

Minutes of Perrysburg Public Utilities Committee

Meeting Held May 29, 2024

CALL TO ORDER - 4:30 PM

The meeting was called to order at 4:30 p.m. by Chairperson Kevin Fuller.

ROLL CALL

Committee members present were Kevin Fuller, Rick Rettig, and Kerry Wellstein. Also present were Matt Choma, Director of Public Utilities, and AJ Coleman, Deputy Director of Public Utilities. Joe Fawcett, City Administrator and Brian Thomas, City Engineer, arrived at 4:38 p.m.

CITIZEN'S CONCERNS

None.

APPROVAL OF 4/24/24 MEETING MINUTES

There being no objections, the minutes of the April 24, 2024 meeting were unanimously approved.

SEWER CREDITS TABULATION

Mr. Choma distributed a list of sewer credits since the last meeting. There were three credits - two due to a water powered back-up sump pump and a third for a broken pipe. Mr. Choma said they did dye testing on the first and second ones, and received a receipt for repairs on the third one. The total for the three credits is \$1,091.74 which brings the total year-to-date to \$5,516.03. Mr. Fuller asked how we know where the water went from the broken pipe. Mr. Choma said it could go into the sump pump which goes into the storm sewer, or it could go into a crawl.

STATE ROUTE 25 WATERMAIN REPAIR

Mr. Choma reviewed a resolution prepared to authorize a contract not to exceed \$37,374 with Bowers Asphalt and Paving for repairs to State Route 25 at Harbortown. Mr. Choma said that this contract is for the restoration of pavement due to a water main break. Mr. Rettig asked if we had worked with Bowers before, and Mr. Choma said we have and there were no problems. Mr. Fuller asked if this had already been to Finance Committee, and Mr. Choma said that a budget amendment was approved for it. The Committee agreed 3-0 to move this resolution on to City Council.

SUBDIVISION ACCEPTANCE

Mr. Choma explained the process for the City to accept infrastructure such as roadways, storm sewers, sanitary sewers, and water mains in a subdivision. He said that the City does a walk through of the subdivision, prepares a punch list of outstanding issues, makes sure those items are resolved, and the City has to receive a

two year maintenance bond for 50% of the cost of the improvements before we accept a subdivision. When that is done, legislation is prepared to accept the subdivision so the infrastructure becomes the City's responsibility, not the developers. In the past, this legislation has gone directly to City Council, but the Law Director said that he would like it to go to the Service and Utilities Committees before moving it on to City Council. Mr. Fuller asked if the City does inspections during construction of the infrastructure. Mr. Thomas explained the current process. He said that the developer hires a third party inspector to ensure that they are meeting City standards, and the inspector has until Wednesday to submit report for work done the previous week. Mr. Thomas added that they want to have internal discussion regarding the process. The Committee agreed 3-0 to move the legislation accepting Hawthorne Plat 8, Riverford Plat 11, and Sanctuary in the Woods Plat 5 on to City Council

OTHER BUSINESS

Mr. Coleman gave an update on projects for the Department of Public Utilities.

- Homeowner sanitary sewer grant program - there have been five applications since last May, three have been completed and reimbursed
- GIS updating - making big push with IT and Fishbeck to convert paper tracking to electronic - water is done, working on sanitary sewer
- DFFO (Director's Final Findings and Orders) - finished flow study with Arcadis, reviewing internally, hope to present in July
- SSO emergency response plan - our procedures for SSO's - formal document, draft is written, sent to counsel for review, due in September
- SSES (Sanitary sewer evaluation survey) - approved by City Council at last meeting, includes smoke testing, dye testing, looking for I & I
- Capacity Management Operation Program - have to formalize it, includes location, size, age of sewers, making sure we do preventative maintenance, due by 12/31
- Third Street Sewer replacement project - now complete, Third Street is being repaved
- Grassy Creek Lining Project - lining 8500' of sanitary sewers, manholes have been lined, have some lateral repairs and then those will be lined - we are already seeing results - DPU did not need to set up pump on Maple Street for the last two hard rains
- Sanitary Infrastructure Cost Recovery - Brookhaven Pump Station elimination, the 36" sewer runs through Coventry Pointe Plat 3, Plat 4 and future Plat 5 through open field dead ends at Five Point. Getting it to Five Point allows us to eliminate a pump station that is 20 years old
- Sanitary Sewer pump station evaluation - capital improvement plan for upgrades - pump stations are relatively old, this will include electrical upgrades and flow meters
- 5th & 6th Street alley waterline replacement project - overall moving well, they are connecting customers to the new water main
- Front/Second/Third Streets water line replacement project - 6100' of 4" water line

- in preliminary design - looking at moving waterlines from the alley to street for ease of construction
- Anthony Wayne Trail meter relocation - meter pit is in poor shape and is difficult to access - would like to move to this side of river near 577 Foundation
- ARS (Auto Reading System) - 5 gateways - success with 4 of the 5 - the one on Fort Meigs Tower has a lot of interference - looking at alternate sites
- Lead Service ID project - EPA mandated - being funded with ARPA money, being handled by Northwestern Water and Sewer District
- WWTP - Digester cleaning - cleaned all 4 digesters, less material than anticipated so we were able to add an aeration tank to the project
- WWTP - Evaluation of digester covers - rehabbing 3 and 4 - trying to obtain tax credits - have to have 80% new infrastructure to qualify - window closes at end of the year
- WWTP - PAC Engineering doing SCADA infrastructure
- WWTP - Clear Span cover over sludge storage facility
- WWTP - Primary Clarification - looking at adding two new clarifiers, we only have one with capacity of 8 million gallons/day, no redundancy - probably two years out
- Stormwater Feasibility Study - what stormwater utility would look like in Perrysburg - hope to present in September - currently funded through sanitary sewer fund

Mr. Fuller asked what is out to bid right now for the Department of Public Utilities. Mr. Thomas said there is nothing out to bid for DPU right now. Mr. Coleman said the digester project has to be bid by the end of the year to meet the requirements of the Infrastructure Recovery Act, and for the Front/Second/Third water main replacement they hope to get a detail design contract out by the end of the year.

Ms. Wellstein asked about the smell recently at the Wastewater Treatment Plant which has been worse than normal. Mr. Coleman said that Wastewater Treatment plants smell, but the reason it has been worse is because digester 1 was broken, so we were pressing raw sludge which smells more. He said that once we got digester 2 running, they ran it through again so it should be helping with the smell.

Mr. Rettig and Ms. Wellstein said that they would like a tour of the WWTP facility, and a time and date was set for them to get a tour.

ADJOURNMENT

There being no further business, the meeting adjourned at 5:21 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson

Public Utilities Committee

The next meeting is scheduled for Wednesday, June 26, 2024 at 4:30 p.m.