



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

June 18, 2024

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of June 4, 2024
5. Minutes of Public Hearings of June 4, 2024
6. Special Reports
7. Letters, Communications, and Citizens Communications
8. Administrative Reports

- a. Mayor

Establishing an Advisory Committee for the Zoning Code Update Project.

- b. City Administrator

- c. Finance Director

- d. Law Director

9. President of Council Report

10. Committee Reports

- a. **Finance & Economic Development**

Ordinance# 35-2024

AN ORDINANCE AMENDING ORDINANCE 163-2012, PREVIOUSLY AMENDED BY ORDINANCE 21-2015, AND APPROVING AN AMENDED COMMUNITY REINVESTMENT AREA AGREEMENT WITH OI LEVIS PARK STS INC

3rd Reading, vote requested

Ordinance# 47-2024

AN ORDINANCE AMENDING CITY OF PERRYSBURG, OHIO, CODIFIED ORDINANCE §896.02 REGARDING HOTEL TAX

2nd Reading, no vote required

Ordinance# 48-2024

AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND

DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Ordinance# 49-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.05
“AUTHORITY TO ENTER INTO CONTRACTS”, CODIFIED BY ORDINANCE
64-2013 AND PASSED ON MAY 21, 2013

1st Reading, no vote required

Resolution# 67-2024

A RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE
THROUGH OHIO PLAN RISK MANAGEMENT, INC. AT A COST NOT TO
EXCEED TWO HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED
FORTY-SIX DOLLARS AND ZERO CENTS (\$231,546.00); AND DECLARING
AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 68-2024

A RESOLUTION AUTHORIZING SUBMISSION OF AN ESTIMATE OF
REVENUES TO THE WOOD COUNTY BUDGET COMMISSION FOR THE
BUDGET YEAR BEGINNING JANUARY 1, 2025; AND DECLARING AN
EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 69-2024

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE
AMOUNT OF TWENTY-FIVE THOUSAND FIVE HUNDRED TWENTY-TWO
DOLLARS AND ZERO CENTS (\$25,522.00), AS ATTACHED IN EXHIBIT A,
FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

b. Safety

c. Recreation

d. Planning & Zoning

Ordinance# 50-2024

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF
PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY
LOCATED AT THE SOUTHEAST CORNER OF FIVE POINT ROAD AND
DIXIE HIGHWAY FROM C4 (HIGHWAY COMMERCIAL) TO RM (MULTIPLE

FAMILY RESIDENTIAL)

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

e. Personnel

Ordinance# 40-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3
“BEREAVEMENT LEAVE” PREVIOUSLY ADOPTED THROUGH
ORDINANCE 62-2021 ON DECEMBER 7, 2021

2nd Reading, no vote required

Ordinance# 41-2024

AN ORDINANCE ADDING CODIFIED ORDINANCE §267.03-2 “TUITION
REIMBURSEMENT” TO THE CITY OF PERRYSBURG CODIFIED
ORDINANCES

2nd Reading, no vote required

Ordinance# 42-2024

AN ORDINANCE REPEALING CODIFIED ORDINANCES §267.03-1
“COMPENSATION FOR ADVANCED STUDY” OF THE CITY OF
PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY
ORDINANCE 196-91 AND PASSED ON NOVEMBER 5, 1991

2nd Reading, no vote required

Ordinance# 43-2024

AN ORDINANCE REPEALING CODIFIED ORDINANCES §267.01-3
“VOLUNTEER FIRE PERSONNEL COMPENSATION” OF THE CITY OF
PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY
ORDINANCE 7-2015 AND PASSED ON FEBRUARY 3, 2015

2nd Reading, no vote required

f. Public Utilities

g. Service

Resolution# 70-2024

A RESOLUTION AMENDING RESOLUTION 18-2024 AND AUTHORIZING
AN AMENDED AGREEMENT WITH THE EDGE GROUP, INC. FOR
PROFESSIONAL SERVICES TO CREATE A FINAL DESIGN OF
IMPROVEMENTS FOR THE DOWNTOWN STREETScape PROJECT IN AN
AMOUNT NOT TO EXCEED FOUR HUNDRED SIXTY-SEVEN THOUSAND
FOUR HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$467,450.00); AND
DECLARING AN EMERGENCY

1st Reading, no vote required

11. Other Business

- a. Request an executive session to consider the purchase of property for public purposes.

12. Adjournment

Requesting a motion to approve the following individuals to the Advisory Committee for the Zoning Code Update Project:

- Wade Gottschalk (Wood County Economic Development)
- Andrew Lorenz (Resident and Planning Commission)
- Mike Deaton (Resident and President of Laibe)
- Jonathon Smith (Resident and Past Council Member)
- Mike Nieswander (Resident)
- Aaron Schoen (Resident and Residential Development)
- Becky Williams (Resident and Planning Commission)
- Lane Williamson (Lawyer)
- Steve Mitchell (Developer)
- Tim McCarthy (Council Member)
- Brooke Price (Perrysburg Schools Assistant Superintendent)

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 35-2024

DATE: May 15, 2024



Subject Matter/Background

ORC Section 3735.65 allows municipalities to create Community Reinvestment Areas for the purpose of establishing, expanding, renovating or occupying facilities in exchange for specified local tax incentives in support of economic development projects and real property improvements.

In 2012 the City established Community Reinvestment Area #4 (The CRA). The City granted OI Levis STS Park Inc., a 75% Community Reinvestment Area tax abatement for 10 years, beginning in 2015, in support of a project at 1899 N. Wilkinson Way in CRA #4 that requires mandatory school compensation agreements pursuant to Ohio Revised Code.

OI Levis STS Park Inc., has requested a five-year extension of this Community Reinvestment Area tax abatement in support of OI's research and development project.

If this request is granted, OI Levis Park STS Inc. will benefit from a full 15-year incentive period as allowable under Chapter 3735 of the Ohio Revised Code.

Financial Review

This Ordinance will have no financial impact on the City of Perrysburg.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – May 21, 2024

Second Reading – June 4, 2024

Third Reading and Vote – June 18, 2024

ORDINANCE 35-2024

AN ORDINANCE AMENDING ORDINANCE 163-2012, PREVIOUSLY AMENDED BY ORDINANCE 21-2015, AND APPROVING AN AMENDED COMMUNITY REINVESTMENT AREA AGREEMENT WITH OI LEVIS PARK STS INC.

WHEREAS, the Community Reinvestment Area Act (the “Act”) under Ohio Revised Code Section 3735.65 has authorized affected counties, municipalities and townships therein to designate areas as Community Reinvestment Areas, and to execute agreements with certain property owners in said areas for the purpose of establishing, expanding, renovating or occupying facilities; hiring new employees; and preserving jobs within the community in exchange for specified local tax incentives in support of economic development projects and real property improvements; and

WHEREAS, City Council through Ordinance No. 90-2012, adopted May 1, 2012, established Community Reinvestment Area #4 (hereinafter “CRA #4”) within the boundaries of the City of Perrysburg, Ohio, to promote the City’s economic welfare; and

WHEREAS, pursuant to Section 3735 of the Ohio Revised Code, OI Levis STS Park Inc., requested and the City of Perrysburg (the “Community”) via Ordinances 163-2012 and 21-2015 provided a 75% Community Reinvestment Area tax abatement for 10 years, beginning in 2015, in support of a project at 1899 N. Wilkinson Way in CRA #4 that requires mandatory school compensation agreements pursuant to Ohio Revised Code; and,

WHEREAS, the OI Levis STS Park Inc., has requested a five-year extension of this Community Reinvestment Area tax abatement in support of OI’s research and development project; and,

WHEREAS, the City is desirous of extending this Community Reinvestment Area tax abatement to OI Levis Park STS Inc., until 2029, so that it can benefit from a full 15-year incentive period as allowable under Chapter 3735 of the Ohio Revised Code as long as the schools remain held harmless.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. The Mayor and Director of Finance are authorized to take all actions necessary to enter into an amended Community Reinvestment Area Agreement with OI Levis Park STS Inc., as attached hereto, including signing that

Agreement on behalf of the City and forwarding it to the Ohio Development Services Agency and the County Auditor to be finalized.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

TIMOTHY W. EFFLER
DIRECTOR OF LAW

CITY OF PERRYSBURG

COMMUNITY REINVESTMENT AREA AGREEMENT

This Agreement amends Agreements approved by Ordinances 163-2012 and 21-2015 and entered by and between the City of Perrysburg, Ohio, a Municipal Corporation, with its main offices located at 201 West Indiana Avenue, Perrysburg, Ohio 43551 (hereinafter referred to as “MUNICIPALITY”), and OI Levis Park STS Inc., One Michael Owens Way, Perrysburg, Ohio 43551 (hereinafter referred to as “PROPERTY OWNER”).

WITNESSETH:

WHEREAS, the PROPERTY OWNER requested and received a 75%, 10-year Community Reinvestment Area abatement that began in 2015 in support of real property improvements and research and development project located at 1899 N Wilkinson Way (hereinafter referred to as the “PROJECT”) within the boundaries of Community Reinvestment Area #4; and

WHEREAS, the PROPERTY OWNER has requested a five-year extension (until 2029) of this Community Reinvestment Area tax abatement in support of OI’s research and development project; and,

WHEREAS, pursuant to Section 3735.67(A) and in conformance with the format required under Section 3735.67(B) of the Ohio Revised Code, the parties hereto desire to set forth their agreement with respect to matters hereinafter contained;

NOW, THEREFORE, in consideration of the mutual covenants hereinafter contained and the benefit to be derived by the parties from the execution hereof, the parties herein agree as follows:

1. The extended period of said abatement shall begin on January 1, 2025, and end on December 31, 2029.
2. The PROPERTY OWNER continues to agree to the remaining standards and provisions set forth in the original Agreements approved via Ordinance 163-2012 and Ordinance 21-2015 by City Council.
3. The PROPERTY OWNER and MUNICIPALITY acknowledge that this Agreement must be approved in formal action of the legislative authority of MUNICIPALITY as a condition for the Agreement to take effect. This Agreement takes effect upon such approval.
5. This Agreement is not transferable or assignable without the express written approval of MUNICIPALITY.

IN WITNESS WHEREOF, the City of Perrysburg, Ohio by Tom Mackin, its Mayor, and Amber Rathburn, its Finance Director, and pursuant to Ordinance No. __-2024, have caused this instrument to be executed this ____ day of May, 2024; OI Levis Park STS Inc., by _____, its _____, has caused this instrument to be executed on this ____ day of _____, 2024, and the City of Perrysburg, by Timothy Effler, its Law Director, has caused this instrument to be executed on this ____ day of May, 2024.

CITY OF PERRYSBURG

Mr. Tom Mackin, Mayor

Ms. Amber Rathburn, Finance Director

OI Levis Park STS Inc.

Approved as to form:

Mr. Timothy Effler, Director of Law

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 47-2024

DATE: May 30, 2024



Subject Matter/Background

An Ordinance Amending Codified Ordinance §896.02 to change the deposit amount levied from the Hotel Tax from 60% to 50% by January 1, 2025. Currently, 60% of the taxes levied from the Hotel Tax are deposited into fund used for the convention and visitors' bureaus. The City has decided to reduce that amount to 50% but January 1, 2025, with the 10% taken from this amount being put into the general fund.

An initial reduction from 60% to 55% will be for any taxes collected on or after 9/1/2024.

A second reduction from 55% to 50% will be for any taxes collected on or after 1/1/2025.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/4/2024

Second Reading – 6/18/2024

Third Reading and Vote – 7/2/2024

ORDINANCE 47-2024

AN ORDINANCE AMENDING CITY OF PERRYSBURG, OHIO, CODIFIED ORDINANCE §896.02 REGARDING HOTEL TAX

WHEREAS, the City of Perrysburg, Ohio, enacted Codified Ordinance §896 entitled “Hotel Tax” pertaining to the taxation of the Hotel/Transient Accommodations, pursuant to Section 5739.08(B) of the Ohio Revised Code; and,

WHEREAS, Ohio R.C. 5739.08(B) requires the legislative authority of the municipal corporation to deposit at least fifty percent (50%) of the revenue from the tax levied pursuant to this division into a separate fund, which shall be spent solely to make contributions to convention and visitors' bureaus operating within the county in which the municipal corporation or township is wholly or partly located, and the balance of that revenue shall be deposited in the general fund; and,

WHEREAS, the City is currently depositing sixty percent (60%) of the revenue from the tax levied pursuant to this division into a separate fund, which shall be spent solely to make contributions to convention and visitors' bureau.

WHEREAS, the City has decided to reduce that amount of the revenue from the tax levied pursuant to this division deposited into a separate fund to fifty percent (50%), which shall be spent solely to make contributions to convention and visitors' bureaus operating within the county in which the municipal corporation or township is wholly or partly located, and the balance of that revenue shall be deposited in the general fund; and,

WHEREAS, the Finance Committee considered this legislation at its meeting on May 14, 2024 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1: Codified Ordinance §896.02, which currently reads as follows:

896.02 IMPOSITION AND USE OF TAX.

- (a) For the purpose of providing revenue with which to meet the needs of the City for the use of the general fund of the City, for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of

Perrysburg and its facilities for such events, all for the benefit of the citizens of the City of Perrysburg, an excise tax of three percent (3%) is hereby levied on transactions by which the lodging by a hotel or transient accommodations is or is to be furnished to transient guests.

- (b) For the purpose of the proper administration of this chapter and to prevent evasion of the tax it is presumed that the lodging furnished by hotels to transient guests is subject to the tax until the contrary is established.
- (c) An amount equal to 60% of the revenue from the tax levied pursuant to this chapter shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureau operating within the City for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg. The balance of such revenue shall be deposited in the General Fund.

The tax imposed by this chapter shall be paid by the transient guest to the vendor, and each vendor shall collect from the transient guest the full and exact amount of the tax payable on each taxable lodging.

If the transaction is claimed to be exempt, the transient guest must furnish to the vendor, and the vendor must obtain from the transient guest, written proof of exempt status. If no such proof of exemption is obtained it shall be presumed the tax applies.

Is hereby amended and revised to read:

896.02 IMPOSITION AND USE OF TAX.

- (d) For the purpose of providing revenue with which to meet the needs of the City for the use of the general fund of the City, for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, all for the benefit of the citizens of the City of Perrysburg, an excise tax of three percent (3%) is hereby levied on transactions by which the lodging by a hotel or transient accommodations is or is to be furnished to transient guests.

- (e) For the purpose of the proper administration of this chapter and to prevent evasion of the tax it is presumed that the lodging furnished by hotels to transient guests is subject to the tax until the contrary is established.
- (f) Prior to September 1, 2024, for any revenue collected from the tax levied before September 1, 2024, an amount equal to sixty percent (60%) of the revenue from the tax levied pursuant to this chapter shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureaus operating within Wood County for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg. The balance of such revenue shall be deposited in the General Fund.
- (g) Effective September 1, 2024, for any revenue collected from the tax levied on or after September 1, 2024, an amount equal to fifty-five percent (55%) of the revenue from the tax levied pursuant to this chapter shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureaus operating within Wood County for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg. The balance of such revenue shall be deposited in the General Fund.
- (h) Effective January 1, 2025, for any revenue collected from the tax levied on or after January 1, 2025, an amount equal to fifty percent (50%) of the revenue from the tax levied pursuant to this chapter shall be deposited in a separate fund which shall be used solely to make contributions to convention and visitors bureaus operating within Wood County for the advancement of the cultural development of the community, for promotion and publicizing of the City of Perrysburg as a desirable location for conventions, trade shows and similar events, to encourage the patronage and business of cultural, educational, religious, professional, sports and other organizations to utilize the City of Perrysburg and its facilities for such events, and to provide community event planning and management of community events within the City of Perrysburg, all for the benefit of the citizens of the City of Perrysburg. The balance of such revenue shall be deposited in the General Fund.

The tax imposed by this chapter shall be paid by the transient guest to the vendor, and each vendor shall collect from the transient guest the full and exact amount of the tax payable on each taxable lodging.

If the transaction is claimed to be exempt, the transient guest must furnish to the vendor, and the vendor must obtain from the transient guest, written proof of exempt status. If no such proof of exemption is obtained it shall be presumed the tax applies.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 48-2024

DATE: June 11, 2024



Subject Matter/Background

Throughout the year, budget amendments may be necessary to move appropriations from one account to another or to request additional funding. While monitoring the budget through the beginning of June 2024 it was found that modifications need to be made.

These modifications can be found in Exhibit A.

Financial Review

The accounts associated with the modifications can be found in Exhibit A.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this as an Emergency is appropriate. The Finance Department is requesting an emergency to ensure such appropriations, powers, and duties within the annual budget shall be in effect immediately.

ORDINANCE 48-2024

AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY

WHEREAS, to provide for current expenses and other expenditures for the fiscal year ending December 31, 2024, the City of Perrysburg, Ohio, approved the 2024 city budget pursuant to Ordinance 33-2023 and subsequently amended by Ordinance 4-2024, Ordinance 10-2024, Ordinance 29-2024 and Ordinance 36-2024; and,

WHEREAS, it has been determined by the Mayor and Director of Finance that certain amendments should be made to the revenues, expenditures, and appropriations described in the approved 2024 budget for the City of Perrysburg, Wood County, Ohio; and,

WHEREAS, in order to reflect appropriate adjustments to the budget and otherwise provide for necessary appropriations, it is reasonable and appropriate to amend Ordinance 33-2023.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. To provide for current expenses and other expenditures for the City of Perrysburg, Ohio, during the fiscal year ending December 31, 2024, sums are set aside and appropriated as stated in Exhibit A attached hereto.

SECTION 2. To the extent the sums set aside and appropriated as stated in Exhibit A change those stated in Ordinance 33-2023, that Ordinance is amended.

SECTION 3. The Director of Finance is authorized to draw their warrant upon the City Treasury in the amount appropriated and for the purposes stated in this Ordinance upon receiving the proper certificates and vouchers therefore, approved by the officer authorized by law to approve the same or authorized by an ordinance or resolution of Council to make the expenditure.

SECTION 4. The Mayor and Director of Finance are authorized to enter into contracts in accordance with the laws of the State of Ohio and the Charter, ordinances, and resolutions of the City of Perrysburg, Ohio.

SECTION 5. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 6. This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to ensure that such appropriations, powers, and duties within the annual budget shall be in effect immediately, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Budget Amendments - June 2024

Department	Account	Description	Amount
City Wide	2200-11755-55999	MUP Riverside to Orleans - Federal Grant Funds	\$ 163,120.00
Fire	1110-21233-54302	Vehicle and Machinery Supplies	\$ (7,000.00)
Fire	4403-21233-55600	Motor Vehicles - Fire Engine Change Order	\$ 7,000.00
City Wide	4403-11755-55999	Design Improvements for Downtown Streetscape Change Order	\$ 125,950.00
Special Disbursements	1110-11761-59900	Transfers - Out	\$ 146,635.00
Right of Way Repairs	2501-71105-53999	Other - Services - Driveway Repair	\$ 1,085.00
Water	5331-61814-56400	Refund & Reimbursement	\$ 35,000.00

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 49-2024

DATE: June 11, 2024



Subject Matter/Background

Codified Ordinance §252.05 explains the authority to enter into contracts on behalf of the City of Perrysburg.

The Administration has reviewed the Code and is recommending that certain areas should be modified in order to allow for a more streamlined contracting process within the City.

This amendment would allow the Mayor and Director of Finance to enter into contracts on behalf of the City as long as they fall below a \$50,000.00 threshold. The current threshold is \$25,000.00, which was established in 2013.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/18/2024

Second Reading – 7/2/2024

Third Reading and Vote – 8/6/2024

ORDINANCE 49-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §252.05 “AUTHORITY TO ENTER INTO CONTRACTS”, CODIFIED BY ORDINANCE 64-2013 AND PASSED ON MAY 21,2013

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §252.05 explains the authority to enter into contracts on behalf of the City of Perrysburg; and,

WHEREAS, the Administration has reviewed the Code and has determined that certain areas should be modified in order to allow for a more streamlined contracting process within the City.

WHEREAS, the Finance Committee considered this legislation at its June 11, 2024 meeting it was approved unanimously for advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §252.05 which currently reads as:

252.05 AUTHORITY TO ENTER INTO CONTRACTS.

- (a) Consistent with the annual budget passed each year, Council hereby delegates to the Mayor and Director of Finance, the authority to enter into agreements, or otherwise provide for transactions, so long as they conform to the following standards:
 - (1) A written record of the agreement or transaction has been retained by the City in accordance with auditing standards and Ohio public records law; and
 - (2) The subject of the agreement is either:
 - A. A transaction pursuant to which the City will spend not more than twenty-five thousand dollars (\$25,000.00) on:
 - 1. The periodic maintenance of equipment;
 - 2. The purchase of equipment that is contained in the individual department or division's approved budget;
 - 3. Software or equipment licenses, technical services or educational services for the Municipality; or
 - 4. The acquisition of services, commodities or goods routinely used by the City or other similar municipalities; or
 - B. An agreement in which the City is not incurring any direct contract costs, including but not limited to agreements for cooperative training programs for paramedics, police officers,

and other safety personnel; agreements with other jurisdictions or political subdivisions that provide for cooperative purchasing, mutual aid or the sharing of resources or equipment; and agreements based upon which the City is eligible for rebates, reimbursements or other payment of costs or other amounts incurred by the City.

- (b) Individual agreements or transactions that are authorized under this section or otherwise may be paid for by the City under a revolving or other credit arrangement, and the City is authorized to make payments due under such a credit arrangement even where the net payment for the transactions may be in excess of twenty-five thousand dollars (\$25,000.00).

(Ord. 64-2013. Passed 5-21-13.)

is hereby amended and revised to read:

(a) 252.05 AUTHORITY TO ENTER INTO CONTRACTS.

- (b) Consistent with the annual budget passed each year, Council hereby delegates to the Mayor and Director of Finance, the authority to enter into agreements, or otherwise provide for transactions, so long as they conform to the following standards:
 - a. A written record of the agreement or transaction has been retained by the City in accordance with auditing standards and Ohio public records law; and
 - b. The subject of the agreement is either:
 - i. A transaction pursuant to which the City will spend not more than fifty thousand dollars (\$50,000.00) on:
 - 1. The periodic maintenance of equipment;
 - 2. The purchase of equipment that is contained in the individual department or division's approved budget;
 - 3. Software or equipment licenses, technical services or educational services for the Municipality; or
 - 4. The acquisition of services, commodities or goods routinely used by the City or other similar municipalities; or
 - ii. An agreement in which the City is not incurring any direct contract costs, including but not limited to agreements for cooperative training programs for paramedics, police officers, and other safety personnel; agreements with other jurisdictions or political subdivisions that provide for cooperative purchasing, mutual aid or the sharing of resources or equipment; and agreements based upon which the City is eligible for rebates,

reimbursements or other payment of costs or other amounts incurred by the City.

- (c) Individual agreements or transactions that are authorized under this section or otherwise may be paid for by the City under a revolving or other credit arrangement, and the City is authorized to make payments due under such a credit arrangement even where the net payment for the transactions may be in excess of fifty thousand dollars (\$50,000.00).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 67-2024

DATE: June 11, 2024



Subject Matter/Background

This Resolution authorizes the acceptance of a proposal from Ohio Plan Risk Management for the provision of property liability insurance for the City for the period of July 1, 2024 to July 1, 2025, in an amount of \$231,546.00. The City has been an active member of the Ohio Plan since 2004. The Plan is administered by Hylant Administrative Services, LLC as in previous years. Historical premium amounts for the City while with the Ohio Plan are:

2009	\$141,478.00	Ord. 126-2009
2010	\$144,907.00	Ord. 99-2010
2011	\$160,215.00	Ord. 113-2011
2012	\$140,754.00	Ord. 114-2012
2013	\$164,452.00	Ord. 72-2013
2014	\$192,253.00	Ord. 60-2014
2015	\$138,424.00	Ord. 74-2015
2016	\$142,517.00	Ord. 61-2016
2017	\$138,268.00	Ord. 63-2017
2018	\$141,232.00	Ord. 78-2018
2019	\$144,143.00	Res. 34-2019
2020	\$163,002.00	Res. 30-2020
2021	\$165,130.00	Res. 40-2021
2022	\$186,144.00	Res. 53-2022
2023	\$191,739.00	Res. 63-2023

Financial Review

The premium cost for liability coverage has been included within the 2024 budget.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, it is recommended that the three reading rule be waived and the legislation be passed as an emergency measure to allow the City to accept the proposal and prevent any lapse in coverage.

RESOLUTION 67-2024

A RESOLUTION AUTHORIZING THE PURCHASE OF INSURANCE THROUGH OHIO PLAN RISK MANAGEMENT, INC. AT A COST NOT TO EXCEED TWO HUNDRED THIRTY-ONE THOUSAND FIVE HUNDRED FORTY-SIX DOLLARS AND ZERO CENTS (\$231,546.00); AND DECLARING AN EMERGENCY

WHEREAS, pursuant to the authority of Sections 731.141, 125.04, 2744.08 and 2744.081 of the Ohio Revised Code taking bids for municipal insurance is no longer required when the provisions of those sections are followed; and,

WHEREAS, insurance through Ohio Plan Risk Management, Inc. complies with such sections; and,

WHEREAS, Ohio Plan Risk Management, Inc. continues to be a reasonable and cost effective mechanism for providing the insurance coverage needed by the City; and,

WHEREAS, the Finance & Economic Development Committee reviewed this request at its meeting on June 11, 2024 and voted unanimously to recommend the legislation be forwarded to City Council as an emergency measure.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and the Director of Finance are authorized to take all actions necessary to purchase insurance with Ohio Plan Risk Management, Inc., at the cost of Two Hundred Thirty-One Thousand Five Hundred Forty-Six Dollars And Zero Cents (\$231,546.00) for the coverage specified herein, and specified in Exhibit A, and over a policy period between July 1, 2024 and July 1, 2025.

- (a) Comprehensive Municipal Liability;
- (b) Employers Liability;
- (c) Public Officials and Employees Liability;
- (d) Law Enforcement Liability;
- (e) Automobile;
- (f) Property;
- (g) Special Property;
- (h) Electronic Equipment/Media;
- (i) Crime;
- (j) Boiler and machinery coverage;
- (k) Bonds (including public officials and employees requiring individual bonds);

- (l) Terrorism;
- (m) Excess Liability;
- (n) Cybersecurity;
- (o) Malicious Acts.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the residents of the City of Perrysburg, Wood County, Ohio, to ensure that there are no coverage gaps on potential City liabilities, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Entity Name: City of Perrysburg

PAYMENT SUMMARY

COVERAGE	PREMIUM
Package	\$249,138
Ohio Plan Advantage Premium Contribution	\$17,592
Total Annual Payment	\$231,546

OHIO PLAN ADVANTAGE

The Ohio Plan Advantage is available to members with 4 or more consecutive years of membership with the Ohio Plan. The Named Member received the following premium contribution.

Active Ohio Plan Member since	2004
Loss Ratio Points (Up to 60 points) (60 – 37 = Advantage Loss Ratio Points)	23
Risk Management Points (Up to 40 points)	40
Advantage Potential Premium Contribution	\$27,923
Advantage Final Premium Contribution	\$17,592

OPTIONS

NOTES

- Premium includes Ohio Plan's risk management services.

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 68-2024

DATE: June 11, 2024



Subject Matter/Background

This Resolution authorizes the submission of estimated revenues to the Wood County Budget commission for the budget year beginning January 1, 2025. This is an annual piece of legislation that identifies the estimated revenues anticipated to be received in 2025. The legislation is required to be passed by the municipal legislative body no later than July 15.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, it is recommended that the three reading rule be suspended and the legislation be passed as an emergency measure to allow the City to timely submit the estimated revenues in advance of the July 15 deadline.

RESOLUTION 68-2024

A RESOLUTION AUTHORIZING SUBMISSION OF AN ESTIMATE OF REVENUES TO THE WOOD COUNTY BUDGET COMMISSION FOR THE BUDGET YEAR BEGINNING JANUARY 1, 2025; AND DECLARING AN EMERGENCY

WHEREAS, the Budget Commission for Wood County, Ohio, has requested that the City of Perrysburg submit an estimate of its revenues for the budget year beginning January 1, 2025, and such an estimate has been prepared and is attached hereto as Exhibit A; and,

WHEREAS, the Finance Committee reviewed this request at its meeting on June 11, 2024 and voted _____ to recommend the legislation be forwarded to City Council as an emergency measure.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Clerk is directed to submit the attached Estimate of Revenues to the Wood County Budget Commission.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to meet the timeline established by the Wood County auditor for the requested submission and to allow for appropriate preparation and submission of related budget documents, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

CITY OR VILLAGE OF PERRYSBURG

BUDGET YEAR 2025 DATE _____

TITLE _____

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2025**

THE CITY OF PERRYSBURG

June 11, 2024

EXHIBIT I

PURPOSE	CURRENT YEAR	BUDGET YEAR
	2024	2025
1. GENERAL FUND	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Balance, January 1st	\$ 27,058,777.91	\$ 24,232,980.01
REVENUES:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Taxes	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Real Estate Tax	\$ 1,833,129.10	\$ 1,833,129.10
Personal Property Tax	\$ 87,750.00	\$ 87,750.00
Municipal Income Tax	\$ -	\$ -
Other Local Taxes	\$ -	\$ -
Total Local Taxes	\$ 1,920,879.10	\$ 1,920,879.10
Intergovernmental Revenues	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
State Shared Taxes and Permits	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Local Government	\$ 700,000.00	\$ 750,000.00
Local Government Revenue Assistance	\$ -	\$ -
Estate Tax	\$ -	\$ -
Cigarette Tax	\$ 600.00	\$ 600.00
License Tax	\$ -	\$ -
Liquor and Beer Permits	\$ 37,000.00	\$ 40,000.00
Gasoline Tax	\$ -	\$ -
Rollbacks (Homestead, 10%, 2.5%, and PP)	\$ 160,000.00	\$ 165,000.00
Gas & Electric Deregulation Reimbursement	\$ -	\$ -
Other State Shared Taxes and Permits	\$ -	\$ -
Total State Shared Taxes and Permits	\$ 897,600.00	\$ 955,600.00
Federal Grants or Aid	\$ -	\$ -
State Grants or Aid	\$ 7,000.00	\$ -
Other Grants or Aid	\$ 30,000.00	\$ 30,000.00
Total Intergovernmental Revenues	\$ 37,000.00	\$ 30,000.00
Special Assessments	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Lighting	\$ -	\$ -
Sidewalks	\$ -	\$ -
Total Special Assessments	\$ -	\$ -
Charges for Services	\$ 1,164,365.00	\$ 1,314,365.00
Fines, Licenses, and Permits	\$ 705,600.00	\$ 775,600.00
Miscellaneous	\$ 1,344,549.00	\$ 1,683,500.00
Other Financing Sources:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Proceeds from Sale of Debt		
Transfers	\$ 24,482,988.00	\$ 25,503,600.00
Advances	\$ -	\$ -
Other Sources	\$ -	\$ -
Total Revenue	\$ 30,552,981.10	\$ 32,183,544.10
Total Revenue and Balance	\$ 57,611,759.01	\$ 56,416,524.11

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2025**

THE CITY OF PERRYSBURG

June 11, 2024

EXHIBIT II

FUND NAME: POLICE & FIRE PENSION FUND 2228

FUND TYPE/CLASSIFICATION: Fiduciary/Trust

	2024	2025
DESCRIPTION	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 1,467,807.51	\$ 1,532,185.44
REVENUE		
FROM TAXES	\$ 1,685,877.93	\$ 1,685,000.00
FROM OTHER SOURCES	\$ 116,000.00	\$ 116,000.00
TOTAL REVENUE AND BALANCE	\$ 3,269,685.44	\$ 3,333,185.44

FUND NAME: GARBAGE & REFUSE 2231

FUND TYPE/CLASSIFICATION: Special Revenue

	2024	2025
DESCRIPTION	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 196,507.55	\$ 211,842.86
REVENUE		
FROM TAXES	\$ 840,998.31	\$ 840,000.00
FROM OTHER SOURCES	\$ 1,052,520.00	\$ 1,132,920.00
TOTAL REVENUE AND BALANCE	\$ 2,090,025.86	\$ 2,184,762.86

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2025**

THE CITY OF PERRYSBURG

June 11, 2024

EXHIBIT III

FUND List All Funds Individually Unless Reported on Exhibit I or II	ESTIMATED UNENCUMBERED BALANCE JANUARY 1ST	BUDGET YEAR ESTIMATED REVENUE	TOTAL BALANCE AND REVENUE
PROPRIETARY:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
ENTERPRISE FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Water - 5331	\$ 1,617,393.78	\$ 8,771,000.00	\$ 10,388,393.78
Water Poll Control - 5332	\$ 12,180,726.42	\$ 8,673,000.00	\$ 20,853,726.42
I & I Clean Water - 5335	\$ 1,084,296.31	\$ 250,000.00	\$ 1,334,296.31
Water R&E - 5401	\$ 5,132,209.14	\$ 830,000.00	\$ 5,962,209.14
Sewer R&E - 5402	\$ 2,241,275.42	\$ 2,742,000.00	\$ 4,983,275.42
TOTAL ENTERPRISE FUNDS	\$ 22,255,901.07	\$ 21,266,000.00	\$ 43,521,901.07
INTERNAL SERVICE FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Employee H&W - 6505	\$ 3,368,490.04	\$ 5,936,000.00	\$ 9,304,490.04
Rotary Postage - 6802	\$ 13.88	\$ 85,000.00	\$ 85,013.88
TOTAL INTERNAL SERVICE FUNDS	\$ 3,368,503.92	\$ 6,021,000.00	\$ 9,389,503.92
FIDUCIARY:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
TRUST AND AGENCY FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Hotel/Motel Tax - 7220	\$ 30,800.45	\$ 700,000.00	\$ 730,800.45
DUI Indigent - 7503	\$ 268,518.07	\$ 20,000.00	\$ 288,518.07
State Highway Patrol Tr - 7504	\$ -	\$ 60,000.00	\$ 60,000.00
Utility Coll - 7506	\$ 327,437.72	\$ 1,707,000.00	\$ 2,034,437.72
Mun Pub Impr Ta Inc - 7507	\$ 90,000.00	\$ 2,100,000.00	\$ 2,190,000.00
JT Cemetary Re Tax - 7508	\$ 96,858.14	\$ 354,000.00	\$ 450,858.14
Levis Spec Assess - 7509	\$ -	\$ -	\$ -
Ind Dr Interlock - 7510	\$ 185,406.69	\$ 40,500.00	\$ 225,906.69
Mat Surplus Fund - 7511	\$ 7,949.39	\$ -	\$ 7,949.39
ESID Fund - 7512	\$ -	\$ 79,000.00	\$ 79,000.00
7518 - Fire Loss Claims	\$ 3,230.80	\$ -	\$ 3,230.80
Uncashed Checks - 7810	\$ 116,293.25	\$ 15,000.00	\$ 131,293.25
TOTAL TRUST & AGENCY FUNDS	\$ 1,126,494.51	\$ 5,075,500.00	\$ 6,201,994.51
TOTAL FOR MEMORANDUM ONLY			

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING **JANUARY 1, 2025**

THE CITY OF PERRYSBURG

June 11, 2024

EXHIBIT II

FUND NAME: FT. MEIGS UNION CEMETARY R.E. TAX FUND 7508

FUND TYPE/CLASSIFICATION: Fiduciary/Trust

	2024	2025
DESCRIPTION	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ -	\$ 96,858.14
REVENUE		
FROM TAXES	\$ 326,958.14	\$ 326,000.00
FROM OTHER SOURCES	\$ 28,000.00	\$ 28,000.00
TOTAL REVENUE AND BALANCE	\$ 354,958.14	\$ 450,858.14

FUND NAME: PUBLIC TRANSPORTATION 2237

FUND TYPE/CLASSIFICATION: Special Revenue

	2024	2025
DESCRIPTION	CURRENT YEAR	BUDGET YEAR
	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
BALANCE JANUARY 1ST	\$ 357,782.29	\$ 354,931.54
REVENUE		
FROM TAXES	\$ 548,549.25	\$ 550,000.00
FROM OTHER SOURCES	\$ 54,000.00	\$ 54,000.00
TOTAL REVENUE AND BALANCE	\$ 960,331.54	\$ 958,931.54

ESTIMATE OF REVENUES

FOR SUBMISSION TO WOOD COUNTY BUDGET COMMISSION
FOR BUDGET YEAR BEGINNING JANUARY 1, 2025

THE CITY OF PERRYSBURG

June 11, 2024

CURRENT VALUATION _____

EXHIBIT III

FUND List All Funds Individually Unless Reported on Exhibit I or II	ESTIMATED UNENCUMBERED BALANCE JANUARY 1ST	BUDGET YEAR ESTIMATED REVENUE	TOTAL BALANCE AND REVENUE
GOVERNMENTAL:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
SPECIAL REVENUE:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Federal Grants - 2200	\$ 343,000.00	\$ -	\$ 343,000.00
State Grants - 2201	\$ -	\$ -	\$ -
One Ohio (Opioid Settlement) - 2202	\$ 9,021.97	\$ 7,000.00	\$ 16,021.97
Municipal Income Tax - 2222	\$ 320,927.52	\$ 26,500,000.00	\$ 26,820,927.52
SCMR - 2223	\$ 10,661.15	\$ 1,484,000.00	\$ 1,494,661.15
State Hwy - 2224	\$ 632,642.25	\$ 142,000.00	\$ 774,642.25
Lighting Fund - 2225	\$ 289,002.09	\$ 245,000.00	\$ 534,002.09
Police Fire & Pension - 2228	\$ 1,532,185.44	\$ 1,801,000.00	\$ 3,333,185.44
Secondary Sewer - 2230	\$ 1,502.00	\$ 991,300.00	\$ 992,802.00
Garbage & Refuse - 2231	\$ 211,842.86	\$ 1,972,920.00	\$ 2,184,762.86
Motor Vehicle License - 2233	\$ 186,341.87	\$ 351,000.00	\$ 537,341.87
ASR Radio Fund - 2235	\$ 60,677.59	\$ 50,000.00	\$ 110,677.59
Street Trees - 2236	\$ 372,305.42	\$ 183,000.00	\$ 555,305.42
Public Transportation - 2237	\$ 354,931.54	\$ 604,000.00	\$ 958,931.54
Muni Ct Comp/LR - 2238	\$ 168,950.11	\$ 98,000.00	\$ 266,950.11
Muni Ct Probation - 2239	\$ 50,044.16	\$ 36,125.00	\$ 86,169.16
Muni Ct Spec Proj - 2241	\$ 263,742.28	\$ 60,000.00	\$ 323,742.28
Right of Way Repairs - 2501	\$ 115,305.81	\$ 20,800.00	\$ 136,105.81
Local Fiscal Recovery - 2516	\$ -	\$ -	\$ -
Drug Law Enf - 2820	\$ 4,681.13	\$ 2,500.00	\$ 7,181.13
DUI Arrest Fund - 2821	\$ 2,396.52	\$ 1,000.00	\$ 3,396.52
Furtherance of Justice - 2822	\$ 3,699.41	\$ 3,000.00	\$ 6,699.41
Fed Drug Law Enfor - 2823	\$ 1,994.25	\$ 3,000.00	\$ 4,994.25
TOTAL SPECIAL REVENUE FUNDS	\$ 4,935,855.37	\$ 34,555,645.00	\$ 39,491,500.37
DEBT SERVICE FUNDS:	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Bond Retirement - 3601	\$ 762.54	\$ 4,167,130.54	\$ 4,167,893.08
TOTAL DEBT SERVICE FUNDS	\$ 762.54	\$ 4,167,130.54	\$ 4,167,893.08
CAPITAL PROJECT FUNDS	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXX
Capital Imp - 4403	\$ 1.79	\$ 4,030,000.00	\$ 4,030,001.79
Park Land Acq & Dev - 4404	\$ 539,927.36	\$ 118,000.00	\$ 657,927.36
TOTAL CAPITAL PROJECT FUNDS	\$ 539,929.15	\$ 4,148,000.00	\$ 4,687,929.15

EXHIBIT VI
DEBT SCHEDULE

BUDGET YEAR									
PURPOSE OF BONDS AND NOTES	AUTHORITY FOR LEVY OUTSIDE 10 MILL LIMIT*	DATE OF ISSUE	DATE DUE	ORDINANCE OR RESOLUTION	SERIAL OR TERM	RATE OF INTEREST	AMTS OF BONDS & NOTES OUTSTANDING AT BEGINNING OF BUDGET YEAR	AMOUNT REQUIRED FOR PRINCIPAL AND INTEREST 1/1/2025 to 12/31/2025	AMOUNT RECEIVABLE FROM OTHER SOURCES TO MEET DEBT PAYMENTS 1/1/2025 to 12/31/2025
Payable from Bond Ret Fund									
INSIDE 10 MILL LIMIT:									
Various Purpose Sewer						2.0%	\$ 2,927,500.00	\$ 991,300.00	\$ 991,300.00
WWTP III - 2016 - OWDA						3.0%	\$ 8,891,510.61	\$ 906,758.61	\$ 906,758.61
River Road						5.25%	\$ 4,200,000.00	\$ 4,200,000.00	\$ 4,200,000.00

*If the levy is outside the 10 mill limit by vote enter the words "by vote" and the date of the election.

If outside the 10 mill limit without a vote, enter the reference to the statute under which the levy is exempt from the 10 mill limit.

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 69-2024

DATE: June 11, 2024



Subject Matter/Background

The Finance Department is submitting a list of items requiring a Then & Now Certificate. Such certificate certifies that both at the time of the making of the contract or order and at the date of the execution of this certification, the amount requested was appropriated for such contract or order and is in the treasury or in the process of collection and free from any previous encumbrances. Any time a purchase is made before a purchase order is issued, a then and now situation is created.

Certificates for purchases greater than or equal to \$3,000, that were not already approved on a purchase order, are required to be approved by Council per ORC 5705.41.

Items included in this Then and Now Request include various supplies and services spanning multiple City departments.

The total for all items totals \$25,522.00

Financial Review

The accounts are listed in the Exhibit.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure proper compliance the State of Ohio Auditors rules for Then and Now.

RESOLUTION 69-2024

A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF TWENTY-FIVE THOUSAND FIVE HUNDRED TWENTY-TWO DOLLARS AND ZERO CENTS (\$25,522.00), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY

WHEREAS, The Ohio Revised Code 5705.41(D)(1) provides that if prior certification of funds by the Fiscal Officer was not obtained before the contract or order involving the expenditure of money was made, then the Fiscal Officer may instead certify; and

WHEREAS, that there was at the time of making such contract or order and at the time of the execution of such certificate, a sufficient sum appropriated for the purpose of such contract and in the treasury or in process of collection to the credit of an appropriate fund, free from any encumbrances; and

WHEREAS, the Fiscal Officer is accordingly certifying that there were appropriations available and the funds in the treasury or in the process of collection at the time of the contract or order were made (then), and there are still sufficient appropriations and funds in the treasury or in the process of collection at the time the certificate is being issued (now); and

WHEREAS, the amount of the certificates exceeds \$3,000.00.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. It is hereby certified that both at the time of the making of the attached contract(s) or order(s) and at the date of the execution of this certificate, the amount of funds required to pay for this contract(s) or order(s) had been appropriated for the purpose of this contract or order, attached hereto, and is in the treasurer or in the process of collection to the credit of the fund free from any previous encumbrances.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio; and so that the certificate meets the timeliness requirements of the Ohio State Auditor; this Resolution shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Then and Now Requests For					
6/11/2024					
Invoice Date	Vendor	Item	Total Cost	Department	Expense Account
5/17/2024	NECO	Transmitter	\$ 12,694.00	DPU	5331-61814-54111
5/17/2024	CivicPlus	Software	\$ 4,188.00	Admin.	1110-11230-53215
1/15/2024	eMerge	Software	\$ 8,640.00	IT	1110-11755-53215
			\$ 25,522.00		

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ord 50-2024

DATE: June 11, 2024



Subject Matter/Background

An Ordinance amending the zoning of a 17.42 acre portion of the parcel at the southeast corner of the intersection of Five Point Road and Dixie Highway. The surrounding parcels are zoned as:

North: I2

East: RM (Multi-Family Residential)

West: R1/RM/C4/OS (Single Family Residential, Multi-Family Residential, Highway Commercial, Office and Service).

South: INS (Institutional)

The owner would like to amend the zoning map to allow for the development of multiple family residential buildings.

The planning and zoning committee voted 5-2 against this recommendation at its February 29, 2024 meeting.

Financial Review

This legislation will have no financial impact on the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion waive the three readings rule, and pass this legislation is appropriate.

ORDINANCE 50-2024

AN ORDINANCE AMENDING THE ZONING MAP OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO, TO REZONE PROPERTY LOCATED AT THE SOUTHEAST CORNER OF FIVE POINT ROAD AND DIXIE HIGHWAY FROM C4 (HIGHWAY COMMERCIAL) TO RM (MULTIPLE FAMILY RESIDENTIAL)

WHEREAS, the proposed parcel for rezoning is located at the southeast corner of the intersection of Five Point Road and Dixie Highway; and,

WHEREAS, the area proposed for rezoning consists of the Eastern 17.42 acres of parcel Q61-400-300000005000, legally described on Exhibit A, which is attached hereto and made part hereof; and,

WHEREAS, this property is bordered on the North by I2 (General Industrial); To the East by RM (Multiple Family Residential); To the West by R-1/RM/C4/OS (Single Family Residential, Multiple Family Residential, Highway Commercial, Office and Service); to the South by INS (Institutional); and,

WHEREAS, the applicant has requested rezoning from C4 (Highway Commercial) to RM (Multiple Family Residential) to allow for Multiple Family Residential development of the property; and,

WHEREAS, the Planning and Zoning office has recommended denying the proposed change to RM (Multiple Family Residential); and,

WHEREAS, the Planning Commission voted 5-2 in favor of denying the rezoning of the property to RM (Multiple Family Residential); and,

WHEREAS, the Planning and Zoning Committee heard this matter at their April 23, 2024 meeting and recommended that the matter be presented to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Zoning District Map attached to and made a part of Ordinance No. 156-2007, passed on October 2, 2007, now known as Title 12 of the Codified Ordinances of the City of Perrysburg, Ohio, and as subsequently amended, is hereby revised and amended by changing the zoning of the parcel depicted in Exhibit B from

C4 (Highway Commercial) to RM (Multiple Family Residential).

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Boundary Description for
Rezoning
Re-Zoning Parcel
17.42 +/- Acres

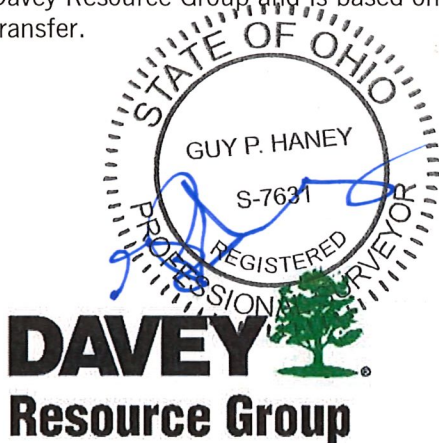
Situated in the City of Perrysburg, County of Wood and State of Ohio and known as being part of the Northwest Quarter of Section No. 30, Town No. 4 in the United States Reserve of Twelve Mile Square at the foot of the Rapids of the Miami of Lake Erie and further known as being part of a 46.463 acre parcel of land conveyed to American Title Agency, Inc., Trustee by deed dated November 7, 2008 and recorded in Volume 2869, Page 1039 of the Wood County Recorder's Records and is bounded and described as follows: Beginning at the Northeast Corner of the Northwest Quarter of Section No. 30, as aforementioned, said point also being an angle point in the centerline of Five Points Road, 60 feet in width; thence North 88°47'08" West, along the northerly line of Section No. 30 and the centerline of Five Points Road, 196.84 feet to a point thereon at the northwesterly line of a 22.158 acre parcel of land conveyed to St. Clare Commons by deed dated October 20, 2009 and is recorded in Volume 2952, Page 200 and is the PRINCIPAL PLACE OF BEGINNING of the premises herein to be described;

thence South 01°01'34" West, along the westerly line of land so conveyed to St. Clare Commons, as aforementioned, 949.56 feet to the southwesterly corner thereof, said point also being on the northeasterly corner of Parcel 49 of land conveyed to Reverend Monsignor William J. Kubacki et. al. by deed dated December 15, 2023 and is recorded in Instrument No. 202402536 of Wood County Recorder's Records;

thence North 89°32'31" West, along the northerly line of said Parcel 49, 796.16' to a point thereon;

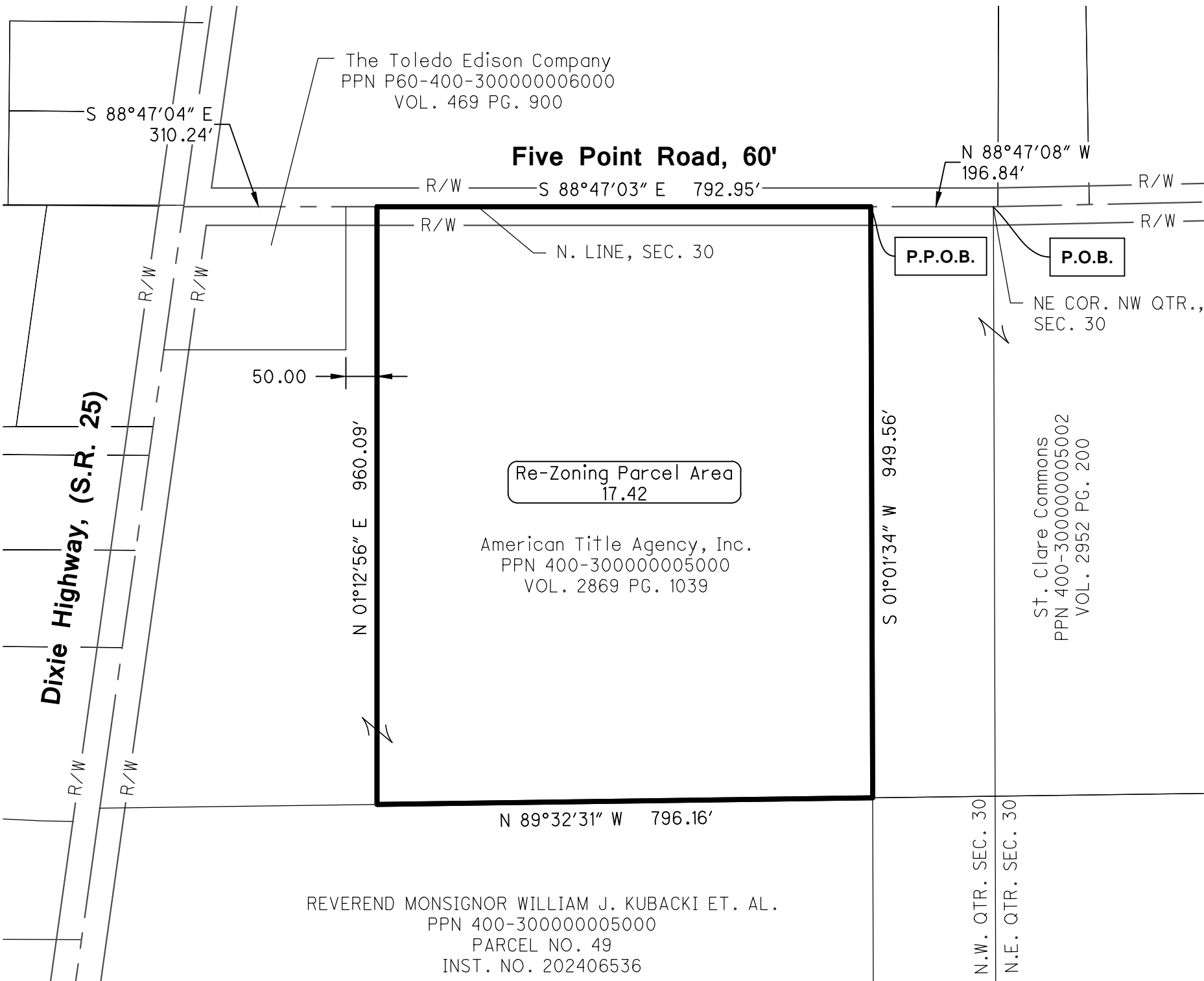
thence North 01°12'56" East, parallel with and 50.00 feet easterly, measured at right angles, from the easterly line of a parcel of land conveyed to The Toledo Edison Company by deed dated December 22, 1969 and is recorded in Volume 469, Page 900 of Wood County Recorder's Records, 960.09 feet to a point on the northerly line of Section No. 30 and the centerline of Five Points Road, as aforementioned;

thence South 88°47'03" East, along the northerly line of Section No. 30 and the centerline of Five Points Road, 792.95 feet to the Principal Place of Beginning, containing approximately 17.42 acres of land, more or less. This description was prepared by Guy P. Haney, Professional Survey No. S-7631, for Davey Resource Group and is based on record information only and is not intended to be used for transfer.



Rezoning Exhibit
of land owned by
American Title Agency, Inc.
Perrysburg Township, Ohio

Situated in Perrysburg Township, County of Wood and State of Ohio and known as
being part of the Northeast Quarter of Section thirty, and being part of the
Northwest Quarter of said Section thirty, Town four in the United States Reserve
of twelve miles square at the foot of the rapids of the Miami of Lake Erie.



TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ords 40 & 41-2024

DATE: May 30, 2024



Subject Matter/Background

The City is making a concerted effort to review the Perrysburg Codified Ordinances and provide updates and additions in order to ensure clarity within the Code.

In reviewing the Personnel Policy, the City found areas that needed to be updated or added in order to clarify the policy and provide consistency.

Ords 40-2024 (Bereavement Leave) and 41-2024 (Tuition Reimbursement) are being proposed to address the issues found by the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/4/2024

Second Reading – 6/18/2024

Third Reading and Vote – 7/2/2024

ORDINANCE 40-2024

AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.06-3 “BEREAVEMENT LEAVE” PREVIOUSLY ADOPTED THROUGH ORDINANCE 62-2021 ON DECEMBER 7, 2021

WHEREAS, City of Perrysburg, Ohio, Codified Ordinance §266.06-3 establishes “Bereavement Leave” through the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, this Ordinance is being updated to help clarify this portion of the Code; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 28, 2024 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §266.06-3 which currently reads as:

266.06-3 BEREAVEMENT LEAVE.

In case of death of an employee's child, current spouse, mother, father, brother or sister, grandmother, grandfather, grandchild or any other relative who resides in the household of the employee will be granted leave of absence from the date of death, until and including the day after funeral, not to exceed three (3) working days. Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight time rate for each day of bereavement leave. Less than full-time staff members will receive the leave time off with seventy-five percent (75%) of full pay.

In case of death of a mother-in-law, father-in-law, daughter-in-law, son-in-law, sister-in-law, brother-in-law, stepmother, stepfather, or stepchild, the employee will be granted a leave of absence from the date of death until and including the day after the funeral not to exceed two (2) working days. Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight time rate for each day of funeral leave, provided that the second day of such leave shall be charged as paid sick leave. Less than full-time staff members will receive the leave time off with seventy-five percent (75%) of full pay.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Additional funeral leave may be granted at the discretion of the Mayor or the Mayor's designee with such additional time being deducted from the employee's sick leave bank.

(Ord. 62-2021. Passed 12-7-21.)

is hereby amended and revised to read:

266.06-3 BEREAVEMENT LEAVE:

In case of death of an employee's child, current spouse, mother, father, brother, sister, grandmother, grandfather, grandchild, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, stepmother, stepfather, stepchild, or any other relative who resides in the household of the employee, the Department Head, Division Head, Office Manager or their designee may, upon request grant a leave of absence from the day of death, until and including the day after the funeral not to exceed five (5) working days to employees. Full-time employees will receive pay for their regularly scheduled work hours as applicable at the applicable straight-time rate for each day of bereavement leave.

If a holiday occurs while an employee is on funeral leave, the employee will be paid for the funeral leave or the holiday, but not for both.

Depending on the individual circumstances, the Department Head, Division Head, Office Manager or their designee may allow an employee to take one (1) or more of the five (5) days of bereavement leave at a later time, past the date of the funeral, to address items related to the death (estate, etc.). The decision to grant this exception shall be at the discretion of the Department Head, Division Head, Office Manager or their designee. Additional bereavement leave may be granted at the discretion of the Department Head, Division Head, Office Manager or their designee, with such additional time being deducted from the employee's sick leave bank. Proof of relationship to the deceased may be required.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 41-2024

AN ORDINANCE ADDING CODIFIED ORDINANCE §267.03-2 “TUITION REIMBURSEMENT” TO THE CITY OF PERRYSBURG CODIFIED ORDINANCES

WHEREAS, the City is reviewing and amending certain portions of the City of Perrysburg’s Codified Ordinances (“Code”); and,

WHEREAS, in an effort to provide tuition reimbursement, the City is adding Ordinance §267.03-2 establishing “Tuition Reimbursement” to the City of Perrysburg’s Codified Ordinances (“Code”) titled “Personnel Policy”; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 28, 2024 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §267.03-2 shall read:

267.03-2 TUITION REIMBURSEMENT

Full-time employees who have completed one (1) year of continuous active full-time service shall be eligible for reimbursement of up to \$2,625 per semester or \$1,750 per quarter, up to a maximum of \$5,250 per calendar year, in courses of instruction voluntarily undertaken that are approved in advance by the City Administrator or their designee and are required for completion of the classes by the college/university for degree completion that is reasonably related to the employees job duties.

All courses undertaken must be given by a recognized and accredited educational institution as approved in advance by the City Administrator or their designee. Any required course necessary to complete a degree program previously approved for tuition reimbursement shall be eligible for reimbursement, regardless of subject. The calendar year upon which the reimbursement is based is the date on which the pre-approved course begins (as opposed to the date the request for reimbursement is submitted). In addition to the remaining Sections in this Article, the tuition reimbursement program shall be subject to the following additional conditions:

- A. Course Approval: All course work shall be approved in advance by the City Administrator or their designee. The employee’s request for approval shall be in writing and shall contain the name and description of the proposed course of instruction, the sponsoring institution, the institution’s grading policy for the proposed course of instruction, the scheduled times and dates of the course, the actual tuition cost, and the amount of any financial assistance available to the employee. Unless otherwise approved by the City Administrator or their designee,

the employee shall make such request at least thirty (30) days before the start of the course of study.

- B. Attendance: Courses are to be taken on other than scheduled working hours. Furthermore, any situation which requires an employee's presence on the job (i.e., mandatory classes, training, emergency, overtime, or the like) shall take complete and final precedence over any times scheduled for courses.
- C. Financial Assistance: Financial assistance from any governmental or private agency, which does not have to be paid back (grants, scholarships, etc.), an employee receives shall be deducted from the entire amount the employee owes in total costs before calculating the employee's maximum reimbursement amount from the City for the remaining costs. Any financial assistance received by an employee shall not be counted towards the maximum eligible reimbursement amount provided to an employee.
- D. Sponsoring Institution: No reimbursement shall be provided for correspondence courses, except for correspondence courses approved in advance by the City Administrator or their designee. Furthermore, seminars and conferences shall be ineligible for tuition reimbursement. At the time of the employee's request, both the course and the sponsoring institution shall be subject to the prior approval of the City Administrator or their designee.
- E. Ineligible Fees: No reimbursement will be granted for books, paper or other supplies of any nature, or transportation, meals or any other expenses connected with any course other than the actual tuition cost for the approved course of instruction. Reimbursement will be made within a reasonable period of time after the employee provides to the City Administrator or their designee:
 - 1. an official transcript, certificate or grade report confirming successful completion of the course with a grade of "C" or better, "S" (Satisfactory) or "P" (Pass);
 - 2. a fee statement; and
 - 3. a receipt of payment or a copy of the unpaid tuition bill from the institution.

An employee shall provide this information within thirty (30) days after completing the pre-approved course.

- F. Repayment Of Tuition: If an employee retires, resigns, is discharged, or otherwise separates from City employment for any reason whatsoever, prior to the completion of two (2) years of continuous active service following the completion of any course work, the employee shall immediately repay the entire amount of the tuition reimbursement paid by the City for courses taken and completed within the previous two (2) year period. The City is authorized to automatically deduct all, or any portion of the amount owed by the employee from any monies otherwise due to the employee at the time of separation. If the City requests, employees shall sign an authorization in favor of the City reflecting this deduction.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ords 42 & 43-2024

DATE: May 30, 2024



Subject Matter/Background

The City is making a concerted effort to review the Perrysburg Codified Ordinances and provide updates and additions in order to ensure clarity within the Code.

In updating the Personnel Policy, the City found certain portions of Code that needed to be repealed, as they are now obsolete.

Ords 42-2024 (Compensation for Advanced Study) and 43-2024 (Volunteer Firefighters) are being repealed as obsolete.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/4/2024

Second Reading – 6/18/2024

Third Reading and Vote – 7/2/2024

ORDINANCE 42-2024

AN ORDINANCE REPEALING CODIFIED ORDINANCES §267.03-1 “COMPENSATION FOR ADVANCED STUDY” OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 196-91 AND PASSED ON NOVEMBER 5, 1991

WHEREAS, City of Perrysburg, Ohio, Codified Ordinances §267.03-1 establishes "Compensation for Advanced Study" for employees of the City; and,

WHEREAS, the City has reviewed this section of the Code and has determined that it is appropriate to repeal Codified Ordinance §267.03-1 as obsolete; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 28, 2024 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §267.03-1, which currently reads as follows is hereby repealed:

267.03-1 COMPENSATION FOR ADVANCED STUDY.

(a) All full-time employees of the City, excluding employees for whom the position requires special courses or degrees, who have completed their probationary periods of employment with the City, shall, during their employment, be entitled to an additional annual compensation at the rate of fifty dollars (\$50.00) for each fifteen quarter credit hours, or equivalent semester hours, of course study in curricula taught in institutions above the secondary school level, if such advanced study program is:

(1) Certified by the institution of higher learning as having been satisfactorily completed;

(2) Completed in the general study areas that would enhance the employee's performance of his or her assigned duties and applicable to the employee's position; and

(3) Approved in writing by the Director of Public Service-Safety as meeting the requirements of this section prior to the enrollment of the employee.

(b) This section shall not apply to any advanced study or training paid for in full or in part by the City.

(c) All full-time employees of the City who are presently receiving compensation pursuant to subsection (a) hereof, or any similar previous ordinance of the City, shall continue to receive the amount presently being paid.

(d) 267.03-1 was formerly 266.33 of the Code.
(Ord. 106-91. Passed 11-5-91.)

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

ORDINANCE 43-2024

**AN ORDINANCE REPEALING CODIFIED ORDINANCES §267.01-3
“VOLUNTEER FIRE PERSONNEL COMPENSATION” OF THE CITY
OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY
ENACTED BY ORDINANCE 7-2015 AND PASSED ON
FEBRUARY 3, 2015**

WHEREAS, City of Perrysburg, Ohio, Codified Ordinances §267.01-3 establishes "Volunteer Fire Personnel Compensation" for the Perrysburg Fire Division; and,

WHEREAS, the City of Perrysburg no longer utilizes volunteer fire personnel and therefore it is appropriate to repeal Codified Ordinance §267.01-3 as obsolete; and,

WHEREAS, the Personnel Committee considered this legislation at its meeting on May 28, 2024 and unanimously recommended advancement to City Council.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Codified Ordinance §267.01-3, which currently reads as follows is hereby repealed:

267.01-3 VOLUNTEER FIRE PERSONNEL COMPENSATION.

(a) Effective January 1, 2015, each volunteer in the Fire Division who responds to a fire call, emergency medical call, fire training drill or emergency medical training service drill shall receive compensation according to his or her position as follows:

- (1) Each Piker shall receive eighteen dollars and twenty-two cents (\$18.22) for the first two hours or fraction thereof, and nine dollars and eleven cents (\$9.11) for each additional hour;
- (2) Each Firefighter shall receive twenty-one dollars and ninety-four cents (\$21.94) for the first two hours or fraction thereof, and ten dollars and ninety-seven cents (\$10.97) for each additional hour;
- (3) Each firefighter First Class shall receive twenty-five dollars and eighty cents (\$25.80) for the first two hours or fraction thereof, and twelve dollars and ninety cents (\$12.90) for each additional hour;
- (4) Each Lieutenant shall receive twenty-six dollars and fifty-six cents (\$26.56) for the first two hours or fraction thereof, and thirteen dollars and twenty-eight cents (\$13.28) for each additional hour;

- (5) Each Captain shall receive twenty-seven dollars and thirty-two cents (\$27.32) for the first two hours or fraction thereof, and thirteen dollars and sixty-six cents (\$13.66) for each additional hour;
- (6) Each such volunteer who is also an Emergency Medical Technician-Basic shall receive an additional twenty-five cents (\$0.25) for each hour;
- (7) Each such volunteer who is also an Emergency Medical Technician-Intermediate shall receive an additional fifty cents (\$0.50) for each hour; and
- (8) Each such volunteer who is also an Emergency Medical Technician-Paramedic shall receive an additional seventy-five cents (\$0.75) for each hour.

(b) With respect to the compensation set forth in this section, a volunteer arriving ten or more minutes after the start of a run shall be paid at the appropriate rate in quarter hour increments. If a volunteer leaves before the termination of a run, such person shall receive the appropriate only for the actual time he or she spent on the call.

(Ord. 7-2015. Passed 2-3-15.)

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Ordinance shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 70-2024

DATE: June 11, 2024



Subject Matter/Background

On February 20, 2024 the City of Perrysburg passed Resolution 18-2024 authoring Mayor and Director of Finance to enter into an Agreement with the Edge Group to provide the professional services necessary for the final design of the Downtown Streetscape project in an amount not to exceed Three Hundred Forty-One Thousand Five Hundred Dollars and Zero Cents (\$341,500.00). That agreement initially included only the 100 and 200 blocks of Louisiana Ave. in the scope of the downtown project. The inclusion of the 300 block of Louisiana in the scope of the project would allow for a fully cohesive, inclusive, and accessible downtown area.

The inclusion of the 300 block of Louisiana increases the cost of professional services necessary for the design of the Downtown Streetscape project by One Hundred Twenty-Five Thousand Nine Hundred Fifty Dollars and Zero Cents (\$125,950.00), bringing the total cost to Four Hundred Sixty-Seven Thousand Four Hundred Fifty Dollars and Zero Cents (\$467,450.00).

This Resolution authorizes the Mayor and Director of Finance to enter into an amended Agreement at a total cost not to exceed Four Hundred Sixty-Seven Thousand Four Hundred Fifty Dollars and Zero Cents (\$467,450.00)

Financial Review

Account: 4403-11755-55999

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

First Reading – 6/18/2024

Second Reading – 7/2/2024 - If City Council is in agreement, a motion to suspend the rules, waive the third reading and pass this Resolution as an emergency is recommended, in order to ensure timely completion of the project.

RESOLUTION 70-2024

**A RESOLUTION AMENDING RESOLUTION 18-2024 AND
AUTHORIZING AN AMENDED AGREEMENT WITH THE EDGE
GROUP, INC. FOR PROFESSIONAL SERVICES TO CREATE A
FINAL DESIGN OF IMPROVEMENTS FOR THE DOWNTOWN
STREETSCAPE PROJECT IN AN AMOUNT NOT TO EXCEED
FOUR HUNDRED SIXTY-SEVEN THOUSAND FOUR HUNDRED
FIFTY DOLLARS AND ZERO CENTS (\$467,450.00); AND
DECLARING AN EMERGENCY**

WHEREAS, on February 20, 2024 the City of Perrysburg passed Resolution 18-2024 authoring Mayor and Director of Finance to enter into an Agreement with the Edge Group to provide the professional services necessary for the final design of the Downtown Streetscape project in an amount not to exceed Three Hundred Forty-One Thousand Five Hundred Dollars and Zero Cents (\$341,500.00); and,

WHEREAS, that agreement initially included only the 100 and 200 blocks of Louisiana Ave. in the scope of the downtown project; and,

WHEREAS, the inclusion of the 300 block of Louisiana in the scope of the project would allow for a fully cohesive, inclusive, and accessible downtown area; and,

WHEREAS, the inclusion of the 300 block of Louisiana increases the cost of professional services necessary for the design of the Downtown Streetscape project by One Hundred Twenty-Five Thousand Nine Hundred Fifty Dollars and Zero Cents (\$125,950.00), bringing the total cost to Four Hundred Sixty-Seven Thousand Four Hundred Fifty Dollars and Zero Cents (\$467,450.00); and,

WHEREAS, it is deemed necessary to amend the Resolution to allow for the extended scope of the project and account for the additional costs associated with the agreement.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. The Mayor and Director of Finance are authorized to enter into an amended Agreement with the Edge Group, which increases the cost of professional services necessary for the design of the Downtown Streetscape project by One Hundred Twenty-Five Thousand Nine Hundred Fifty Dollars and Zero Cents (\$125,950.00), at a total cost not to exceed Four Hundred Sixty-Seven Thousand Four

Hundred Fifty Dollars and Zero Cents (\$467,450.00), as represented in Exhibit A attached hereto.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as the design should be done in a timely manner, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

May 29, 2024

Mr. Brian A. Thomas, PE, PS, CPESC, CFM
City Engineer
City of Perrysburg
127 West Fifth Street
Perrysburg, Ohio 43551

RE: Professional Landscape Architecture Services for Downtown Streetscape Improvements
Final Design and Engineering – 300 Block of Louisiana Avenue

Dear Mr. Thomas:

EDGE is pleased to submit this proposal for a contract amendment to include streetscape improvements for the 300 Block of Louisiana Avenue (between 3rd Street and Indiana Avenue). This amendment includes the same scope of work as previously identified in our original scope of services for the Downtown Streetscape Improvements Final Design and Engineering. It is our understanding that with the inclusion of this block, the implementation/phasing strategy will be to prepare final design and engineering of the 300 Block for implementation during the 2025 construction season, and the original two blocks will be implemented in the 2026 construction season.

As a part of these services, The EDGE Group will provide three (3) copies of all intermediate documents and one (1) reproducible, original of final construction documents.

For the above described service, The EDGE Group proposes the following fee structure, which includes reimbursable expenses. Please find attached our standard Terms and Conditions, which are a part of this proposal.

Design Development through Construction Documentation

Fixed Fee Amount.....\$116,500.00

Bidding

Fixed Fee Amount.....\$3,150.00

Engineering During Construction

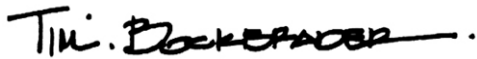
Hourly, Estimated Total.....\$6,300.00

Assumptions

1. Soils investigation services including structural pavement design are to be provided at the City's expense at the outset of project design.
2. Not included in these services is design or documentation of sanitary sewers plans and profiles, gas services, water services and communications utilities.

The EDGE Group acknowledges your approval of this proposal as formal acceptance of the Scope, Fee and Terms expressed herein and as your authorization to proceed. Thank you for the opportunity to submit this proposal and we look forward to working with you on this project.

Respectfully submitted,
The EDGE Group, Inc.

A handwritten signature in black ink, reading "Tim. Bockbrader" followed by a horizontal line and a period.

Timothy J. Bockbrader, PLA, ASLA, LEED AP
Principal