

Minutes of Perrysburg City Council

Meeting Held April 16, 2024

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Mark Weber, Kerry Wellstein, Kevin Fuller, Rick Rettig, Barry VanHoozen, and Cory Kuhlman (6). Council Member Tim McCarthy arrived at 6:33 p.m. (7). Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, Amber Rathburn, Clerk of Council, and Patrick Jones, Police Chief.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF APRIL 2, 2024

There being no objections to the minutes of the City Council meeting held on April 2, 2024, the minutes were approved. Ayes: (6). Nays: (0).

MINUTES OF PUBLIC HEARINGS OF APRIL 2, 2024

There being no objections to the minutes of the two Public Hearings held on April 2, 2024, the minutes were approved. Ayes: (6). Nays: (0).

MINUTES OF COMMITTEE OF THE WHOLE OF APRIL 2, 2024

There being no objections to the minutes of the Committee of the Whole meeting held on April 2, 2024, the minutes were approved. Ayes: (6). Nays: (0).

Council Member Tim McCarthy arrived at 6:33 p.m.

SPECIAL REPORTS

Police Division Employees of the Year Awards

Chief Jones presented Amanda Stidham with the Civilian Employee of the Year Award. She has been a Communications Officer with the City of Perrysburg for over three years. Ms. Stidham also serves as one of the City's Communications Training Officers.

Chief Jones presented Officer Stephen Loar with the Officer of the Year Award. Officer Loar has been with the Perrysburg Police Division for almost four years. He serves as a Subject Control Instructor, Bike Officer, Field Training Officer, and has attended additional training in Community Crime Prevention.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Deborah Born, 125 East Front Street, stated that we need to preserve our historic downtown and historic district, while keeping the integrity and charm of the historic part of the City intact.

James Hagen, 10741 Avenue Road, is a member of the Street Tree Commission. He stated that they are celebrating Arbor Day on Friday, April 26, 2024 at 2:00 p.m. at Municipal Park. Mr. Hagen noted that there is some great artwork and that will be displayed on banners in downtown Perrysburg.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin stated that the City of Perrysburg's annual Great American Cleanup will be the next two weekends. It will be held on Sunday, April 21, 2024 from 2:00 p.m. until 4:00 p.m. at Orleans and Rivercrest Parks. It will also be held on Saturday, April 27, 2024 from 9:00 a.m. until 11:00 a.m. at Municipal and Three Meadows Parks.

Mayor Mackin thanked Mr. Fawcett and the City employees for making the Eclipse organization successful and a great event for the community. He also thanked Visit Perrysburg and the Chamber of Commerce for the special Eclipse event on Saturday.

Mayor Mackin showed his appreciation for the Tax Division working diligently the last several days.

City Administrator

No report.

Finance Director

Ms. Rathburn stated that there will be a Public Hearing on Wednesday, May 8, 2024 at 6:00 p.m.

Ms. Rathburn stated that the Summer City Council schedule will be dispensed per the code. The July 16, 2024 and August 20, 2024 City Council meetings will be canceled.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

Mr. Fuller thanked Mr. Weber for running Visit Perrysburg while they are in between Executive Directors. He acknowledged his time and effort to keep things moving along.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the April 9, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, May 14, 2024 at 4:00 p.m.

Ordinance# 28-2024

Mr. Weber introduced **ORDINANCE 28-2024 AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 28-2024 by number and title only. Mr. Weber moved that Ordinance 28-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 49-2024

Mr. Weber introduced **RESOLUTION 49-2024 A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A JOINDER AGREEMENT WITH WECARE TLC TO PROVIDE MEDICAL SERVICES FOR EMPLOYEES OF THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 49-2024 by number and title only. Mr. Weber moved that Resolution 49-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 50-2024

Mr. Weber introduced **RESOLUTION 50-2024 A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF FORTY-THREE THOUSAND EIGHTY-FIVE DOLLARS AND FIFTY-TWO CENTS (\$43,085.52), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 50-2024 by number and title only. Mr. Weber moved that Resolution 50-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 51-2024

Mr. Weber introduced **RESOLUTION 51-2024 A RESOLUTION AUTHORIZING THE USE OF CORONAVIRUS FISCAL RECOVERY FUNDS TO REPLACE LOST PUBLIC SECTOR REVENUE AND PAY FOR GOVERNMENT SERVICES**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 51-2024 by number and title only. Mr. Weber moved that Resolution 51-2024 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 52-2024

Mr. Weber introduced **RESOLUTION 52-2024 A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ADVERTISE FOR BIDS AND ENTER INTO CONTRACTS AND/OR PARTICIPATE IN STATE OF OHIO OR APPROVED PURCHASING PROGRAMS FOR THE PURCHASE OF VEHICLES AND EQUIPMENT, AS APPROVED WITH THE 2024 BUDGET** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 52-2024 by number and title only. Mr. Weber moved that Resolution 52-2024 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Safety

No report.

Next meeting: Monday, April 22, 2024 at 4:30 p.m.

Resolution# 53-2024

Mr. VanHoozen introduced **RESOLUTION 53-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH MONTROSE FORD IN AN AMOUNT NOT TO EXCEED FIFTY THOUSAND THREE HUNDRED SEVENTEEN DOLLARS AND FIFTY CENTS (\$50,317.50) FOR THE PURCHASE OF A 2023 FORD EXPEDITION XL FOR THE FIRE DIVISION; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (7). Nays: (0). The Clerk read Resolution 53-2024 by number and title only. Mr. VanHoozen moved that Resolution 53-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Recreation

No report.

Next meeting: Tuesday, May 14, 2024 at 5:00 p.m.

Planning & Zoning

No report.

Next meeting: Tuesday, April 23, 2024 at 4:00 p.m.

Ordinance# 27-2024

Mr. McCarthy introduced **ORDINANCE 27-2024 AN ORDINANCE IMPOSING A MORATORIUM FOR A PERIOD OF 180 DAYS ON THE GRANTING OF ANY PERMIT ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR ANY PROCESSORS OF CANNABIS WITHIN THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for

its reading by number and title only. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0). The Clerk read Ordinance 27-2024 by number and title only.

Personnel

No report.

Next meeting: Tuesday, May 28, 2024 at 4:00 p.m.

Ordinance# 17-2024

Mr. Kuhlman introduced **ORDINANCE 17-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-1 “VACATIONS” PREVIOUSLY ADOPTED THROUGH ORDINANCE 93-2003 ON JUNE 17, 2003** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 17-2024 by number and title only. Mr. Kuhlman moved that Ordinance 17-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 18-2024

Mr. Kuhlman introduced **ORDINANCE 18-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-2 “VACATION ELIGIBILITY” PREVIOUSLY ADOPTED THROUGH ORDINANCE 23-2022 ON APRIL 5, 2022** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 18-2024 by number and title only. Mr. Kuhlman moved that Ordinance 18-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 19-2024

Mr. Kuhlman introduced **ORDINANCE 19-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-3 “VACATION SCHEDULING” PREVIOUSLY ADOPTED THROUGH ORDINANCE 167-2006 ON AUGUST 1, 2006** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 19-2024 by number and title only. Mr. Kuhlman moved that Ordinance 19-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 20-2024

Mr. Kuhlman introduced **ORDINANCE 20-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.08-4 “ANNUAL VACATION CARRY OVER OR CASH OUT” TO THE CITY OF PERRYSBURG PERSONNEL CODE** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 20-2024 by number and title only. Mr. Kuhlman moved that Ordinance 20-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 21-2024

Mr. Kuhlman introduced **ORDINANCE 21-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.08-5 “VACATION PAY OUT UPON SEPARATION” TO THE CITY OF PERRYSBURG PERSONNEL CODE**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 21-2024 by number and title only. Mr. Kuhlman moved that Ordinance 21-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 22-2024

Mr. Kuhlman introduced **ORDINANCE 22-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.09-8 “PERSONAL PROTECTIVE EQUIPMENT” TO THE CITY OF PERRYSBURG PERSONNEL CODE** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 22-2024 by number and title only. Mr. Kuhlman moved that Ordinance 22-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 23-2024

Mr. Kuhlman introduced **ORDINANCE 23-2024 AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE §266.15-2** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 23-2024 by number and title only.

Ordinance# 24-2024

Mr. Kuhlman introduced **ORDINANCE 24-2024 AN ORDINANCE REPEALING CODIFIED ORDINANCES §248.03 “VACATION” OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 32-2012 AND PASSED ON MARCH 6, 2012** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 24-2024 by number and title only. Mr. Kuhlman moved that Ordinance 24-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 25-2024

Mr. Kuhlman introduced **ORDINANCE 25-2024 AN ORDINANCE REPEALING CODIFIED ORDINANCES §250.03 “VACATION” OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 28-2005 AND PASSED ON MARCH 15, 2005** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 25-2024 by number and title only. Mr. Kuhlman moved that Ordinance 25-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Ordinance# 26-2024

Mr. Kuhlman introduced **ORDINANCE 26-2024 AN ORDINANCE REPEALING**

CODIFIED ORDINANCES §252.03 “VACATIONS FOR DIRECTOR” OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 123-97 AND PASSED ON AUGUST 19, 1997 , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Ordinance 26-2024 by number and title only. Mr. Kuhlman moved that Ordinance 26-2024 be passed. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Public Utilities

No report.

Next meeting: Wednesday, April 24, 2024 at 6:30 p.m.

Service

No report.

Next meeting: Wednesday, April 24, 2024 at 5:30 p.m.

Resolution# 54-2024

Ms. Wellstein introduced **RESOLUTION 54-2024 A RESOLUTION AWARDDING A BID AND AGREEMENT TO GERKEN PAVING, INC. IN AN AMOUNT NOT TO EXCEED TWO MILLION THREE HUNDRED SIXTY-SIX THOUSAND FIVE HUNDRED FIFTY-EIGHT DOLLARS AND ZERO CENTS (\$2,366,558.00), FOR RESURFACING ON VARIOUS CITY STREETS; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 54-2024 by number and title only. Ms. Wellstein moved that Resolution 54-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 55-2024

Ms. Wellstein introduced **RESOLUTION 55-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH CSX TRANSPORTATION, INC. AT A COST NOT TO EXCEED SIXTEEN THOUSAND EIGHT HUNDRED EIGHTY-FIVE DOLLARS AND ZERO CENTS (\$16,885.00) FOR ENGINEERING WORK RELATED TO THE CONSTRUCTION OF THE WEST BOUNDARY MULTI USE PATH PROJECT; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 55-2024 by number and title only. Ms. Wellstein moved that Resolution 55-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 56-2024

Ms. Wellstein introduced **RESOLUTION 56-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH WEST ERIE REALTY SOLUTIONS, LTD. FOR RIGHT-OF-WAY**

ACQUISITION SERVICES FOR THE WEST BOUNDARY MULTI USE PATH PROJECT AT A COST NOT TO EXCEED SEVENTY-TWO THOUSAND THREE HUNDRED FIFTY DOLLARS AND ZERO CENTS (\$72,350.00); AND DECLARING AN EMERGENCY , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 56-2024 by number and title only. Ms. Wellstein moved that Resolution 56-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

OTHER BUSINESS

Mr. Fuller moved that City Council enter into Executive Session to consider the purchase of public property. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

City Council entered into Executive Session at 7:08 p.m.

Mr. Fuller requested that City Council return from Executive Session. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

City Council returned from Executive Session at 7:19 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:20 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor