

Minutes of Perrysburg Public Utilities Committee

Meeting Held October 23, 2024

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairperson Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Staff members present were Matt Choma, Joe Fawcett, Amber Rathburn, and Lauren Rush.

CITIZEN'S CONCERNS

None.

APPROVAL OF 9/25/24 MEETING MINUTES

There being no objections, the minutes of the September 25, 2024 meeting were approved 3-0.

2025 BUDGET DISCUSSION

Mr. Choma reviewed the proposed 2025 budgets for the Wastewater Treatment plant, water, sewer, storm water management, and the newly created environmental services division. He said they are requesting four new full-time employees including a Journeyman Electrician, two grade 6 laborers, and a Natural Resources Manager. Capital items for the WWTP total \$2,940,000 with \$2.5 million of that being for the primary clarifier final design. Included in capital items for water is \$2.5 million for the Front, Second, and Third Street waterline replacement project. In the sewer budget, there is \$1 million dollars for the SSO elimination master plan, and \$2.3 million for the Fort Meigs Road ditch.

CDL TRAINING GRANT APPLICATIONS

Mr. Choma stated that they applied for a grant for two of their employees that transferred from another division to get their Class A CDL. No action is required, this was an informational item.

STORM WATER Q&A

Mr. Choma said that if the Committee has any questions about the Stormwater Feasibility Study, to please let him know. He said the next step will be to hold three public meetings, and bring those comments and questions back to the Committee.

DIGESTER PROJECT - CONSTRUCTION ENGINEERING J&H

Mr. Choma requested approval of a contract with Jones & Henry Engineers in the amount of \$593,680 for the construction, inspection, and operation and maintenance manual phases for Phase II of the WWTP Digester Improvements. He said the

operation and maintenance manual will contain all the processes at the WWTP. The construction phase includes replacement of the roofs on the digesters and associated piping, and installation of boilers and heat exchangers to heat up the biosolids. The Committee agreed 3-0 to move this on to City Council.

SANITARY CREDITS TABULATION

Mr. Choma presented the Committee with a summary of sanitary sewer credits. There were three credits totaling \$151.67 since the last meeting, with a year-to-date total of \$8,090.13.

LEAD SERVICE IDENTIFICATION NOTIFICATION

Mr. Choma informed the Committee that they have identified 55 service lines as lead, and there are thousands that are unknown. He said that letters will be going out in the next 25 days to those customers. All lead services must be replaced by October of 2037.

OTHER BUSINESS

Mr. Choma requested approval of legislation ratifying work done by PAC Engineering at the WWTP, and by Rudolph Libbe at the Department of Public Utilities. He said the work has been completed for both of these items. The Committee agreed 3-0 to move these items on to City Council because the work was done, and we've made adjustments so this does not happen in the future.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:31 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, November 20, 2024 at 4:30 p.m.