Minutes of Perrysburg Public Utilities Committee

Meeting Held August 28, 2024

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairperson Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Also present were Matt Choma, Director of Public Utilities and Joe Fawcett, City Administrator.

CITIZEN'S CONCERNS

None.

APPROVAL OF 7/24/24 MEETING MINUTES

There being no objections, the minutes of the July 24, 2024 meeting were approved 3-0.

SEWER CREDITS TABULATION

Mr. Choma presented the Committee with the list of sanitary sewer credits through August 28, 2024. He said there were eight sewer appeals since the last meeting totaling $2,057.99, and only one was due to a back-up sump pump and that was confirmed by a dye test. Year-to-date sewer appeals are $7,938.46. Mr. Rettig asked about the process for an appeal due to a hose being left on. Mr. Choma said that it is based on the honor system. He said that they hang a card on a customer's door when their consumption is high, and sometimes that's how they find out something has been left on. Mr. Choma said that they are thinking about looking at winter averaging maybe a year or a year and a half down the road.

ARCADIS DESIGN PROPSAL - EAST BOUNDARY METER PIT RELOCATION + ADDED RIVER CROSSING EVALUATION

Mr. Choma requested approval of an agreement with Arcadis in the amount of $128,800 for the final design phase engineering services for the Anthony Wayne Trail master meter pit relocation project as well as inspection services for the potable water main pipe crossing beneath the Maumee River. He explained that we have to go out every day to inspect and get a reading from the meter pit located along the Anthony Wayne Trail. He said the vault is crumbling and is falling apart, so we would like to relocate it to our side of the river by the 577 Foundation. The water main that crosses under the river is a 16" cast iron main that is approximately 75 years old, so he would like to evaluate the condition of the pipe, and this is the first step. Mr. Fuller asked if the cost of the meter pit is a shared cost with Toledo, and Mr. Choma said that we are solely responsible for it. Mr. Fuller said that we have used Arcadis a lot, and he asked

about the criteria for picking firms. Mr. Choma said that we do RFQ's, and we are in the fifth and final year of a master services agreement with them. He added that since they have done the master plan of our water system, there is no learning curve required. The Committee agreed 3-0 to move this along to City Council.

ADS FLOW MONITORING AGREEMENT APPROVED FOR 2024-25

Mr. Choma stated that we have used ADS for level, flow, and rainfall monitoring services, and he would like to renew the agreement with them at a cost of $26,280. He said we are required to monitor the SSO's formerly called CSO's. He said there are flow meters located on Cherry, Louisiana, Elm, Locust, and the rain gauge monitoring system at the Wastewater Treatment Plant. Mr. Rettig asked how long we have been using ADS, and Mr. Choma said it was before he came to the City in 2019. Mr. Choma requested this be approved as an emergency, because we are at the end of our contract. The Committee agreed 3-0 to move this along to City Council.

SOLE SOURCE UV EQUIPMENT - WWTP

Mr. Choma requested approval of a purchase agreement with Trojan Technologies in an amount not to exceed $74,611.67 for the purchase of UV bulbs and related equipment for the Wastewater Treatment Plant. He said that the system is the final part of the effluent process, and it was built by Trojan. He said that we have tried other suppliers' bulbs, but they do not work. He said that we may have one more order after this, and then the equipment may be at the end of its useful life. The Committee agreed 3-0 to move this along to City Council.

DISCUSS NECO PROP STUDY AND FALLS PS POLE LOCATION

Mr. Choma said that they have five gateway units in place for reading meters, and they are looking to place the final unit. He asked the vendor to do a demo to show the coverage of the unit placed at similar heights at three different locations, which they did free of charge. He distributed a copy of the results to the Committee. He said if the tower and antenna are placed at the pump station at the Falls at Rivers Edge, they already have a power source there, and it provides coverage to the back edge of the Brookhaven subdivision which is as far south as we need to go. The other locations checked were the High School baseball field and the Schools' bus garage. The coverage from those locations does not include all of the Brookhaven subdivision. Ms. Wellstein asked what the consequence is of not hitting all of Brookhaven. Mr. Choma said that we would not be able to get a constant meter reading so we would not be able to detect unusual activity that would allow us to notify the customer of a potential problem. He said that it would also require staff to go out monthly and read those meters. He acknowledged that the system is not going to be able to get readings from every location in the service area, but the majority of their customers will have that service available. Mr. Fawcett added that we would be under utilizing a resource that we've already paid for. He said that Bowling Green has this and being able to identify a spike in usage is a pretty significant advantage. Ms. Wellstein said it's important that residents understand the benefit to them. Mr. Fuller asked if locating this tower and antenna at the pump station would open this area up to other things going in there. Mr.

Choma said that he would say no, but it is ultimately up to City Council. Mr. Fawcett said that other utilities would have to be in the right-of-way or an easement.

OTHER BUSINESS

Ms. Wellstein said that she received a complaint about sidewalks being damaged by the contractor putting in fiber optic in the subdivision by Woodland School. Mr. Choma asked that she forward it to him as they are having a meeting with that company later in the week.

Mr. Choma noted that they are in the budget process right now. He reported that September 28th is Clean Your Stream Day, and Lauren Rush, Stormwater Technician, will help organize that. He added that Ms. Rush will be at the September meeting to update the Committee and there will be an update on the stormwater feasibility study.

Ms. Wellstein said that Kitty Gibson reached out to her about the water pump at Milestone Park not working, and she wants to use it to water the trees. Mr. Choma said he will check into it.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:06 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson
Public Utilities Committee

The next meeting is scheduled for Wednesday, September 25, 2024 at 4:30 p.m.