

SERVICE COMMITTEE

AUGUST 24, 2016

The meeting was called to order at 5:00 p.m. by Chairperson Becky Williams. Committee members present were Rick Rettig, Barry VanHoozen and Becky Williams. Also present were City Administrator Bridgette Kabat, Service Director Jon Eckel, and Planning and Zoning Administrator Brody Walters.

PERMISSION TO ENTER INTO AGREEMENT FOR PAVING OF DAVIS OVERLOOK

Mr. Eckel said that in exchange for right-of-way and putting in a pipeline, Columbia Gas agreed to build a park and give the City \$50,000 towards paving a driveway and parking lot at Davis Overlook. Proposals were sought from three companies, but one of them, Gerken Paving, said that they could not compete at this time. The lowest proposal came from Bowers Asphalt in the amount of \$49,200. Ms. Williams asked if the work will be done this year, and Mr. Eckel said that it will be. The Committee agreed 3-0 to recommend approval of an agreement with Bowers Asphalt.

SIDEWALK PROGRAM DISCUSSION

Ms. Williams asked Mr. Eckel for an update on the sidewalk program. Mr. Eckel said that the sidewalk program has morphed over the years and currently the City is paying for replacement sidewalks. He said that two years ago a sidewalk inventory was done and they are utilizing that to attack the worst areas, but there is no particular zone. Mr. Eckel passed out the 2016 Sidewalk repair list which included priority areas. He said that there are up to 54 areas. Next year he said that the City hopes to get an article in the Messenger Journal regarding repairing the worst sidewalks. There is \$75,000 budgeted in 2016, and roughly \$30,000 has been spent thus far. For the 2017 budget, the same amount is being recommended. He said that in the future he would like to see an assessment for sidewalks. Ms. Kabat said that the Administration will be working with state legislators to get sidewalks included as an item that the City can assess for. She said it was pursued several years ago and a state representative was on board, but at that time, there was not full support to follow through. Mr. Rettig said that sidewalks used to be the responsibility of the homeowner. Ms. Kabat said that they still are, but the City has been generous the last several years. Legislation was recommended for the assessment as the process to notify individual homeowners about the need to repair their sidewalks became too cumbersome. Mr. VanHoozen asked if \$75,000 is typically the amount budgeted. Ms. Kabat said that it has been between \$75,000 and \$80,000 since she has been with the City. Ms. Williams asked if the same contractor is doing all the work. Mr. Eckel said that a lot of contractors are not interested in the smaller jobs and he did not bid it out this year. He has since talked to a couple of contractors who have expressed interest and will look at this list for future projects.. Ms Williams asked Mr Eckel if residents had a particular area that needed repair if they should contact him and he affirmed that they should. Ms. Williams thanked him for the update.

DISCUSSION REGARDING DRIVEWAY SPECIFICATIONS

Ms. Williams updated where discussions left off at the last meeting regarding driveways. She said that the committee agreed to incorporate the policy regarding one curb cut into the Planning and Zoning Code and to move the limitation of a 24' width for residential driveways into the Planning and Zoning Code. She said the Committee had not decided on the 35% front yard limitation and they need to discuss existing non-conforming driveways.

Phil Dombey was present as legal representative for the homeowner at 1054 Evergreen Court. They had an existing driveway that was more than 35% of their front yard but they want to expand it because of its size and the parking ban on cul-de-sacs. There was discussion regarding what remedies exist for this situation. As the committee was continuing the discussion on existing driveways, a disposition of this particular drive was not reached. (The resident has since obtained a permit for a driveway that complies with the Code.)

The Committee then discussed the language prepared by Mr. Walters for the Planning Commission to review as a code amendment. The recommended new residential standards included a driveway replacement "non-conforming" clause to be added to the Planning and Zoning Code to deal with existing driveways. The language also requires a pre-inspection for non-conforming driveways. If drives are not inspected before being removed, they would lose their non-conforming status. Mr. Walters said that he would like to incorporate language that implements a waiver to be signed by the adjacent property owner for driveways that are closer than 5' to the property line. He also recommended that the 35% limitation for the front yard be moved from 1250.02(l) so it is not appealable to the BZA. The Committee took no action on this particular issue and will continue the discussion at the next meeting.

There being no further business, the meeting adjourned at 6:20 p.m.

Respectfully submitted,

Becky Williams, Chairperson
Service Committee

Next meeting: Monday, September 21, 2016 at 6:00 p.m. which is a change from the regular date and time.

