

SERVICE-SAFETY COMMITTEE MEETING

MARCH 24, 2014

The meeting was called to order at 5:03 p.m. by Chairman Jim Matuszak. Committee members present were Jim Matuszak and Barry VanHoozen. John Kevern arrived at 5:13 p.m. Also present were Bridgette Kabat, City Administrator, Jon Eckel, Public Service Director, Rick Toepfer, Deputy Public Service Director and Doug Dariano, City Engineer.

CITIZENS' CONCERNS

Josh Amstutz, 24608 Fort Meigs Road, and several other property owners affected by the Fort Meigs Road widening project were at the meeting. Mr. Amstutz said that he attended the Open House, saw the prints, and he has several concerns. He said the Feasibility Study that was completed reflects three proposals. The City has determined that based on economics and time, the best option is to go to the east. Mr. Amstutz said that he feels since not as many properties on the west side would be affected, that would be a better choice. He also questioned how some of the cost factors were determined; specifically the cost of the driveway relocations because he does not think there is as much driveway to be relocated as what is reflected in the cost estimates. Mr. Amstutz said that he has a problem with the elevation of the road relative to his property, and he has concerns with the ditch flooding. He said he is concerned that the speed limit is 50 mph and people already drive 60 mph and once it is widened, the road will be closer to their houses. He noted that the telephone poles will also be closer to their houses. He requested that all utilities be buried. He also questioned the ownership and maintenance of the ditch. He said he plans to fill out one of the comment sheets distributed at the Open House. Ms. Kabat asked Mr. Dariano about the process after the comment sheets are received. Mr. Dariano said that both the City and ODOT get copies of the comments sheets, but because it is an LPA project, the City will address the comments. Mr. Amstutz requested a formal meeting to address the comments on the comment sheets. Ms. Kabat asked that Mr. Amstutz be the neighborhood liaison for this project, and she asked that he stay in contact with her and they can discuss how to proceed once the questions from the comment sheets are answered.

AGREEMENT WITH ODOT REGARDING LEFT TURN LANE FROM NB SR25 TO WB FIVE POINT ROAD

Mr. Dariano said that he was contacted by ODOT about them constructing a left turn lane from northbound 25 onto westbound Five Point Road. ODOT feels that we need stacking, and because this is a safety project, there is no cost to the City. However, we do need consent legislation to allow ODOT to do work within the City. Mr. Matuszak asked about the timeline for the project. Mr. Dariano said that he believes it will be done this summer and should take about a month because some drainage work will also be done. The Committee agreed 3-0 to recommend approval of entering into an agreement with ODOT.

AGREEMENT TO ALLOW ODOT TO INSPECT CITY BRIDGES

Mr. Dariano reported that there is an annual requirement to inspect all City bridges, or in our case, culverts. The City has fourteen of them, and we usually contract this out to a consultant at a cost of \$7,000 to \$9,000 a year. ODOT has offered to do the inspections free of charge which is definitely a win for the City. Mr. Matuszak asked if there is any reason not to agree to this. Mr. Dariano said there is nothing he can see, and he believes that ODOT is doing this to standardize the information. The Committee agreed 3-0 to recommend approval of a contract with ODOT allowing them to inspect the City's bridges at no cost to the City.

PERMISSION TO ENTER INTO DISCUSSION AND AGREEMENT WITH APPROVED ENGINEERING FIRM FOR 2014 RESURFACING PROGRAM

Mr. Eckel said that the Engineering Division sent out RFQ's for all aspects of engineering services. He said that they will be reviewing those qualifications and ranking them. He asked for permission to enter into an agreement with the approved engineering firm for the design, specifications, bidding and construction for the 2014 Resurfacing Program. He said that this type of project is a little different because we give the engineering firm the streets to look at and they give us the costs. Once we get the costs, we match them with the funds available to assemble the Resurfacing Program. Mr. Toepfer discussed with the Committee the various treatment options available for roads to try and preserve their useful life. The Committee agreed 3-0 to recommend approval to enter into discussion and agreement with the approved engineering firm for the design, specifications, bidding and construction of the 2014 Resurfacing Program.

PERMISSION TO BID 2014 RESURFACING PROGRAM

Mr. Eckel said that they would like to start the process to bid the 2014 Resurfacing Program once we have the document from the engineers. The Committee agreed 3-0 to recommend approval.

PERMISSION TO ENTER DISCUSSION AND AGREEMENT WITH APPROVED ENGINEERING FIRM FOR RESURFACING MASTER PLAN

Ms. Kabat said that similar to the discussion regarding engineering services for the 2014 Resurfacing Program, once the engineering firms are ranked, the goal is to hire an engineering firm to create a Street Resurfacing Master Plan. This will allow us to find out what streets we can treat with Reclamite or Micro-Surfacing to stretch our resurfacing dollars, in addition to the roads that need mill and fill or full depth repair. The Administration would also like to include a retro-reflectivity sign plan as part of this because we have to have a plan in place by June of this year. The Committee agreed 3-0 to recommend approval to enter into discussions and an agreement with an approved engineering firm for a Resurfacing Master Plan.

PERMISSION TO ENTER INTO AGREEMENT WITH ODOT FOR ROAD SALT

Mr. Eckel said that this past winter the City used 5800 tons of road salt which is a new record. He said we currently have 500 tons, and the shed holds 2500 tons. ODOT is offering two contracts through the consortium which we have participated in for the last five or six years. Mr. Eckel requested permission to purchase 2000 tons through the ODOT summer fill contract which will get the salt shed full. He also requested that we enter into a winter use contract with ODOT for 3000 tons. He said that the downside is if you don't use that much, you have to pay them for storage, but this is still far less expensive than having to purchase salt out of contract. The Committee agreed 3-0 to recommend approval of these requests.

PERMISSION TO PURCHASE PICKUP TRUCK FOR BUREAU OF PARKS AND LANDS

Mr. Eckel requested permission to purchase a 2015 Ford F-350 extended cab four wheel drive pick-up truck for the Parks Bureau. The truck would be purchased from Walt Sweeney through the State Purchasing Program for \$27,760.20. It is included in the 2014 budget and will replace a 1997 GMC truck that was disposed of at auction earlier this year. The Committee agreed 3-0 to recommend approval of this purchase.

There being no further business, the meeting adjourned at 6:10 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Service-Safety Committee

Next meeting: Monday, April 28, 2014 at 5:00 p.m.