

Minutes of Perrysburg City Council

Meeting Held April 2, 2024

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:41 p.m.

ROLL CALL

Present were Council Members Barry VanHoozen, Mark Weber, Kerry Wellstein, Rick Rettig, Tim McCarthy, and Cory Kuhlman (6). Council Member Kevin Fuller was not present. Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, and Amber Rathburn, Clerk of Council.

Mr. Weber made a motion to elect Mr. McCarthy to serve as President of Council for this meeting. Seconded by Mr. VanHoozen. Ayes: (6). Nays: (0).

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF MARCH 19, 2024

There being no objections to the minutes of the City Council meeting held on March 19, 2024, the minutes were approved. Ayes: (6). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Deborah Born, 125 East Front Street, stated that the historic downtown should not be developed and that we will lose our historic designation. She added that we should put the money into the water treatment plant. Mr. Kuhlman asked Mayor Mackin if Administration wants to get rid of the historic district or if there is any indication we will lose our historic designation. Mayor Mackin confirmed that neither of those statements are true. We will not be losing our historic designation and no one wants to get rid of the historic district.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin stated that the Solar Eclipse is occurring this coming Monday. Mr. Weber noted that 'Total Eclipse of the Burg' will be this Saturday, April 6, 2024 beginning at noon. Ms. Wellstein added that there will be a 'Glow Walk' from 7:00 p.m. until 9:00 p.m. on Saturday, so that everyone can shop and support the restaurants. Mayor Mackin commended Mr. Weber and a number of other volunteers for their hard work to make this event happen.

Mayor Mackin recognized the Perrysburg High School Orchestra for being National Champions, and they received a Police and Fire escort last Saturday.

City Administrator

Mr. Fawcett congratulated and welcomed the new Municipal Court Prosecutor.

Mr. Fawcett stated that safety forces are surging up for the Solar Eclipse. City employees in particular buildings will be working from home on Monday.

Finance Director

Ms. Rathburn stated that the Income Tax deadline is quickly approaching on April 15, 2024.

Law Director

Mr. Effler made the recommendation of Khaled Elwardany for the Municipal Court Prosecutor position. Mr. Kuhlman made a motion to approve Mr. Elwardany as the new Municipal Court Prosecutor. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

No report.

Next meeting: Tuesday, April 9, 2024 at 4:00 p.m.

Safety

Mr. VanHoozen gave his report of the March 25, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, April 22, 2024 at 4:30 p.m.

Resolution# 39-2024

Mr. VanHoozen introduced **RESOLUTION 39-2024 A RESOLUTION AUTHORIZING THE FIRE DIVISION TO PURSUE A FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) STAFFING FOR ADEQUATE FIRE AND EMERGENCY RESPONSE (SAFER) GRANT; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 39-2024 by number and title only. Mr. VanHoozen moved that Resolution 39-2024 be passed as an emergency measure. Seconded by

Mr. Rettig. Ayes: (6). Nays: (0).

Resolution# 40-2024

Mr. VanHoozen introduced **RESOLUTION 40-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH FLOCK SAFETY FOR THE LEASE AND INSTALLATION OF TEN (10) FALCON CAMERAS FOR THE POLICE DIVISION IN AN AMOUNT NOT TO EXCEED THIRTY-SIX THOUSAND FIVE HUNDRED DOLLARS (\$36,500.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 40-2024 by number and title only. Mr. VanHoozen moved that Resolution 40-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Recreation

No report.

Next meeting: Tuesday, May 14, 2024 at 5:00 p.m.

Planning & Zoning

Mr. McCarthy gave his report of the March 26, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, April 23, 2024 at 5:00 p.m.

Ordinance# 27-2024

Mr. McCarthy introduced **ORDINANCE 27-2024 AN ORDINANCE IMPOSING A MORATORIUM FOR A PERIOD OF 180 DAYS ON THE GRANTING OF ANY PERMIT ALLOWING RETAIL DISPENSARIES, CULTIVATORS, OR ANY PROCESSORS OF CANNABIS WITHIN THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 27-2024 by number and title only.

Personnel

Mr. Kuhlman gave his report of the March 26, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, April 23, 2024 at 4:00 p.m.

Ordinance# 17-2024

Mr. Kuhlman introduced **ORDINANCE 17-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-1 "VACATIONS" PREVIOUSLY ADOPTED THROUGH ORDINANCE 93-2003 ON JUNE 17, 2003**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber.

Ayes: (6). Nays: (0). The Clerk read Ordinance 17-2024 by number and title only.

Ordinance# 18-2024

Mr. Kuhlman introduced **ORDINANCE 18-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-2 “VACATION ELIGIBILITY” PREVIOUSLY ADOPTED THROUGH ORDINANCE 23-2022 ON APRIL 5, 2022** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 18-2024 by number and title only.

Ordinance# 19-2024

Mr. Kuhlman introduced **ORDINANCE 19-2024 AN ORDINANCE AMENDING CODIFIED ORDINANCE §266.08-3 “VACATION SCHEDULING” PREVIOUSLY ADOPTED THROUGH ORDINANCE 167-2006 ON AUGUST 1, 2006** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 19-2024 by number and title only.

Ordinance# 20-2024

Mr. Kuhlman introduced **ORDINANCE 20-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.08-4 “ANNUAL VACATION CARRY OVER OR CASH OUT” TO THE CITY OF PERRYSBURG PERSONNEL CODE** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 20-2024 by number and title only.

Ordinance# 21-2024

Mr. Kuhlman introduced **ORDINANCE 21-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.08-5 “VACATION PAY OUT UPON SEPARATION” TO THE CITY OF PERRYSBURG PERSONNEL CODE**, and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 21-2024 by number and title only.

Ordinance# 22-2024

Mr. Kuhlman introduced **ORDINANCE 22-2024 AN ORDINANCE ADDING CODIFIED ORDINANCE §266.09-8 “PERSONAL PROTECTIVE EQUIPMENT” TO THE CITY OF PERRYSBURG PERSONNEL CODE** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 22-2024 by number and title only. Mr. Kuhlman stated that they anticipate three readings on this.

Ordinance# 23-2024

Mr. Kuhlman introduced **ORDINANCE 23-2024 AN ORDINANCE AMENDING PERRYSBURG CODIFIED ORDINANCE §266.15-2** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 23-2024 by number and title only. Mr.

Kuhlman noted that in 2020, 77% of our annual budget was allocated to Personnel. He added that that has dropped to 70%, so more of the budget is able to be used for other projects, making him comfortable with wage increases and new positions coming on board.

Ordinance# 24-2024

Mr. Kuhlman introduced **ORDINANCE 24-2024 AN ORDINANCE REPEALING CODIFIED ORDINANCES §248.03 "VACATION" OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 32-2012 AND PASSED ON MARCH 6, 2012** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 24-2024 by number and title only.

Ordinance# 25-2024

Mr. Kuhlman introduced **ORDINANCE 25-2024 AN ORDINANCE REPEALING CODIFIED ORDINANCES §250.03 "VACATION" OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 28-2005 AND PASSED ON MARCH 15, 2005** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 25-2024 by number and title only.

Ordinance# 26-2024

Mr. Kuhlman introduced **ORDINANCE 26-2024 AN ORDINANCE REPEALING CODIFIED ORDINANCES §252.03 "VACATIONS FOR DIRECTOR" OF THE CITY OF PERRYSBURG CODIFIED ORDINANCES PREVIOUSLY ENACTED BY ORDINANCE 123-97 AND PASSED ON AUGUST 19, 1997** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Ordinance 26-2024 by number and title only.

Public Utilities

Mr. Rettig gave Mr. Fuller's report of the March 27, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, April 24, 2024 at 6:30 p.m.

Mr. McCarthy asked about the timeline on the water and sewer rate increases. He noted that there is a 23% increase in rates between January 1, 2024 and January 1, 2025. Mr. Rettig responded that we are playing catch up with the water and sewer rates. Mr. McCarthy asked Administration to work carefully with the consultants. Mr. Fawcett responded that Administration did push back on the consultants with the recommended increases.

Resolution# 41-2024

Mr. Rettig introduced **RESOLUTION 41-2024 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN**

AGREEMENT WITH JONES & HENRY, LTD FOR SANITARY PUMP STATION ASSESSMENT SERVICES AT A COST NOT TO EXCEED ONE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$100,000.00); AND DECLARING AND EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 41-2024 by number and title only. Mr. Rettig moved that Resolution 41-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 42-2024

Mr. Rettig introduced **RESOLUTION 42-2024 A RESOLUTION AMENDING RESOLUTION 107-2022 AND AUTHORIZING A CHANGE ORDER TO THE AGREEMENT WITH SYNAGRO CENTRAL, LLC. FOR BIOLSOLID MANAGEMENT SERVICES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 42-2024 by number and title only. Mr. Rettig moved that Resolution 42-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 43-2024

Mr. Rettig introduced **RESOLUTION 43-2024 A RESOLUTION RATIFYING CERTAIN WORK PERFORMED BY OHIO EXCAVATING AND AUTHORIZING A PAYMENT IN AN AMOUNT NOT TO EXCEED TWENTY-SIX THOUSAND SEVEN HUNDRED FIFTY-SEVEN DOLLARS AND FIFTY CENTS (\$26,757.50); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 43-2024 by number and title only. Mr. Rettig moved that Resolution 43-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Service

Ms. Wellstein gave her report of the March 27, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, April 24, 2024 at 5:30 p.m.

Resolution# 44-2024

Ms. Wellstein introduced **RESOLUTION 44-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH VERMEER FOR THE PURCHASE OF A VERMEER SC5528VP CUTTING SYSTEM FOR THE DEPARTMENT OF PUBLIC SERVICE IN AN AMOUNT NOT TO EXCEED SEVENTY-SIX THOUSAND FIVE HUNDRED FORTY-TWO DOLLARS AND ZERO CENTS (\$76,542.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by

Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 44-2024 by number and title only. Ms. Wellstein moved that Resolution 44-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 45-2024

Ms. Wellstein introduced **RESOLUTION 45-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH CENTURY EQUIPMENT FOR THE PURCHASE OF A TORO DINGO TX 1300 FOR THE DEPARTMENT OF PUBLIC SERVICE IN AN AMOUNT NOT TO EXCEED SIXTY-FIVE THOUSAND FOUR HUNDRED FIFTY-THREE DOLLARS AND TWENTY-ONE CENTS (\$65,453.21); AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 45-2024 by number and title only. Ms. Wellstein moved that Resolution 45-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 46-2024

Ms. Wellstein introduced **RESOLUTION 46-2024 A RESOLUTION AUTHORIZING THE AWARD OF THE BID AND AGREEMENT WITH AMERICAN ROADWAY LOGISTICS, INC. IN AN AMOUNT NOT TO EXCEED ONE HUNDRED THIRTY-TWO THOUSAND ONE HUNDRED TWENTY-THREE DOLLARS AND TWENTY CENTS (\$132,123.20), FOR THE 2024 PAVEMENT MARKING PROJECT; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 46-2024 by number and title only. Ms. Wellstein moved that Resolution 46-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 47-2024

Ms. Wellstein introduced **RESOLUTION 47-2024 A RESOLUTION AWARDED A BID AND AGREEMENT WITH M&M FOAMWORKS, LLC NOT TO EXCEED TWO HUNDRED THOUSAND DOLLARS (\$200,00.00) FOR THE 2024 SIDEWALK PROGRAM; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 47-2024 by number and title only. Ms. Wellstein moved that Resolution 47-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

Resolution# 48-2024

Ms. Wellstein introduced **RESOLUTION 48-2024 A RESOLUTION RATIFYING THE LPA FEDERAL LOCAL-LET PROJECT AGREEMENT FOR THE CONSTRUCTION OF PHASE 3 OF THE MAUMEE RIVER MULTI USE PATH, ODOT PID 109388 AND AUTHORIZING AMENDMENT NO. 1 TO SAID AGREEMENT; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by

number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 48-2024 by number and title only. Ms. Wellstein moved that Resolution 48-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

OTHER BUSINESS

Request an Executive Session to consider the compensation of public employees.

Mr. McCarthy requested that City Council enter into Executive Session to consider the compensation of public employees. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

City Council entered into Executive Session at 7:47 p.m.

Mr. Kuhlman requested that City Council return from Executive Session. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

City Council returned from Executive Session at 7:57 p.m.

Mr. Kuhlman introduced **ORDINANCE 28-2024 AN ORDINANCE AUTHORIZING THE CITY OF PERRYSBURG TO ENTER INTO AN AGREEMENT WITH THE PERRYSBURG MUNICIPAL EMPLOYEES ASSOCIATION (PMEA); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (6). Nays: (0). The Clerk read Ordinance 28-2024 by number and title only. Mr. Kuhlman moved that Ordinance 28-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Mr. Kuhlman noted that it is an emergency measure as an act of good faith. He added that all of this work was done internally, which saved the tax payers a significant amount of outside council. Ayes: (6). Nays: (0).

ADJOURNMENT

There being no further business, the meeting adjourned at 7:59 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor