

Minutes of Perrysburg Finance and Economic Development Committee

Meeting Held September 10, 2024

CALL TO ORDER - 4:00 PM

The meeting was called to order at 4:10 p.m. by Chairperson Mark Weber.

ROLL CALL

Committee members present were Tim McCarthy and Mark Weber. Cory Kuhlman was absent. Also present were Amber Rathburn, Finance Director, Khayla Trego, Deputy Finance Director, Joe Fawcett, City Administrator, and Tim Effler, Law Director.

APPROVAL OF 8/13/24 MEETING MINUTES

There being no objections, the minutes of the August 13, 2024 meeting were approved 2-0.

THEN AND NOW PURCHASES

Ms. Rathburn reported that there was one Then and Now in the amount of \$8,891.91. She said that it was for a contract with CDI for document imaging. A purchase order was not set up before the date of the invoice as there were ongoing negotiations about the contract. The Committee agreed 2-0 to move this along to City Council.

REQUEST OF 2024 BUDGET ADJUSTMENTS

Ms. Rathburn reviewed the budget amendments requested for September. She said that for the general fund, most of the changes are moving funds between groups, but it also includes money for the Orleans Park multi-use path construction, and an increase in materials for the pool because it needs to be repainted. She said that for the other funds, such as the court funds, there is money in the funds, it just needs to be appropriated. The Committee agreed 2-0 to move this along to City Council.

FINANCE DIRECTOR'S REPORT

Expenditures > \$5,000

The Committee reviewed expenditures greater than \$5,000 from August. Mr. McCarthy asked if the payment to the Cemetery is from real estate taxes, and Ms. Rathburn said that it is.

OTHER BUSINESS

Mr. Weber called attention to the report of tax collections through August 31, 2024. He said that year to date collections are up 4% over 2023, and the month of August was up 21% over last year.

Ms. Rathburn reported that they are working on the budget for next year, and she stated that they plan to submit a fees ordinance along with the budget. She said that some fees are listed in the Code and some are not, but this will have all fees that we charge listed in one document.

ADJOURNMENT

There being no further business, the meeting adjourned at 4:17 p.m.

Respectfully submitted,

Mark Weber, Chairperson
Finance and Economic Development Committee

The next meeting is scheduled for Tuesday, October 8, 2024 at 4:00 p.m.