

## **SERVICE COMMITTEE**

**SEPTEMBER 21, 2016**

The meeting was called to order at 6:00 p.m. by Chairperson Becky Williams. Committee members present were Barry VanHoozen and Becky Williams. Rick Rettig was absent. Also present was Service Director Jon Eckel.

### **CITIZENS' CONCERNS**

Carol Shepard, 270 Southwood Drive, read a letter to the committee urging them to approve the funds budgeted for improvements to the SR199 and Eckel Junction Road intersection.

### **FURTHER DISCUSSION REGARDING DRIVEWAY SPECIFICATIONS**

The Committee reviewed the most recent updated language that will be submitted to the Planning Commission regarding driveways and curb cuts. The language includes changes that the Committee previously recommended including moving the 24' maximum width of driveways at the right of way for residential properties from Chapter 10 to the Planning and Zoning Code and moving the limitation of one curb cut from Administrative Policies to the Planning and Zoning Code. Ms. Williams noted that language regarding a resident getting a waiver for driveways that are closer than 5' to the property line has also been added to Section 1250.51(b)(7). The Committee agreed 2-0 to recommend that the pre existing language or what Ms Williams referred to as the "non- conforming clause" be added to 1250.51(c)(2) that would allow existing non-conforming driveways that are wider than 24', where it meets the right of way, to be replaced if an on-site inspection is done by the Planning and Zoning Division before the driveway is removed. The Committee also agreed, 2-0 to remove the language that conflicts with that pre-existing clause. Specifically the language found in the proposed 1250.51(c)(5), which states:"or Ch 1250.51(c)(2)." be removed.

Todd Friesner, 417 W. Front Street, said that he does not like that an existing non-conforming driveway's footprint cannot be changed at all. He added that since he has not had a chance to review the proposed language he feels it should not go forward at this point. The Committee felt comfortable moving forward with the proposed language, with the new additions, since the language will be reviewed by the Planning Commission and the Planning and Zoning Committee before City Council votes on it. Mr. Friesner requested that some type of appeals process be put in place for driveways that are greater than 35% that need to be modified for some reason. He said that there will be exceptions so there should be some way to appeal it. Ms Williams stated that the new proposed language is a relief for residents who presently have existing drives that are non conforming. Mr. VanHoozen said that he likes the idea of an appeals process. Mr. Eckel said that his concern is that the Board of Zoning Appeals will be inundated by property owners who want to tweak the location of their non-conforming driveway for aesthetic reasons, not because there is a real issue. The Committee agreed 2-0 to recommend that

the Planning Commission be asked to come up with a possible appeals process for existing driveways greater than 35% of the front yard that need to be moved or adjusted for some reason.

#### PERMISSION TO ENTER INTO AGREEMENT WITH ODOT FOR BRIDGE INSPECTION SERVICES

Mr. Eckel stated that the current agreement with ODOT to do bridge inspections expires at the end of this year. He requested approval of a new agreement with ODOT for bridge inspections for 2017-2019. There is no cost to the City and if we had to hire a company to do the inspections of the fourteen structures it would cost us between \$7,000 and \$9,000. The Committee agreed 2-0 to recommend approval of the agreement with ODOT.

#### UPDATE ON ECKEL JUNCTION ROAD/CARRONADE OPEN HOUSE

Mr. Eckel reported that 26 people attended the open house regarding the Eckel Junction Road/Carronade Drive roundabout. Comments from three property owners were received. Two of the property owners agree on what should be in the center of the roundabout and one wanted something more lavish. Mr. Eckel said that the Administration met today and no decision has been made yet but he wants something that is low maintenance. He said that the roundabout at SR199 and Roachton looks incredible but the City will probably be looking for more flair since this roundabout is in a neighborhood. He said they are working on something that is eye appealing but low maintenance. Ms. Williams asked if the timing is still on track and Mr. Eckel said that it is. She also asked if speed limit signs will be installed before the roundabout like on SR199. Mr. Eckel said that signs will have to be installed.

#### 2017 BUDGET DISCUSSION

Jackie Kyle, 235 Southwood Drive, said that she is concerned about the intersection of SR199 and Eckel Junction Road and she urged the Committee to pass the budget which has funds allocated for improvements to the intersection. There was discussion regarding what improvements may be made to the intersection and Mr. Eckel said that there are some physical constraints with the intersection. He said that we usually try to get a grant to do this type of intersection improvements but that could take years. Ms. Kyle asked if there has been any consideration to putting up a three way stop until the improvements are made. Mr. Eckel said that Doug Dariano, City Engineer, has more knowledge on the subject and he could have Mr. Dariano contact her to discuss it.

Ms. Williams asked Mr. Eckel to send the committee detailed budget sheets. The Committee then reviewed the budget for the Department of Public Service. Mr. Eckel said that included in the budget is cold storage for the Service Department but he may hold off another year because after talking to the police and fire chiefs, they need about 3,000 square feet of storage so they may wait until 2018 and build one large building behind the Public Service building to meet the needs of all 3 divisions. Ms. Williams asked if

improvements to the court building come from the court budget. Mr. Eckel said that the improvements come out of the general building budget. He said that some time ago he met with Judge Mack and discussed safety issues from their state audit and other improvements that are needed at the court building. Mr. Eckel said they are tackling the safety issues first. Ms. Williams asked about the electronic sign board and Mr. Eckel said that is for highway projects. Ms. Williams noted that there is one million dollars budgeted for resurfacing. Mr. Eckel said that is correct, but he would like to see that number go up with the budget amendment. Mr. VanHoozen asked what amount he would like it to be. Mr. Eckel said that he would like it to be \$1.5 million. There was discussion regarding the Findlay Street extension and the roundabout at Roachton and Hull Prairie Roads. Ms. Williams said that she thought Council approved \$100,000 for the Hull Prairie roundabout last year and Mr. Eckel said that he believes the amount budgeted for 2017 is our total contribution to the project. Ms. Williams asked Mr. Eckel to verify that with Ms. Kabat. Ms. Williams asked about additional staff in the budget. Mr. Eckel said that one additional full time employee is in the budget and he will be eliminating two to three summer staff. Mr. VanHoozen asked about the amount budgeted for SR25/Roachton Road. Mr. Eckel said that the amount budgeted is for the design and right of way acquisition for intersection improvements including the addition of a dedicated turn lane from westbound Roachton to northbound SR25.

There being no further business, the meeting adjourned at 7:37 p.m.

Respectfully submitted,

Becky Williams, Chairperson  
Service Committee

***Next meeting: Wednesday, October 26, 2016 at 5:00 p.m.***