

Minutes of Perrysburg City Council

Meeting Held December 19, 2023

CALL TO ORDER - 6:30 PM

Mayor Mackin called the meeting to order at 6:30 p.m.

ROLL CALL

Present were Council Members Mark Weber, Jan Materni, Jonathan Smith, Kevin Fuller, Tim McCarthy, Barry VanHoozen, and Cory Kuhlman (7). Also present were Joe Fawcett, City Administrator, Tim Effler, Law Director, William McCullough, Fire Chief, and Amber Rathburn, Clerk of Council.

PLEDGE OF ALLEGIANCE

MINUTES OF COUNCIL MEETING OF DECEMBER 5, 2023

There being no objections to the minutes of the City Council meeting held on December 5, 2023, the minutes were approved. Ayes: (7). Nays: (0).

SPECIAL REPORTS

None.

LETTERS, COMMUNICATIONS, AND CITIZENS COMMUNICATIONS

Jim Hagen, 10741 Avenue Road, gave tins of homemade candies to all of the Council members and Mayor to say thank you and show his appreciation of the work that they do for the City. City Council and Mayor Mackin all thanked Mr. Hagen.

Stephen Haas, 538 West Front Street, reiterated that the roundabout is the most expensive of the options from the study and is the least optimal solution for the citizens of Perrysburg. He asked them to return the money to TMACOG.

ADMINISTRATIVE REPORTS

Mayor

Mayor Mackin presented Ms. Materni with a Proclamation. He highlighted her leadership and service to the community. Ms. Materni stated that it has been a pleasure serving.

Mayor Mackin presented Mr. Smith with a Proclamation. He noted his great job as Council President. Mr. Smith will speak during his President of Council Report.

Mayor Mackin recommended Bill Williams to serve on the Board of Zoning Appeals. He recommended Travis Wolfinger to service on the Board of Zoning Appeals. Mayor

Mackin recommended Catherine French to serve on the Historic Landmarks Commission. He recommended C. Drew Griffith to serve on the Civil Service Commission. Mr. Smith made a motion to appoint those four individuals onto their respective boards. Seconded by Mr. Weber. Ayes: (7). Nays: (0).

Mayor Mackin thanked the staff for their hard work and diligence during the 2023 calendar year. He wished the entire community a safe and happy holiday season.

City Administrator

No report.

Finance Director

Ms. Rathburn thanked Ms. Materni and Mr. Smith for their time on City Council. She noted that she enjoyed working with both of them.

Law Director

Mr. Effler thanked Ms. Materni and Mr. Smith and noted that they will both be missed.

PRESIDENT OF COUNCIL REPORT

Mr. Smith stated that it has been a wonderful eight years and thanked the residents for the opportunity to service. He added that it was a tough decision, but wants to take some time away to be with his four children. It has been a huge honor for him to work with every single one of them. Mr. Smith gave kudos to every last staff member in the City and that they make Perrysburg a great place to work and live. He gave a special shout out to his wife, parents, and in-laws for all they have done while he has served. Mr. McCarthy would like to see them both back and noted that City Council will not be the same without them.

COMMITTEE REPORTS

Finance & Economic Development

Mr. Weber gave his report of the December 12, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Mr. Weber stated that it has been a pleasure serving with Ms. Materni. Her knowledge and expertise in her former career has been very beneficial. He wished her all of the best.

Mr. Weber thanked Mr. Smith for his service to the City and all of the guidance when he first got onto City Council. He noted that being the President of City Council, sitting on three Committees, sitting on three boards, and raising four children is truly a feat.

Mr. Weber noted that Elaine Pantorno is retiring at the end of the month and will be missed. He wished her all the best in the next chapter of her life. Mayor Mackin agreed that she will be missed.

Next meeting: Tuesday, January 9, 2024 at 5:30 p.m.

Resolution# 139-2023

Mr. Weber introduced **RESOLUTION 139-2023 A RESOLUTION AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH CLARK SCHAEFER HACKETT BUSINESS ADVISORS NOT TO EXCEED TWENTY-NINE THOUSAND NINE HUNDRED SEVENTY DOLLARS AND ZERO CENTS (\$29,970.00) FOR THE 2023 AUDIT** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 139-2023 by number and title only. Mr. Weber moved that Resolution 139-2023 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 140-2023

Mr. Weber introduced **RESOLUTION 140-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH CFC FOR CYBER INSURANCE AT A COST NOT TO EXCEED FORTY THOUSAND DOLLARS AND ZERO CENTS (\$40,000.00); AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 140-2023 by number and title only. Mr. Weber moved that Resolution 140-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Resolution# 141-2023

Mr. Weber introduced **RESOLUTION 141-2023 A RESOLUTION TO APPROVE THEN AND NOW CERTIFICATES IN THE AMOUNT OF FIFTY-NINE THOUSAND SEVEN HUNDRED SEVENTEEN DOLLARS AND ZERO CENTS (\$59,717.00) AS ATTACHED IN EXHIBIT A FOR THE CITY OF PERRYSBURG; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Resolution 141-2023 by number and title only. Mr. Weber moved that Resolution 141-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 37-2023

Mr. Weber introduced **ORDINANCE 37-2023 AN ORDINANCE AMENDING ORDINANCE 56-2022 TO AMEND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES FOR THE YEAR ENDING DECEMBER 31, 2023; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 37-2023 by number and title only. Mr. Weber moved that Ordinance 37-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 38-2023

Mr. Weber introduced **ORDINANCE 38-2023 AN ORDINANCE AUTHORIZING CERTAIN CASH TRANSFERS WITHIN THE CITY'S BUDGETS; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 38-2023 by number and title only. Mr. Weber moved that Ordinance 38-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 39-2023

Mr. Weber introduced **ORDINANCE 39-2023 AN ORDINANCE AMENDING THE CITY BUDGET ORDINANCE TO REVISE THE ESTIMATED REVENUES FOR THE YEAR ENDING DECEMBER 31, 2023 AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 39-2023 by number and title only. Mr. Weber moved that Ordinance 39-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 40-2023

Mr. Weber introduced **ORDINANCE 40-2023 AN ORDINANCE AUTHORIZING FUND TRANSFERS AND ADVANCES; AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 40-2023 by number and title only. Mr. Weber moved that Ordinance 40-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 41-2023

Mr. Weber introduced **ORDINANCE 41-2023 AN ORDINANCE TO AMEND CHAPTER 891, "MUNICIPAL INCOME TAX EFFECTIVE JANUARY 1, 2016," OF THE PERRYSBURG CODIFIED ORDINANCES** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 41-2023 by number and title only. Mr. Weber moved that Ordinance 41-2023 be passed. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Ordinance# 42-2023

Mr. Weber introduced **ORDINANCE 42-2023 AN ORDINANCE TO APPROVE THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; TO PROVIDE FOR THE ADOPTION AND PUBLICATION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; TO REPEAL ORDINANCES IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY**, and moved that the

rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0). The Clerk read Ordinance 42-2023 by number and title only. Mr. Weber moved that Ordinance 42-2023 be passed as an emergency measure. Seconded by Mr. McCarthy. Ayes: (7). Nays: (0).

Safety

No report.

Mr. VanHoozen noted that Ms. Materni and Mr. Smith will be missed. They will try to continue the good work that they both did and thanked them for their service.

Next meeting: Tuesday, January 23, 2024 at 6:00 p.m.

Resolution# 121-2023

Mr. VanHoozen introduced **RESOLUTION 121-2023 A RESOLUTION AUTHORIZING THE PERRYSBURG FIRE DIVISION TO PURSUE GRANTS THROUGH THE OHIO BUREAU OF WORKERS' COMPENSATION IN AN AMOUNT NOT TO EXCEED FIFTEEN THOUSAND DOLLARS AND ZERO CENTS (\$15,000.00)** , and moved that the rules be suspended to allow for its reading by number and title only. Seconded by Ms. Materni. Ayes: (7). Nays: (0). The Clerk read Resolution 121-2023 by number and title only.

Recreation

No report.

Mayor Mackin noted that Mr. Smith has been an advocate for the parks and has made a real difference with his leadership.

Next meeting: Tuesday, January 9, 2024 at 6:30 p.m.

Planning & Zoning

Mr. McCarthy gave his report of the December 6, 2023 meeting, a copy of which is attached hereto and made a part of these minutes.

Next meeting: Wednesday, January 3, 2024 at 5:30 p.m.

Resolution# 142-2023

Mr. McCarthy introduced **RESOLUTION 142-2023 A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AGREEMENT WITH MCBRIDE DALE CLARION TO UPDATE THE ZONING CODE AT A COST NOT TO EXCEED ONE HUNDRED AND TWENTY THOUSAND DOLLARS AND ZERO CENTS (\$120,000.00); AND DECLARING AN EMERGENCY** , and moved that the rules be suspended to allow for its reading by number and title only and to dispense with the second and third readings. Seconded by Mr. Kuhlman.

Ayes: (7). Nays: (0). The Clerk read Resolution 142-2023 by number and title only. Mr. McCarthy moved that Resolution 142-2023 be passed as an emergency measure. Seconded by Mr. Kuhlman. Ayes: (7). Nays: (0).

Personnel

No report.

Next meeting: Tuesday, January 23, 2024 at 5:00 p.m.

Public Utilities

No report.

Mr. Fuller thanked Ms. Materni for her service. He acknowledged her time and dedication. Mr. Fuller thanked Mr. Smith for being a mentor to him.

Next meeting: Wednesday, December 27, 2023 at 5:30 p.m.

Service

No report.

Ms. Materni thanked everyone for their kind words and sentiments. It has been an honor and pleasure to work for the citizens of Perrysburg, she added. Ms. Materni added that they have the best employees in the state of Ohio

Next meeting: Wednesday, December 20, 2023 at 6:30 p.m.

OTHER BUSINESS

Mr. Kuhlman is grateful for everyone he serves with and noted that Perrysburg is headed in a good direction, as a citizen and Council member. He wanted to focus on three people tonight. Mr. Kuhlman stated that Elaine Pantorno is one of the kindest people you will ever meet and will be missed. She is the voice and face of the City when you come in the door. Mr. Kuhlman stated that him and Ms. Materni started serving at the same time and has never met anyone like her. She is so passionate and truly cares. Mr. Kuhlman stated that Mr. Smith has been someone who exemplifies why they call it public service and that there are big shoes to fill. He appreciates that he is taking time away to spend time with his family.

Ms. Materni made a motion to adjourn. Seconded by Mr. Smith.

ADJOURNMENT

There being no further business, the meeting adjourned at 7:05 p.m.

Respectfully submitted,

Amber Rathburn
Clerk of Council

Thomas G. Mackin
Mayor