

SERVICE-SAFETY COMMITTEE

JANUARY 7, 2013

The meeting was called to order at 5:00 p.m. by Chairman John Kevern. Committee members present were: John Kevern and Tom Mackin. Mike Olmstead was absent. Also present were: City Administrator Bridgette Kabat, Law Director Mathew Beredo, and Service Director Jon Eckel.

FIRE DIVISION OVERTIME

Chief Klein reported that the Fire Division has been dealing with increased overtime throughout 2012 due to employees off with sickness or injuries and unexpected resignations. He said that for the year they ended up \$703.37 over budget in overtime, but adjustments were made in other areas to stay within the overall approved 2012 First Budget Amendment. Mr. Mackin asked if they are planning on doing anything different this year. Chief Klein said he hopes that he does not have people off. Ms. Kabat noted that the Personnel Committee will be reviewing the Matrix report this month.

OHIO EMS GRANT

Chief Klein requested permission to apply for the Ohio EMS Grant. This grant is automatically awarded, and the amount is determined by the amount of seatbelt fines and the number of applicants. Chief Klein said last year the City received \$2,500, and he would anticipate getting about the same amount this year. The Committee agreed 2-0 to recommend approval to apply for the Ohio EMS Grant.

POLICE DIVISION OVERTIME

Chief Paez reported that for 2012, total police overtime was \$193,001.45 and was under budget by \$66,998.55. Mr. Mackin asked about the budgeted amount for 2013. Chief Paez said it is remaining the same at \$260,000. Overtime for communication officers for 2012 was \$40,148.71 which was under budget by \$9,851.29. Chief Paez said they are now fully staffed in Communications and are looking to add an additional communications officer.

CONTRACT WITH AIR FORCE ONE

Mr. Eckel stated that both companies we use for HVAC services are doing a great job, and we have a very good relationship with both of them. He requested permission to enter into a contract with Air Force One for HVAC services for the Schaller Building, the Engineering Division Building, the Fire Station and the Senior Center. The total cost is \$6,939 which reflects a small increase of \$20 per contract. The Committee agreed 2-0 to recommend approval of a contract with Air Force One.

CONTRACT WITH CAMPBELL, INC.

Mr. Eckel requested permission to enter into a contract with Campbell, Inc. for HVAC services for the Municipal Complex. He said that he has added testing the domestic back flow preventers to the contract. Other than that, there is no increase. The total amount of the contract is \$24,406. Mr. Eckel added he is always looking for ways to save on energy and lighting costs and Campbell has been very helpful with their reports on energy savings. The Committee agreed 2-0 to recommend approval of a contract with Campbell, Inc. for HVAC services.

LIQUOR LICENSE TRANSFER FOR MENDEZ GONZALES LLC, DBA OK PATRON

Mr. Eckel reported that OK Patron, which is currently located on Helen Drive, will be relocating to Carronade Drive and would like to transfer their liquor license. Chief Paez said he has no concerns with this request. The Committee agreed 2-0 to not request a hearing for this liquor license transfer.

There being no further business, the meeting adjourned at 5:31 p.m.

Next regular meeting: Monday, February 4, 2013 at 6:00 p.m., which is a change from the regular time.

Respectfully submitted,

John Kevern, Chairman
Service-Safety Committee