through the qualifying and procurement of quality vendors and through serving all public entities and qualifying non-profits.

Purpose:

The purpose of this Agreement shall be to improve procurement process efficiencies and assist in achieving best value for the participating public entities through cooperative purchasing.

Duration:

This Agreement is effective immediately and shall be in effect for one (1) year and automatically renews for an additional year annually. The Agreement may be terminated without cause immediately if the public entity Member provides written notice of termination to Region 8 Education Service Center or if Region 8 Education Service Center provides the public entity Member Sixty (60) days prior written notice of termination.

Statement of Services to be Performed:

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a program known as The Interlocal Purchasing System (“TIPS”) Program.

Role of the TIPS Purchasing Cooperative:

- Provide for the organizational structure of the program.
- Provide staff for efficient operation of the program.
- Promote marketing of the TIPS Program.
- Coordinate the Solicitation Process for all Vendor Awarded Contracts.
- Provide members with procedures for placing orders through TIPS PO System.

¹ Tex. Edu. Code Sec. 8.009; Tex. Gov. Code Sec. 2260.001.

² Tex. Gov. Code Chapter 791, The Interlocal Cooperation Act.

- Maintain filing system for Due Diligence Documentation.
- Collect fees from vendors as the method of financing this undertaking and supporting the operational costs of TIPS.

Role of the Public Entity:

- Commit to participate in the program by an authorized signature on membership forms.
- Designate and keep current a Primary Contact and Secondary Contact for entity.
- Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to tipspo@tips-usa.com.
- Accept shipments of products ordered from Awarded Vendors.
- Process Payments to Awarded Vendors in a timely manner.
- Report all TIPS purchases to TIPS through TIPS authorized methods.
- Determine when a TIPS purchase is legal and appropriate under Federal, State, and Local law and policy before proceeding with a TIPS purchase.

General Provisions:

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

No joint agency or joint real property ownership is created by this Agreement.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

The Parties agree that the Public Entity TIPS Member is solely responsible for identifying when utilization of a TIPS Contract for procurement is legal and appropriate under Federal, State, and Local law and policy. TIPS

contracts are available for TIPS Member use when the TIPS Member determines that such a procurement is appropriate and legal. TIPS cannot and does not analyze TIPS Member procurements for legality. The Parties agree that TIPS shall not be responsible or liable for any claims, challenges, audit findings, legal holdings, or damages resulting from the TIPS Member's decision to utilize a TIPS Contract when it is not appropriate to do so under the laws and policies applicable to the purchase.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

Authorization:

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered into an Agreement to provide cooperative purchasing opportunities to entities as outlined above through awarded vendor agreements procured by public solicitation in accordance with applicable Texas statutes.

This Interlocal Agreement process was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the respective state.

The individuals signing below are authorized to do so by the respective parties to this Agreement.

Membership Entity-

Region 8 Education Service Center

By: _____
Authorized Signature

Title: _____

Date _____

By: _____
Authorized Signature

Title: Executive Director, Texas Region 8 ESC

Date _____

Public Entity Contact Information

Primary Purchasing Person's Name

Primary Person's Email Address

Entity Address

City

State

Zip

Secondary Person's Name

Secondary Person's Email Address

Entity Phone Number

Entity Fax Number

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Res 126-2024

DATE: December 17, 2024



Subject Matter/Background

The City of Perrysburg may only expend public monies for a public purpose. Case law, the Ohio Attorney General, and the Ohio Auditor of State agree that Council, as the legislative body of the City of Perrysburg, has discretion to determine what is within the scope of “public purpose.”

The Perrysburg Heights Community Center provides a wide range of educational and other programs and services to both children and adults in the City of Perrysburg. All of the programs are open to the public and offered without cost to program participants. These programs include educational and enrichment services for children, social services, and health and fitness programming.

Council finds that the programming provided by the Perrysburg Heights Community Center is beneficial to the health and morale of the City at large and therefore is serving a public purpose and authorizes the expenditure of public funds to support the programming. Therefore, City Council hereby deems these as expenditures within the scope of public purpose.

Financial Review

There is no financial impact to the City

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended.

RESOLUTION 126-2024

A RESOLUTION DECLARING THE PUBLIC PURPOSE OF CERTAIN CITY ACTIVITIES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg may only expend public monies for a public purpose; and

WHEREAS, case law, the Ohio Attorney General, and the Ohio Auditor of State agree that Council, as the legislative body of the City of Perrysburg, has discretion to determine what is within the scope of “public purpose”; and

WHEREAS, the Perrysburg Heights Community Center provides a wide range of educational and other programs and services to both children and adults in the City of Perrysburg. All of the programs are open to the public and offered without cost to program participants. These programs include educational and enrichment services for children, social services, and health and fitness programming; and,

WHEREAS, City Council believes the programming provided by the Perrysburg Heights Community Center is beneficial to the health and morale of the City at large and therefore is serving a public purpose and would like to authorize the expenditure of public monies to support the programming.

WHEREAS, the Finance Director shall report any expenses resulting from this legislation to the Finance Committee for the City of Perrysburg.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Council finds that the programming provided by the Perrysburg Heights Community Center is beneficial to the health and morale of the City at large and therefore is serving a public purpose and authorizes the expenditure of public funds to support the programming. Therefore, City Council hereby deems these as expenditures within the scope of public purpose.

SECTION 2. The Mayor and Director of Finance are therefore permitted to approve expenditures that conform to this finding.

SECTION 3. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open

meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 4. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the City and shall take effect immediately upon its passage.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 81-2024

DATE: December 17, 2024



Subject Matter/Background

The Monarch Grief Center is requesting approval for a 9'2" tall, steel, monarch butterfly to be constructed and placed on private property visible from the public sidewalk outside of the business located at 314 Louisiana Ave., Perrysburg, Ohio 43551.

At its November 7, 2024 meeting, the Planning Commission for the City of Perrysburg, Ohio, voted 5-1 to recommend to City Council the conditional approval of the Special Approval Use. The conditions set by the Planning Commission have been met.

City Council held a public hearing on December 19, 2024, to receive public comment regarding the proposed Landmark Feature/Signage, and the issue came before the Planning and Zoning Committee on December 11, 2024.

Financial Review

There is no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the second and third readings and vote on this Ordinance is recommended.

ORDINANCE 81-2024

AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO MONARCH GRIEF CENTER FOR A LANDMARK FEATURE/SIGNAGE PURSUANT TO CODIFIED ORDINANCE 1235.04(zz)

WHEREAS, as reflected on Exhibit A, the Monarch Grief Center is requesting approval for a 9'2" tall, steel, monarch butterfly to be constructed and placed on private property visible from the public sidewalk outside of the business located at 314 Louisiana Ave., Perrysburg, Ohio 43551; and,

WHEREAS, Perrysburg Codified Ordinances §1235.04 Landmark Features/Signage and §1235.02(d) Special Approval Use, General Requirements, set forth the requirements for a landmark feature/signage (exterior wall mural) in the City of Perrysburg; and,

WHEREAS, Section 1235.04(zz) requires that special approval use for Landmark Features/Signage are subject to review and approval by City Council pursuant to the City's Special Approval Use process; and,

WHEREAS, at its November 7, 2024 meeting, the Planning Commission for the City of Perrysburg, Ohio, voted 5-1 to recommend to City Council the conditional approval of the Special Approval Use; and,

WHEREAS, the conditions set by the Planning Commission have been met; and,

WHEREAS, City Council held a public hearing on December 19, 2024, to receive public comment regarding the proposed Landmark Feature/Signage, and the issue came before the Planning and Zoning Committee on December 11, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The proposed 9'2" tall, steel, monarch butterfly Landmark Feature/Signage located outside of the Monarch Grief Center, 314 Louisiana Ave., Perrysburg, Ohio, is permitted pursuant to Codified Ordinances 1235.02(d) and 1235.04(zz), subject to the terms and conditions described in the exhibits and as

otherwise deemed reasonable and appropriate by the City's Administrator and Planning & Zoning Administrator.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Special Approval Use: Landmark Feature/Signage

Monarch Grief Center
314 Louisiana Ave.

“Metal Sculpture”

**Special Approval Use
Landmark Feature/Signage
Monarch Grief Center – “Metal Sculpture” – 314 Louisiana Ave.**

APPLICANT/OWNER/DEVELOPER

Tim Polakowski
Cofounder and Executive Director
Monarch Grief Center
314 Louisiana Ave.
Perrysburg, OH 43551
tpolakowski@monarchgriefcenter.org

REQUEST

Chapter 1215.02 – Definitions: “Landmark Feature/Signage”
Chapter 1235.04(zz) – Landmark Feature & Signage

PROPERTY LOCATION & DESCRIPTION

Location: The applicant has proposed a 9’2” tall, steel, monarch butterfly be constructed and placed on private property visible from the public sidewalk outside of his business location.

Property Size: .N/A

Parcel: Q61-000-902203003000

BACKGROUND

See attached project scope and explanation.

ANALYSIS

Special Approval Uses generally require that two sets of criteria be met in order to grant approval. The first set of requirements is what is referred to as the “general conditions” and the second set is referred to as the “specific conditions”.

SPECIAL APPROVAL USE

General Requirements

Ch.1235.02(d)

1. The establishment, maintenance or operation of the special approval use will not be detrimental to or endanger the public health, safety, or general welfare or the natural environment.
2. The special approval use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor shall it substantially diminish and impair property values within its neighborhood.
3. The establishment of the special approval use will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.
4. Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.
5. Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.
6. The special approval use shall, in all other respects, conform to the applicable regulations of the district in which it is located and to any additional conditions or procedures as specified in this Chapter.

Specific Requirements

Ch.1235.04(zz) Landmark Feature/Signage

Landmarks featuring signage are exempt from the provisions of the zoning code (including the sign code) but shall require City Council approval in accordance with the criteria of the Special Approval Use (SAU). No Landmark Feature/Signage shall be approved by the Planning Commission unless it shall find the following:

1. The feature utilizes materials that are of high quality, and are arranged in a way to be complementary to its surroundings.
2. The feature provides a broad interest or benefit to the public. Any signage or promotion of private enterprise does not in any way dominate the visual impact of the structure or property.
3. Any signage or promotion of private enterprise does not in any way dominate the visual impact of the structure or property.
4. The features shall provide landscaping at its base where possible.
5. If signage is present, the location of the structure is reasonable in relation to the messages provided on it.
6. The proposed structure shall not pose a danger to visibility or pedestrian/vehicular traffic.
7. Details shall be provided outlining the relief/deviation from the Zoning Code that an approval would grant the applicant.
8. After review, the Planning Commission shall make a recommendation to the City Council. City Council shall hold a public hearing with respect to the proposed use, in accordance with the same procedures as provided for in Chapter 1285, shall review and decide whether or not the use will be permitted in accordance with the criteria of this Zoning Code.

The applicant has provided a proof of the proposed artwork that is being considered.

RECOMMENDATION

At their November 7, 2024 meeting, the Planning Commission, made a motion to recommend approval of the Special Approval Use (Landmark Feature) for Monarch Grief Center at 314 Louisiana Avenue with the following conditions:

1. Submit a Maintenance Agreement.
2. Schedule a Public Hearing for December 19, 2024, at 6:10 p.m.

Seconded by Mr. Lorenz. Ayes: Lorenz, Mackin, Vela, Williams, and Wolfinger (5).
Nays: Beredo (1).

Anticipated Timeline:

Nov 7, 2024 – Planning Commission Recommendation

Dec 11, 2024 – PZ Committee Recommendation

Dec 19, 2024 – Public Hearing at 6:10 P.M. and City Council Final Vote

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 82-2024

DATE: December 17, 2024



Subject Matter/Background

City of Perrysburg, Ohio, Codified Ordinance §1250.06(b) establishes parking stall dimensions through the City of Perrysburg's Codified Ordinances ("Code"). This Ordinance is being updated to allow public parking spaces within the downtown area, specifically along Louisiana Avenue, to be installed/reinstalled at a size of 9' width x 20' length rather than the standard size of 10' width x 20' length.

At their November 7, 2024 meeting, the Planning Commission recommended approval of the proposed Code amendment.

At their November 14, 2024 meeting, the Planning and Zoning Committee considered this legislation and unanimously recommended advancement to Public Hearing and to City Council. A Public Hearing was held on December 19, 2024

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the second and third readings and vote on this Ordinance is recommended.

ORDINANCE 82-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §1250.06(b) “PARKING SPACE LAYOUT, STANDARDS, CONSTRUCTION AND MAINTENANCE”

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §1250.06(b) establishes parking stall dimensions through the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, this Ordinance is being updated to allow public parking spaces within the downtown area, specifically along Louisiana Avenue, to be installed/reinstalled at a size of 9’ width x 20’ length rather than the standard size of 10’ width x 20’ length; and,

WHEREAS, at their November 7, 2024 meeting, the Planning Commission recommended approval of the proposed Code amendment; and,

WHEREAS, at their November 14, 2024 meeting, the Planning and Zoning Committee considered this legislation and unanimously recommended advancement to Public Hearing and to City Council; and,

WHEREAS, a Public Hearing was held on December 19, 2024.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §1250.06(b) which currently reads as:

(b) Parking space layout standards shall be provided in accord with the specification in the following table:

Parking Stall Dimensions

	Degree of Parking Angle			
Angle of Parking Stall (1)	Parallel	30-53	54-74	75-90
Maneuvering Lane Width	12 ft.	12 ft.	15 ft.	20 ft.
Parking Space Width	8.5 ft.	10 ft.	10 ft.	10 ft.
Parking Space Length	23 ft.	20 ft.	20 ft.	20 ft.

[1] The standard-size parking stall shall be at least ten (10) feet wide and twenty (20) feet long unless otherwise noted above.

(Ord. 26-2006. Passed 3-7-06; Ord. 103-2007. Passed 7-10-07; Ord. 32-2009.
Passed 3-3-09.)

is hereby amended and revised to read:

(b) Parking space layout standards shall be provided in accord with the specification in the following table:

Parking Stall Dimensions

	Degree of Parking Angle			
Angle of Parking Stall	Parallel	30-53	54-74	75-90
Maneuvering Lane Width	12 ft.	12 ft.	15 ft.	20 ft.
Parking Space Width [1]	8.5 ft.	10 ft.	10 ft.	10 ft.
Parking Space Length	23 ft.	20 ft.	20 ft.	20 ft.

[1] Angled parking stalls dedicated for public parking and located along Louisiana Avenue shall be permitted to have a minimum space dimension of nine (9) feet width by twenty (20) feet length. Parallel stalls in this area shall use the above chart for sizing.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 83-2024

DATE: December 17, 2024



Subject Matter/Background

The City of Perrysburg, Wood County, Ohio, is in the process of researching the establishment of new car wash facilities within City limits to examine the secondary effects that they have on City residents and City neighborhoods and evaluate the best practices for their regulation from other cities.

This research includes reviewing the impact of the proliferation of car washes on the public health and safety of surrounding neighborhoods, the review of any environmental concerns and re-use concerns for properties utilized as car wash facilities, and, whether car wash facilities pose an issue with site development, site maintenance, and/or nuisance concerns.

A moratorium on new car wash facilities within the City is necessary to allow the City time to conduct their research and develop any Zoning Code changes.

This Ordinance extends the moratorium on the establishment or commencement of new car wash facilities within the City during the review and study period

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules and pass this legislation as an emergency is requested, as the initial moratorium expires on December 31, 2024.

ORDINANCE 83-2024

AN ORDINANCE DECLARING A MORATORIUM UNTIL DECEMBER 31, 2025 ON PLAN REVIEW OR APPROVAL AND THE ISSUANCE OF ANY ZONING PERMIT FOR PLANS FOR NEW CAR WASH FACILITIES; AND DECLARING AN EMERGENCY

WHEREAS, the City of Perrysburg, Wood County, Ohio, is in the process of researching the establishment of new car wash facilities within City limits to examine the secondary effects that they have on City residents and City neighborhoods and evaluate the best practices for their regulation from other cities; and,

WHEREAS, a portion of this research includes reviewing the impact of the proliferation of car washes on the public health and safety of surrounding neighborhoods, the review of any environmental concerns and re-use concerns for properties utilized as car wash facilities, and, whether car wash facilities pose an issue with site development, site maintenance, and/or nuisance concerns; and,

WHEREAS, as older car wash locations have become code enforcement problems in the City, the City is also reviewing the Codified Ordinances to determine whether Zoning Code changes are necessary to better regulate Car washes within the City; and,

WHEREAS, a moratorium on new car wash facilities within the City is necessary to allow the City time to conduct their research and develop any Zoning Code changes; and,

WHEREAS, the Planning and Zoning Committee of Council is recommending a moratorium on the new car wash facilities until December 31, 2025.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council hereby declares a moratorium until December 31, 2025 on new car wash facilities and suspends the time periods described by law, within which the Planning Commission, or any other official or official body, of the City of Perrysburg is required to take action upon an application for special approval use, use permit, site plan approval or a zoning permit for car wash facilities; and that no such application shall be deemed to be approved by the failure of the Planning Commission, or any other official or official body to approve or deny said application during the time when this moratorium shall be in effect.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the City and shall take effect immediately upon its passage.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Res 127-2024

DATE: December 17, 2024



Subject Matter/Background

The City of Perrysburg is in need of preliminary design services to expand the primary clarification process at the wastewater treatment plant to meet current design flows and to evaluate and optimize the sludge thickening process in anticipation of additional sludge collection. The City's Engineer requested and received prequalification statements from several engineering firms for such work. Fishbeck submitted a prequalification statement for the project and has the necessary personnel, equipment, expertise, and experience to provide such services.

The total cost of the project is expected to be Three Hundred Ninety Thousand Five Hundred Dollars and Zero Cents (\$390,500.00).

Through this Resolution, the Mayor and Director of Finance are authorized to enter into an agreement with Fishbeck for preliminary design services to expand the primary clarification process at the wastewater treatment plant to meet current design flows and to evaluate and optimize the sludge thickening process in anticipation of additional sludge collection, at a price not to exceed Three Hundred Ninety Thousand Five Hundred Dollars and Zero Cents (\$390,500.00).

Financial Review

Account: 5402-61815-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, to ensure timely completion of the project.

RESOLUTION 127-2024

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH FISHBECK FOR PRELIMINARY DESIGN SERVICES FOR THE WASTEWATER TREATMENT PLANT PRIMARY CLARIFICATION EXPANSION PROJECT AT A COST NOT TO EXCEED THREE HUNDRED NINETY THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS (\$390,500.00); AND DECLARING AND EMERGENCY

WHEREAS, the City of Perrysburg is in need of preliminary design services to expand the primary clarification process at the wastewater treatment plant to meet current design flows and to evaluate and optimize the sludge thickening process in anticipation of additional sludge collection; and,

WHEREAS, the City's Engineer requested and received prequalification statements from several engineering firms for such work; and,

WHEREAS, Fishbeck submitted a prequalification statement for the project and has the necessary personnel, equipment, expertise, and experience to provide such services; and,

WHEREAS, the total cost of the project is expected to be Three Hundred Ninety Thousand Five Hundred Dollars and Zero Cents (\$390,500.00); and,

WHEREAS, at its December 18, 2024 meeting the Public Utilities Committee unanimously recommended approval of the agreement; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into an agreement with Fishbeck for preliminary design services to expand the primary clarification process at the wastewater treatment plant to meet current design flows and to evaluate and optimize the sludge thickening process in anticipation of additional sludge collection, at a price not to exceed Three Hundred Ninety Thousand Five Hundred Dollars and Zero Cents (\$390,500.00), as per the proposal attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure timely completion of the project, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

December 4, 2024

AJ Coleman, PE
Deputy Director of Public Utilities
City of Perrysburg
211 E. Boundary Street
Perrysburg, OH 43551

Proposal for Professional Services
Perrysburg Wastewater Treatment Plant Primary Clarifier Improvements

Fishbeck is pleased to provide our scope of services to complete the 2024 Primary Clarification/Sludge Thickening Improvements at the City of Perrysburg (City) Wastewater Treatment Plant (WWTP). Our scope follows the original Request for Qualifications as well as questions raised during the interview process.

Statement of Understanding

The City is seeking engineering services for the design and construction of an expansion of the primary clarification process and optimization of the sludge thickening process at the Perrysburg WWTP.

There is currently one 66-ft diameter primary clarifier in operation, installed in approximately 2007. Based on the Perrysburg WWTP's reliability class, the USEPA requires that the City have two fully functional primary clarifier tanks in service. It was recommended in a 2021 study conducted by Fishbeck to construct two new primary clarifiers to meet *Ten States Standards* and *USEPA Design Criteria for Reliability*, and the City has decided to move forward with that recommendation. The study indicated that the WWTP's current design peak hour flow of 24.0 million gallons per day (MGD) requires adding two approximately 74-ft diameter tanks with double weirs to meet current design standards. Location of the tanks will be critical due to the existing dike location and any demolition/relocation needs to accommodate the new tankage.

The new clarifiers will have an impact on several existing WWTP treatment components that must be considered during design. Such things as improvements to the gravity thickening process capacity and piping, sludge transfer pump capacity and piping, and the ability to pump primary sludge to both the digesters and gravity thickeners must be considered.

Given the location of the WWTP adjacent to the Maumee River, geotechnical investigations are necessary to determine appropriate recommendations for potential costs and feasibility concerns with the construction of new tanks in this area. The WWTP site is very tight on available space. Preliminary design efforts will confirm feasible location options and develop an Opinion of Probable Construction Cost (OPCC). The City has assumed an estimated construction cost of \$20-\$25 million.

The City also desires to evaluate the implementation of Biological Nutrient Removal (BNR) processes at the WWTP for the current design flow of 8 MGD and the potential future design flow of 12 MGD. This effort will allow the City to prepare for increased demands associated with increased WWTP flow and more stringent OEPA discharge restrictions. Studying the WWTP's potential need to develop the appropriate zones in their secondary treatment process will allow the City to improve the growth of nitrogen and phosphorus consuming microbial populations in the wastewater.

Fishbeck will also evaluate and make recommendations on the gravity thickener's current operation. We will look for methods to increase its efficiency and consider future expansion needs.

Scope of Services

Fishbeck offers the following study and report, preliminary design, final design/permitting, bidding and award, and construction phase scope of services for the project. Fishbeck will engage with City staff throughout the project. We will pay attention to the project schedule and budget constraints while keeping quality of work a top priority.

Study and Report Phase

Fishbeck will conduct a study and report phase that will focus on verifying preferred tank locations, configuration options, alternative treatment options including BNR, and preferred manufacturers for the new primary clarifiers, sludge thickeners, and related equipment. Fishbeck will provide the following professional engineering services during this phase of the project.

1. Coordinate and attend a project kickoff meeting with the City to review schedule, budget, funding options, and collect available system documentation.
2. Conduct topographical survey of the project area and utilize LiDAR technology to create a 3D BIM model of existing WWTP buildings where work is to be performed.
3. All components of the evaluation will include current design flow of 8 MGD as well as expanded design flow of 12 MGD.
4. Review options for primary treatment at the WWTP. Circular clarifier tanks (both peripheral and center feed) will be considered. Consideration will be given to existing clarifier size and flow capability for consistency.
5. Review options for improved sludge thickening for the WWTP including new mechanical equipment or chemical addition to optimize the existing gravity thickener.
6. Consider and outline the impacts of new equipment on existing operations such as sludge transfer pumping, solids carryover, aeration efficiency, and sludge solids content.
7. Site layout will consider available space, piping routes, access points, future space considerations, WWTP hydraulics, and site conditions including groundwater and potential for tank buoyancy effects.
8. Review options to expand the available area of the WWTP by relocating the existing dike. Relocation of the dike will be considered a last resort option. If relocation is necessary, consideration will be given to a decorative concrete retaining wall(s) rather than earthen berms. Fishbeck will coordinate with Ohio Department of Natural Resources (ODNR) as needed to address any park area restrictions.
9. Conduct a BNR evaluation to assist the City in determining a plan of action for nitrification and biological phosphorus removal improvements. Primodal Inc. will conduct the evaluation as a sub-consultant to Fishbeck. The objectives for the evaluation are identified as:
 - a. Develop and calibrate a whole WWTP model based on the current influent and operating conditions.
 - b. Evaluate three BNR alternative configurations (considering the proposed project improvements).
 - c. Provide a report summarizing the model results.
10. The work plan for the study includes project initiation and data analysis, setup and calibration of the WWTP model, BNR evaluation scenarios, and report completion. There will be a site visit and periodic progress calls included as part of the study.
11. Review available existing WWTP electrical service, power distribution, and make recommendations regarding necessary improvements. It is assumed that the existing electrical service and power distribution system, including standby power equipment, have capacity to serve any new equipment that might be recommended.
12. Coordinate necessary instrumentation and controls with suggested manufacturers and PAC Engineering to ensure proper network communications with existing WWTP Supervisory Control and Data Acquisition (SCADA) equipment.
13. Schedule and attend monthly progress meetings with City and WWTP staff to maintain progress towards project goals and objectives.

14. Coordinate with local geotechnical firms to obtain a proposal for geotechnical engineering services that includes soil borings and preparation of a geotechnical report that will provide recommendations for excavation, dewatering, and foundation design for the project structures and site piping. Fishbeck assumes the City will contract directly with the geotechnical firm and that the cost to perform the geotechnical investigation and reporting will be paid directly by the City. These costs have not been included in our cost proposal.
15. Prepare a report that outlines the findings and recommendations of the study and report phase efforts, including any decision matrix process, and collaborate with the City to ensure its concurrence with those findings and recommendations.
16. If the City desires, Fishbeck can help coordinate presentations from manufacturers' representatives and visits to full-scale installations for equipment of interest. For purposes of this proposal, and based on the scope meeting with the City, Fishbeck did not include any effort to coordinate pilot studies to further evaluate equipment of interest.
17. Aesthetically pleasing site security fencing to maintain the park-like atmosphere will be considered.

Preliminary Design Phase

Fishbeck will develop a preliminary design submittal based on the findings and recommendations of the study and report phase to approximately 30% completion, including:

1. Site plan illustrating locations of new structures, constructability of the project, utility layouts, and rerouting requirements for existing and proposed utilities.
2. Site improvements such as lighting, roadway, and sidewalks.
3. Demolition and potential re-use of the rectangular clarifiers will be considered.
4. Hydraulic profile of the WWTP.
5. Process schematic and Process and Instrumentation diagrams (P&IDs).
6. Control System Configuration Diagram.
7. Programmable Logic Controller and Operator Interface Software updates for new equipment and processes.
8. Electrical one-line diagram.
9. Preliminary list of technical specifications.
10. Updated project schedule.
11. Coordinate monthly progress meetings with City and WWTP staff to maintain progress towards project goals and objectives.
12. Provide an updated OPCC for the proposed improvements.
13. Prepare a preliminary design memorandum and review the constructability and sequencing of the proposed improvements to determine any impacts to WWTP operations.
14. Submit preliminary design documents to the City for review.
15. Schedule and conduct a review meeting to discuss the preliminary design.
16. Assist the City in submitting a Water Pollution Control Loan Fund (WPCLF) funding application in September of 2025.

After providing the City sufficient time to review the preliminary design documents, Fishbeck will meet with the City to review and discuss any questions regarding the project approach and proposed improvements. Fishbeck will document the results of the preliminary design review meeting and resolve any open items.

Upon obtaining consensus on the project direction, the project team will progress to final design. A more detailed scope, fees, and schedule for the future phases will be addressed at that time. The following is a general scope description for the final design/permitting, bidding and award, and construction phases for the project.

Final Design/Permitting Phase

Fishbeck will prepare final design documents for the project based on the design memorandum and direction provided by the City during the preliminary design review. Fishbeck will provide the following professional engineering services during the final design phase of the project.

1. Prepare the Division 00 and 01 front-end specifications and General Conditions based on EJCDC format, technical specifications in CSI format, and drawings for permit submittals and bidding. The final design documents will include plans, sections, details, and specifications to cover Demolition, Civil, Architectural, Structural, Process, Mechanical (HVAC and Plumbing), Electrical, and Instrumentation.
2. Provide design progress review submittals and meet with City personnel to review the project at the 60% and 95% design completion milestones.
3. Prepare an updated OPCC with the 60% and 95% deliverables.
4. Complete internal quality assurance/quality control (QA/QC) procedures for major design deliverables and final bidding documents.
5. Prepare and submit a Permit-to-Install application with applicable design documents to OEPA for approval. Fishbeck assumes all fees associated with the application, plan review, and approval will be paid directly by the City.
6. Prepare and submit necessary permitting information to the Wood County Building Inspection. Fishbeck assumes that all fees associated with the building department review will be paid directly by the City.
7. Special inspections such as Concrete Strength Testing will be included in the contract as an allowance to the project that will be completed by a third party. Fishbeck will solicit three quotations from local firms and provide a recommendation to the City.
8. Submit both review and final documents to the City in digital (.pdf) and four hard copy formats.

Bidding and Award Phase

Fishbeck's role extends beyond design services as we will support the City through the bidding and award phase of the project. Fishbeck proposes to provide the following bidding and award phase engineering services:

1. Assist the City in preparing and publishing an advertisement for bids.
2. Provide drawings and technical specifications for the bid package. Instructions to Bidders, bid form, general conditions, and applicable contract documents based on EJCDC documents will be provided as a complete package.
3. Distribute plans and specifications to interested bidders.
4. Contact plan rooms and local construction contractors as needed.
5. Attend and conduct a pre-bid meeting at the Perrysburg WWTP.
6. Answer questions received in writing from bidders.
7. Prepare addenda where necessary.
8. Attend the bid opening.
9. Identify responsive bids and provide evaluation of bidders for City selection for project award.

Construction Phase

Fishbeck will support the City through the construction phase of the project. Fishbeck proposes to provide the following construction phase engineering services:

1. Provide a Resident Project Representative (RPR) for full-time observation of the project construction.
2. Respond to RFIs from the Contractor. Fishbeck will maintain a log of the questions and answers.
3. Review submittals from the Contractor.
4. Review Contractor's applications for Payment.

5. Prepare work change directives, bulletins, and change orders, as necessary. We will review claims from the Contractor for additional time and/or costs and make recommendations to the City.
6. Attend monthly progress meetings conducted by the Contractor.
7. Attend equipment start-ups with the City, Contractor, and manufacturers' representatives.
8. Visit the site to review the work and evaluate substantial completion and issue a punch list describing remaining or deficient work items.
9. Prepare Record Drawings based on the Contractor's As-built (redlined) drawings.

Schedule

Fishbeck is prepared to begin design upon authorization and anticipate the preliminary design will be completed within seven months after receiving a written authorization to proceed as follows.

Contract Approval	December 19, 2024
Project Start	January 1, 2025
Initial Evaluation	4 months after project approval
Preliminary Design and BNR Evaluation	3 months after approval of the preliminary design memorandum
WPCLF Application	September 30, 2025
Final Design	TBD
Advertising and Award	TBD
Construction	TBD

Professional Services Fees

Fishbeck proposes to provide the study and preliminary design services described herein on an hourly basis, plus reimbursable expenses, not-to-exceed Three Hundred Ninety Thousand Five Hundred Dollars (\$390,500). If Fishbeck finds that the required scope of services is different than what is described in this proposal, we will notify the City immediately of any appropriate amendment to scope and fee. Scope and fees for Final Design/Permitting, Bidding and Award, and Construction phases will be more thoroughly defined and determined at a future date via scope amendments and supplemental agreements.

Authorization

Attached is our Agreement for Design and Construction Professional Services. If you concur with our scope of services, please sign in the space provided and return the executed contract to the attention of Dawn M. Smith (dmsmith@fishbeck.com). This proposal is made subject to the attached Terms and Conditions for Professional Services. Invoices will be submitted monthly and payment is due upon receipt.

Closing

We appreciate this opportunity to continue working with the City of Perrysburg. If you have any questions or require additional information, please contact me at 419.442.8952 or kaller@fishbeck.com.

Sincerely,



Kevin Aller, PE

Senior Water and Wastewater Engineer



John A. Willemin, PE

Senior Vice President

Attachments

By email

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Res 128-2024

DATE: December 17, 2024



Subject Matter/Background

The City of Perrysburg is in need of final design phase engineering services for the 2025 Water Main Replacement Project. The City's Engineer requested and received prequalification statements from several engineering firms for such work. Arcadis U.S., Inc. submitted a prequalification statement for the project and has the necessary personnel, equipment, expertise, and experience to provide such services.

The total cost of the project is expected to be Two Hundred Twenty-One Thousand Dollars and Zero Cents (\$221,000.00).

Through this Resolution, the Mayor and Director of Finance are authorized to enter into an agreement with Arcadis U.S., Inc. for final design phase engineering services for the 2025 Water Main Replacement Project, at a price not to exceed Two Hundred Twenty-One Thousand Dollars and Zero Cents (\$221,000.00).

Financial Review

Account: 5401-61814-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this Resolution as an emergency is recommended, to ensure timely completion of the project.

RESOLUTION 128-2024

A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH ARCADIS U.S., INC. FOR FINAL DESIGN PHASE ENGINEERING SERVICES FOR THE 2025 WATER MAIN REPLACEMENT PROJECT AT A COST NOT TO EXCEED TWO HUNDRED TWENTY-ONE THOUSAND DOLLARS AND ZERO CENTS (\$221,000.00); AND DECLARING AND EMERGENCY

WHEREAS, the City of Perrysburg is in need of final design phase engineering services for the 2025 Water Main Replacement Project; and,

WHEREAS, the City's Engineer requested and received prequalification statements from several engineering firms for such work; and,

WHEREAS, Arcadis U.S., Inc. submitted a prequalification statement for the project and has the necessary personnel, equipment, expertise, and experience to provide such services; and,

WHEREAS, the total cost of the project is expected to be Two Hundred Twenty-One Thousand Dollars and Zero Cents (\$221,000.00); and,

WHEREAS, at its December 18, 2024 meeting the Public Utilities Committee unanimously recommended approval of the agreement; and,

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to enter into an agreement with Arcadis U.S., Inc. for final design phase engineering services for the 2025 Water Main Replacement Project, at a price not to exceed Two Hundred Twenty-One Thousand Dollars and Zero Cents (\$221,000.00), as per the proposal attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of

Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure timely completion of the project, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Mr. AJ Coleman, PE
Deputy-Director of Public Utilities
City of Perrysburg
211 East Boundary Street
Perrysburg, OH 43551

Arcadis U.S., Inc.
One SeaGate
Suite 700
Toledo, OH 43604
United States
Phone: 419 473 1121
www.arcadis.com

Date: November 7, 2024
Our Ref: 30022882
Subject: Perrysburg, Ohio
2025 Water Main Replacement Project
Final Design Phase

Dear Mr. Coleman,

In accordance with the City's water masterplan, in continuation of our preliminary design, and in response to your request, we are pleased to offer this proposal to provide final design phase engineering services for the 2025 Water Main Replacement Project. It is our understanding that the project consists of the following:

- Field survey of Front Street in the areas indicated in green on Figure 1 (attached).
- Replacement of approximately 8,500 linear feet of existing small diameter water mains with approximately 1,600 linear feet 12-inch and 6,900 linear feet 8-inch water main in the areas indicated in red on Figure 1 (attached).

More specifically, we propose the following scope of services for this phase of the project:

FINAL DESIGN SCOPE

- Field Survey and development of survey drawings only for Front Street from Pine Street to East Boundary Street.
- Per City direction, develop alignments to minimize the impact of having water mains installed in alleys. Incorporate review comments from the City and other existing utility owners, including the following areas:
 - Front Street from West Boundary Street to Mulberry Street.
 - Mulberry Street from Front Street to Second Street.
 - Pine Street from Front Street to the Alley North of Second Street and from Second Street to the Alley South of Third Street.
 - Second Street from Mulberry Street to Pine Street.
 - Third Street from Mulberry Street to Pine Street.
- Field survey and development of preliminary water main alignment for additional segments, including:
 - Front Street from Mulberry Street to Pine Street.
 - Pine Street from the Alley North of Second Street to Second Street and from the Alley South of Third Street to Indiana Avenue.
 - Second Street from Pine Street to the Alley East of Walnut Street.
 - Third Street from Pine Street to the Alley East of Walnut Street.
 - Indiana Avenue from Pine Street to Cherry Street.

- Develop Profile Views for the proposed water main alignment and include the City's Standard Drawing and Specifications (current version to be provided by the City).
- Provide the above working set(s) to the City for its review and comment.
- The City will develop bidding documents and technical specifications for the project. Develop Technical Specifications limited to technical specials sections.
- We understand that the City will address items related to service connection work on private property (public outreach, access, etc.). We intend to prepare our opinion of probable construction cost for the project including agreed upon allowances for private property work.
- Issue the Drawings and Technical Specifications to the Ohio Environmental Protection Agency (EPA) Division of Drinking and Ground Waters (DDAGW) and CSX Railroad for permit review. Our proposal does not include permit application fees.
- Incorporate minor permit review comments into the Drawings.

OPTIONAL SCOPE ITEMS

In addition to the Final Design Scope outlined above, final design services for the following optional scope items may be included in the project at the City's request:

- **Optional Additional Scope Item A**
 - o Final design for replacement of approximately 2,300 linear feet existing small diameter water mains with 12-inch water main on Front Street from Pine Street to the Alley East of Louisiana Avenue, as indicated in red on Figure 2 (attached).
- **Optional Additional Scope Item B**
 - o Final design for replacement of approximately 3,300 linear feet existing small diameter water mains with 12-inch water main on Front Street from the Alley East of Louisiana Avenue to East Boundary Street, as indicated in red on Figure 3 (attached).

ESTIMATED FEE(S)

We propose to perform the above scope of services and optional scope items for the following estimated fee(s):

Scope Item	Estimated Fee
Final Design Scope (Figure 1)	\$149,700
Optional Additional Scope Item A (Figure 2)	\$29,800
Optional Additional Scope Item B (Figure 3)	\$41,500

Mr. AJ Coleman, PE
November 7, 2024

If these arrangements are acceptable, please authorize us to proceed by sending us a Purchase Order to proceed with the work. We intend to make permit application submittals to the Ohio EPA DDAGW and CSX Railroad within 7 months of authorization for the Final Design Scope provided in Figure 1.

Sincerely,
Arcadis U.S., Inc.



Scott L. Lumbrezer, PE
Project Manager

Email: scott.lumbrezer@arcadis.com
Direct Line: 419.213.1634

CC. Mr. Matthew Choma, PE, Director and Commissioner of Public Utilities
Mr. Brian Thomas, PE, PS, CPESC, CFM, City Engineer

Enclosures:

Figure 1
Figure 2
Figure 3

This proposal and its contents shall not be duplicated, used or disclosed — in whole or in part — for any purpose other than to evaluate the proposal. This proposal is not intended to be binding or form the terms of a contract. The scope and price of this proposal will be superseded by the contract. If this proposal is accepted and a contract is awarded to Arcadis as a result of — or in connection with — the submission of this proposal, Arcadis and/or the client shall have the right to make appropriate revisions of its terms, including scope and price, for purposes of the contract. Further, client shall have the right to duplicate, use or disclose the data contained in this proposal only to the extent provided in the resulting contract.

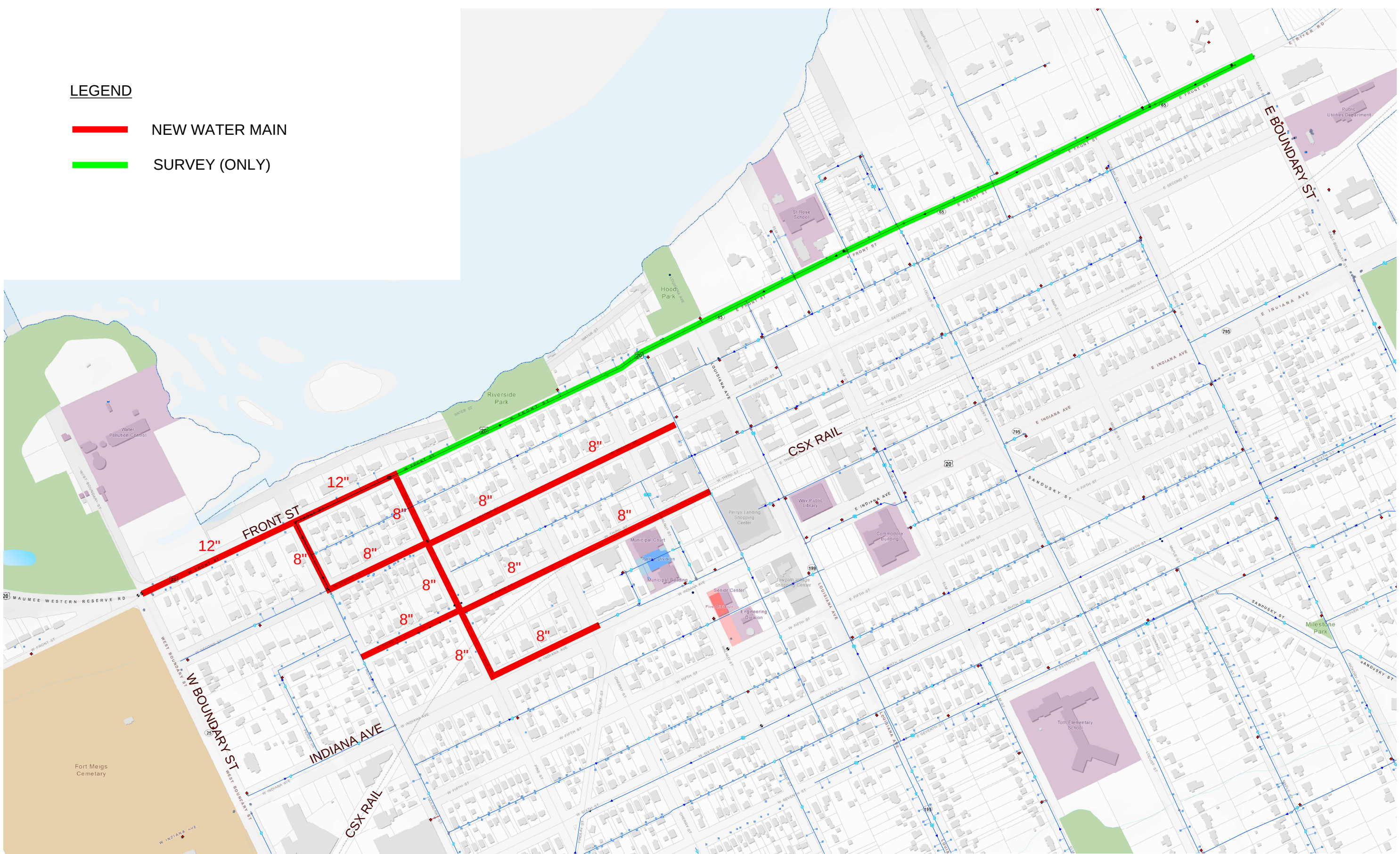


FIGURE 1

FINAL DESIGN SCOPE

LEGEND

NEW WATER MAIN

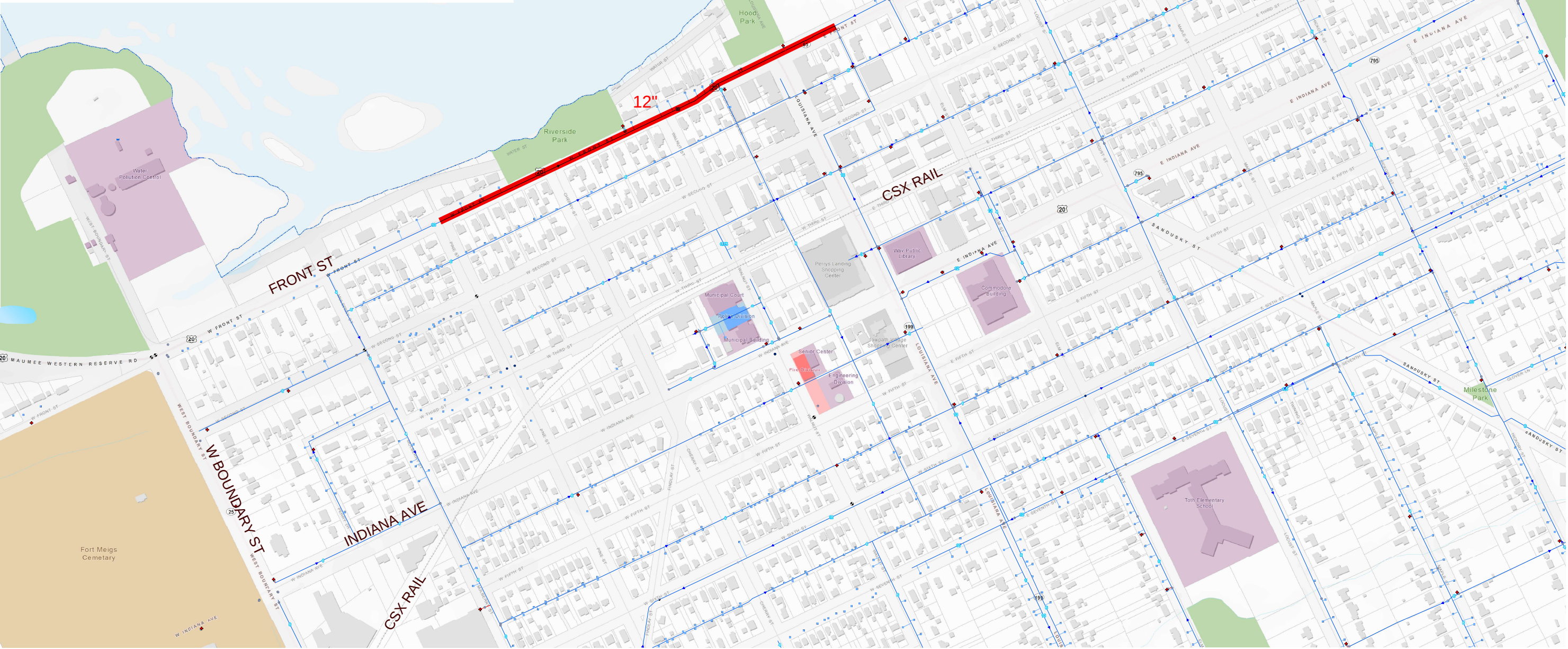


FIGURE 2

OPTIONAL ADDITIONAL SCOPE ITEM A

LEGEND

 NEW WATER MAIN

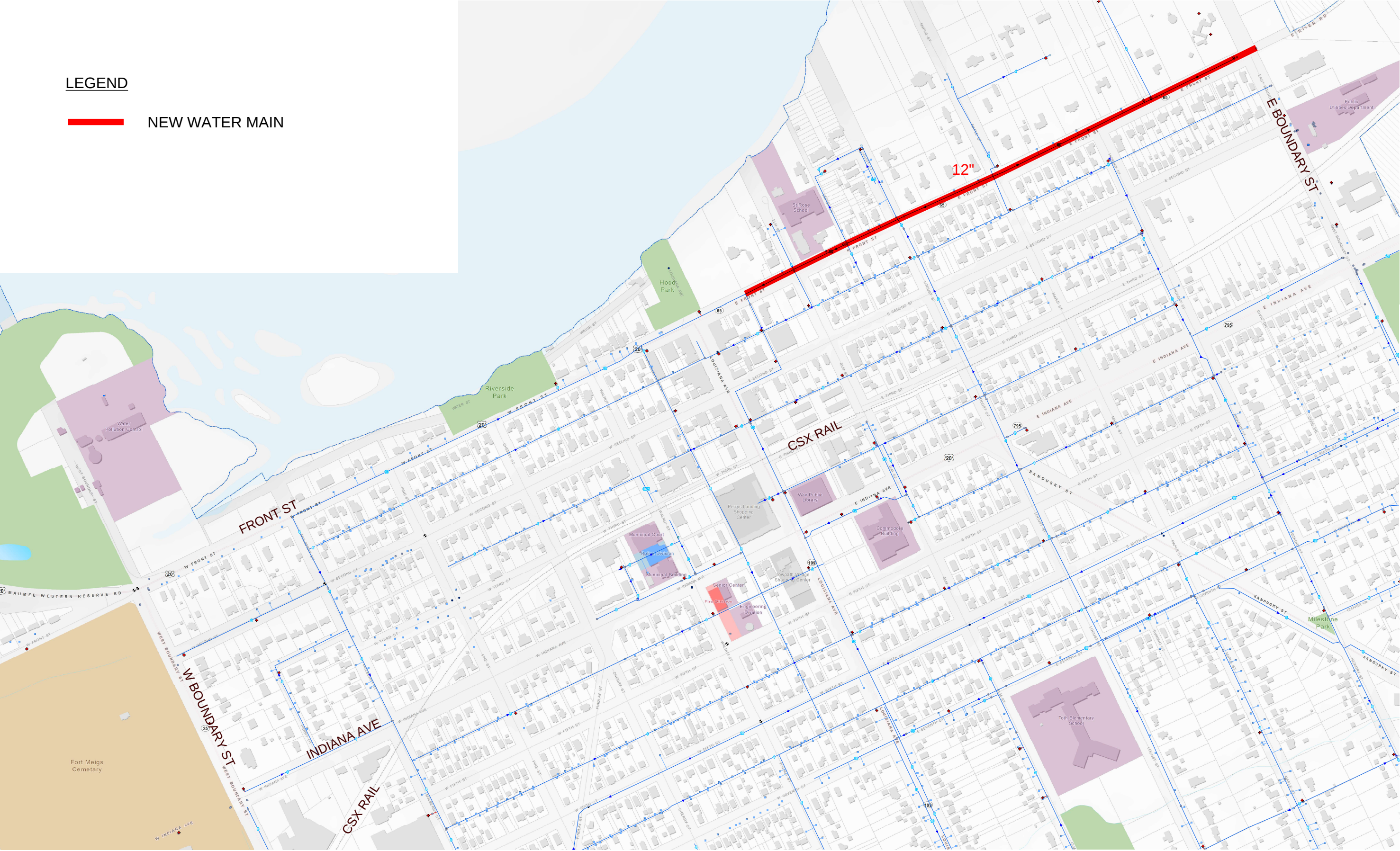


FIGURE 3

OPTIONAL ADDITIONAL SCOPE ITEM B