Minutes of Perrysburg Service Committee

Meeting Held March 27, 2024

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Committee Member Mark Weber.

ROLL CALL

Committee Members present were Kevin Fuller and Mark Weber. Chairperson Kerry Wellstein was not present. Also present were Joe Fawcett, City Administrator, Rob Ross, Director of Public Service, Brian Thomas, City Engineer, and Daniel Ledyard, Urban Forester.

CITIZEN'S CONCERNS

None.

APPROVAL OF 2/21/24 MEETING MINUTES

There being no objections, the minutes of the February 21, 2024 meeting were approved 2-0.

REQUESTS FOR PURCHASES

Stump Grinder/Cutting System

Mr. Ross explained that the Department of Public Service is in need of a higher capacity stump grinder in order to reduce the need to outsource stump grinding of larger trees. Perrysburg is a member of Sourcewell, a national cooperative group for purchasing contracts, and under this contract, the quote for a Vermeer SC5528VP Cutting System is $76,542.00. Mr. Weber asked if this was in the budget and Mr. Ross responded that it was. Mr. Weber asked about the reasoning of the emergency measure. Mr. Ross responded that availability is limited and they are also already in season where they could be grinding stumps. There being no objections, this is being forwarded 2-0 to City Council.

Toro Dingo with Attachments

Mr. Ross explained that the Department of Public Service is in need of a new multi-use vehicle for use during tree removal, storm damage, landscaping, and other various vital functions. Under the Sourcewell contract, the quote for a Toro Dingo TX 1300 is $65,453.21. There being no objections, this is being forwarded 2-0 to City Council.

2024 RESURFACING BID OPENING

Mr. Thomas explained that this is for the annual resurfacing. The City solicited general contractor bids for pavement resurfacing on various streets throughout the City. The

City received three bids and the bid received from Gerken Paving, Inc. provided the lowest and best bid for the proposed work, and they have the equipment, expertise, personnel, and knowledge to perform the required work. Mr. Thomas noted that they have had no issues with Gerken and that they do excellent work. The cost for this project is $2,274,577.71, with a requested contingency of $91,980.29, for a total not to exceed of $2,366,558.00. Mr. Thomas is asking this to be an emergency because the bid award is only valid for sixty days. There being no objections, this is being forwarded 2-0 to City Council that will be held on April 16, 2024 after appropriation changes are taken to Finance Committee.

2024 PAVEMENT MARKING BID OPENING

Mr. Thomas explained that this is for an agreement with American Roadway Logistics, Inc. to paint or otherwise mark certain pavement within the City in order to provide for traffic direction and other information. The cost for the project is $120,112.00, with Mr. Thomas requesting a ten percent contingency, for a total not to exceed $132,123.20. Mr. Ross noted that to reduce the cost, Service may do some crosswalks by the schools, as time allows, and American Roadway is okay with that. There being no objections, this is being forwarded 2-0 to City Council.

2024 SIDEWALK PROGRAM BID OPENING

Mr. Thomas explained that M&M Foamworks, LLC provided the only bid for the proposed work. They have supplied a pricing schedule for lifting, grinding, and removal and replacement. Mr. Thomas stated that due to the amount of work and the amount of sidewalk in the City, M&M Foamworks will provide these services on an as-needed basis until the allotted project amount has been exhausted. The Resolution would award the bid to M&M Foamworks, LLC and would not exceed $200,000.00 for the 2024 Sidewalk Program.

Mr. Weber asked if there were any issues with the work they have done the past three years. Mr. Ross responded that there is a lifetime guarantee with M&M Foamworks. Mr. Fuller asked about expanding this project, especially if it can help with accessibility throughout the City. Mr. Thomas responded that the Active Transportation Plan should help to fill in those gaps. Mr. Fawcett noted that this program is comprehensive because street trees and sewer lines are a factor. Mr. Ledyard added that some of the trees were planted years ago and they are working to get street trees more centrally located in the City's right-of-way. There being no objections, this is being forwarded 2-0 to City Council.

WOO SR 25 21.28 W BOUNDARY MUP (PID 117684)

Mr. Thomas explained that the Department of Public Service has found it necessary to continue with the right-of-way plans for the West Boundary Multi Use Path, which includes a crossing of the CSX railroad tracks. CSX required that the City enter into an agreement whereby the City pays CSX for all costs and expenses incurred by CSX in connection with the engineering work. The cost is not to exceed $16,885.00. There being no objections, this is being forwarded 2-0 to City Council that will be held on April

16, 2024 after appropriation changes are taken to Finance Committee.

Mr. Thomas also explained that the Department of Public Service has found it necessary to continue with the right-of-way plans and acquisition for the West Boundary Multi Use Path. The City received a proposal from West Erie Realty Solutions, Ltd. for acquisition services for this project, which includes composition of title reports, appraisals, and recording fees. The total price for these services is $72,350.00. There being no objections, this is being forwarded 2-0 to City Council that will be held on April 16, 2024 after appropriation changes are taken to Finance Committee.

MAUMEE RIVER MUP PHASE 3

Mr. Thomas explained that the City had entered into an agreement in 2022 with ODOT for the construction of Phase 3 of the Maumee River Multi Use Path, which is a transportation project eligible for Federal funding. In coordination with ODOT, the City serves as the Local Public Agency on the construction of Phase 4 of the Maumee River MUP. The original agreement had a placeholder for the maximum funding cap for the project, due to the fact that Phase 4 of the project was yet to be completed. Mr. Thomas stated that this Resolution is to ratify the LPA Federal Local-Let Project agreement. Mr. Weber asked if there were any portions of the Phase 3 section that had been eroded from the river resulting in less right-of-way. Mr. Thomas confirmed that width of the right-of-way is adequate throughout the project. The new funding cap for the project will be $163,120.00. There being no objections, this is being forwarded 2-0 to City Council.

ACTIVE TRANSPORTATION PLAN PUBLIC WORKSHOP #1 UPDATE

Mr. Thomas stated that they had the first Active Transportation Plan public workshop last Wednesday. They had about fifty people in attendance and received a lot of good feedback from the community. The plan will identify a list of recommended projects, policies, and programs to make it easier to walk, bike, and roll around the City.

2024 COURTHOUSE ROOF REPLACEMENT UPDATE

Mr. Thomas gave an update on the courthouse roof replacement project. They are currently bidding and bids are due by this Friday.

OTHER BUSINESS

Mr. Fuller noted that there is still interest by residents in private funding for a skate park. This will be discussed at the Recreation Committee, but it encompasses many Committees in reality.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:18 p.m.

Respectfully submitted,

Kerry Wellstein, Chairperson
Service Committee

Next meeting: Wednesday, April 24, 2024 at 5:30 p.m.