

SERVICE-SAFETY COMMITTEE MEETING

MARCH 4, 2013

The meeting was called to order at 5:00 p.m. by Chairman John Kevern. Committee members present were: John Kevern and Mike Olmstead. Tom Mackin was absent. Also present were City Administrator Bridgette Kabat, Law Director Mathew Beredo, and Service Director Jon Eckel.

DARE GRANT

Chief Paez asked for permission to apply for and accept a DARE Grant for the 2013-2014 school year. The amount of the grant will be \$5,665.46 which is based on the amount of time the officer spends in the schools. Mr. Kevern asked how long we have been doing this, and Chief Paez said for many, many years. The Committee agreed 2-0 to recommend approval to apply for and accept the DARE Grant.

RENEWAL OF SERVICE AGREEMENT WITH PROPHOENIX

Chief Paez asked for permission to renew the service agreement with ProPhoenix for the Police Division software. The renewal amount is \$28,080.15 and includes updates, upgrades, fixing glitches, and anything we may want customized. This is a 5% increase over last year's cost. Mr. Olmstead asked if we receive itemized monthly invoices. He said he would like to know their actual labor costs. Ms. Kabat said that we can ask them for an accounting for the last year including what updates were done and when we contacted them for service. The Committee agreed 2-0 to recommend approval of the service agreement renewal with that stipulation.

AGREEMENT WITH WOLFE'S ROOFING

Mr. Eckel requested permission to enter into an agreement with Wolfe's Roofing to replace the flat roof on the Municipal Building. The price will be \$35,466 to completely tear off and replace the flat portion and do a new walkway to the HVAC equipment. Mr. Olmstead asked the last time it was done, and Mr. Eckel said he believes it was 1964. The Committee agreed 2-0 to recommend approval of an agreement with Wolfe's Roofing.

PURCHASE OF 2012-2013 WINTER SALT SUPPLY

Mr. Eckel stated that we have used last year's salt supply so it is time to enter into an agreement for this year's salt purchase. Detroit Salt is offering a price of \$41.90 per ton. The agreement is for 1,700 tons and we have to buy 80% of that, which we have room to store. Past practice has been to load up at the lower price. This item is in the budget. The Committee agreed 2-0 to recommend approval of this purchase.

PURCHASE OF PICK-UP TRUCK

Mr. Eckel requested permission to purchase a new pick-up truck for the Parks Bureau from Brondes Ford for \$27,320. He said it is a one ton and will be beefed up with a trailer towing package so it is able to pull the trailer that is used to carry snow blowers and mowers. Mr.

Olmstead asked the year of the vehicle it is replacing. Ms. Kabat said she believes it is a 1987 or 1988. Mr. Eckel said they got three bids, and the purchase is in this year's budget. The Committee agreed 2-0 to recommend this purchase.

LIQUOR LICENSE TRANSFER FOR NEW CHINA BUFFET

Mr. Eckel said that New China Buffet, Inc. would like to transfer the liquor license from China City Buffet Perrysburg, Inc. The business is located on Carronade Drive. Chief Paez said he has no issues with the transfer. The Committee agreed 2-0 that no hearing be held for this transfer.

OTHER BUSINESS

Mr. Beredo requested approval to renew the City's contract with the Wood County Public Defender's office. They would be paid \$100 per offense to represent indigent individuals charged under Municipal Code and not under the Ohio Revised Code. Marty Aubry said that he can only remember seven such cases in the past, and we only had one last year. The Committee agreed 2-0 to recommend approval of the contract.

There being no further business, the meeting adjourned at 5:23 p.m.

Next regular meeting: Monday, April 8, 2013 at 5:00 p.m. which is a change from the regular date.

Respectfully submitted,

John Kevern, Chairman
Service-Safety Committee