



**CITY OF PERRYSBURG
CITY COUNCIL
AGENDA**

March 5, 2024

1. Call to Order - 6:30 PM
2. Roll Call
3. Pledge of Allegiance
4. Minutes of Council Meeting of February 20, 2024
5. Special Reports
6. Letters, Communications, and Citizens Communications
7. Administrative Reports

a. Mayor

Request a Motion to approve the reappointment of Kimberlee Hertzfeld to serve as the City of Perrysburg Representative on the Wood County Board of Health. This is for a five-year term that expires on 03/14/2029.

Request a Motion to approve the appointment of Jan Materni to serve on the Historic Landmarks Commission. This is for a vacancy that expires on December 31, 2026. Jan's application was reviewed by the Planning & Zoning Committee on February 27, 2024 and they unanimously voted to send her appointment forward to City Council for confirmation.

Request a Motion to establish an Advisory Committee for the City of Perrysburg Downtown Revitalization Project.

Request a Motion to approve the appointment of the following individuals as voting members of the Advisory Committee for the City of Perrysburg Downtown Revitalization Project:

1. Tony Bilancini (Business Owner – Restaurant)
2. Kim Dane (Citizen)
3. Angel Elden (Business Owner)
4. Judy Hagen (Citizen)
5. Trish Jambor (Business Owner – Restaurant/Coffee)
6. Judy Lang (Country Garden Club)
7. Meig McIntyre (Business Owner)
8. John Meier (Historic Landmarks Commission)
9. Craig Pickerel (Business Owner)
10. Becky Williams (Planning Commission/Citizen)

b. City Administrator

c. Finance Director

d. Law Director

8. President of Council Report
9. Committee Reports

a. Finance & Economic Development

b. Safety

Resolution# 29-2024

A RESOLUTION AUTHORIZING THE RENEWAL OF AN AGREEMENT WITH ATLAS CLEANING SERVICES TO PROVIDE REGULAR CLEANING SERVICES FOR THE PERRYSBURG POLICE DIVISION BUILDING IN AN AMOUNT NOT TO EXCEED FORTY-TWO THOUSAND NINE HUNDRED DOLLARS AND ZERO CENTS (\$42,900.00)

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

Resolution# 30-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURCHASE OF TURNOUT GEAR FOR THE PERRYSBURG FIRE DIVISION IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$33,975.00); AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 31-2024

A RESOLUTION AUTHORIZING THE CITY OF PERRYSBURG TO ESTABLISH EMERGENCY RESPONSE CORRIDORS TO ALLOW FOR UNIMPEDED EMERGENCY VEHICLE ACCESS THROUGHOUT THE LOCAL STREET NETWORKS DURING THE 2024 SOLAR ECLIPSE EVENT; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

c. Recreation

d. Planning & Zoning

Ordinance# 13-2024

AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO ST. TIMOTHY'S EPISCOPAL CHURCH FOR THE CONVERSION OF THE RECTORY RESIDENCE INTO AN ACCESSORY STRUCTURE FOR THE CHURCH'S CLOTHING DONATION AND RE-PURPOSE PROGRAM; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

e. Personnel

f. Public Utilities

Resolution# 32-2024

A RESOLUTION DECLARING A 2005 FORD F250 SUPER DUTY

CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 33-2024

A RESOLUTION DECLARING A 2005 INTERNATIONAL 4300-DT 466 CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

g. Service

Resolution# 34-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH PERRYSBURG AUTOMALL IN AN AMOUNT NOT TO EXCEED SIXTY-ONE THOUSAND EIGHT HUNDRED TWENTY-TWO DOLLARS AND FIFTY CENTS (\$61,822.50) FOR THE PURCHASE OF A 2024 GMC SIERRA 2500HD MECHANICS TRUCK FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 35-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH CLARKE MOSQUITO CONTROL PRODUCTS IN AN AMOUNT NOT TO EXCEED FIFTY-EIGHT THOUSAND FIVE HUNDRED TWENTY DOLLARS AND ZERO CENTS (\$58,520.00) FOR THE PURCHASE OF MOSQUITO INSECTICIDE FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
Pass as an Emergency Measure***

Resolution# 36-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH BAUMANN FORD OREGON, LLC IN AN AMOUNT NOT TO EXCEED FORTY-EIGHT THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$48,470.00) FOR THE PURCHASE OF A 2023 FORD TRANSIT-250 CARGO VAN FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY

***Recommendation to Suspend the Rules,
Waive the Three Readings, and***

Pass as an Emergency Measure

Resolution# 37-2024

A RESOLUTION AUTHORIZING A TWO-YEAR AGREEMENT WITH ACE DIVERSIFIED SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED NINETY DOLLARS AND ZERO CENTS (\$30,690.00) FOR THE RENTAL AND SERVICING OF PORTA-JONS THROUGHOUT THE CITY AND FOR SPECIAL EVENTS

***Recommendation to Suspend the Rules,
Waive the Three Readings, and
A Vote is requested***

10. Other Business

- a. Request an Executive Session to consider the compensation of public employees.

11. Adjournment

RECEIVED

JAN 05 2024

CITY OF PERRYSBURG
Office of the Mayor

CITY OF PERRYSBURG

CITY OF PERRYSBURG APPLICATION FOR A PUBLIC VOLUNTEER (COMMITTEE, COMMISSION, BOARD, OR AGENCY APPOINTMENT)

201 W Indiana Avenue | Perrysburg, OH 43551 | Office 419 872 8010 | www.ci.perrysburg.oh.us

Name of Applicant: Jan K Materni
First Middle Initial Last

Address: 423 W 6th St

City, State, Zip: Perrysburg, OH 43551

Phone: 419-346-2544
Cell Home Work

Email Address: janskma@yahoo.com

Appointment Applying For: HLC

Are you a resident of the City of Perrysburg? ☒ Yes ☐ No

Are you registered to vote in the City of Perrysburg? ☒ Yes ☐ No

Are you related to any current employee of the City of Perrysburg, Ohio? ☐ Yes ☒ No

If yes, give name(s) and position(s): _____

Are you related to any other member of the committee, commission, board or agency for which you are applying?
☐ Yes ☐ No

Do you serve on any other public or not-for-profit boards? ☐ Yes ☒ No If yes, please identify:

Have you ever been convicted of a violation of any law that may disqualify you from serving on the committee, commission, board or agency for which you are applying? If so, please provide details:

EDUCATION Port Clinton High School Year of Graduation: 1982
High School:

Post High School Education

Back of A & S BGSU, CAD & Supervsion Certificate from Owens CC, Certified Public Manager, coursework done at the John Glenn School/OSU

EMPLOYMENT HISTORYPresent or last employer: **St Paul Lutheran Church**Your title/duties: **secretary/office manager**Dates of employment: **8/2021** to **present**

Previous employment (list employers, position, dates of employment)

REFERENCES

(List three persons not related to you who have personal knowledge of your qualifications for this appointment)

Name Address Phone

STATEMENT

Please provide a brief statement as to why you feel you are qualified for this appointment.

My coursework for my degree was in history. My grandmother had a love of architecture and passed that on to me. Between my degree and my grandmother, I love historic buildings, and can tell you how some of them reflect the period that they were built.

Are you aware of any circumstances that exist or could exist that would create a conflict of interest or the appearance of a conflict of interest if you are appointed to this board? ☐ Yes ☒ No

If yes, please explain:

Please include any other information here that you feel would be of importance to the appointing authority in the selection process.

I certify that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements will void this application and any actions based on it.

Signature of Applicant: _____

Date: _____

Submission Information for Application for a Public Volunteer Appointment:

Email: administrator@ci.perrysburg.oh.us

Fax: (419) 872-8019

Mail or drop off: City of Perrysburg, Office of the Mayor, 201 W Indiana Avenue, Perrysburg, OH 43551

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 29-2024

DATE: February 29, 2024



Subject Matter/Background

The Police Division for the City of Perrysburg, Ohio, has a building that must be maintained and cleaned on a regular basis and Atlas Cleaning Services has been providing said cleaning services.

The Police Division has been happy with the services provided by Atlas Cleaning Services and would like to renew the agreement previously approved by City Council through Resolution 13-2023 at the current pricing for the duration of this renewal period.

This Resolution authorizes the Mayor and Director of Finance to renew the agreement with Atlas Cleaning Services to provide regular cleaning services for the Perrysburg Police Division Building in an amount not to exceed Forty-Two Thousand Nine Hundred Dollars and Zero Cents (\$42,900.00).

Financial Review

Account#: 1110-21232-53821

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and vote on this legislation is appropriate.

RESOLUTION 29-2024

**A RESOLUTION AUTHORIZING THE RENEWAL OF AN
AGREEMENT WITH ATLAS CLEANING SERVICES TO PROVIDE
REGULAR CLEANING SERVICES FOR THE PERRYSBURG
POLICE DIVISION BUILDING IN AN AMOUNT NOT TO EXCEED
FORTY-TWO THOUSAND NINE HUNDRED DOLLARS AND ZERO
CENTS (\$42,900.00)**

WHEREAS, the Police Division for the City of Perrysburg, Ohio, has a building that must be maintained and cleaned on a regular basis; and,

WHEREAS, Atlas Cleaning Services has been providing said cleaning services; and,

WHEREAS, the Police Division has been happy with the services provided by Atlas Cleaning Services and would like to renew the agreement previously approved by City Council through Resolution 13-2023; and,

WHEREAS, Atlas Cleaning Services has agreed to maintain the current pricing for the duration of this renewal period; and,

WHEREAS, this Resolution was unanimously approved for advancement to City Council by the Safety Committee at the February 26, 2024 Safety Committee meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. The Mayor and Director of Finance are authorized to renew the agreement with Atlas Cleaning Services to provide regular cleaning services for the Perrysburg Police Division Building in an amount not to exceed Forty-Two Thousand Nine Hundred Dollars and Zero Cents (\$42,900.00), in accordance with proposal attached hereto as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR



ATLAS CLEANING SERVICES
4853 Monroe St · Bldg B, Suite 200 · Toledo, OH 43623
phone: 419-480-7100

City of Perrysburg: Police Division
Attn: Theresa Dhondt
Subject: 2024 Pricing For Police Division Cleaning Services

2/14/2024

As we step into a new year, we wanted to extend our gratitude for your continued partnership and trust in Atlas Cleaning Services. It's been a pleasure serving your needs and we're excited to continue supporting your facility in 2024.

We are writing to inform you that we are maintaining your current pricing at \$3,575 per month for the entirety of 2024. We believe in offering our customers stability and predictability and we hope this decision aids in your financial planning for the year ahead.

We would like to remind you that your inventory of plastic can liners will continue to be billed monthly, as per your usage.

Should you have any questions about your billing or need further assistance, please do not hesitate to reach out.

Respectfully,

Todd A Ehrhardt
Atlas Cleaning Services

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 30-2024

DATE: February 29, 2024



Subject Matter/Background

The Fire Division is in need of eight (8) new sets of turnout gear, which is necessary for the Fire Division to safely and successfully serve the public.

Atlantic Emergency Solutions has provided a quote for these purchases.

This Resolution authorizes the Mayor and Director of Finance to accept the quote and execute the necessary documents with Atlantic Emergency Solutions for the purchase of eight (8) sets of turnout gear in an amount not to exceed Thirty-Three Thousand Nine Hundred Seventy-Five Dollars and Zero Cents (\$33,975.00).

Financial Review

Account#: 1110-21233-54199

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to allow for the most expeditious purchase of necessary equipment for the Fire Division.

RESOLUTION 30-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH ATLANTIC EMERGENCY SOLUTIONS FOR THE PURCHASE OF TURNOUT GEAR FOR THE PERRYSBURG FIRE DIVISION IN AN AMOUNT NOT TO EXCEED THIRTY-THREE THOUSAND NINE HUNDRED SEVENTY-FIVE DOLLARS AND ZERO CENTS (\$33,975.00); AND DECLARING AN EMERGENCY

WHEREAS, the Fire Division for the City of Perrysburg, Ohio, is in need of eight (8) new sets of turnout gear; and,

WHEREAS, these items are necessary for the Fire Division to safely and successfully serve the public; and,

WHEREAS, Atlantic Emergency Solutions has provided a quote for these purchases; and,

WHEREAS, the Safety Committee of Council considered this measure at its February 26, 2024 meeting and unanimously recommended the legislation be forwarded to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Mayor and Director of Finance are authorized to accept the quote and execute the necessary documents with Atlantic Emergency Solutions for the purchase of eight (8) sets of turnout gear in an amount not to exceed Thirty-Three Thousand Nine Hundred Seventy-Five Dollars and Zero Cents (\$33,975.00), in accordance with the quote attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to allow for the most expeditious purchase of necessary equipment for the Fire Division, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR



12351 Randolph Ridge Lane
Manassas, Virginia 20109

QUOTATION



TO: Perrysburg Fire Division
ATTN: Captain Joel Whitmore

DATE: 12/22/2023

Thank you for allowing Atlantic Emergency Solutions to quote the following prices on the items you have requested. All quotes are subject to cancellation due to circumstances beyond our control. Prices quoted will be valid for a period of thirty (30) days, after which time they are subject to revision or withdrawal. Prices may also need to be reevaluated if the manufacturer releases a price increase. **This quote does not include any taxes which are in effect now or which may be imposed later. Shipping charges will be added, if applicable.** If you have any questions, please call. We sincerely appreciate your business!

Quan.	Part Number	Description	Each	Total
8	GXTREME	GXTREME 29" or 32" Coat w/ the following options:	\$2,200.00	\$17,600.00
		Agility Outer Shell (Dark Gold)		
		Glide Ice 2 Layer Thermal Barrier		
		Crosstech Black Moisture Barrier		
		Project Fire II Scotchlite Triple Trim - Lime / Yellow		
		3" Lime / Yellow Scotchlite Letters - Row A (ARCH) - PERRYSBURG		
		3" Lime / Yellow Scotchlite Letters - Row B (Straight) - FIRE		
		Sewn on Patch - Agility Black for lettering on Row A & B		
		Hanging Letter Patch - Agility Black		
		2" or 3" Lime / Yellow Scotchlite Letters - LAST NAME		
		T Collar w/ Zipper In / Velcro Out Closure (8C)		
		Standard Side Pockets w/ Fleece Handwarmer - 2" x 8" x 8"		
		End of Pocket Flap - Silizone		
		Radio Pocket (Right Chest) - 3" x 3.5" x 9"		
		Mic Strap (Right Chest)		
		Helmet Snap w/ Self Strap w/ Hook & Loop Strap - Left Chest		
		D Ring on Hanging Strap - LF ABV PKT CTR		
		Black Dragonhide Cuffs		
		Black Dragonhide Pocket Reinforcement - Outside		
		Nomex Hand & Wrist Guards		
		American Flag - Right Sleeve		
		3 Snap Tabs - Hem		
		COATS FOR: LYNCH, KYLE, SANFORD, BAGDONAS, KESSLER, SIMOK, KAUFMAN & OUTLAND		
3	PANT SYSTEM	GLOBE PANT SYSTEM w/ the following options:	\$1,875.00	\$5,625.00
		Agility Outer Shell (Dark Gold)		
		Glide Ice 2 Layer Thermal Barrier		
		Crosstech Black Moisture Barrier		
		3" L/Y Scotchlite Triple Trim Around the Cuffs		
		Velcro / Zipper Fly Closure		
		Escape Belt		
		Side Pockets 2" x 10" x 10"		
		End of Pocket Flap - Silizone		
		Pocket Divider - 50/50 Split - Left Pocket		
		6 Pack Tool Pouch - Right Pocket		
		D Rings on Hanging Strap - LR HORZ CTR		
		D Rings on Hanging Strap - RR HORZ CTR		
		Black Dragonhide Cuffs		
		Black Dragonhide Knees		
		Black Dragonhide Pocket Reinforcement - Outside		
		Silizone Padded Knees		
		H Back Padded Rip Cord Suspenders		
		Globe Guard Pant Components (Neoprene)		
		ESCAPE BELT PANTS FOR: SIMOK, KAUFMAN & OUTLAND		
5	PANT SYSTEM	GLOBE PANT SYSTEM w/ the same options listed above except deleting the ESCAPE BELT & ADDING THE SERIES 1 HARNESS	\$2,150.00	\$10,750.00
		SERIES 1 HARNESS PANTS FOR: LYNCH, KYLE, SANFORD, BAGDONAS, KESSLER		
		ESTIMATED SHIPPING	INCLUDED	INCLUDED

FOB - Perrysburg Fire Division

TOTAL	\$33,975.00
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TERMS - Net 30 Days

Thank you and we hope to be favored with your order!

Richard Browne
Atlantic Emergency Solutions
Regional Account Manager
Apparatus & Equipment - Northwest Ohio
Cell: (419) 351-1291
Email: rbrowne@atlanticemergency.com

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 31-2024

DATE: February 29, 2024



Subject Matter/Background

On April 8, 2024, a total solar eclipse will cross North America, passing over Mexico, the United States, and Canada. On this date, people within a 124-mile-wide band in the state of Ohio will experience a total solar eclipse. The City of Perrysburg is within this band.

Between April 6 - 9, 2024 (hereinafter “2024 Solar Eclipse Event”), the City is expecting travelers from around Ohio and other states to visit the areas of totality, which may cause heavy to gridlocked traffic conditions before and after the eclipse and travelers stopped or parking on roadways causing restricted emergency vehicle access throughout the local street networks.

This Resolution authorizes the City of Perrysburg to establish Emergency Response Corridors, in accordance with the map attached as Exhibit A, to allow for unimpeded emergency vehicle access throughout the local street networks during the 2024 Solar Eclipse Event. For the duration of the 2024 Solar Eclipse Event, per Perrysburg Codified Ordinance (hereinafter “Code”) Chapter 452 standing or parking of vehicles is prohibited on any streets designated as Emergency Response Corridors, with certain exceptions outlined in the Code.

Financial Review

There is no financial impact to the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested in order to allow for unimpeded emergency vehicle access throughout the City of Perrysburg during the 2024 Solar Eclipse Event.

RESOLUTION 31-2024

A RESOLUTION AUTHORIZING THE CITY OF PERRYSBURG TO ESTABLISH EMERGENCY RESPONSE CORRIDORS TO ALLOW FOR UNIMPEDED EMERGENCY VEHICLE ACCESS THROUGHOUT THE LOCAL STREET NETWORKS DURING THE 2024 SOLAR ECLIPSE EVENT; AND DECLARING AN EMERGENCY

WHEREAS, on April 8, 2024, a total solar eclipse will cross North America, passing over Mexico, the United States, and Canada. On this date, people within a 124-mile-wide band in the state of Ohio will experience a total solar eclipse. The City of Perrysburg is within this band; and,

WHEREAS, the City of Perrysburg has been planning for the eclipse with the Wood County Emergency Management team and other community partners under the recommendations and guidance from the Ohio Emergency Management team; and,

WHEREAS, between April 6 - 9, 2024 (hereinafter “2024 Solar Eclipse Event”), the City is expecting travelers from around Ohio and other states to visit the areas of totality, which may cause heavy to gridlocked traffic conditions before and after the eclipse and travelers stopped or parking on roadways causing restricted emergency vehicle access throughout the local street networks; and,

WHEREAS, in order to allow for unimpeded emergency vehicle access throughout the local street networks during the 2024 Solar Eclipse Event, the City has developed Emergency Response Corridors throughout the City of Perrysburg; and,

WHEREAS, for the duration of the 2024 Solar Eclipse Event, per Perrysburg Codified Ordinance (hereinafter “Code”) Chapter 452 standing or parking of vehicles is prohibited on any streets designated as Emergency Response Corridors, with certain exceptions outlined in the Code; and,

WHEREAS, the Safety Committee of Council considered this measure at its February 26, 2024 meeting and unanimously recommended the legislation be forwarded to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council hereby authorizes the City of Perrysburg to establish Emergency Response Corridors, in accordance with the map attached hereto as Exhibit A, to allow for unimpeded emergency vehicle access throughout the local street networks during the 2024 Solar Eclipse Event.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to allow for unimpeded emergency vehicle access throughout the City of Perrysburg during the 2024 Solar Eclipse Event, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

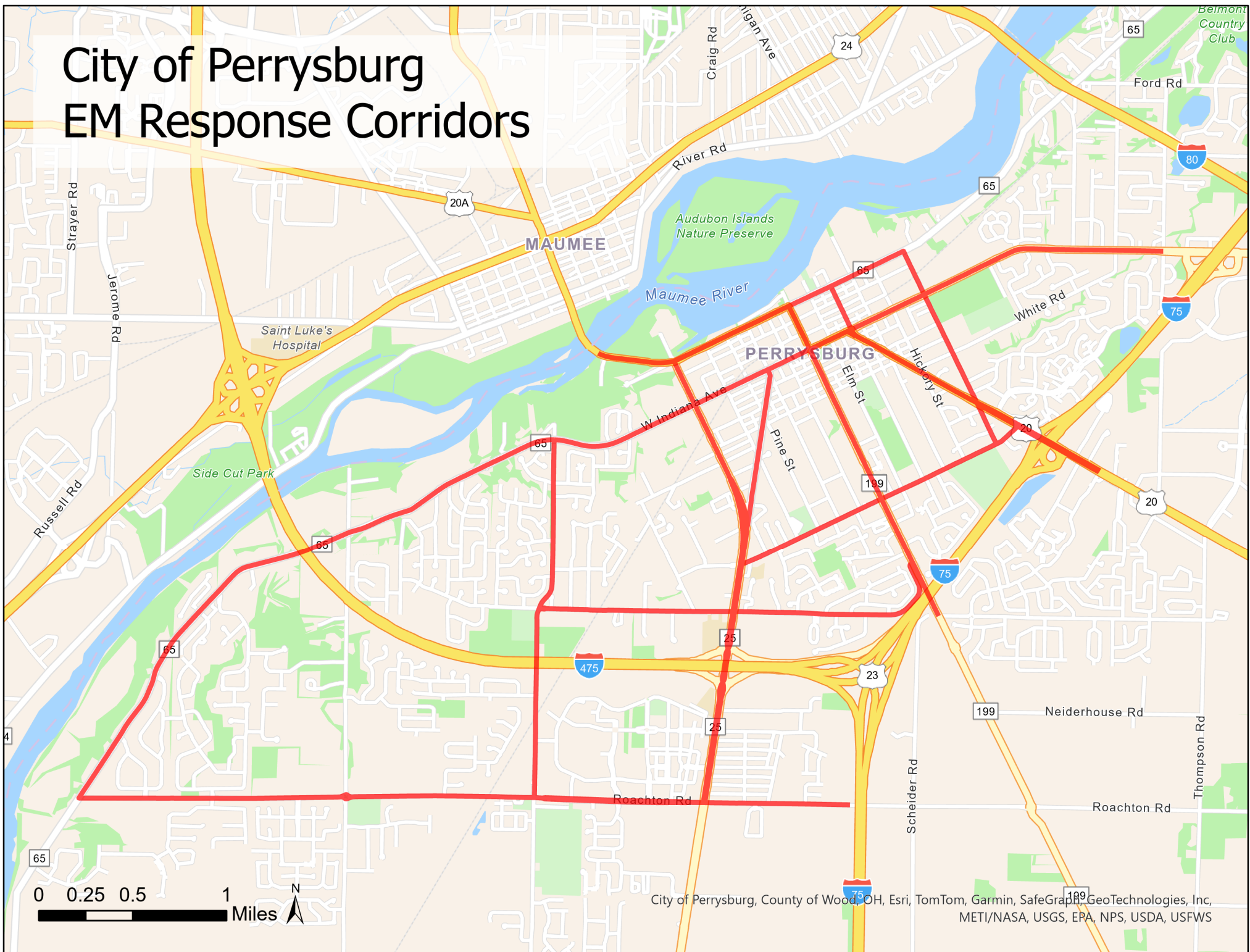
PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

City of Perrysburg EM Response Corridors



TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Ordinance 13-2024

DATE: February 29, 2024



Subject Matter/Background

St. Timothy's Episcopal Church has proposed the conversion of their rectory residence into an accessory structure for the church's clothing donation and re-purpose program. This will include parking lot and site modifications at the property located on Wood County Permanent Parcel Nos. Q61-400-050402025000 and Q61-400-050402026000. The property in question is zoned INS – Institutional. Section 1235.04(yy) requires that special approval use for properties zoned INS - Institutional are subject to review and approval by City Council pursuant to the City's Special Approval Use process.

At their December 7, 2023, meeting the City's Planning Commission recommended approval of the Special Approval Use by a 5-0 vote. A public hearing on the issue was held before City Council on January 16, 2024 and the issue was discussed at the February 27, 2024 meeting of Council's Planning & Zoning Committee which unanimously recommended approval.

This Ordinance approves St. Timothy's Episcopal Church for a Special Approval Use for the conversion of their rectory residence into an accessory structure for the church's clothing donation and re-purpose program for the property located on Wood County Permanent Parcel Nos. Q61-400-050402025000 and Q61-400-050402026000.

Financial Review

There is no financial impact to the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure pricing and vehicle availability.

ORDINANCE 13-2024

AN ORDINANCE GRANTING SPECIAL APPROVAL USE TO ST. TIMOTHY'S EPISCOPAL CHURCH FOR THE CONVERSION OF THE RECTORY RESIDENCE INTO AN ACCESSORY STRUCTURE FOR THE CHURCH'S CLOTHING DONATION AND RE-PURPOSE PROGRAM; AND DECLARING AN EMERGENCY

WHEREAS, St. Timothy's Episcopal Church has proposed the conversion of their rectory residence into an accessory structure for the church's clothing donation and re-purpose program. This will include parking lot and site modifications at the property located on Wood County Permanent Parcel Nos. Q61-400-050402025000 and Q61-400-050402026000; and,

WHEREAS, the property in question is zoned INS – Institutional; and,

WHEREAS, Section 1235.04(yy) requires that special approval use for properties zoned INS - Institutional are subject to review and approval by City Council pursuant to the City's Special Approval Use process; and,

WHEREAS, at their December 7, 2023, meeting the City's Planning Commission recommended approval of the Special Approval Use by a 5-0 vote; and,

WHEREAS, a public hearing on the issue was held before City Council on January 16, 2024 and the issue was discussed at the February 27, 2024 meeting of Council's Planning & Zoning Committee which unanimously recommended approval.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. Pursuant to the City's Special Approval Use process St. Timothy's Episcopal Church is approved for a Special Approval Use for the conversion of their rectory residence into an accessory structure for the church's clothing donation and re-purpose program for the property located on Wood County Permanent Parcel Nos. Q61-400-050402025000 and Q61-400-050402026000.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, in order to permit the applicant to timely move forward with execution of its plans for construction, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Preliminary & Final Site Plan and Special Approval Use

St. Timothy's Episcopal Church
(Clothesline Building)

869 E. Boundary Street

PRELIMINARY & FINAL SITE PLAN CHECKLIST

Planning & Zoning Division

PRELIMINARY & FINAL SITE PLAN CHECKLIST

Project Name: St. Timothy's Clothesline Building – Preliminary & Final Site Plan with Special Approval

Location: 869 E. Boundary Street

Zoning: INS - Institutional

Applicant(s): St. Timothy's Episcopal Church

Eric Craig - Buehrer Group Architecture & Engineering, Inc

Land Use: Institutional – Church/Religious Assembly

Parcel(s): Q61-400-050402025000 and Q61-400-050402026000

Request: Convert rectory residence to an accessory building for church clothing donation and re-purpose program. Parking lot and site modifications as needed for zoning compliance.

PRELIMINARY SITE PLAN

Applications shall require the following items:

- 1) 12 copies of Submission Application
- 2) 12 copies of Preliminary Site Plan at a scale of not less than 1:100
- 3) Preliminary Site Plan must include or identify -
 - a. Project description
 - b. Survey including property dimensions
 - c. North arrow
 - d. A scaled plan showing the location of all existing and proposed buildings/structures
 - e. Topography at two-foot intervals
 - f. Significant vegetation
 - g. Watercourses, bodies of water, detention/retention facilities
 - h. Rights of Way
 - i. Easements
 - j. Setbacks
 - k. Existing and Proposed Uses
 - l. Name and address of firm preparing the plans
 - m. Impact Assessment (if specifically asked for)

FINAL SITE PLAN

Applications shall require the following items:

- 1) 12 copies of Submission Application
- 2) 12 copies of Final Site Plan at a scale of not less than 1:100
- 3) In addition to the items required for a Preliminary Site Plan Submission, Final Site Plan Applications must also include or identify -
 - a. Project description
 - b. Building elevations
 - c. Landscape Plan
 - d. Street Tree Plan
 - e. Sidewalks
 - f. Drive widths
 - g. Parking Spaces (size and quantity)
 - h. Vicinity sketch showing location of the site to surrounding street system
 - i. Location of utilities
 - j. Trash receptacle details
 - k. Lighting details

PRELIMINARY & FINAL SITE PLAN CHECKLIST

Land Use		Permitted	Special Approval	Not Permitted
1225.08	Land Use Type		x	
Dimensional		Compliant	Non-Compliant	Not Applicable
1230	Front Setback	x		
1230	Side Setback	x		
1230	Rear Setback	x		
1230	Lot Coverage	x		
1230	Height	x		
1230.03(a)	Height Variance from BZA			x
1230.03(b)	Features above max height (exemptions)			x
Parking		Compliant	Non-Compliant	Not Applicable
1250.02(t)	Parking Lot Location	x		
1250.02(r)	Parking Relief			x
1250.03	Parking Quantity	x		
1250.05(b)	Parking lot design/layout	x		
1250.05(c)	Wheel Stops	x		
1250.05(f)	Location of Driveways	x		
1250.06(a)(5)	Parking Lot Screening (near residential)	x		
1250.06(a)(7)	Parking Lot Surface Material	x		
1250.06(b)	Parking Space Sizes	x		
Landscape		Compliant	Non-Compliant	Not Applicable
1250.11	Planting Plan	x		
1250.11(a)(1)	Landscape Architect (stamp/sign)	x		
1250.11(a)(3)	Planting Schedule	x		
1250.13(g)	Tree size (8' height, 2 ½" caliper min)	x		
1230	Minimum Landscape Percentage of parcel	x		
1250.18(a)	Min. Landscape Percentage of Parking Lot (6%)	x		
1250.17(b)	Parking Lot landscape primarily shade trees	x		
1250.17(c)	Planting areas dispersed through parking lot	x		
1250.19(b)	5' landscape strip between parking lot and P/L	x		
1250.19(c)	1 tree for each 8 parking spaces	x		
1250.19(d)	Landscape island = 1 per ea. 10 parking spaces	x		
1250.19(d)	Shade trees located in islands	x		
1250.20	10' landscape strip between R/W and parking			x
1250.20(d)	Hedge within 10' landscape (min 1.5' height)			x
1250.27	Berms/Earth Mounds (if required)			x
1250.42	Fence/Screen Requirement (height & location)			x
1250.43	Lighting (height & direction)			x
Building Design		Compliant	Non-Compliant	Not Applicable
1250.44	Screening of Rooftop Mechanicals			x
1250.48	Building Material (allowable percentages)	x		
1250.481(a)	Customer entrance facing each street frontage			x
1250.481(b)	Recesses/projections if > 100' in length			x
1250.481(d)	Façade to have color/texture/material change			x
1250.481(e)	Rooflines to change at least every 100'			x
1250.481(f)	Façade colors – low reflectance and neutral	x		
1250.481(g)	Building trim to be non-illuminated	x		

PRELIMINARY & FINAL SITE PLAN CHECKLIST

Drives & Access		Compliant	Non-Compliant	Not Applicable
1250.51(a)	Driveway access onto public or private street	x		
1250.51(a)(2)	Drives enter perpendicular	x		
1250.51(a)(3)	Driveway grade less than 10%	x		
1250.51(a)(6)	Driveway – at least 100' from an intersection	x		
1250.51(a)(6)	Driveway – at least 80' from other driveways	x		
1250.51(c)	Driveway – alignment with existing drives			x
1250.53	Deceleration Lanes if use > 1,000 trips per day			x
Sidewalks		Compliant	Non-Compliant	Not Applicable
1250.56(a)	Sidewalks across all frontages	x		
1250.56(a)	Sidewalks from R/W to entrance		x	
1250.56(a)	Sidewalk material through drive aisles	x		
Dumpster		Compliant	Non-Compliant	Not Applicable
1250.57	Waste Receptacle - Location	x		
1250.57	Waste Receptacles to be consolidated	x		
1250.57	Waste Receptacle – design/materials	x		
Acc. Buildings		Compliant	Non-Compliant	Not Applicable
1250.61(a)	Accessory Building – Location (rear yard)	x		
1250.61(b)	Accessory Building – $\geq 5'$ from side or rear P/L	x		
1250.61(b)	Accessory Building – $\geq 10'$ from main structure	x		
1250.61(d)	Acc. Building – Height (20' or main structure)		?	
1250.61(f)	Accessory Building – Size Limit (5% of lot size)	x		
Traffic Study		Compliant	Non-Compliant	Not Applicable
1255.04	Traffic Study – if more than 100 trips/peak Hr.			x
1255.04	Traffic Study – if more than 750 trips per day			x
Miscellaneous		Compliant	Non-Compliant	Not Applicable
1260.15(a)(1)	Plan doesn't impeded normal development	x		
1260.15(a)(2)	Existing landscape preserved (as possible)	x		
1260.15(a)(5)	Emergency vehicle access to structures	x		
1250.26	Wall Location (if required)			x

PRELIMINARY & FINAL SITE PLAN CHECKLIST

General Requirements		No special approval use shall be approved by the Planning Commission unless it shall find the following:	
Section	Requirement	Compliant	Non-Compliant
1235.02(d)(1)	The establishment, maintenance or operation of the SAU will not be detrimental to or endanger the public health, safety, general welfare or the natural environment.	x	
1235.02(d)(2)	The SAU will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted nor shall it substantially diminish or impair property values within its neighborhood.	x	
1235.02(d)(3)	The establishment of the SAU will not impede the normal and orderly development and improvement of the surrounding property for uses permitted in the district.	x	
1235.02(d)(4)	Adequate utilities, access roads, drainage and necessary facilities have been or will be provided.	x	
1235.02(d)(5)	Adequate measures have been or will be taken to provide ingress or egress so designed as to minimize traffic congestion in the public streets.	x	
1235.02(d)(6)	The SAU shall, in all other respects, conform to the applicable regulations of the district in which it is located and to any additional conditions or procedures as specified in this Chapter.	?	?
Specific Requirements		Additional "use specific" requirements:	
Section	Requirement	Compliant	Non-Compliant
1235.04(yy)(1)	It is consistent with adopted plans of the City and the stated purposes of this Zoning Code.	x	
1235.04(yy)(2)	Complies with all applicable standards of this Zoning Code.	x	
1235.04(yy)(3)	Will not result in significant adverse impacts to other property in the vicinity of the subject property or to the natural environment.	x	
1235.04(yy)(4)	Any differences in appearance or scale from the surrounding area will be mitigated through setbacks, screening, landscaping or other design features.	x	
1235.04(yy)(5)	Has adequate mitigation measures for any other identified adverse impacts.	x	
1235.04(yy)(6)	Uses shall be subject to site plan review to assure compatibility with surrounding areas.	x	
1235.04(yy)(7)	Any such use shall be so located and developed so as not to create a nuisance to abutting property, and so as to be neither injurious to the surrounding neighborhoods nor contrary to the spirit and purpose of this Zoning Code.	x	
1235.04(yy)(8)	All buildings shall be harmonious in appearance with the surrounding area and shall be similar in design and appearance to other buildings on the same development site.	x	
1235.04(yy)(9)	Lighting of outdoor activities shall be shielded from adjacent residential areas.	x	
1235.04(yy)(10)	No building or outdoor storage area shall be closer than fifty (50) feet to any property or street right-of-way line.	x	
1235.04(yy)(11)	Facilities shall provide off-street parking and passenger loading areas at least twenty-five (25) feet from residential lot lines.	x	

PRELIMINARY & FINAL SITE PLAN CHECKLIST

1235.04(yy)(12)	Will not have significant adverse impacts on the livability of nearby residential property due to: noise, glare from lights, late-night operations, odors, litter, privacy, traffic and other safety issues.	x	
1235.04(yy)(13)	After review, the Planning Commission shall make a recommendation to the City Council.	REQUIRED	

Analysis:

St. Timothy's Episcopal Church is requesting site plan approval and a special approval use review for a proposed addition to the existing rectory at the rear of the property. A rectory is a somewhat unique feature to church properties and this request would be to permit the existing building (along with the addition) to be used as an "accessory structure" to the church to accommodate an expanded clothing mission referred to as the Clothesline Community Outreach.

The church leadership and the project consultants have been involved in discussion with the Planning and Zoning Division from the beginning of this project to ensure that the requirements of the zoning code would be met. For this reason, this application requires relatively minimal comment.

All changes to properties zoned INS – Institutional require review of the special approval use requirements to ensure the protection of the surrounding neighborhood and to make sure the quality of the built environment is maintained.

The only major discussion point is focused on the dimensional attributes of the existing rectory building. The building appears to have been constructed in 1970 and is currently located on a separate parcel of land. It was explained that to permit this use the property would need to be combined with the church property to qualify as an accessory use (to the church). The planning commission will need to review the site plan to determine how the zoning code shall be applied to this request since the existing portion of the structure would fall just short of the 50' setback and would slightly exceed the maximum height of accessory buildings. This is a unique request because all the new improvements would meet the requirements, but two of the existing conditions would not.

Aside from the proposed addition, the church has acknowledged the requirement to bring the non-conforming aspects of the existing property up to code. These elements include landscape, parking areas and trees.

Notes:

1. The existing church building does not have a sidewalk connecting the public sidewalk to the main entrance to the building. The code does call for this type of sidewalk connection in instances where pedestrian activity is reasonably expected. Typically, the planning commission has decided if this is warranted or not after discussing the requirement with the applicant.
2. As noted above, the status of the rectory building would change from a residence to an accessory structure. The code limits accessory structures to 20' in height. The existing portion of the rectory is 24'4" from grade to the ridge beam. The highest point of the proposed addition is shown as 17'4".
3. The addition to the rectory building is occurring on the west side of the building (the side opposite of the closest neighbors). The eastern part of the existing building does not meet the 50' setback required by the special approval use criteria. The exact dimension is not shown but it would appear to be approximately 35'.

PRELIMINARY & FINAL SITE PLAN CHECKLIST

4. In order to qualify for approval as an accessory building a lot combination would be required prior to the issuance of a zoning permit.
5. The length of the parking spaces in the large parking area are not shown but page C2.0 does have a note indicating that the main lot is to be restriped to meet current zoning requirements.

Recommendation:

The Planning & Zoning Administrator recommends conditional approval of the Preliminary & Final Site Plan as well as the Special Approval Use subject to discussion with the applicant and adjacent owners regarding the issues and items identified in the report.

Furthermore, it is recommended that a Public Hearing be set for January 16, 2024 at 6:20 PM.

Anticipated Timeline:

12-7-2023 – Planning Commission Recommendation

1-3-2024 – PZ Committee of Council

1-16-2024 – City Council Public Hearing

2-6-2024 – City Council Final Vote.

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolutions 32-2024 and 33-2024

DATE: February 29, 2024



Subject Matter/Background

Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof.

The Department of Public Utilities is no longer in need of a 2005 Ford F250 Super Duty vehicle, VIN: 1FTSX215X6EB72509 and a 2005 International 4300-DT 466 vehicle, VIN: 1HTMMAAN36H204892, the values of which have been determined to be over One Thousand Dollars.

In accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for municipal purposes; and,

This Resolution authorizes the Mayor and Director of Finance to arrange for the sale of the 2005 Ford F250 Super Duty vehicle, VIN: 1FTSX215X6EB72509 and the 2005 International 4300-DT 466 vehicle, VIN: 1HTMMAAN36H204892, currently used by the Department of Public Utilities, by public auction as such vehicles are no longer needed for municipal purposes.

Financial Review

There is no financial impact to the City.

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested as these vehicle should be auctioned off as soon as possible.

RESOLUTION 32-2024

A RESOLUTION DECLARING A 2005 FORD F250 SUPER DUTY CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY

WHEREAS, Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof; and,

WHEREAS, the Department of Public Utilities is no longer in need of a 2005 Ford F250 Super Duty vehicle, VIN: 1FTSX215X6EB72509, the value of which has been determined to be over One Thousand Dollars; and,

WHEREAS, in accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for municipal purposes; and,

WHEREAS, this legislation went before the Public Utilities Committee on February 21, 2024 and was unanimously approved for advancement to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to arrange for the sale of the 2005 Ford F250 Super Duty vehicle, VIN: 1FTSX215X6EB72509, currently used by the Department of Public Utilities, by public auction as such vehicle is no longer needed for municipal purposes.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as this vehicle should be auctioned off as soon as possible, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: *PUBLIC UTILITIES - WWTP*

Date: *2-1-2024*

Please mark one:

☒ I have determined the following described City property, which was purchased through the General Fund is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Description of property (vehicle)

Kelly Blue Book Value \$

(Attach KBB Printout)

Year: *10-2005*

Make: *FORD*

Model: *F-250 4X4 XL SUPER DUTY*

Vehicle #: *513*

Color: *WHITE*

VIN: *1FTSX215X6EB72509*

Mileage: *87,990*

I recommend the following method of disposition (please check one of four options):

☒ Sell → **Employee Name - Point of Contact for Auction Listing:** _____

☐ Destroy ☐ Scrap ☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

RESOLUTION 33-2024

A RESOLUTION DECLARING A 2005 INTERNATIONAL 4300-DT 466 CURRENTLY USED BY THE DEPARTMENT OF PUBLIC UTILITIES AS NO LONGER NEEDED FOR MUNICIPAL PURPOSES; AND DECLARING AN EMERGENCY

WHEREAS, Article III, Section III – 10.0 of the Perrysburg City Charter provides the City Council with the power to determine the method, manner, consideration and procedure for the purchase of property on behalf of the Municipality and the sale or disposal thereof; and,

WHEREAS, the Department of Public Utilities is no longer in need of a 2005 International 4300-DT 466 vehicle, VIN: 1HTMMAAN36H204892, the value of which has been determined to be over One Thousand Dollars; and,

WHEREAS, in accordance with Ohio Revised Code §721.15 it is necessary to legislatively authorize the disposal of property valued at over One Thousand Dollars only after determining the property is no longer needed or unfit for municipal purposes; and,

WHEREAS, this legislation went before the Public Utilities Committee on February 21, 2024 and was unanimously approved for advancement to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to arrange for the sale of the 2005 International 4300-DT 466 vehicle, VIN: 1HTMMAAN36H204892, currently used by the Department of Public Utilities, by public auction as such vehicle is no longer needed for municipal purposes.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as this vehicle should be auctioned off as soon as possible, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

City of Perrysburg - Declaration of Surplus Property Form

To: Mayor and Director of Finance

From: *PUBLIC Utilities - WWTP*

Date: *2-1-2024*

Please mark one:

☒ I have determined the following described City property, which was purchased through the General Fund is of no further use to the City and may be disposed of in accordance with Administrative Policy No. 34.

OR

☐ I have determined the following described City property, which came into the possession of the Perrysburg Police Division as found or unclaimed property is of no use to the City and may be disposed of in accordance with Administrative Policy No. 34.

DESCRIPTION OF PROPERTY

Current Estimated Value of Item (please choose one):

☐ \$0-\$999

☒ \$1,000 or more

NOTE: If the item is valued at \$1,000 or more, it must be authorized by an ordinance of City Council.

Description of property (non-vehicle):

Description of property (vehicle)

Kelly Blue Book Value \$

(Attach KBB Printout)

Year: *09-2005*

Make: *INTERNATIONAL*

Model: *4300-DT 466*

Vehicle #: *443*

Color: *YELLOW*

VIN: *1HTMMAAN36H204892*

Mileage: *13,933*

I recommend the following method of disposition (please check one of four options):

☒ Sell → Employee Name - Point of Contact for Auction Listing: _____

☐ Destroy

☐ Scrap

☐ Other _____

Approved: _____

Mayor

Date

Director of Finance

Date

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 34-2024

DATE: February 29, 2024



Subject Matter/Background

The Department of Public Service is in need of a new vehicle, which will be an additional vehicle necessary for the daily operation of the Service Department.

Perrysburg Automall provided the lowest quote for this vehicle with the price of the GMC Sierra 2500HD Mechanics Truck at Sixty-One Thousand Eight Hundred Twenty-Two Dollars and Fifty Cents (\$61,822.50).

This Resolution authorizes the Mayor and Director of Finance to enter into a Purchase Agreement with Perrysburg Automall for the purchase of a 2024 GMC Sierra 2500HD Mechanics Truck in an amount not to exceed Sixty-One Thousand Eight Hundred Twenty-Two Dollars and Fifty Cents (\$61,822.50).

Financial Review

Account: 4403-71541-55600

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure pricing and vehicle availability.

RESOLUTION 34-2024

**A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT
WITH PERRYSBURG AUTOMALL IN AN AMOUNT NOT TO
EXCEED SIXTY-ONE THOUSAND EIGHT HUNDRED TWENTY-
TWO DOLLARS AND FIFTY CENTS (\$61,822.50) FOR THE
PURCHASE OF A 2024 GMC SIERRA 2500HD MECHANICS TRUCK
FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING
AN EMERGENCY**

WHEREAS, the Department of Public Service is in need of a new vehicle; and,

WHEREAS, this new vehicle will be an additional vehicle necessary for the daily operation of the Service Department; and,

WHEREAS, Perrysburg Automall has provided the lowest quote for this vehicle; and,

WHEREAS, the price for the GMC Sierra 2500HD Mechanics Truck is Sixty-One Thousand Eight Hundred Twenty-Two Dollars and Fifty Cents (\$61,822.50); and

WHEREAS, this purchase is in the 2024 budget; and

WHEREAS, the Service Committee reviewed this request at its meeting on February 21, 2024 and voted unanimously to recommend the legislation to City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY
OF PERRYSBURG, WOOD COUNTY, OHIO:**

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to enter into a Purchase Agreement with Perrysburg Automall for the purchase of a 2024 GMC Sierra 2500HD Mechanics Truck in an amount not to exceed Sixty-One Thousand Eight Hundred Twenty-Two Dollars and Fifty Cents (\$61,822.50), as outlined in the quotes attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to ensure pricing and vehicle availability, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

RETAIL BUYERS ORDER

PERRYSBURG AUTOMALL

Buick • GMC • Volkswagen • Volvo

26875 Dixie Highway
PERRYSBURG, OH 43551
(419) 874-4331

STOCK NO.	P24-267
DEAL NO.	

PURCHASER'S NAME City Of Perrysburg DATE 02/15/2024
 STREET ADDRESS 201 W Indiana Ave PHONE (419) 872-8050
 CITY Perrysburg COUNTY Wood STATE OH ZIP 435511525 SALESPERSON Justin Miller

ENTER MY ORDER FOR ONE ☒ NEW ☐ USED ☐ CAR ☒ TRUCK ☐ DEMONSTRATOR ☐ FACTORY OFFICIAL ☐ RENTAL VEHICLE AS FOLLOWS:

YEAR 2024	MAKE GMC	MODEL Sierra 2500HD	BODY TYPE Extended Cab Pickup	COLOR Summit White	TRIM Pro
VIN # 1GD29LE7XRF244430			TO BE DELIVERED ON OR ABOUT		
REMARKS: ADDITIONAL EQUIPMENT NOTED BELOW			CASH PRICE OF VEHICLE		
8' KNAPEHEIDE ALUMINUM SERVICE BODY			\$51,684.00		
			EMPLOYEE/SUPPLIER PRICE		
DEPOSIT RECEIPT: Dealer hereby acknowledges receipt of the sum of \$ _____ as a Deposit/Partial Payment for the vehicle described above. If this receipt is for a Deposit, Dealer will refrain from selling the described vehicle for _____ days. This Deposit/Partial Payment ☐ IS ☐ IS NOT refundable, subject to the conditions on the reverse side and the following: _____ NEGATIVE EQUITY: I am aware that the balance owed on my trade-in vehicle or the amount owed on my lease turn-in vehicle exceeds the trade-in allowance from Dealer and, as a result, I have requested that the cash price of the vehicle be increased by \$ _____ to cover negative equity from my trade-in/the amount owed on my lease turn-in. X _____			ADDITIONAL EQUIPMENT		\$12,842.00
			TOTAL SALES PRICE		\$64,526
			CUSTOMER INITIALS		
			DOCUMENTARY FEES		\$250.00
TRADE-IN AND OTHER CREDITS			SELLING PRICE		
TRADE-IN ALLOWANCE			X % = SALES TAX		
BALANCE OWED ON TRADE			EXEMPT		
BALANCE OWED TO			COUNTY		
NET EQUITY			WOOD		
DEPOSIT			TAXABLE TOTAL		
CASH ON DELIVERY			ODOMETER MILEAGE STATEMENT		
OTHER			THE ODOMETER OF THE ABOVE DESCRIBED VEHICLE NOW READS _____ MILES/KLM AND IS ACCURATE UNLESS CHECKED BELOW ☐ ODOMETER MILEAGE IS NOT ACCURATE REFER TO THE FEDERAL MILEAGE STATEMENT FOR FULL DISCLOSURE.		
TOTAL CREDIT			TITLE & FILING FEES		
TRADE-IN STOCK NO.			YEAR		
MAKE			MODEL		
BODY TYPE			VIN		
			MILEAGE		
			OTHER		
			REBATES		
			TOTAL		
			TOTAL CREDIT		
			BALANCE DUE		

ALL WARRANTIES, IF ANY, BY A MANUFACTURER OR SUPPLIER OTHER THAN DEALER ARE THEIRS, NOT DEALERS, AND ONLY SUCH MANUFACTURER OR OTHER SUPPLIER SHALL BE LIABLE FOR PERFORMANCE UNDER SUCH WARRANTIES. UNLESS DEALER FURNISHES PURCHASER WITH A SEPARATE WRITTEN WARRANTY OR SERVICE CONTRACT MADE BY DEALER ON ITS OWN BEHALF. DEALER HEREBY DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE IN CONNECTION WITH THE VEHICLE AND ANY RELATED PRODUCTS AND SERVICES SOLD BY DEALER. DEALER NEITHER ASSUMES NOR AUTHORIZES ANY OTHER PERSON TO ASSUME FOR IT ANY LIABILITY IN CONNECTION WITH THE SALE OF THE VEHICLE AND THE RELATED PRODUCTS AND SERVICES. IN THE EVENT THAT A WRITTEN WARRANTY IS PROVIDED BY A DEALER OR A SERVICE CONTRACT IS SOLD BY DEALER ON ITS OWN BEHALF, ANY IMPLIED WARRANTIES ARE LIMITED IN DURATION TO THE TERM OF THE WRITTEN WARRANTY/SERVICE CONTRACT.

JURY WAIVER: THE PURCHASER AND DEALER WAIVE AND RENOUNCE THE RIGHT UNDER FEDERAL AND STATE LAW TO A TRIAL BY JURY FOR ANY CLAIM.

GOVERNING LAW: THE TERMS AND CONDITIONS OF THIS AGREEMENT (INCLUDING ANY DOCUMENTS WHICH ARE A PART OF THIS TRANSACTION OR INCORPORATES HEREIN BY REFERENCE) AND ANY SALE HERE UNDER WILL BE GOVERNED BY THE LAWS OF THE STATE OF OHIO.

CONTRACTUAL DISCLOSURE STATEMENT (USED CAR ONLY) THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE. GUI A PARA COMPRADORES DE VEHICULOS USADOS. LA INFORMACION QUE VE EN EL FORMULARIO DE LA VENTANILLA PARA ESTE VEHICULO FORMA PARTE DEL PRESENTE CONTRATO LA INFORMACION DEL FORMULARIO DE LA VENTANILLA DEJA SIN EFECTO TODA DISPOSICION EN CONTRARIO CONTENIDA EN EL CONTRATO DE VENTA.

The front and back of this Agreement, the finance document, if one was signed by the customer, and any documents incorporated herein comprise the entire agreement affecting this purchase and no other agreement or understanding of any nature concerning same has been made or entered into, or will be recognized. I have read the terms and conditions printed on the back hereof and agree to them as a part of this Agreement the same as if it were printed above my signature. I certify that I am at least 18 years old, and hereby acknowledge receipt of a copy of this Agreement. THIS ORDER IS NOT VALID UNLESS SIGNED AND ACCEPTED BY DEALER OR AUTHORIZED REPRESENTATIVE.

BUYER SIGNS X _____ DATE 02/15/2024
 Dealer or Authorized Representative (Must Be Accepted By An Authorized Representative of the Dealer)
 X _____ DATE 02/15/2024

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 35-2024

DATE: February 29, 2024



Subject Matter/Background

The Department of Public Service is in need of mosquito insecticide for the 2024 spray season and the City has used the Duet product for mosquito spray since the program was started in the 1980's with great results and no complaints. The price for the spray is Fifty-Eight Thousand Five Hundred Twenty Dollars and Zero Cents (\$58,520.00); and

Clarke Mosquito Control Products is the sole source manufacturer/supplier for all Duet ULV adult mosquito control product formulations and due to the sole source manufacturer there is not a comparable product to acquire a second quote as required in the City's purchasing policy.

This Resolution waives the second quote requirement listed in the City's purchasing policy and authorizes the Mayor and Director of Finance to enter into a purchase agreement with Clarke Mosquito Control Products in an amount not to exceed Fifty-Eight Thousand Five Hundred Twenty Dollars and Zero Cents (\$58,520.00).

Financial Review

Account: 1110-41646-53222

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested as the quote is only valid for 30 days.

RESOLUTION 35-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH CLARKE MOSQUITO CONTROL PRODUCTS IN AN AMOUNT NOT TO EXCEED FIFTY-EIGHT THOUSAND FIVE HUNDRED TWENTY DOLLARS AND ZERO CENTS (\$58,520.00) FOR THE PURCHASE OF MOSQUITO INSECTICIDE FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY

WHEREAS, the Department of Public Service is in need of mosquito insecticide for the 2024 spray season; and,

WHEREAS, the City has used the Duet product for mosquito spray since the program was started in the 1980's with great results and no complaints; and,

WHEREAS, Clarke Mosquito Control Products is the sole source manufacturer/supplier for all Duet ULV adult mosquito control product formulations; and,

WHEREAS, due to the sole source manufacturer there is not a comparable product to acquire a second quote as required in the City's purchasing policy; and,

WHEREAS, the price for the spray is Fifty-Eight Thousand Five Hundred Twenty Dollars and Zero Cents (\$58,520.00); and

WHEREAS, this purchase is in the 2024 Budget.

WHEREAS, the Service Committee reviewed this request at its meeting on February 21, 2024 and voted unanimously to recommend the legislation to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The second quote requirement listed in the City's purchasing policy is hereby waived and the Mayor and Director of Finance are authorized to enter into a purchase agreement with Clarke Mosquito Control Products in an amount not to exceed Fifty-Eight Thousand Five Hundred Twenty Dollars and Zero Cents (\$58,520.00), as represented in Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public

in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, as the quote is only valid for 30 days, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

**Clarke Mosquito Control Products**

675 Sidwell Ct.
St. Charles IL 60174
United States
Phone:(630) 894-2000
Fax:(630) 832 9344
www.clarke.com

QUOTATION**// COPY //**

Quotation no	Order date	Date
0002032579	2/7/24	2/7/24
Salesperson	Currency	Valid to
1002 Brian Deenihan	USD US Dollar	3/7/24

Customer	
P00651	
Invoice address	
City of Perrysburg 201 W Indiana Ave Perrysburg, OH 43551-1525 419-872-8020	
Customer PO#	Your order date
	2/7/24
Your reference	Written by
Greg Kuhr	Angie Gaul

Consignee	
P00651	
Delivery Address	
City of Perrysburg 11980 Roachton Road Perrysburg, OH 43551-2002 419-872-8020	
Delivery terms	Delivery method
Prepaid Freight	United Parcel Post
	Payment terms
	Net 30 Days

Line	Item number	Product Description	Quantity	U/M	Requested Date	Sales price	Discount amount	Extended Price
1	11782	DUET 55GAL	4	drm	2/7/24	15,400.00	3,080.00	58,520.00

Subtotal	USD	58,520.00
Order total	USD	58,520.00
Total	USD	58,520.00



675 Sidwell Court
St. Charles, IL 60174
630.894.2000 P
630.443.3070 F
www.clarke.com

February 28, 2023

Greg Kuhr
Superintendent of Lands and Sanitation
City of Perrysburg, OH
201 W Indiana Ave
Perrysburg, OH 43551

Dear Greg,

This letter is to confirm for you that Clarke is the sole source manufacturer/supplier for all Duet ULV adult mosquito control product formulations. Duet contains the active ingredients of *Sumithrin* and *Prallethrin*. These active ingredients are found exclusively in Duet. Duet is available in many quantities, including 30-gallon drums, 55-gallon drums and 275 gallon mini-totes.

If you have any questions, please do not hesitate to call via cell: 630-235-3943.

Sincerely,

Brian P. Deenihan
Control Consultant

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 36-2024

DATE: February 29, 2024



Subject Matter/Background

The Department of Public Service is in need of a new vehicle to replace a vehicle that is at the end of its life.

After reviewing the needs of the Department, it was determined that a 2023 Ford Transit-250 Cargo Van would be the best vehicle to fit said needs. DPS received 2 quotes and it was found that Baumann Ford Oregon, LLC provided the lowest quote for the vehicle with a price of Forty-Eight Thousand Four Hundred Seventy Dollars and Zero Cents (\$48,470.00).

This Resolution authorizes the Mayor and Director of Finance to enter into a Purchase Agreement with Baumann Ford Oregon, LLC for the purchase of a Ford Transit-250 Cargo RWD Medium Roof Van 148" WB Base (R1C) vehicle in an amount not to exceed Forty-Eight Thousand Four Hundred Seventy Dollars and Zero Cents (\$48,470.00).

The Service Committee Chair agreed to present this Resolution directly to City Council, as the ability to obtain this vehicle became available after the February Service Committee meeting.

Financial Review

Account#: 4403-71541-55600

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and pass this legislation as an emergency is appropriate. An Emergency is requested to ensure pricing and vehicle availability.

RESOLUTION 36-2024

A RESOLUTION AUTHORIZING A PURCHASE AGREEMENT WITH BAUMANN FORD OREGON, LLC IN AN AMOUNT NOT TO EXCEED FORTY-EIGHT THOUSAND FOUR HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$48,470.00) FOR THE PURCHASE OF A 2023 FORD TRANSIT-250 CARGO VAN FOR THE DEPARTMENT OF PUBLIC SERVICE; AND DECLARING AN EMERGENCY

WHEREAS, the Department of Public Service is in need of a new vehicle to replace a vehicle that is at the end of its life; and,

WHEREAS, Baumann Ford Oregon, LLC has provided the lowest quote for this vehicle; and,

WHEREAS, the price for the 2023 Ford Transit-250 Cargo RWD Medium Roof Van 148" WB Base (R1C) vehicle is Forty-Eight Thousand Four Hundred Seventy Dollars and Zero Cents (\$48,470.00); and

WHEREAS, this purchase is in the 2024 budget; and,

WHEREAS, the Service Committee Chair agreed to present this Resolution directly to City Council, as the ability to obtain this vehicle became available after the February Service Committee meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. The Council hereby authorizes the Mayor and Director of Finance to enter into a Purchase Agreement with Baumann Ford Oregon, LLC for the purchase of a 2023 Ford Transit-250 Cargo RWD Medium Roof Van 148" WB Base (R1C) vehicle in an amount not to exceed Forty-Eight Thousand Four Hundred Seventy Dollars and Zero Cents (\$48,470.00), as outlined in the quote attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health and safety of the citizens of the City of Perrysburg, Wood County, Ohio, to ensure pricing and vehicle availability, and shall be in full force and effect from and immediately after its passage and approval by the Mayor.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Prepared for: **Ronald Isaacson**
Deputy Director of Public Service , City of Perrysburg
Prepared by: Rion Myers
02/27/2024



Baumann Ford Oregon, LLC | 2811 Navarre Road Oregon Ohio | 436163303

2023 Transit-250 Cargo RWD Medium Roof Van 148" WB Base (R1C)

Price Level: 365 | Quote ID: 022724-001

Pricing Summary - Single Vehicle

			MSRP
<i>Vehicle Pricing</i>			
Base Vehicle Price			\$47,255.00
Options			\$920.00
Colors			\$0.00
Upfitting			\$0.00
Fleet Discount			\$0.00
Fuel Charge			\$0.00
Destination Charge			\$1,895.00
Subtotal			\$50,070.00
<i>Discount Adjustments</i>			
Discount Adjustments			-\$1,600.00
Subtotal			\$48,470.00
<i>Sales Taxes</i>			
Code	Description		MSRP
TAXEXEMPT	Tax Exempt		\$0.00
Subtotal			\$48,470.00
Total			\$48,470.00

Customer Signature

Acceptance Date

Brondes Ford Toledo
5545 Secor Road
TOLEDOOH43623

Cust No	77383
Stock No	NT5411
SS No	

Purchaser's Name: **CITY OF PERRYSBURG**

Date: **02/16/2024**

Street Address: **11980 ROACHTON RD**

Phone: **(419) 872-8030**

City: **PERRYSBURG** County: State: **OH** Zip: **43551** Salesperson: **Chris Peter**

Enter My Order for One New Used Car Truck Demonstrator

Year: **2023** Make: **Ford** Model: **Transit-250 Cargo** Body Type: Color: **OXFORD WHITE** Trim:

Vin **1FTBR1C80PKC08416** Invoice No: DOB: / /

Remarks: MSRP \$ 53,170 00

Selling Price of Vehicle \$ 51,570 00

Deposit Receipt: Dealer hereby acknowledges receipt of the sum of \$ as a deposit/partial payment for the vehicle described above. If this receipt is for a deposit, dealer will refrain from selling the described vehicle for days. This deposit/partial payment IS NOT refundable. Subject to the following conditions:

Negative Equity: I am aware the balance owed on my trade-in vehicle exceeds the trade-in allowance from Dealer and, as a result, I have requested that \$ of negative equity from my trade-in be included in the cash price of the vehicle.

Rect No Amt Date By

Rect No Amt Date By Selling Price ⇒ \$ 51,570 00

Rect No Amt Date By Document Fee ⇒ \$ 100 00

Trade-In and Other Credits \$ 51,670 00 Taxable

Trade-In Allowance % - Sales Tax

Balance Owed on Trade Total Taxable

Balance Owed To Odometer Mileage Statement Tinting fees \$ 15 00

Net \$ The Odometer of the above described vehicle now reads 45 Day Tag

Deposit unless checked below: Odometer mileage is not accurate. (Refer to the Federal Mileage Statement for full disclosure) Other \$ 20 00

Cash

Rebate #

Total Credit Total Credit

Trade Year Make Model Balance \$ 51,705 00

Stock # Vin Miles

This Vehicle Worksheet is not valid Contract.
The vehicle order, signed by an authorized representative of the dealership, is the valid contract.

Accepted By Purchaser:

Date **02/16/2024**

Signed:

Purchaser

TO: Mayor Mackin
President Fuller
Members of City Council

FROM: Timothy W. Effler, Law Director

RE: Resolution 37-2024

DATE: February 29, 2024



Subject Matter/Background

It is necessary for the health and welfare of the citizens of Perrysburg for the City to provide Porta-Jons in certain areas throughout the City and for special events.

The City considered two separate quotes for the Porta-Jons and Ace Diversified Services had the lowest and best quote, with the total price for the two-year rental and servicing agreement being Thirty Thousand Six Hundred Ninety Dollars and Zero Cents (\$30,690.00).

This Resolution authorizes the Mayor and Director of Finance to enter into a two-year Rental and Service Agreement with Ace Diversified Services for the rental and servicing of Porta-Jons throughout the City and for special events in an amount not to exceed Thirty Thousand Six Hundred Ninety Dollars and Zero Cents (\$30,690.00).

Financial Review

Account: 1110-41646-53222

Legal Review

This legislation has been reviewed and is appropriately before you.

Recommendation

If City Council is in agreement, a motion to suspend the rules, waive the three readings and vote on this legislation is appropriate.

RESOLUTION 37-2024

A RESOLUTION AUTHORIZING A TWO-YEAR AGREEMENT WITH ACE DIVERSIFIED SERVICES IN AN AMOUNT NOT TO EXCEED THIRTY THOUSAND SIX HUNDRED NINETY DOLLARS AND ZERO CENTS (\$30,690.00) FOR THE RENTAL AND SERVICING OF PORTA-JONS THROUGHOUT THE CITY AND FOR SPECIAL EVENTS

WHEREAS, it is necessary for the health and welfare of the citizens of Perrysburg for the City to provide Porta-Jons in certain areas throughout the City and for special events; and,

WHEREAS, the City considered two separate quotes for the Porta-Jons and Ace Diversified Services had the lowest and best quote, with the total price for the two-year rental and servicing agreement being Thirty Thousand Six Hundred Ninety Dollars and Zero Cents (\$30,690.00); and,

WHEREAS, this legislation went before the Service Committee on February 21, 2024 and was unanimously approved for advancement to City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PERRYSBURG, WOOD COUNTY, OHIO:

SECTION 1. City Council hereby authorizes the Mayor and Director of Finance to enter into a two-year Rental and Service Agreement with Ace Diversified Services for the rental and servicing of Porta-Jons throughout the City and for special events in an amount not to exceed Thirty Thousand Six Hundred Ninety Dollars and Zero Cents (\$30,690.00), as outlined in the quote attached hereto and incorporated herein as Exhibit A.

SECTION 2. It is found and determined that all formal actions of Council concerning or relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees, that resulted in such formal actions, were in meetings open to the public in compliance with all legal requirements of the City of Perrysburg and the State of Ohio.

SECTION 3. This Resolution shall be in full force and effect at the earliest time permitted by law.

President of Council

Mayor

PASSED: _____

ATTEST: _____

APPROVED: _____

Timothy W. Effler
LAW DIRECTOR

Ace Diversified Services 2024 - 2025 City of Perrysburg Porta-Jons Quote Sheet

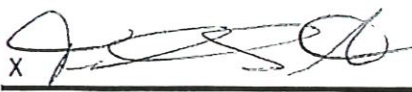
Location	Type	Enclosure Size	Season	Services Per Week	Cost
Hood Park	ADA	9' W x 9'4" D	April 1 - November 30	2	1,600.00
Orleans Park	ADA	n/a	All Year	1	1,200.00
Orleans Park Ramp	STD	n/a	March 15 - November 30	1	595.00
Maple St. Ramp	ADA	6'6" W x 7' D	March 15 - November 30	2	850.00
Bicentennial Park	ADA	6'6" W x 7' D	April 1 - November 30	1	800.00
Rivercrest	ADA	7'7" W x 8' D	All Year	2	2,500.00
Woodland Park	ADA	n/a	November 1 - March 30	1	500.00
Rotary Park	ADA	7'6" W x 8' D	November 1 - March 30	1	500.00
Davis Overlook	ADA	n/a	All Year	2	2,500.00
Event Rentals					
Summer Concerts	1 ADA 1 STD	TBD	May - October	2	1,050.00
July - Fireworks	5 ADA 30 STD	TBD			2,750.00
Damage Walver					500.00

SUBTOTAL 15,345.00

Additional Rates or Fees

Extra service rates regular hours	(based on 10 calls)	250.00
After hours service and weekends	(based on 10 calls)	500.00
Winterization Fee		
Hand Sanitizer		

GRAND TOTAL 16,095.00

X  1-18-24

Frank Almeister
President
Ace Diversified Services