SERVICE-SAFETY COMMITTEE

MARCH 23, 2015

The meeting was called to order at 5:00 p.m. by Chairman Jim Matuszak. Committee members present were: John Kevern, Jim Matuszak, and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator, Mathew Beredo, Law Director, Jon Eckel, Service Director, and Doug Dariano, City Engineer.

FORT MEIGS ROAD WIDENING PROJECT

Mr. Beredo stated that the Fort Meigs Road widening project is moving forward and it requires the acquisition of additional easements from property owners. According to the appraisers, the fair market values of the easements needed for the project amount to $320,000. He explained that there are 23 affected parcels and 22 property owners. He requested that the committee recommend to City Council that they approve an ordinance authorizing the easement acquisitions. Mr. Matuszak asked when the construction phase of the project is scheduled to take place. Ms. Kabat said it is scheduled for 2016. Mr. Matuszak asked if the money is budgeted for the acquisition of the easements and Mr. Dariano said that it is. Ms. Kabat further clarified that the cost of the construction phase of the project is not in the 2015 budget but will need to be included in the 2016 budget. Josh Amstutz, 24608 Fort Meigs Road, asked if the $320,000 being requested equals the aggregate of the amounts initially offered to the property owners by the city. Mr. Beredo replied by stating that if the total cost of the easement acquisitions ends up being greater than $320,000 then the administration will need to come back to the committee and City Council to request the additional funding. Mr. Beredo explained that the estimated fair market value received from the appraisers is normally an accurate assessment of the fair market values. The Committee agreed 3-0 to recommend approval of an ordinance authorizing the city to acquire the easements at a cost not to exceed $320,000.

Mr. Beredo further explained that if we are not able to negotiate one or more of the transfers, then the city will need to go through the eminent domain process. Prior to proceeding with that process, City Council would need to pass a resolution stating that it would be their intent to acquire the subject property(ies) via the eminent domain process and an ordinance that authorizes the appropriations. He said that our preference is to negotiate the transfers, but if we are unsuccessful we will have to proceed with the appropriation(s) in order to stay on ODOT's timeline. The Committee agreed 3-0 to recommend approval of the resolution and ordinance.

FIRE DIVISION INFORMATION

Software Specialist Ian Dunn gave a presentation regarding response times for the Fire Division. Ms. Kabat said that the goal is to get a concurrence or confirmation from the committee that the methodology seems to be the prudent, practical approach as we go forward and have Ian further analyze various scenarios and potential opportunities. She said that if the Committee is agreeable, she hopes a special meeting of the committee can be scheduled prior to the next regular meeting so more information can be provided. Ms. Kabat also said that the presentation will be printed out and provided to all Council members.

Mr. VanHoozen left the meeting at 6:00 p.m.

2015 RESURFACING PROGRAM

Mr. Eckel requested permission to enter into a contract with DGL Engineering for the design, specifications and bidding for the 2015 resurfacing program at a price not to exceed $105,000. He said they chose three firms to interview, and they liked DGL - who helped prepare the road inventory. The Committee agreed 2-0 to recommend approval of the contract with DGL.

Mr. Eckel also requested permission to enter into a contract with Tetra Tech Engineering for the construction engineering and RPR for the 2015 resurfacing program at a price not to exceed $100,000. He said this includes on-site inspection to guarantee the proper materials are used. He said that Tetra Tech performed these services for us last year and that he was more than satisfied with their services. The Committee agreed 2-0 to recommend approval of the contract.

Mr. Eckel said that they are forming a resurfacing team to look at new but proven technologies to stretch out the resurfacing dollars. He also asked for permission to go to bid for the 2015 resurfacing program. He said that when they get a more solid list of the streets that can and will be done within the constraints of the current budget, he will share it with the Committee. The Committee agreed 2-0 to recommend that they go to bid for the 2015 resurfacing program.

PERMISSION TO PURCHASE PICK-UP TRUCKS FOR DPS

Mr. Eckel requested permission to purchases two ¾ ton pick-up trucks and one 1 ton pick-up truck from Brondes Ford. The cost of the 1 ton truck is $29,400 and the cost of the ¾ ton trucks is $29,780 each. Brondes gave the City a lower price than going through the State Purchasing Program and by going with Brondes it offers continuity in the mechanic's shop. Mr. Eckel said the three new trucks will be replacing trucks from 1996, 1999 and 2000 and funds are in this year's budget. He said that we will be going through another firm to get the plow packages, which are currently in the budget. The Committee agreed 2-0 to recommend approval of the purchase.

There being no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Service-Safety Committee

Next meeting: Special meeting on Monday, April 20, 2015 at 5:00 p.m.

Next regular meeting: Monday, April 27, 2015 at 5:00 p.m.