

Minutes of Perrysburg Service Committee

Meeting Held October 25, 2023

CALL TO ORDER - 5:30 PM

The meeting was called to order at 5:30 p.m. by Chairperson Jan Materni.

ROLL CALL

Committee members present were Jan Materni, Kevin Fuller, and Mark Weber. Also present were Rob Ross, Director of Public Service, and Brian Thomas, City Engineer.

CITIZEN'S CONCERNS

None.

APPROVAL OF SEPTEMBER 27, 2023 MEETING MINUTES

There being no objections, the minutes of the September 27, 2023 meeting were approved 3-0.

MAYOR'S APPOINTMENT OF ELISIA (ELLIE) MARCHMAN TO FILL A VACANCY ON LITTER PREVENTION & RECYCLING BOARD

Ms. Marchman, 11731 Kingsgate Court, applied to fill a vacancy on the Litter Prevention and Recycling Board. Ms. Materni said that she was extremely impressed with her resume. Mr. Weber stated that he has not seen a resume like this for Litter and Prevention in a long time, and that they are very fortunate to have her come on board. The Committee is recommending 3-0 that Ms. Marchman be approved to fill the vacancy on the Litter Prevention and Recycling Board.

2024 BUDGET DISCUSSION FOR SERVICE & ENGINEERING

Mr. Thomas put together a budget summary sheet, including percentages of change from 2023 to 2024. He noted that they moved line items from one group to another, which makes it look as if there is a big change. Mr. Thomas stated that salaries and fringe benefits are up a little bit, which are assumed raises. He added that Public Utilities does not have an Administrative Assistant, so Engineering's has been helping them out with invoices. Finance is looking to do a study to look into chargeback for that and it is proposed that they continue that for next year.

Mr. Weber noted that he saw the email from TMACOG about electric vehicle charging stations. Mr. Thomas responded that TMACOG is doing a study to look at the area and where charging stations should be placed. Mr. Thomas noted that he and Mr. Ross are going to a seminar next week to see if they can microsurface some streets.

Mr. Ross stated that they added two seasonal summer workers. He also said that they will be resurfacing the tennis courts and basketball courts at Rotary Park in 2024. He

highlighted the fact that they are starting a tree division and are dedicated to sending out three dedicated people to work on trees each day. Mr. Weber asked about the design for Hood Park improvements. Mr. Thomas will check into it.

Mr. Weber asked about parking improvements on Walnut and Third, as well as Elm and Third. Mr. Thomas responded that he spoke to the consultant that is doing the work for them and that they need to make a couple of tweaks and then Mr. Thomas is going out to bid for construction in the spring. Mr. Weber thanked Mr. Thomas for the format and hopes they use it across the board. Mr. Fuller asked if there is anything they foresee changing or adjustments that may happen in the first quarter. Mr. Ross responded that in the packet it lists which items were not presented for consideration or are on hold.

CONTRACT AWARD FOR 2023 STREET TREE PLANTING PROJECT

Mr. Thomas explained that Malczewski's Lawn Care, LLC is the lowest and best bid of the two they received. The Urban Forester has worked with them on other projects and has had no issues with Malczewski's. Mr. Weber asked if the Street Tree Commission had any discussions about this. Mr. Ross responded that they helped them create the list. There being no objections, this is being recommended 3-0 to City Council.

AMENDMENT TO RESOLUTION 112-2023 - JOHN DEERE & CO. MOWER PURCHASE

Mr. Ross explained that it was misquoted and additional money is needed for the finished mowing deck. He noted that they are still significantly under budget. It was originally approved for \$16,019.64 and the new total is \$20,816.32. There being no objections, this is being recommended 3-0 to City Council.

OTHER BUSINESS

Mr. Thomas asked for a volunteer for the active transportation plan and would like someone from City Council to be on the steering committee. Ms. Materni and Mr. Weber both volunteered.

ADJOURNMENT

There being no further business, the meeting adjourned at 6:27 p.m.

Respectfully submitted,

Jan Materni, Chairperson
Service Committee

Next meeting: Wednesday, November 22, 2023 at 5:30 p.m.