SERVICE-SAFETY COMMITTEE

MAY 27, 2015

The meeting was called to order at 5:00 p.m. by Chairman Jim Matuszak. Committee members present were John Kevern, Jim Matuszak and Barry VanHoozen. Also present were Bridgette Kabat, City Administrator and Jon Eckel, Public Service Director.

PERMISSION TO BID 2015 PAVEMENT MARKING PROGRAM

Mr. Eckel requested permission to bid the 2015 Pavement Marking Program. He said that this program includes regulatory items like edge lines, arrows, etc. He said there is $60,000 in the budget for this project. The Committee agreed 3-0 to recommend approval of accepting bids for the 2015 Pavement Marking Program.

PERMISSION TO ENTER INTO CONTRACT WITH U.S. UTILITY CONTRACTOR CO. FOR THE RELOCATION OF DOWNTOWN STREET CONTROL ELECTRICAL BOX

Mr. Eckel requested permission to enter into a contract with U.S. Utility Contractor Co. in the amount of $29,750 for relocating the electrical box that controls the downtown street lighting and the electrical boxes in the planters. The box will be incorporated into a utility room within the new downtown restrooms. Ms. Kabat added that the best spot for ingress and egress to the downtown restrooms is from Second Street, not the parking lot, and the box would be in the way. There was discussion regarding a similar utility box that is at the corner of Louisiana and Second Streets. Mr. Matuszak asked if it makes sense to look at relocating that box also. Mr. Eckel explained that moving that box would be more difficult as it is on the opposite corner. Ms. Kabat said that in the future if we have projects in that area it may make sense to relocate it so it is not a safety hazard. Mr. Matuszak asked if Mr. Eckel went to bid on this project. Mr. Eckel stated that it is under the $50,000 threshold for going to bid, so they asked for proposals from the two firms that have done a lot of work for the City. The Committee agreed 3-0 to recommend approval of a contract with U.S. Utility Contractor Co. for the relocation of the downtown street control electrical box.

FIRE DIVISION DATA PRESENTATION

Ms. Kabat gave a presentation prepared by Software Specialist Ian Dunn regarding Fire Division run times. She said the goal is to present this to the Committee and at the next meeting come back with recommendations for what our next steps should be. There was discussion regarding run times and the human factor involved with tracking run times. Chief Jeff Klein said that they now have the computers in the trucks and they are beginning to work with them but have found a few glitches. Ms. Kabat said that there should be less of a concern in the future, but you will always have the human factor and we are doing the best we can with the tools and technologies available. She added that the employees are more aware of the need for consistency since we have been reviewing the data. Mr. VanHoozen asked about the average calls for service per day. Ms. Kabat said that in 2012 the average calls were 5.6 per day; in 2013, 5.1 calls per day; and in 2014, 5.5 calls per day.

OTHER BUSINESS

Becky Williams, E. Sixth Street, asked Chief Klein if there have been an increase in calls because of the construction on the interstate. Chief Klein said that there were some issues with the shoulder during the first two weeks in May, but that seems to have been corrected. Ms. Kabat stated that the Police and Fire Divisions met with Perrysburg Township, Rossford, and ODOT and they are coming up with schematics for different scenarios regarding accidents on the interstate.

There being no further business, the meeting adjourned at 6:14 p.m.

Respectfully submitted,

Jim Matuszak, Chairman
Service-Safety Committee

Next meeting: Monday, June 22, 2015 at 5:00 p.m.