

SAFETY COMMITTEE

APRIL 24, 2017

The meeting was called to order at 6:12 p.m. by Chairman Nelson Evans. Committee members present were Nelson Evans, Jim Matuszak and Rick Rettig.

RIGHT STUFF SOFTWARE

Chief Paez requested approval of the purchase of electronic scheduling software from the Right Stuff Software Co. He said that this was discussed during the budget process and it will be used by both the police and fire divisions. The total cost is \$32,000 and will be split evenly between the two divisions. The Committee agreed 3-0 to recommend approval of the purchase.

STRATEGIC PLAN UPDATE

Deputy Fire Chief Rudy Ruiz gave an update on the Strategic Plan. He said that this is a three year plan so not all initiatives have been addressed, but part of the process is continuous evaluation. Mr. Evans asked who performed the assessment center and if there was any cost. Chief Ruiz said that area fire chiefs were brought in and they were paid \$200 a day plus mileage. Mr. Rettig asked about the difficulties in hiring part time staff. Chief Ruiz said that they initially attracted twelve candidates but are down to five that are viable candidates. The goal is to have at least one part-time employee per 24 hour shift. There was discussion regarding changes to the process if objectives are not met.

AUTHORIZATION TO PURCHASE BI-DIRECTIONAL ANTENNA

Fire Chief Jeff Klein requested permission to purchase a bi-directional antenna for the training room in the basement of the Police Division. He said that there are communications issues and service is hit or miss. The antenna will go to a power supply in the ceiling and then to an outdoor antenna. The cost of the antenna is \$46,724.30 and will be purchased from Bender Communications. This purchase is in the budget and will also aid the emergency operation center because it is interchangeable with frequencies used by state agencies. Mr. Matuszak asked if the police division will also benefit from it. Chief Klein said that they will. The Committee agreed 3-0 to recommend approval of the purchase.

There being no further business, the meeting adjourned at 6:35 p.m.

Respectfully submitted,

Nelson Evans, Chairman
Safety Committee

Next meeting: Monday, May 22, 2017 at 6:00 p.m.