

The Civil Service Commission met on Wednesday, May 22 at 1:00 pm. Present at the meeting were Commission Members Jeff Klein, Mike Murphy, and Drew Griffith as well as Human Resources Manager Kelly Chalfant, Fire Chief Bill McCullough and Safety Director/Police Chief Pat Jones.

Ms. Chalfant distributed the minutes of the last meeting along with the agendas and the minutes were approved.

Ms. Chalfant distributed the proposed updates to the Civil Service Rules to address the discrepancies found between the Perrysburg Codified Ordinances Section 270.03 with respect to minimum age requirements for Police and Fire. The Codified Ordinances state that the minimum age requirement for Police Officers and Firefighters is 21, whereas the Civil Service Rules state 18.

Ms. Chalfant reviewed the proposed change in Section 4.6 discussed at the prior meeting regarding the addition of language allowing current part-time firefighter/paramedics to be considered eligible to compete for full-time positions within the Fire Division without the need for retesting.

Ms. Chalfant reviewed the proposed change in Section 5.5 as discussed at the previous meeting regarding the ability of the Human Resources Manager to recommend to the Commission the extension of a promotional eligibility list when deemed appropriate.

Chief McCullough indicated that he had hoped the president of the IAFF Union would be able to attend the meeting but said they had caught a run and they were not back in service yet. The Chief reiterated that he had discussed the matter at length with Mr. Stockner and the union expressed no concerns over the request to extend the current Lieutenant's list for another year.

Additional discussion was had involving the challenges we experienced when doing lateral firefighter recruitment over the winter. The difficulty stemmed from the lack of available opportunities for candidates to complete the physical ability required testing at that time. The testing centers have scaled back on the number of testing dates making it difficult for candidates to complete the application process within the date required. We determined that it was important for the candidates to complete and pass the testing and rather than eliminate that requirement we believe that the best course is to allow for additional time once the application window has closed for candidates to complete the physical ability portion of the exam. The language in the job postings will reflect this going forward.

The Commission voted to approve the suggested changes in the Civil Service Rules with a vote of 3-0 and Ms. Chalfant agreed to send the documents for signatures via DocuSign.

With the approval of the amendments to the rules, Ms. Chalfant asked for permission to extend the eligibility list for Fire Lieutenants that expires mid-June. The Commission approved the request.

The meeting was adjourned at 1:24 p.m.