

## **Minutes of Perrysburg Architectural Review Committee**

**Meeting Held March 25, 2024**

### **CALL TO ORDER - 11:30 A.M.**

The Levis Commons ARC meeting was called to order at 11:30 a.m. by Planning & Zoning Administrator, Brody Walters.

### **ROLL CALL**

Committee members present were Mark Easterling, Holly Kerns, Rita Nelson, and Brody Walters (4).

### **NEW BUSINESS**

#### **SIGNAGE & AWNINGS - THE PINK COTTAGE**

The Levis Commons ARC agreed 4-0 to un-table the Signage & Awnings for The Pink Cottage at 4105 Chappel Drive. Mr. Walters noted that the building owner and business owner had previously already replaced the old blue awnings with black awnings without gaining ARC approval before installation. He added that the owners of The Pink Cottage are now proposing to remove the black awning altogether at the storefront entrance and keeping the black awnings elsewhere along the sides of the building. Mr. Walters noted that removing the awning at the entrance provides a clean, tall, vertical element and Mr. Easterling and Ms. Kerns agreed that they are in favor of removing the awning at the entrance. Ms. Nelson asked if the entrance awning cover would protect the store from the sun and heat. There was a brief discussion about the portion of "Pink Cottage" not being centered on the facade, and Ms. Nelson said that she is not a fan of the pink font on the sign. Mr. Walters noted that the window graphics shown on the proposal also exceed the percentages allowed by code.

Mr. Walters moved to grant conditional approval of the Signage as submitted for The Pink Cottage at 4105 Chappel Drive, with the condition that the portion of "Pink Cottage" be centered on the facade for a consistent arch. Seconded by Mr. Easterling. Ayes: Easterling, Kerns, and Walters (3). Nays: Nelson (1).

The Levis Commons ARC agreed 4-0 to grant conditional approval of the Awnings as submitted for The Pink Cottage at 4105 Chappel Drive, with the condition that the black awning be removed at the entrance of the storefront, and the black awnings installed elsewhere on the building remain.

Ms. Kerns noted that an uptight would be nice towards the "Lilly Pulitzer" portion of the signage.

**OTHER BUSINESS**

None.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 11:40 a.m.

Respectfully submitted,

Heather Alfaro  
Recording Secretary

The next meeting is scheduled for April 17, 2024, at 10:00 a.m.