

## **Minutes of Perrysburg Service Committee**

**Meeting Held December 20, 2023**

### **CALL TO ORDER - 6:30 PM**

The meeting was called to order at 8:02 p.m. by Chairperson Jan Materni.

### **ROLL CALL**

Committee members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Tim Effler, Law Director, Brian Thomas, City Engineer, and Greg Kuhr, Operations Manager of the Department of Public Service.

### **CITIZEN'S CONCERNS**

None.

### **APPROVAL OF 10/25/2023 MEETING MINUTES**

There being no objections, the minutes of October 25, 2023 meeting were approved 3-0.

### **REQUEST TO PURCHASE WOODS 12-FOOT TURF BATWING MOWER - RESOLUTION NO. 125-2023 - CHANGE OF SUPPLIER**

Mr. Effler explained that this request was brought to Council previously and this would be a third amendment, but we do not need to bring an amendment to Council as it does not need a resolution to move forward. Mr. Effler explained that it was originally brought to City Council due to purchasing a package of items that put it over the threshold for Council approval and that the item itself did not need a resolution. This new vendor change does not need a resolution but wanted to make sure Council was aware and okay with the change.

### **PERMISSION TO ENTER INTO CONTRACT WITH THE SHELLEY COMPANY FOR ECKEL JUNCTION ROAD REHABILITATION PROJECT**

Mr. Thomas explained that with this project they are looking to resurface Eckel Junction Road from State Route 25 to the railroad. There is a grant that will be used to pay for part of it in the amount of \$175,000.00. Mr. Thomas stated that there was a bid opening last week and the lowest bidder was The Shelly Company. They have worked here before, and he has never had issues with them.

Mr. Thomas is asking for a fifteen percent contingency on this project because if something were to go wrong, they need to be able to take care of it quickly. They will be notifying the property owners and he assumes that they will do the work at night. Mr. Thomas has given the hospital a heads-up, since they will be paving in front of their driveway. Mr. Weber asked if there will be a total closure on that road. Mr. Thomas responded that there should not ever be a full close. There being no objections, this is

being forwarded 3-0 to City Council.

### **CODE UPDATES**

Mr. Effler explained that these are small updates requested from the Street Tree Commission and Urban Forester. There being no objections, this is being forwarded 3-0 to City Council.

### **OTHER BUSINESS**

Ms. Materni stated that it has been a pleasure serving and working with everyone. Mr. Weber and Mr. Fuller thanked Ms. Materni.

There being no further business, the meeting adjourned at 8:11 p.m.

Respectfully submitted,

Jan Materni, Chairperson  
Service Committee

**Next meeting: Wednesday, January 24, 2024 at 5:30 p.m.**