

SAFETY COMMITTEE

JUNE 20, 2017

The meeting was called to order at 5:30 p.m. by Chairman Nelson Evans. Committee members present were Nelson Evans, Jim Matuszak and Rick Rettig. Also present was City Administrator Bridgette Kabat.

CITIZENS' CONCERNS

Tom Friess, 311 West Indiana Avenue, expressed concerns about pedestrians crossing at the intersection of Indiana, Cherry and Findlay Streets and by the post office. He asked that a traffic signal be installed at the Indiana intersection. He added that drivers are going 40 to 50 miles per hour which also needs to be addressed. Ms. Kabat said that the intersection would not meet the required warrants for a traffic signal, but a pedestrian crosswalk is more up to the City's discretion. Diana Friess asked if a traffic study has been done for the intersection. Ms. Kabat said there has not been one done since she's been with the City, but based on the City Engineer's past experience, it would not qualify for a traffic signal. Mr. Evans asked if a traffic study would give us guidance on what kind of crosswalk to put in. Ms. Kabat said that she will speak to Doug Dariano and Jon Eckel and see what kind of crosswalk they would recommend and how it would affect the traffic flow.

LIQUOR PERMITS – HOLLISTER HOTEL LLC AND BENCHMARK RESTAURANT GROUP LLC

Requests were received regarding liquor permits for Hollister Hotel LLC which will be the Home 2 Suites Hotel, and Benchmark Restaurant Group LLC which is below St. Julian's Fitness. Ms. Kabat said that Chief Paez said that he is comfortable with not requesting a hearing on either request. The Committee agreed 3-0 to not have a hearing regarding these requests.

AGREEMENT FOR DESIGN SERVICES FOR NEW FIRE STATION

Ms. Kabat stated that she, the fire chiefs, the Service Director, City Engineer and Planning and Zoning Administrator reviewed the RFQ's for design services for the new fire station. The pool was narrowed down to four firms and then interviews were conducted with those firms. She said that they are recommending the Collaborative and are requesting approval of an agreement with them, but are only requesting authorization to move forward with Phase I, programming of space and preliminary design, at this time. This will allow us to have a preliminary design, not necessarily of the exterior, but a footprint which will give us a cost per square foot. Then they can come back to the Committee with a budget number for the construction cost. Ray Micham of the Collaborative was present. He said that at least for the first phase, they will be sharing the project 50/50 with KZF Design, who are fire station experts. Mr. Rettig asked if we have a fixed cost for the Phase 1 work. Ms. Kabat said that the estimate is \$35,000. Mr. Matuszak asked if there were reasons they chose this firm over the others. Ms. Kabat noted that per the Ohio Revised Code, the process does not involve the price, it includes the methodology. Chief Klein said that he feels the biggest factor was the Collaborative's ties to the community. He said that they have people who drive by this site every day. Mr. Rettig asked if the Law

Director has gone through the agreement. Ms. Kabat said that the Law Director has reviewed and accepted the agreement, and it is similar to the agreement used when the Service Building was built. Mr. Matuszak stated that there are a lot of "to be determined" in the agreement and he wondered if it would be updated as those items are determined. Ms. Kabat said that it would be. Mr. Evans asked how KZF does the programming function. Ms. Kabat said that they will use a questionnaire and sit down with the City to determine the needs for the dayroom, sleeping quarters, lockers, beds, desks, etc. They will also discuss hot areas and cool areas because of contaminants. Mr. Evans and Mr. Matuszak both stated that they want the rank and file to be included in the process. Ms. Kabat said that they will be included through the Deputy Chief and the Strategic Plan process. Mr. Micham said that they want to hear from everyone that should have a voice in the process. The Committee agreed 3-0 to approve the agreement with authorization to move forward with Phase 1.

There being no further business, the meeting adjourned at 6:12 p.m.

Respectfully submitted,

Nelson Evans, Chairman
Safety Committee

Next meeting: Monday, July 24, 2017 at 6:00 p.m.