

SERVICE COMMITTEE

FEBRUARY 22, 2017

The meeting was called to order at 5:00 p.m. by Chairperson Becky Williams. Committee members present were Rick Rettig and Becky Williams. Barry VanHoozen arrived at 5:06 p.m. Also present were City Administrator Bridgette Kabat, Service Director Jon Eckel, and City Engineer Doug Dariano.

PERMISSION TO ENTER INTO AGREEMENT WITH DGL ENGINEERS FOR DESIGN OF THE MUP ON ROACHTON RD BETWEEN FORT MEIGS RD AND CANTERBURY

Mr. Dariano requested permission to hire DGL engineers for \$39,122 to design the multi-use path on Roachton Road between Fort Meigs Road and the east end of the Villages at Canterbury subdivision. This would include designing a 10' wide asphalt path and a railed multi-use path crossing of the CSX tracks similar to the one on Fort Meigs Road. Canterbury will have a multi-use path as part of their development and so will the Intermediate School. Mr. Dariano said that they requested qualifications from Tetra Tech, Proudfoot and DGL, and they felt that DGL was the most qualified. Mr. Rettig asked what they were looking at that made DGL the most qualified. Mr. Dariano said that both DGL and Proudfoot have experience in multi-use path design, but he feels DGL is most qualified because of the specific people who will work on this project and because they prepared the grant application. Ms. Williams asked if funds for this are in the budget amendment, and Mr. Dariano said yes. The Committee agreed 3-0 to recommend approval of the agreement with DGL contingent upon the budget amendment passing. Legislation will be introduced at a later date.

PERMISSION TO BID THE 2017 RESURFACING PROGRAM

Mr. Eckel requested permission to bid the 2017 Resurfacing Program. He said that the sooner we get it out in the spring the better price we'll get. There is one million dollars in the budget and another \$500,000 in the budget amendment. Resurfacing of the area of the Cherry Street Sewer Separation District 211 Phase 2 needs to be deducted from that amount and then the other streets to be done will be determined by the DGL estimate. Mr. Rettig said that last year there was a map of the streets to be done. Mr. Eckel said that has not been determined yet, but once it has been he will get the map to the Committee. Ms. Kabat said that once the streets have been determined it will also be put on the website. The Committee agreed 3-0 to recommend approval of an ordinance granting permission to bid the 2017 Resurfacing Program.

PERMISSION TO PURCHASE TWO LEAF MACHINES THROUGH THE NJPA

Mr. Eckel requested permission to purchase two leaf machines through the National Joint Powers Alliance (NJPA) for \$97,222.50. There is \$103,000 in the budget for this purchase. He would like to get them ordered because he is hoping to have them delivered and ready for leaf season. The leaf machines cut down on manpower and abuse on the dump trucks. They also have a larger capacity than the leaf boxes; they hold 25 or 30 yards as opposed to 10 to 12 on the boxes. We already own two machines and this

purchase would complete our objective of having four of them. Ms. Williams asked what the useful life is for the leaf machines. Mr. Eckel said that he would estimate 15 to 20 years. The Committee agreed 3-0 to recommend approval of this request.

BUDGET AMENDMENT

Ms. Kabat reviewed the Service-related large dollar items in the budget amendment including a slope/hillside mower, the replacement of a ¾ ton pick-up with a plow, additional street resurfacing dollars, design and right of way acquisition for the Roachton Road multi-use path, and irrigation work for the DDI project. The Committee discussed the \$15,000 budgeted for additional summer temps to assist with the maintenance of Fort Meigs. It would cover 40 hours a week, for temp workers to assist the Fort's grounds person to maintain the property after the Service Dept brings it up to our standards which would take approximately 2 weeks. A request was received from the Fort Meigs Board to assist them because of state budget cuts. The Chairman of the Board said he would come to speak to City Council about the request if they would like him to. The Committee expressed concerns about taxpayers being asked to contribute more tax dollars even though it is a state owned property and they pay state taxes. Mr. Rettig asked if there has been any discussion about consequences if we don't do this. Ms. Kabat said that not having the funds to maintain it has the potential for this property to be mothballed. Ms. Williams asked if the Administration is proposing this for one year, and Ms. Kabat said yes. Mr. Eckel said that this is an 88 acre parcel and the Fort personnel currently mow 55 acres of it. He thinks our citizens would enjoy this property and that it could be a jewel of the community if properly maintained. Mr. VanHoozen said that he would anticipate that this would be an ongoing issue and we have to determine if this is more or less important than other things we spend money on. The Committee requested that the Chairman of the Fort Meigs Board come to a City Council meeting to discuss this. Ms. Kabat said that she will ask Mr. Jones to come to the first meeting in March.

Ms. Kabat stated that two items in the 404 Fund, Hood Park parking and retaining wall, span all the committees. Ms. Williams asked if this is referring to the retaining wall at Hood Park near the monument. Ms. Kabat said that it is one-third of the section which is in the worst shape and would be replaced with Redi-Rock. She said that she will check to see what exactly is included in the \$435,000 and let the Committee know.

There being no further business, the meeting adjourned at 5:43 p.m.

Respectfully submitted,

Becky Williams, Chairperson
Service Committee

Next meeting: Wednesday, March 22, 2017 at 5:00 p.m.