

## **Minutes of Perrysburg Public Utilities Committee**

**Meeting Held November 29, 2023**

### **CALL TO ORDER - 6:30 PM**

The meeting was called to order at 6:30 p.m. by Chairperson Kevin Fuller.

### **ROLL CALL**

Committee Members present were Kevin Fuller, Jan Materni, and Jonathan Smith. Also present were Joe Fawcett, City Administrator, and Matt Choma, Director of Public Utilities.

### **CITIZEN'S CONCERNS**

Phil Dombey, 110 West Second Street, stated that he is looking for some direction regarding the sewer charges and dangerous trees in the abandoned alley. Mr. Smith asked if Mr. Dombey has spoken with anyone on the Administrative staff yet. He responded that he talked to Mayor Mackin earlier in the year. Ms. Materni suggested that the City's Arborist get involved and it was noted that he has already been out to Mr. Dombey's property. Mr. Fawcett stated that they are coming up with formal recommendations on the sewer fees and are having a meeting next week to talk about the alley. After that, they will issue a formal recommendation. Mr. Fawcett encouraged Mr. Dombey to call him, so they can schedule a meeting.

### **APPROVAL OF 10/25/2023 MEETING MINUTES**

There being no objections, the minutes of the October 25, 2023 meeting were approved 3-0.

### **SEWER CREDITS TABULATION**

Mr. Choma presented the sanitary sewer credits since the last Public Utilities Committee meeting. There were two residents seeking an appeal, for a total of \$197.10. One incident was for a water heater leak and the other was a continuation of the line in crawl leaking from last meeting. Mr. Choma explained that year to date the total dollar amount for credits is \$16,165,41.

### **RECOMMENDATION TO MODIFY THE SICR**

Mr. Choma stated that they are looking to approve updates to the City's sewer master plan and Sewer Infrastructure Cost Recovery (SICR) plan. This outlines how services will be delivered to properties within the City's sewer service area. Arcadis has prepared and finalized its proposed updates to both plans. Mr. Smith asked about the pump stations around the City. Mr. Choma responded that they will eliminate the one at Coventry Pointe subdivision through the construction of a trunk sewer. Mr. Fuller asked what the major changes are for this year. Mr. Choma responded that the major changes will be through Coventry Pointe.

Ms. Materni stated that it is very insightful to require contractors to use the larger pipes and that shortsightedness costs us more money in the long run. Mr. Smith asked about this being passed as an emergency measure. Mr. Choma explained that it is not critical, but they do use this to update the fees every year, which is nice to have in January. Mr. Smith does not have an issue passing this as an emergency, but believes there should be language for this to take effect on January 1, 2024. There being no objections, this is being forwarded 3-0 to City Council.

Mr. Choma explained that there is a Resolution to authorize a \$5,316.75 SICR refund to MR Developers. They were overcharged for the SICR fee, and even though the mistake was caught the same day, it had already gone through. There being no objections, this is being forwarded 3-0 to City Council.

Mr. Choma explained that this is a Resolution to authorize a \$188.80 SICR refund to Wright Custom Homes. It was discovered that the SICR cost estimate and charges for construction at 1002 Reserve Drive were charged in excess of the actual amount. There being no objections, this is being forwarded 3-0 to City Council.

#### **PERMISSION TO PURCHASE VAC-TOR**

Mr. Choma stated that this is for a purchase agreement with Jack Dohney Companies Inc. for the purchase of a Vactor Model 2115i Truck for sewer maintenance purposes, in an amount of \$610,617.00. This purchase is in the 2023 budget. Mr. Choma explained that this an addition, not a replacement piece of equipment. Ms. Materni added that it is such a versatile piece of equipment. There being no objections, this is being forwarded 3-0 to City Council.

#### **PERMISSION TO PURCHASE TRAILER FOR EXCAVATOR FROM MURPHY TRACTOR**

Mr. Choma stated that there is a Resolution authorizing a purchase agreement with Murphy Tractor and Equipment Co. for the purchase of a Towmaster T-50LP Trailer in an amount of \$52,986.40. The Department of Public Utilities is in need of this trailer to be utilized for operations and maintenance of the public utilities systems, specifically to tow the excavator that they had previously purchased. There being no objections, this is being forwarded 3-0 to City Council.

#### **PERMISSION TO AWARD GRASSY CREEK LINING PROJECT**

Mr. Choma stated that this is to authorize the award of the bid and agreement with Insituform Technologies USA, LLC in an amount of \$1,768,600.39 for the Grassy Creek Sewer Lining Project. He added that the City is working towards the elimination of the emergency response sanitary sewer overflow located at Maple Street. Mr. Choma explained that it will require access into backyards because they will be rehabilitating the manholes as well.

Mr. Fuller asked if there are federal dollars associated with this project. Mr. Choma

responded that they received a grant associated with this project from the state of Ohio in the amount of \$343,000.00, which he credited Alice Godsey and AJ Coleman for getting this secured. Mr. Smith is pressing communication to the residents. Mr. Choma agreed with Mr. Smith and added that they will over inform the residents. There being no objections, this is being forwarded 3-0 to City Council.

### **ANNUAL BUDGET**

Mr. Fuller asked if anything new has come up since the last Public Utilities Committee meeting for the annual budget. Mr. Choma responded that they are still on target for the projects. He stated that they removed the design of the Department of Public Utilities complex because they have other opportunities available to them. They are delaying the Fort Meigs ditch project, as they are not able to close the ditch. Mr. Smith asked about the water tower and noted that the lettering should be kept the same for the City of Perrysburg on each of them.

### **DFFO APPROVAL**

Mr. Choma explained that this is a Resolution authorizing approval and to sign the Ohio Environmental Protection Agency (OEPA) Director's Final Findings and Orders (DFFO). Mr. Fuller requested that this be shared with all of the City Council members, so they have enough time to review and pass as an emergency measure. He stated that the City of Perrysburg is required to properly operate and maintain its wastewater treatment plans, sewer system, and any associated equipment and structures, including elimination of unpermitted discharges from its collection system and its wastewater treatment plants. Mr. Smith asked what happens if we reject this. Mr. Choma responded that right now it is an Administrative order and if it is rejected it gets kicked into a Judicial order. There being no objections, this is being forwarded 3-0 to City Council.

### **OTHER BUSINESS**

There being no further business, the meeting adjourned at 8:11 p.m.

Respectfully submitted,

Kevin Fuller, Chairperson  
Public Utilities Committee

**Next meeting: Wednesday, December 27, 2023 at 6:30 p.m.**