

SAFETY COMMITTEE

APRIL 26, 2016

The meeting was called to order at 6:00 p.m. by Chairman John Kevern. Committee members present were John Kevern, Jim Matuszak and Rick Rettig. Also present were Mayor Olmstead, Bridgette Kabat, City Administrator, Fire Chief Jeff Klein and Deputy Fire Chief Rudy Ruiz.

FIRE DIVISION STRATEGIC PLAN

Mayor Olmstead stated that the Administration will be presenting the Strategic Plan for the Fire Division. He said that this has been an issue for some time and one of the challenges was lack of data. Last June the Administration presented data regarding runs and options for a second station. He said one stumbling block has been how to pay for operating costs on an ongoing basis. Deputy Chief Ruiz was hired because of his experience in strategic planning. Both internal and external stakeholders were involved in developing the strategic plan. Mayor Olmstead said that in the 2017 budget the Administration will be including the design and engineering of a second fire station with construction in 2018. He said that he appreciates the efforts of the Fire Division and the citizens of the community involved in the Strategic Plan.

Chiefs Klein and Ruiz gave background information on how the Strategic Plan was developed and how the process will go from here. They said the five key components in the plan are professional development, communication, training, public relations and response time. Evaluation of these areas will continue over the next three years. A copy of the plan was emailed to City Council and Ms. Kabat said that a hard copy would also be distributed. Mr. Rettig said that he loves the core values and he is a big believer in vision statements. Mr. Matuszak asked if they have projected the savings to the City that could go towards the cost of operating a second station. Deputy Chief Ruiz said they are working on an operational plan and they've been looking at how they can operate a second station with the funds they have now. Mr. Matuszak clarified that they are only referring to staffing and Ms. Kabat said that is correct. She said that they are working through operational changes and working with the Collective Bargaining Agreement. Mr. Kevern complimented the Fire Division on the plan and thanked them for their presentation.

LIQUOR PERMIT

Mr. Kevern said that Max & Erma's is changing the name on their liquor permit. Ms. Kabat said that she spoke to the Police Division and they have no issues with the change and recommended that no hearing be held. The Committee agreed 3-0 that no hearing be held regarding this change.

OTHER BUSINESS

Mr. Kevern stated that all liquor permits in the City expire on June 1. Ms. Kabat said that this gives the City an opportunity to have a hearing if there are any problems. The Police Division has no concerns with any of the permits. The Committee agreed 3-0 that no hearing be requested.

There being no further business, the meeting adjourned at 6:37 p.m.

Respectfully submitted,

John Kevern, Chairman
Safety Committee

Next regular meeting: Tuesday, May 24, 2016 at 6:00 p.m.