

## **Minutes of Perrysburg City Council**

**Meeting Held March 5, 2024**

### **CALL TO ORDER - 6:30 PM**

Mayor Mackin called the meeting to order at 6:46 p.m.

### **ROLL CALL**

Present were Council Members Kerry Wellstein, Mark Weber, Kevin Fuller, Rick Rettig, Cory Kuhlman, and Tim McCarthy (6). Council Member Barry VanHoozen was not present. Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, Amber Rathburn, Clerk of Council, Patrick Jones, Police Chief, and Brody Walters, Planning and Zoning Administrator.

### **PLEDGE OF ALLEGIANCE**

### **MINUTES OF COUNCIL MEETING OF FEBRUARY 20, 2024**

There being no objections to the minutes of the City Council meeting held on February 20, 2024, the minutes were approved. Ayes: (6). Nays: (0).

### **SPECIAL REPORTS**

None.

### **LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS**

Deborah Born, 125 East Front Street, has been told that a group of non-resident developers are pushing Administrators to replace downtown with a Disneyland type entertainment district.

### **ADMINISTRATIVE REPORTS**

#### **Mayor**

Mayor Mackin introduced Andy Snyder, who is the City's new IT Manager. Mr. Snyder is very excited and appreciative for this opportunity. It is his second day on the job.

**Request a Motion to approve the reappointment of Kimberlee Hertzfeld to serve as the City of Perrysburg Representative on the Wood County Board of Health. This is for a five-year term that expires on 03/14/2029.**

Mayor Mackin requested a motion to approve the reappointment of Kimberlee Hertzfeld to serve as the City of Perrysburg Representative on the Wood County Board of Health. Mr. Fuller made a motion to approve Ms. Hertzfeld. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

**Request a Motion to approve the appointment of Jan Materni to serve on the Historic Landmarks Commission. This is for a vacancy that expires on December 31, 2026. Jan's application was reviewed by the Planning & Zoning Committee on February 27, 2024 and they unanimously voted to send her appointment**

forward to City Council for confirmation.

Mayor Mackin requested a motion to approve the appointment of Jan Materni to serve on the Historic Landmarks Commission. Mr. McCarthy made a motion to approve Ms. Materni. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

Request a Motion to establish an Advisory Committee for the City of Perrysburg Downtown Revitalization Project.

Mayor Mackin requested a motion to establish an Advisory Committee for the City of Perrysburg Downtown Revitalization Project. Mr. Weber made a motion to establish an Advisory Committee. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

Request a Motion to approve the appointment of the following individuals as voting members of the Advisory Committee for the City of Perrysburg Downtown Revitalization Project:

1. Tony Bilancini (Business Owner – Restaurant)
2. Kim Dane (Citizen)
3. Angel Elden (Business Owner)
4. Judy Hagen (Citizen)
5. Trish Jambor (Business Owner – Restaurant/Coffee)
6. Judy Lang (Country Garden Club)
7. Meig McIntyre (Business Owner)
8. John Meier (Historic Landmarks Commission)
9. Craig Pickerel (Business Owner)
10. Becky Williams (Planning Commission/Citizen)

Mayor Mackin requested a motion to approve the appointment of the individuals as voting members of the Advisory Committee: Tony Bilancini, Kim Dane, Angel Elden, Judy Hagen, Trish Jambor, Judy Lang, Meig McIntyre, John Meier, Craig Pickerel, and Becky Williams. Mr. Fuller made a motion to approve those recommendations. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

Mayor Mackin is excited about the project and to have local community members involved in the process.

### **City Administrator**

Mr. Fawcett thanked the individuals volunteering to serve on the Advisory Committee. He welcomed Andy Snyder and is very glad that he is here.

### **Finance Director**

No report.

### **Law Director**

No report.

### **PRESIDENT OF COUNCIL REPORT**

No report.

### **COMMITTEE REPORTS**

## **Finance & Economic Development**

No report.

Next meeting: Tuesday, March 12, 2024 at 4:00 p.m.

## **Safety**

Mr. Rettig gave Mr. VanHoozen's report of the February 26, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Monday, March 25, 2024 at 4:30 p.m.

## **Resolution# 29-2024**

Mr. Rettig introduced **RESOLUTION 29-2024 A RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH ATLAS CLEANING SERVICES TO PROVIDE REGULAR CLEANING SERVICES FOR THE PERRYSBURG POLICE DIVISION BUILDING IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND NINE HUNDRED DOLLARS AND ZERO CENTS (\$42,900.00)**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 29-2024 by number and title only. Mr. Rettig moved that Resolution 29-2024 be passed. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

## **Resolution# 30-2024**

Mr. Rettig introduced **RESOLUTION 30-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURCHASE OF TURNOUT GEAR FOR THE PERRYSBURG FIRE DIVISION IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$33,975.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 30-2024 by number and title only. Mr. Rettig moved that Resolution 30-2024 be passed as an emergency measure. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

## **Resolution# 31-2024**

Mr. Rettig introduced **RESOLUTION 31-2024 A RESOLUTION AUTHORIZING THE CITY OF PERRYSBURG TO ESTABLISH EMERGENCY RESPONSE CORRIDORS TO ALLOW FOR UNIMPEDED EMERGENCY VEHICLE ACCESS THROUGHOUT THE LOCAL STREET NETWORKS DURING THE 2024 SOLAR ECLIPSE EVENT; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Fuller. Ayes: (6). Nays: (0). The Clerk read Resolution 31-2024 by number and title only. Mr. Rettig moved that Resolution 31-2024 be passed as an emergency measure. Seconded by Mr. Fuller. Ayes: (6). Nays: (0).

## **Recreation**

No report.

Next meeting: Tuesday, March 12, 2024 at 5:00 p.m.

## **Planning & Zoning**

Mr. McCarthy gave his report of the February 27, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 26, 2024 at 5:00 p.m.

## **Ordinance# 13-2024**

Mr. McCarthy introduced **ORDINANCE 13-2024 AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO ST. TIMOTHY'S EPISCOPAL CHURCH FOR THE CONVERSION OF THE RECTORY RESIDENCE INTO AN ACCESSORY STRUCTURE FOR THE CHURCH'S CLOTHING DONATION AND RE-PURPOSE PROGRAM; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0). The Clerk read Ordinance 13-2024 by number and title only. Mr. McCarthy moved that Ordinance 13-2024 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (6). Nays: (0).

## **Personnel**

Mr. Kuhlman gave his report of the February 27, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 26, 2024 at 4:00 p.m.

## **Public Utilities**

Mr. Fuller gave his report of the February 21, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Fuller thanked the employees from Public Utilities, Police, and Fire that mobilized in a moment's notice when the water main broke.

Next meeting: Wednesday, March 27, 2024 at 5:30 p.m.

## **Resolution# 32-2024**

Mr. Fuller introduced **RESOLUTION 32-2024 A RESOLUTION DECLARING A 2005 FORD F250 SUPER DUTY CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings.

Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 32-2024 by number and title only. Mr. Fuller moved that Resolution 32-2024 be passed as an emergency measure. Seconded by Rettig. Ayes: (6). Nays: (0).

#### **Resolution# 33-2024**

Mr. Fuller introduced **RESOLUTION 33-2024 A RESOLUTION DECLARING A 2005 INTERNATIONAL 4300-DT 466 CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (6). Nays: (0). The Clerk read Resolution 33-2024 by number and title only. Mr. Fuller moved that Resolution 33-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Ayes: (6). Nays: (0).

#### **Service**

Ms. Wellstein gave her report of the February 21, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, March 20, 2024 at 5:30 p.m.

#### **Resolution# 34-2024**

Ms. Wellstein introduced **RESOLUTION 34-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG AUTOMALL IN AN AMOUNT NOT TO EXCEED SIXTY-ONE THOUSAND EIGHT HUNDRED TWENTY-TWO DOLLARS AND FIFTY CENTS (\$61,822.50) FOR THE PURCHASE OF A 2024 GMC SIERRA 2500HD MECHANICS TRUCK FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 34-2024 by number and title only. Ms. Wellstein moved that Resolution 34-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

#### **Resolution# 35-2024**

Ms. Wellstein introduced **RESOLUTION 35-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH CLARKE MOSQUITO CONTROL PRODUCTS IN AN AMOUNT NOT TO EXCEED FIFTY-EIGHT THOUSAND FIVE HUNDRED TWENTY DOLLARS AND ZERO CENTS (\$58,520.00) FOR THE PURCHASE OF MOSQUITO INSECTICIDE FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 35-2024 by number and title only. Ms. Wellstein moved that Resolution 35-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

### **Resolution# 36-2024**

Ms. Wellstein introduced **RESOLUTION 36-2024 A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH BAUMANN FORD OREGON, LLC IN AN AMOUNT NOT TO EXCEED FORTY-EIGHT THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$48,470.00) FOR THE PURCHASE OF A 2023 FORD TRANSIT-250 CARGO VAN FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 36-2024 by number and title only. Ms. Wellstein moved that Resolution 36-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

### **Resolution# 37-2024**

Ms. Wellstein introduced **RESOLUTION 37-2024 A RESOLUTION AUTHORIZING A TWO-YEAR AGREEMENT WITH ACE DIVERSIFIED SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED NINETY DOLLARS AND ZERO CENTS (\$30,690.00) FOR THE RENTAL AND SERVICING OF PORTA-JONS THROUGHOUT THE CITY AND FOR SPECIAL EVENTS**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (6). Nays: (0). The Clerk read Resolution 37-2024 by number and title only. Ms. Wellstein moved that Resolution 37-2024 be passed. Seconded by Mr. Weber. Ayes: (6). Nays: (0).

### **OTHER BUSINESS**

Mr. Kuhlman asked if 'exhibits' are posted online before the City Council meeting. Mr. Effler responded that everything is posted on the City's website in the packet, including legislation and exhibits. Mr. Kuhlman suggested a qr code, so that those attending the meetings could find the documents on the City's website. Ms. Rathburn responded that they have actually started looking into that.

#### **Request an Executive Session to consider the compensation of public employees.**

Mr. Kuhlman made a motion to enter into Executive Session to consider the compensation of public employees. Seconded by Mr. Fuller. Ayes: Fuller, Kuhlman, McCarthy, Rettig, Weber, Wellstein (6). Nays: (0).

City Council entered Executive Session at 7:31 p.m.

Mr. Kuhlman made a motion to return from Executive Session. Seconded by Mr. Weber. Ayes: Kuhlman, Rettig, Weber, Wellstein, Fuller (5). Nays: (0).

City Council returned from Executive Session at 7:49 p.m.

Mr. Kuhlman introduced **ORDINANCE 14-2024 AUTHORIZING THE CITY OF PERRYSBURG TO ENTER INTO AN AGREEMENT WITH THE OHIO**

**PATROLMEN'S BENEVOLENT ASSOCIATION (SERGEANT'S UNIT) AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (5). Nays: (0). The Clerk read Ordinance 14-2024 by number and title only. Mr. Kuhlman moved that Ordinance 14-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (5). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 15-2024 AUTHORIZING THE CITY OF PERRYSBURG TO ENTER INTO AN AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION (PATROL OFFICER'S UNIT) AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (5). Nays: (0). The Clerk read Ordinance 15-2024 by number and title only. Mr. Kuhlman moved that Ordinance 15-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (5). Nays: (0).

Mr. Kuhlman introduced **ORDINANCE 16-2024 AUTHORIZING THE CITY OF PERRYSBURG TO ENTER INTO AN AGREEMENT WITH THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION (COMMUNICATION OFFICERS, ANIMAL CONTROL OFFICER, AND RECORDS CLERKS' UNIT) AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (5). Nays: (0). The Clerk read Ordinance 16-2024 by number and title only. Mr. Kuhlman moved that Ordinance 16-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (5). Nays: (0).

## **ADJOURNMENT**

There being no further business, the meeting adjourned at 7:52 p.m.

Respectfully submitted,

Amber Rathburn  
Clerk of Council

Thomas G. Mackin  
Mayor