Minutes of Perrysburg Historic Landmarks Commission

Meeting Held April 15, 2024

CALL TO ORDER - 7:00 PM

The meeting was called to order at 7:01 p.m. by Chairman, John Meier.

ROLL CALL

Commission members present were Robert BredenbeckCorp, Kate French, Dan Judson, Scot MacPherson, John Meier, and Jan Materni (6). Susan Rowland Miller was absent (1). Also present was Planning & Zoning Administrator, Brody Walters.

APPROVAL OF FEBRUARY 12, 2024 MEETING MINUTES

Mr. BredenbeckCorp made a motion to approve the February 12, 2024, meeting minutes as submitted. Seconded by Ms. French. Ayes: BredenbeckCorp, French, Judson, MacPherson, and Meier (5). Nays: (0). Abstain: Materni.

APPROVAL OF MARCH 11, 2024 MEETING MINUTES

Mr. Meier made a motion to approve the March 11, 2024, meeting minutes as submitted. Seconded by Ms. French, and the minutes were unanimously approved (6-0).

PERMIT OBLIGATION

Mr. Walters reminded the applicants that if their applications are approved, they will need to apply for a permit from the Planning & Zoning office.

NEW BUSINESS

APPLICATION 08-24

KATHLEEN CRISTOFOLI, ON BEHALF OF SJS INVESTMENT SERVICES, IS REQUESTING A CERTIFICATE OF APPROPRIATENESS TO INSTALL A SIGN ON THE FRONT EXTERIOR DOOR OF THEIR OFFICE. THE PROPERTY IS LOCATED AT 115 W. FRONT STREET.

Mr. Walters reviewed Application 08-24. Andrew Schaetzke, SJS Investment Services, was present on behalf of the application and added that the proposed signage will be affixed to an exterior door that faces the parking lot. Mr. Judson asked about the temporary sign in the front window, and Mr. MacPherson asked if any other signage options were considered. The Commission further discussed this type of signage, and Mr. Meier said that it seems like an advertisement. Mr. Schaetzke said that they met with two different sign companies, that they explored a hanging sign, and that ultimately they took the idea from the food delivery service signage across the street. He said that he could bring back other options to the Commission for their review. Mr. Walters gave

Mr. Schaetzke some design insight about other signage options and asked him to consider the stateliness and intentionality of the building. Mr. Walters noted that the proposed signage appears temporary and that it lacks a level of quality. Mr. Judson asked if they had considered a plaque on a column, and the Commission confirmed that they would like to see other options. Mr. Walters referenced a nearby example of the brushed aluminum and brass plaques that are located within Riverside Park.

Mr. BredenbeckCorp made a motion to table Application 08-24 and asked that the applicant bring back more options to present to the Commission. Seconded by Mr. Meier, and the table was unanimously approved (6-0).

Mr. Schaetzke said that he would like to re-submit, and Mr. Walters confirmed that he can meet with the applicants ahead of the May HLC meeting.

OTHER BUSINESS

PERRYSBURG HISTORIC DISTRICT DESIGN STANDARDS

Mr. MacPherson and Mr. Walters briefly discussed the revised HLC application for updating the Design Standards, and Mr. MacPherson confirmed that the draft application looks sufficient. Mr. Walters requested that Commission members email Mr. Easterling and Mr. Walters with any more changes.

DOWNTOWN REVITALIZATION PROJECT

Mr. Walters gave the Commission a high-level review of the proposed Downtown Revitalization Project. He noted that the Ability Center previously approached the City with their accessibility concerns downtown and that the City has committed to achieving results that are historical and landscape-minded, feature an ADA access component to the plan, are designed to improve the public space, while including a feasibility study and increased parking. Mr. Walters added that the initial construction timeline is proposed for 2025 and 2026, and the city is in the preliminary brainstorming phase. Mr. MacPherson noted that EDGE did a nice job with the design, and asked about the possibility of a median down the middle of Louisiana Avenue. Mr. Walters said that he and EDGE both agree that a median is a great idea. However, the downtown business owners are not in favor of the median design. Ms. Materni agreed that there is a need for accessibility, and added that preserving pedestrian access and its historical nature downtown is important too. Mr. Walters added that he will keep the Commission in the loop with this project while also bringing forward their concerns and complaints, and emphasized that it's important that the Commission is heard. Most of the Commission agreed that they are in favor of a median down Louisiana Avenue in conjunction with this project, and Ms. Materni added that she is a bit hesitant with regard to snow removal and landscape maintenance of the median.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:06 p.m.

Respectfully submitted,

Heather Alfaro
Zoning Clerk

The next meeting is scheduled for May 13, 2024, at 7:00 p.m.