

Minutes of Perrysburg City Council

Meeting Held February 20, 2024

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:31 p.m.

ROLL CALL

Present were Council Members Barry VanHoozen, Kerry Wellstein, Mark Weber, Kevin Fuller, Rick Rettig, Cory Kuhlman, and Tim McCarthy (7). Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF FEBRUARY 6, 2024

There being no objections to the minutes of the City Council meeting held on February 6, 2024, the minutes were approved. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Rick Ruffner, Owner of O-Deer Diner, has received zoning code violations and said that he is being asked to remove his shed. He noted that there are over two hundred businesses in Perrysburg with a shed or trailer on their property. Mayor Mackin stated that he understands his frustrations and this will be discussed at the Planning and Zoning Committee.

Deborah Born, 125 East Front Street, asked why the TMACOG grant money has not been returned. Mayor Mackin responded that they will be returning the funds back to TMACOG.

Melissa Martorana, 479 Timber Ridge Court, stated that someone was digging in her backyard at 6:30 a.m. one morning, with no badge, and they did not speak English. They had received no notice and this caused her to have to reschedule ten patients that day, as she works from home. Ms. Martorana stated that she has a broken sprinkler. Mayor Mackin said that he is sympathetic, as the lack of notice is below par.

Veronica Falter, 1993 Lexington Drive, stated that she is deeply concerned about the crew doing work for OmniFiber that was non-English speaking and she did not like not being informed. She appreciates Councilmembers listening about all of the roundabout concerns.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin moved to appoint Mr. Fuller to serve on the TMACOG board. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

City Administrator

Mr. Fawcett thanked the Perrysburg police and fire crews for their quick response when a properly marked gas line was hit on Friday. A contractor from a fiber optic directional boring company hit the gas line at Deer Run and Fox Run, which resulted in the evacuation of six residences in that area. He also thanked the Department of Public Utilities for the work their crews did to repair the water main break at Harbor Town Boulevard.

Finance Director

No report.

Law Director

No report.

PRESIDENT OF COUNCIL REPORT

No report.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the February 13, 2024 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Tuesday, March 12, 2024 at 4:00 p.m.

Resolution# 19-2024

Mr. Weber introduced **RESOLUTION 19-2024 A RESOLUTION AMENDING RESOLUTION 139-2023 AND AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH CLARK SCHAEFER HACKETT BUSINESS ADVISORS NOT TO EXCEED THIRTY-TWO THOUSAND FOUR HUNDRED DOLLARS AND ZERO CENTS (\$32,400.00) FOR THE 2023 SINGLE AUDIT; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 19-2024 by number and title only. Mr. Weber moved that Resolution 19-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Mr. Rettig made a motion to correct the dollar amount in the resolution title to be thirty-two thousand four hundred dollars and zero cents. Seconded by Mr. Weber. Ayes: (7). Nays: (0). Vote on Resolution 19-2024 as amended. Ayes: (7). Nays: (0).

Resolution# 20-2024

Mr. Weber introduced **RESOLUTION 20-2024 A RESOLUTION AUTHORIZING AN**

AGREEMENT WITH AMERICAN FIREWORKS COMPANY TO PRESENT THE PERRYSBURG-MAUMEE 2024 FIREWORKS DISPLAY AT A COST TO THE CITY NOT TO EXCEED TWENTY-FOUR THOUSAND THREE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$24,375.00); AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 20-2024 by number and title only. Mr. Weber moved that Resolution 20-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 21-2024

Mr. Weber introduced **RESOLUTION 21-2024 A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF FORTY-TWO THOUSAND ONE HUNDRED NINETY-THREE DOLLARS AND NINETY-THREE CENTS (\$42,193.93), AS ATTACHED IN EXHIBIT A, FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 21-2024 by number and title only. Mr. Weber moved that Resolution 21-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 22-2024

Mr. Weber introduced **RESOLUTION 22-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH REVELLE LTD IN AN AMOUNT NOT TO EXCEED FORTY THOUSAND DOLLARS AND ZERO CENTS (\$40,000.00) TO PROVIDE ECONOMIC DEVELOPMENT AND PLANNING SERVICES TO THE CITY OF PERRYSBURG**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0). The Clerk read Resolution 22-2024 by number and title only. Mr. Weber moved that Resolution 22-2024 be passed. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

Resolution# 23-2024

Mr. Weber introduced **RESOLUTION 23-2024 A RESOLUTION DECLARING IT NECESSARY TO PROVIDE FOR THE REMOVAL AND SPECIAL TREATMENT OF SHADE TREES AND CONTROLLING THE BLIGHT AND DISEASE OF SAME AND FOR PLANTING, MAINTAINING, TRIMMING AND REMOVING SHADE TREES IN AND ALONG THE STREETS AND WITHIN PUBLIC RIGHTS-OF-WAY OF THE CITY OF PERRYSBURG**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0). The Clerk read Resolution 23-2024 by number and title only. Mr. Weber moved that Resolution 23-2024 be passed. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

Ordinance# 10-2024

Mr. Weber introduced **ORDINANCE 10-2024 AN ORDINANCE AMENDING ORDINANCE 33-2023 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2024; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 10-2024 by number and title only. Mr. Weber moved that Ordinance 10-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Ordinance# 11-2024

Mr. Weber introduced **ORDINANCE 11-2024 AN ORDINANCE AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO A PURCHASE AND SALE AGREEMENT FOR THE PURCHASE OF REAL PROPERTY FOR MUNICIPAL PURPOSES AT A PRICE NOT TO EXCEED THREE MILLION NINE HUNDRED THOUSAND DOLLARS AND ZERO CENTS (\$3,900,000.00); AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0). The Clerk read Ordinance 11-2024 by number and title only. Mr. Weber moved that Ordinance 11-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Mr. Fawcett explained that the building projects for the Municipal Building, Police Building and Department of Public Utilities could have cost \$70 million and he is looking forward to realizing savings. The gave thanks to Mercy for reaching out to the City with this opportunity. Mr. Kuhlman noted that this is adjacent to City owned property and a huge win for Perrysburg. Mr. Weber added that the building is already ADA compliant and will be easier for the public to utilize. Ayes: (7). Nays: (0).

Ordinance# 12-2024

Mr. Weber introduced **ORDINANCE 12-2024 PROVIDING FOR THE ISSUANCE AND SALE OF NOTES IN THE MAXIMUM PRINCIPAL AMOUNT OF \$4,000,000 IN ANTICIPATION OF THE ISSUANCE OF BONDS FOR THE PURPOSE OF PAYING THE COSTS OF THE ACQUISITION OF AN EXISTING OFFICE BUILDING LOCATED IN THE CITY AT 28442 E. RIVER ROAD, TOGETHER WITH ALL NECESSARY APPURTENANCES THERETO, AND ACQUIRING REAL PROPERTY AND INTERESTS THEREIN IN CONNECTION THEREWITH, AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 12-2024 by number and title only. Mr. Weber moved that Ordinance 12-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Safety

No report.

Next meeting: Monday, February 26, 2024 at 4:30 p.m.

Recreation

No report.

Next meeting: Tuesday, March 12, 2024 at 5:00 p.m.

Planning & Zoning

No report.

Next meeting: Tuesday, February 27, 2024 at 5:00 p.m.

Personnel

No report.

Next meeting: Tuesday, February 27, 2024 at 4:00 p.m.

Resolution# 24-2024

Mr. Kuhlman introduced **RESOLUTION 24-2024 A RESOLUTION AUTHORIZING THE MAYOR TO APPOINT CERTAIN EMPLOYEES INTO INTERIM/ACTING POSITIONS WITHIN THE CITY; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 24-2024 by number and title only. Mr. Kuhlman moved that Resolution 24-2024 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Public Utilities

No report.

Next meeting: Wednesday, February 21, 2024 at 6:30 p.m.

Resolution# 25-2024

Mr. Fuller introduced **RESOLUTION 25-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH COVENTRY GLENN, LLC TO CONSTRUCT OVER-SIZED SANITARY SEWER INFRASTRUCTURE AT THE PROPOSED COVENTRY POINTE; AND DECLARING AN EMERGENCY**, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Rettig. Ayes: (7). Nays: (0). The Clerk read Resolution 25-2024 by number and title only. Mr. Fuller moved that Resolution 25-2024 be passed as an emergency measure. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

Service

No report.

Next meeting: Wednesday, February 21, 2024 at 5:30 p.m.

Resolution# 18-2024

Ms. Wellstein introduced **RESOLUTION 18-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH THE EDGE GROUP, INC. FOR PROFESSIONAL SERVICES TO CREATE A FINAL DESIGN OF IMPROVEMENTS FOR THE DOWNTOWN STREETScape PROJECT IN AN AMOUNT NOT TO EXCEED THREE HUNDRED FORTY-ONE THOUSAND FIVE HUNDRED DOLLARS AND ZERO CENTS**

(\$341,500.00); AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the third reading. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 18-2024 by number and title only. Ms. Wellstein moved that Resolution 18-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ms. Wellstein stated that she will recuse herself from any legislation regarding the downtown improvement project. Ms. Wellstein abstained. Ayes: VanHoozen, Weber, Fuller, McCarthy, Kuhlman, Rettig (6). Nays: (0).

Resolution# 26-2024

Ms. Wellstein introduced **RESOLUTION 26-2024 A RESOLUTION AUTHORIZING AN AGREEMENT WITH DGL CONSULTING ENGINEERS, LLC FOR RIGHT-OF-WAY PLANS FOR THE WEST BOUNDARY MULTI USE PATH AT A COST NOT TO EXCEED EIGHTY THOUSAND DOLLARS (\$42,639.00); AND DECLARING AN**

EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 26-2024 by number and title only. Ms. Wellstein moved that Resolution 26-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 27-2024

Ms. Wellstein introduced **RESOLUTION 27-2024 A RESOLUTION AMENDING RESOLUTION 38-2023 AND AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF PERRYSBURG AND PERRYSBURG TOWNSHIP FOR THE RESURFACING OF LAKE VUE DRIVE IN AN AMOUNT NOT TO EXCEED FIFTY-EIGHT THOUSAND FOUR HUNDRED FORTY-EIGHT DOLLARS AND THIRTY-FIVE CENTS (\$58,448.35)**

AND DECLARING AN EMERGENCY, and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 27-2024 by number and title only. Ms. Wellstein moved that Resolution 27-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Resolution# 28-2024

Ms. Wellstein introduced **RESOLUTION 28-2024 A RESOLUTION RATIFYING CERTAIN WORK PERFORMED AND AUTHORIZING A CHANGE ORDER IN CONNECTION WITH THE 2023 ROAD RESURFACING MATERIAL TESTING AGREEMENT WITH CT CONSULTANTS, INC. IN AN AMOUNT NOT TO EXCEED TWENTY-EIGHT THOUSAND ONE HUNDRED SIXTY-THREE DOLLARS AND FIFTY**

CENTS (\$28,163.50); AND DECLARING AN EMERGENCY , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Weber. Ayes: (7). Nays: (0). The Clerk read Resolution 28-2024 by number and title only. Ms. Wellstein moved that Resolution 28-2024 be passed as an emergency measure. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

OTHER BUSINESS

Mr. Fuller requested to enter Executive Session to discuss pending court action. Seconded by Mr. Rettig. Ayes: (7). Nays: (0).

City Council entered Executive Session at 7:24 p.m.

Mr. Weber made a motion to return from Executive Session. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

City Council returned from Executive Session at 7:30 p.m.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:31 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor