

Minutes of Perrysburg Architectural Review Committee

Meeting Held May 15, 2024

CALL TO ORDER - 10:00 A.M.

The Levis Commons ARC meeting was called to order at 10:20 a.m. by Planning & Zoning Administrator, Brody Walters.

ROLL CALL

Committee members present were Mark Easterling, Holly Kerns, Rita Nelson, and Brody Walters (4).

APPROVAL OF APRIL 17, 2024 MEETING MINUTES

The Levis Commons ARC agreed 4-0 to approve the April 17, 2024, meeting minutes as written.

NEW BUSINESS

SIGNAGE - AIR CONTROL PRODUCTS LLC

The applicant was not present on behalf of the Signage for Air Control Products LLC at 8600 S. Wilkinson Way. Mr. Walters reviewed the submission and noted that the math on the permit is strange but otherwise compliant. Mr. Easterling added that the proposed signage is not back-lit nor is there any lighting on the facade. Mr. Walters stated that the signage is stud-mounted with anchors and Ms. Nelson said that she has no issue with the signage. The applicant arrived at 10:30 a.m.

The Levis Commons ARC agreed 4-0 to approve the signage as submitted for Air Control Products LLC at 8600 S. Wilkinson Way.

OTHER BUSINESS

RESCHEDULE JUNE 2024 MEETING

The Levis Commons ARC agreed 4-0 to reschedule their next meeting to June 12, 2024, at 10:00 a.m.

RESURFACING IN LEVIS COMMONS

Mr. Walters noted that resurfacing within Levis Commons is in line with upholding higher standards to continue the unique development. There was further discussion about the ADA ramps along Wilkinson Way.

INTERSECTION OF HOLLISTER & S. WILKINSON WAY

The Levis Commons ARC briefly discussed the likelihood of needing a four-way stop sign for the future development of the Preston Gardens Expansion. It was noted that

this expansion encompasses three parcels with one address being 1721 S. Wilkinson Way. Zoning Clerk, Heather Alfaro, stated that she would email these concerns to the Traffic Committee for their internal discussion.

LIGHTING UPDATE

Ms. Nelson and Ms. Kerns thanked Mr. Walters for his efforts with regard to the lighting updates within Levis Commons.

LANDSCAPING & MAINTENANCE

It was noted that the grassy portion of undisturbed land within Parcel Q61-400-180007018500 (Roachton Road) needs to be cut. Ms. Alfaro agreed to send notice to the Department of Public Service.

ADJOURNMENT

There being no further business, the meeting adjourned at 10:45 a.m.

Respectfully submitted,

Heather Alfaro
Zoning Clerk

The next meeting is scheduled for August 14, 2024, at 10:00 a.m.